

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held November 12, 2024.
These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

■ DELEGATIONS

Introduction | Manager of Communications

The Director of Corporate Services welcomed Alicia Puusepp back to the City in the role of Manager of Communications.

Alberni-Clayoquot Regional District | Solid Waste Management Plan

J. Frank, Solid Waste Project Coordinator provided an update on the Solid Waste Management Plan process. For more information and to provide input please visit <https://www.letsconnectacrd.ca/swmp>

■ UNFINISHED BUSINESS

Five Year Financial Plan Q&A Summary

The Director of Finance presented a summary of questions and responses as it relates to the 2025 – 2029 Financial Planning process.

■ BYLAWS

“Animal Control and Pound Bylaw No. 5117, 2024” was adopted. This amending bylaw will allow for a permanent dog tag that is renewed on an annual basis.

“Official Community Plan Amendment (3830 5th Avenue) Bylaw No. 5094” and **“Zoning Bylaw Amendment (3830 5th Avenue) Bylaw No. 5113”** were read a third time. Prior to Council considering final adoption, a “no-build” restrictive covenant must be registered on title at 3830 5th Avenue until an additional parking lot is constructed at 4841 Redford Street.

“Zoning Amendment (4691 Gertrude Street), Bylaw No. 5112” was given third reading and final adoption. This bylaw will enable expansion of the Beaver Creek Home Center building at 4691 Gertrude Street.

■ CORRESPONDENCE

Alberni-Clayoquot Regional District | UBCM Community to Community Grant

Council directed staff to provide a letter in support of the Alberni-Clayoquot Regional District grant application for the UBCM Community to Community grant funding program for the purpose of engaging with local governments, including First Nations in the region to develop policies, procedures, and programs that would foster equitable employment in local government.

Alberni-Clayoquot Regional District | FireSmart Grant 2025 – 2027

Council agreed to provide approval for the Alberni-Clayoquot Regional District (ACRD) to apply to the Union of BC Municipalities – Community Resiliency Investment program under the FireSmart Community Funding & Supports initiative and authorized the ACRD to apply for, receive, and manage grant funding on behalf of the City of Port Alberni.

Alberni Clayoquot Métis | Louis Riel Day

Council authorized the request to fly the Métis flag at City Hall on November 16th in recognition of Louis Riel Day through to November 18th.

2025 AGM and Convention | Association of Vancouver Island and Coastal Communities Resolution Notice and Submission Process

Council received correspondence from the AVICC regarding the resolution notice and submission process for the 2025 AGM and Convention.

Council also received their correspondence summary which included letters from:

- Alberni-Clayoquot Regional District | Keeping you Connected October 2024
- Alberni-Clayoquot Regional District | Franklin River Road Fire Protection Service Area
- Huu-ay-aht First Nations | Sarita River Fatal Accident
- Various Ministry Letters | Follow up to the 2024 UBCM Convention Meetings
- Innovation, Science and Economic Development Canada | Prime Minister's Awards for Teaching Excellence
- BC Hydro | Community ReGreening Program

■ PROCLAMATIONS

On behalf of the Ministry of Children and Family Development Council proclaimed the month of November 2024 as '**Adoption and Permanency Awareness Month**' in Port Alberni.

■ NEW BUSINESS

The Next Level | Liquor Primary License – B-4963 Angus Street

Council postponed consideration of the Liquor Primary License application for The Next Level operating at B-4963 Angus Street to the December 9th Regular meeting to permit staff to conduct a mail out to area residents inviting comment on the application.

Council further directed that owner of The Next Level enter into a Good Neighbour Agreement with the City of Port Alberni prior to renewal of a business license.

OCP and Zoning Bylaw Amendment | 15th Avenue and Montrose Street

Council directed staff to introduce the proposed OCP and Zoning amendment bylaws following adoption of the 2042 Official Community Plan for a portion of the City-owned property located at 15th Avenue and Montrose Street.

■ QUESTION PERIOD

J. Leskosek

Inquired regarding the public engagement process for the Official Community Plan update.

■ COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ MEETINGS AT A GLANCE

Monday, Nov 18th

6:00 pm – Committee of the Whole
Council Chambers

Thursday, Nov 21th CANCELLED

12:00 pm – Advisory Planning Commission
Council Chambers

Monday, November 25th

2:00 pm – Regular Council
Council Chambers

Tuesday, November 26th

9:30 am – Audit Committee
Council Chambers