

MINUTES OF THE REGULAR MEETING OF COUNCIL
Tuesday, November 12, 2024 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services
S. Smith, Director of Development Services | Deputy CAO
A. McGifford, Director of Finance
B. McLoughlin, Manager of Planning
J. Pelech, Information Services Manager

Gallery: 7

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting and Regular Council meeting on October 28, 2024 be adopted, as presented.

CARRIED

C. DELEGATIONS

1. Introduction | Manager of Communications

The Director of Corporate Services welcomed Alicia Puusepp back to the City in the role of Manager of Communications.

2. Alberni-Clayoquot Regional District | Solid Waste Management Plan

J. Frank, Solid Waste Project Coordinator provided an update on the Solid Waste Management Plan process.

D. UNFINISHED BUSINESS

1. Five Year Financial Plan Q&A Summary

The Director of Finance presented a summary of questions and responses as it relates to the 2025-2029 Financial Planning process.

E. STAFF REPORTS

F. BYLAWS

1. "Animal Control and Pound Bylaw No. 5117, 2024"

MOVED AND SECONDED, THAT "Animal Control and Pound Bylaw No. 5117, 2024" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5117.

CARRIED | Res. No. 24-353

2. **OCP and Zoning Bylaw Amendments | 3830 5th Avenue**

MOVED AND SECONDED, THAT "Official Community Plan Amendment (3830 5th Avenue) Bylaw No. 5094" be read a third time.

CARRIED | Res. No. 24-354

MOVED AND SECONDED, THAT "Zoning Bylaw Amendment (3830 5th Avenue) Bylaw No. 5113" be read a third time.

CARRIED | Res. No. 24-355

MOVED AND SECONDED, THAT prior to Council considering final adoption of Bylaw No.'s 5094 and 5113, a "no-build" restrictive covenant be registered on title at 3830 5th Avenue in the favour of the City of Port Alberni, until an additional parking lot is constructed at 4841 Redford Street.

CARRIED | Res. No. 24-356

3. **Zoning Bylaw Amendment | 4691 Gertrude Street**

MOVED AND SECONDED, THAT "Zoning Amendment (4691 Gertrude Street), Bylaw No. 5112" be read a third time.

CARRIED | Res. No. 24-357

MOVED AND SECONDED, THAT "Zoning Amendment (4691 Gertrude Street), Bylaw No. 5112" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5112.

CARRIED | Res. No. 24-358

G. CORRESPONDENCE FOR ACTION

1. **Alberni-Clayoquot Regional District | UBCM Community to Community Grant**

MOVED AND SECONDED, THAT Council for the City of Port Alberni provide a letter in support of the Alberni-Clayoquot Regional District grant application for the UBCM Community to Community grant funding program for the purpose of engaging with local governments, including First Nations in the region to develop policies, procedures, and programs that would foster equitable employment in local government.

CARRIED | Res. No. 24-359

2. **Alberni-Clayoquot Regional District | FireSmart Grant 2025 – 2027**

MOVED AND SECONDED, THAT Council for the City of Port Alberni agrees to provide approval for the Alberni-Clayoquot Regional District (ACRD) to apply to the Union of BC Municipalities – Community Resiliency Investment program under the FireSmart Community Funding & Supports initiative and therefore, authorizes the ACRD to apply for, receive, and manage grant funding on behalf of the City of Port Alberni.

CARRIED | Res. No. 24-360

3. **Alberni Clayoquot Métis | Louis Riel Day**

MOVED AND SECONDED, THAT Council authorize the Alberni Clayoquot Métis request that City Hall fly the Métis flag on November 16th in recognition of Louis Riel Day through to November 18th.

CARRIED | Res. No. 24-361

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4. **2025 AGM and Convention | Association of Vancouver Island and Coastal Communities Resolution Notice and Submission Process**
MOVED AND SECONDED, THAT Council receive the Association of Vancouver Island and Coastal Communities Resolution Notice and Submission Process for the 2025 AGM and Convention.
CARRIED | Res. No. 24-362

H. PROCLAMATIONS

1. **Ministry of Children and Family Development**
MOVED AND SECONDED, THAT Council on behalf of the Ministry of Children and Family Development proclaim the month of November 2024 as 'Adoption and Permanency Awareness Month' in Port Alberni.
CARRIED | Res. No. 24-363

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Alberni-Clayoquot Regional District | Keeping you Connected October 2024
- b. Alberni-Clayoquot Regional District | Franklin River Road Fire Protection Service Area
- c. Huu-ay-aht First Nations | Sarita River Fatal Accident
- d. Various Ministry Letters | Follow up to the 2024 UBCM Convention Meetings
- e. Innovation, Science and Economic Development Canada | Prime Minister's Awards for Teaching Excellence
- f. BC Hydro | Community ReGreening Program

MOVED AND SECONDED, THAT Council receive the correspondence for information, as presented.

CARRIED

J. REPORT FROM IN-CAMERA

K. COUNCIL REPORTS

1. **Council and Regional District Reports**
MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.
CARRIED

L. NEW BUSINESS

1. The Next Level | Liquor Primary License – B-4963 Angus Street

MOVED AND SECONDED, THAT Council permit the applicant, J. Donovan and Building Manger, K. Ragnvaldsen to speak to the Liquor Primary Licence application for The Next Level at B-4963 Angus Street.

CARRIED

MOVED AND SECONDED, THAT Council postpone supporting the Liquor Primary License application for The Next Level operating at B-4963 Angus Street to the December 9th Regular meeting to permit staff to conduct a mail out to area residents inviting comment on the application.

CARRIED | Res. No. 24-364

MOVED AND SECONDED, THAT Council require the owner of The Next Level operating at B-4963 Angus Street to enter into a Good Neighbour Agreement with the City of Port Alberni prior to renewal of a business license.

CARRIED | Res. No. 24-365

2. OCP and Zoning Bylaw Amendment | 15th Avenue and Montrose Street

MOVED AND SECONDED, THAT Council direct staff to introduce the proposed OCP and Zoning amendment bylaws following adoption of the 2042 Official Community Plan for a portion of the City-owned property described as Lot 1 (DD F39405) of District Lot 113, Alberni District, Plan 1044, Except Part in Plan VIP55450.

CARRIED | Res. No. 24-366

M. QUESTION PERIOD

J. Leskosek

Inquired regarding the public engagement process for the Official Community Plan update.

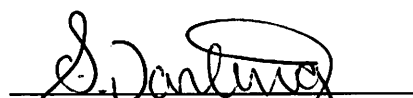
N. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:50 pm.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer