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CITY OF PORT ALBERNI

Alberni Valley Museum and Heritage Commission



Heritage Commission Meeting October 2, 2024 Minutes

Location:					
AV	Museum				

Attendees: ACRD City Council Chamber of Commerce **Community Arts Council** Community at Large **Historical Society** Industrial Heritage Maritime Heritage McLean Mill School District 70 Staff

Penny Cote Charles Mealey Jolleen Dick Claudia Romaniuk Colin Schult **Gareth Flostrand Richard Spencer** Don Jones Elliot Drew Pam Craig Sheila Perry, Willa Thorpe

Council	Economic Development
Mayor	Engineering/PW
TH AO	Parks, Rec. & Heritage
	Development Services
1	Community Safety
Corporate Service	es Dother A
Agenda	Sal ANNIE
File #	-00- HUMATE

Regrets: Hupačasath First Nation cišaa?ath (Tseshaht) First Nation

Called to Order: 7:04pm

- 1. Moved by Pam that the agenda of the October 2, 2024 meeting be approved as amended.
- 2. Moved by Don that the minutes of the September 4, 2024 meeting be approved as circulated.
- 3. Introduction Sheila Perry (Manager of Culture)
- 4. Old Business
 - a. Train Station relocating sign and camouflaging utilities boxes
 - i. The Port Alberni station sign has been relocated from the south corner of the building to the west corner and is visible from Harbour Road.
 - ii. The two utilities boxes on the south side of the property have been camouflaged by a perimeter structure of wooden slats (the material and colour are similar to the existing siding).
- 5. Correspondence none
- 6. New Business
 - a. Notice of Motion: Heritage Commission members to bring forward ideas to the November meeting to develop an appropriate land acknowledgement to be included in the agenda and subsequent minutes of each monthly meeting. (Pam Craig)



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7. Reports

a. Community Arts Council

It was a very busy summer, with new hours and some old and some new events. Opening every day for longer hours this summer was certainly a challenge. We are now back to winter hours Tuesday to Saturday 10 am to 4pm.

Our staffing has changed. We now have one full time and one part time employee on the gallery floor. Angela Skaley our Arts Administrator will be doing more administrative work.

We have two new board members, Amy Mayo, who will be our treasurer, and Mike Hill who has retired here from Victoria where he was in charge of public art.

We have had cameras installed in the gallery and gift shop area and we are still wanting one more in the workshop space.

We are also in the middle of strategic planning.

We had some old events at new venues and new hours and we tried out some new events, with more to come.

1. Teas at the Mill – teas at the McLean Mill site were very successful, considering they were held on a new day, Sunday, new hours, 3to 5 and a new venue, McLean Mill.

2. Summer camps ran well, thanks to two excellent summer students.

3. Tatiana Masa who is our events coordinator, volunteered her time at the toy run to do a community painting. Angela will finish it and we will auction it at the Mistletoe market.

4. Had the first Crafty Cruise – on September 20th from 6pm until 9pm on the Frances Barkley. This cruise included music and crafts and games plus drinks and pizza. We are going to have another one in 2025.

5. On October 26 and 27 we are having a Dark Arts Market during the Haunted Mill event with ADAPS at McLean Mill. It will operate on the 25th from 3-9pm and on the 26th from 12 to 5pm.

6. Current Exhibit – group exhibit from October 1 to November 2, 2024. Exhibit is titled Transitions, and artists are encouraged to submit works that reflect the theme of transitions, capturing changes both big and small, and personal or communal. All mediums welcome and up to two submissions per artist. Following this exhibit will be the annual Mistletoe Market.



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b. School District

1.	BC School Trustee Association has developed an Election Advocacy package for all 60
	Boards in the province. All Boards, including Pacific Rim, are writing to each candidate
	from their individual riding. The three priorities areas for BC Boards are:
	 Recruitment and Retention of Staff.
	- Capital and Deferred Maintenance Funding.
~	- Inclusive Education and Student success.
2.	The Board Approved the Audited Financial Statement on Sept 24, 2024, at the public
	meeting in Bamfield. The Board also submitted the 5 Year Minor Capitol Plan and the Enhancing Student Learning Report.
3.	The district website now has the draft 'Tree Protection Policy' posted for public
	consultation.
4.	The Board has sent an Advocacy letter to MP, Gord Johns requesting the federal government establish the National School Foods Program as promised.
5.	Pacific Rim School District observed the National Day of Truth and Reconciliation on Sept
	30. All District schools worked on many different programs throughout September to learn about Indian Residential School Survivors. All School flags flew at half-mast on Sept 30th.
6.	Pacific Rim is hosting the 12 districts on Vancouver Island this Friday and Saturday Oct 4 &
	$\underline{5}$. The presentations will be from the Indian Residential School Survivors. The collection of
	student art work from students who attended the Alberni Indian Residential School will be
	on display. Survivors will be in attendance to speak about their experiences and answer questions.



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c. Chamber of Commerce





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All Candidates Meeting for Provincial Election

- Candidates from the three parties have been invited to participate.
- Two were unavailable for the date planned and we are considering rescheduling depending on candidate response and availability.
- o Rules & Regulations have been established for the traditional debate format.
- We will not proceed if there is not enough MLA candidate participation to hold the event.

All Candidates for City of Port Alberni By-Election planning is underway for the election on December 14, 2024. Rules & Regulations have been established for the traditional debate format.

The Alberni Clayoquot Economic Resiliency Project funded by Island Coast Economic Trust

- Held a workshop on June 24th with stakeholders to review the focus groups and report to date
- Final report package is in progress and expected this week for initial review and feedback.

Visitor Centre

At the beginning of this year, 4VI was hired as an interim measure to fill the gap of having a full-time dedicated Visitor Centre Manager. Throughout this contract, we updated a few key materials here at the Visitor Centre:

- 2024 Port Alberni Training Manual
- Volunteer Ambassador Handbook
- Alberni Valley Business and Activity Database
- Distribution and Intake for Vacation Guides database and ordering
- Free Brochure Guides database
- Familiarization Tours Guide

With the new position of Visitor Services Coordinator established this September, we look forward to planning during these winter months to improve our services for the 2025.

General Updates

- We hired four students for the summer season under the Canada Summer Jobs program and they worked full-time throughout the summer.
- o In the summer (July and August) we are open 7 days a week
- From September 1 onwards, we are open 5 days a week from 10am to 4pm.

Visitation Trends

June and July continued our trend of increased visitor traffic from last year. Following last month, most of our visitors were from other BC communities, and we have also seen an uptick in European visitors. We primarily saw same-day visitors, but we are steadily seeing an increase in 2-night stays as well. The most requested information was for surrounding maps/directions; however, we saw quite an increase in visitors coming in to shop in our gift shop, as well as requests for adventure and recreation.

August was our busiest month this season, with many more visitors spending a few days sightseeing in our community, before moving along to the West Coast. Going through September, we maintained steady numbers



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throughout most of the month, with most of our visitors being from Europe. We have now started to notice a slight decline in visitors towards the end of the month, as the rain has started picking up again.

Statistics Summary for the Port Alberni Visitor Centre

	Q2		July		August		September	
	Visitors	Parties	Visitors	Parties	Visitors	Parties	Visitors	Parties
2024	2,635	1,517	1,135	674	1,437	817	TBD	TBD
2023	2,166	1,007	1,668	855	1,591	782	1,202	642
2022	1,949	1,214	1,204	621	853	571	1,109	656
2021	1,417	1,005	1,667	962	2,101	1,238	1,208	801

Source: https://www.networkstats.tourismbc.com/

Giftshop:

We are slowly chipping away at our goal of re-vamping the Visitor Centre merchandise, and stickers, postcards, magnets and t-shirts have been our best-selling categories. We'd like to bring in new shelving and racking systems, to make our items easier for our visitors to navigate and find.

We are excited to continue finding more local vendors to partner with, and to display the best that Port Alberni has to offer. We welcome items from local businesses and creatives.

We have consignment options available too, please contact 250-724-6535 or office@albernichamber.ca to inquire.



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d. McLean Mill



e. Historical Society - no report



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f. Industrial Heritage Society





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g. Maritime Heritage Society





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h. City Council



CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held September 23, 2024. These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: <u>corp_serviceportalberni.ca</u>.

BYLAWS

"Housing Agreement (5130 Argyle Street), Bylaw No. 5114" was adopted. This bylaw is a condition of a Development Variance Permit for a Housing Agreement in support of below-market rental apartments located at 5130 Argyle Street.

CORRESPONDENCE

Tseshaht First Nation | National Day of Truth & Reconciliation

Council authorized the expenditure of Community Investment Program funding to support Tseshaht First Nation with event support to include tent rentals and provision of traffic control services for the National Day of Truth and Reconciliation walk taking place on Monday, September 30, 2024 from 10:00 am to 12:00 pm starting from Alberni District Secondary School to the Tseshaht Mahs Gymnasium, For more information, contact the Tseshaht First Nation, Engagement Coordinator at

leanne.airs@tseshaht.com

Council also received their correspondence summary which included letters from:

- Ministry of Emergency Management and Climate Readiness | Upcoming Provincial Bection
- b. Alberni-Clayoquot Regional District | Keeping you Connected July/August 2024
- c. Island Health | Medical Health Officers' Newsletter September 2024
- d. Forest Enhancement Society of BC | Fall 2024 Accomplishments Update
- e. Royal Canadian Legion | Remembrance Day Poppy Campaign & Flag Raising
- Alberni Valley Museum and Heritage Commission Minutes | June 5, 2024

REPORT FROM IN-CAMERA

Council released for public consumption direction that staff work with ACRD staff to develop a preferred option for aquatic centre locations and options of operational models for the new aquatic centre. Council released for public consumption Notice of its Intent to enter into a Licence of Occupation Agreement between the City of Port Albemi and Albemi Brewing Company effective January 1, 2024 for a period of five years in the amount of \$1312.00 per year plus GST, for the purpose of occupying an area of the Lands to provide for restaurant or café tables and chairs and serving stations.

NEW BUSINESS

Update on Master Planning

Council directed staff to amend the "City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024", allocating \$100,000 from the Water Reserve Fund to the Water Master Plan budget for 2025 to support continuation of the Master Plan program.

Echo Aquatic Centre Study

Council received a report from the Director of Parks, Recreation and Culture regarding the potential for expansion (renovation) of the Echo '67 Aquatic Centre compared to the current feasibility study for a new build.

2024 By-Election Contract Services & Appointment of Chief and Deputy Election Officers

Council authorized the Mayor and Corporate Officer to enter into an agreement with Panneton & Associates Ltd. to conduct the 2024 By-Election.

Council, pursuant to Section 58(1) and (2) of the Local Government Act, appointed Mark Brown of Panneton & Associates Ltd. as Chief Election Officer and Mark Panneton and Sara Darling, Director of Corporate Services as Deputy Chief Election Officers effective September 26, 2024 for the administration and conduct of the 2024 Local By-Election to be held December 14, 2024.

Procurement Summary | January to June 2024

Council received the Procurement Summary for the period January to June 2024 outlining contracts awarded in excess of \$100,000.



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Renewal of Temporary Use Permit | 3665, 3675, 3689 4th Avenue

Council authorized the Director of Corporate Services to sign a three-year extension of the Temporary Use Permit to permit up to 30 temporary shelter units located at 3665, 3675 and 3689 4th Avenue.

Council further authorized the Mayor and Director of Corporate Services to sign a threeyear lease agreement with the Port Alberni Friendship Centre to accommodate the temporary shelter.

Liquor and Cannabis Regulation Branch Applications

Council opted out of providing comment on the following applications:

- Alberni Brewing Company [4630 Adelaide Street] Outdoor Patio
- Capital Theatre [4904 Argyle Street] Change to hours of Liquor Service

When a local government opts out of providing comment, the LCRB undertakes public consultation and review on behalf of the local government.

Bus Benches

Council inquired regarding recent removal of bus benches in the community. The CAO noted that the contract with the current provider has been terminated and thus removal of some benches has occurred. The City is in the process of developing City-wide park, memorial and pedestrian bench standards in conjunction with a placement strategy.

Union of BC Municipalities Convention

Council directed that staff prepare letters of thanks and request follow-up meetings and action items as applicable in response to the 36. Minister and Ministry staff meetings held at the UBCM Convention, September 16 – 20 in Vancouver, BC.

QUESTION PERIOD

N. Anderson

Inquired regarding the senior's advocacy resolution endorsed at UBCM, By-election candidate process, fee for Alberni Brewing Company lease agreement, and process for local government land acknowledgements.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalbernica. Generally, these are posted the friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit <u>www.partalberni.ca/council</u>. You may also contact the Corporate Services department at 250.723.2146 or email <u>corp.serv@partalberni.ca</u>.

MEETINGS AT A GLANCE

Wednesday, September 24th Connect with your City Open House 6:00 – 8:00 pm Echo 67'Centre

Tuesday, October 1st

9:30 am – Audit Committee Council Chambers

Wednesday, October 2nd 7:00 pm – Alberni Valley Heritage Commission Alberni Valley Museum

Tuesday, October 15th 2:00 pm – Regular Council Council Chambers



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Regional District i.



ALBERNI-CLAYOQUOT REGIONAL DISTRICT KEEPING YOU CONNECTED

Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors Meetings - July/August 2024

JULY 24 & AUGUST 28 MEETINGS

MOMENT OF SILENCE

The Board of Directors conducted a moment of silence in memory of Gerard Janssen, former Alberni MLA, and John Douglas, City of Port Alberni Councillor, It was also an opportunity to acknowledge the tragic plane crash that occurred at the Long Beach Airport on July 18, 2024.

COMMUNITY ACTION TEAM PRESENTS

The Port Alberni Community Action Team presented the Blueprint of Transformative Strategies to the Toxic Drugs Catastrophe. The Board of Directors will consider appointing a Director to the Port Alberni Community Action Team at a future date.

GRANT FUNDING APPLICATIONS

The Board of Directors supported the grant funding applications to the Housing Accelerator Fund Program for the ACRD to create conditions to increase housing supply in the region and to NETP Special Projects funding application for Project Management regional training.

BAMFIELD SEWER REFERENDUM THIS FALL/WINTER

East and West Bamfield Sewer Referendums will occur this Fall/Winter 2024. The Board appointed the General Manager of Administrative Services as the Chief Election Officer and Manager of Administrative Services as the Deputy Chief Election Officer. The Board also completed three readings of Bylaw No. E1065, East Bamfield Sewer Collection System Establishing Bylaw, Bylaw No. F1163, East Bamfield Sewer Collection System Loan Authorization Bylaw, Bylaw No. E1066, West Bamfield Sewer Collection System Establishing Bylaw, Bylaw No. F1164, West Bamfield Sewer Collection System Loan Authorization Bylaw and approved the referendum questions and synopsis.

LETTERS FROM THE BOARD

- · A letter of land use concurrence will be issued for Rogers Communications File: W3579 noting that the ACRD supports the cell tower location in Beaver Creek.
- · A letter of support to Alberni Valley Makerspace for their application to CleanBC Plastics Action Fund
- · A letter of support to Huu-ay-aht First Nations supporting their grant application to the British Columbia Community Workforce Response Grant to deliver a Wildfire Crew Member Training Program in Anacla.
- · A letter of support to Clean Coast Clean Waters Initiative Fund for cleanup scheduled for September 11-18 at five locations on the Bamfield Peninsula

EMERGENCY RESOLUTION GOING TO UBCM

An emergency resolution will be submitted to UBCM to call upon the Minister, the Commissioner, and Canadian Coast Guard management to immediately halt any plans to shut down light stations and maintain the essential levels of staffing at these and all stations on the entire coast of BC and that this matter be in addition referred to the Federation of Canadian Municipalities for their immediate consideration. The Board will be seeking support from AVICC for this resolution and to secure a meeting with the Premier at the upcoming UBCM Convention in September. A letter will also be written to the Department of Fisheries and Oceans requesting that Carmanah Point and Pachena Point lighthouses remain staffed.

BOARD OF DIRECTORS

Chair; John Jack Huu-ay-aht First Nations Councillor Debbie Haggard Director Penny Cote City of Port Alberni (vice-chair) Electoral Area "D" Sproat Lake Director Bob Beckett Electoral Area "A" Bamfield Director Fred Boyko Electoral Area "B" Beaufort

Director Vaida Siga Electoral Area "C" Long Beach City of Port Alberni Director Susan Roth Electoral Area "E" Beaver Creek District of Ucluelet **Director Mike Sparrow** Electoral Area "F" Cherry Creek

Mayor Sharie Minions Councillor Tom Stere District of Tofino Mayor Marityn McEwen Councillor Kirsten Johnsen Toquaht Nation

Councillor Morish Cootes Uchucklesaht Tribe Government Levana Mastrangelo - Executive Legislator Yusuku2il2ath Government

For more information, visit the ACRD Website (www.aced.bc.ca) or contact the Manager of Administrative Services at 250 720 2731 or e mail hearrand ared being

250-720-2700 www.acrd.bc.ca 3008 Fifth Ave. @ACRDgov



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j. Community at Large

October 2024

- Skysong Community Choir meets @ Char's every Tuesday from 6-8pm
- Grief Care Sundays @ 2pm @ Southside Church of the Nazerene.
- CCO Blind meets 10am first Wednesday of each month @ Abbeyfield
- TOPS meets @ RCL Tuesdays 8-10am
- Spirit Square Farmers Market Saturdays 9-12 at Harbour Quay
- AV Coin Club 3rd Thursday @ 7pm craft room A @ Echo Centre
- AV Rock and Gem Club meet 1st Sunday @ 2pm at the Clubhouse Tebo RD
- AV Grief Care Group Sundays 2-3pm @ Southside Comm Church of the Nazarene
- AV Museum Knit Nights Thursdays 6-8pm

October Activities Around Town

3rd - Mt Klitsa Garden club 7pm Echo - Cedar Room

- 4th Learn to Curl At AVCC 7-8pm Equipment provided
 - Chamber Breakfast @ Smittys PA 8-10am
- 5th Alberni Co-Op Community Day @ Glenwood Centre, family activities, free BBQ lunch
 - Transitions Exhibit @ Grove Art Gallery 1-3pm capturing the dynamic change in PA meet the artists
 - Oktoberfest BC Burn Fundraiser @ Kinsmen Five Acre Shaker 1-10pm
 - Pumpkin Patch Tours @ Arrowvale Campground 1030-330
- 6th Harvest Market @ Shannin Farms 10-2
 - MUC OFF Cross on the Rock Race#3 racing at PA Fairgrounds
- 8th Retired Loggers Coffee Social @ Steelworkers on Montrose 1-3pm
 - AV Community Bands fall startup: AV Concert Band @ ADSS 630-740 and Harbour City Big Band from 745-855 New members welcome
 - All Candidates Meeting @ ADSS Theatre 1015-1130 live streamed on YouTube
 - Marine Life near PA, talk and slide show @ Christian Reformed School 7pm, event by AV Nature Club

<u>10th</u> – BC Forests and Forestry at the <u>Crossroads</u>; Fil and Talk, and Forest Walk @ Italian Hall 630, then Oct 11th Forest Walk – event by Sierra Club and <u>Silvicola</u>



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k. Museum

- i. Sheila Perry, our Manager of Culture, joined us on October 1.
- ii. The Aquaculture travelling exhibit opens on October 3 and is on display until Jan. 5.
- The Truth and Reconciliation event that featured art by Residential School survivors was well attended; 81 students viewed the pieces on September 27, and 125 members of the public on September 28.
- iv. Our re-vamped birthday parties are well-subscribed; 8 parties are scheduled so far this fall.
- Our first walking tour was a great success; another session at the Greenwood cemetery will run on October 5 from 10am – 11:30am.
- I. Hupačasath First Nation no report
- m. cišaa?ath (Tseshaht) First Nation no report

Museum and Heritage Commission City of Port Alberni 4255 Wallace Street Port Alberni BC Canada V9Y3Y6 TEL (250) 723 2181 FAX (250) 723 1035

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- Next Meeting

 November 6, 7pm (AV Museum)
- 9. Moved by Colin to adjourn at 8:44pm.