

## CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held September 23, 2024. These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

### ■ BYLAWS

**"Housing Agreement (5130 Argyle Street), Bylaw No. 5114"** was adopted. This bylaw is a condition of a Development Variance Permit for a Housing Agreement in support of below-market rental apartments located at 5130 Argyle Street.

### ■ CORRESPONDENCE

#### **Tseshah First Nation | National Day of Truth & Reconciliation**

Council authorized the expenditure of Community Investment Program funding to support Tseshah First Nation with event support to include tent rentals and provision of traffic control services for the National Day of Truth and Reconciliation walk taking place on Monday, September 30, 2024 from 10:00 am to 12:00 pm starting from Alberni District Secondary School to the Tseshah Maht Mahs Gymnasium. For more information, contact the Tseshah First Nation, Engagement Coordinator at [leanne.airs@tseshah.com](mailto:leanne.airs@tseshah.com)

#### **Council also received their correspondence summary which included letters from:**

- a. Ministry of Emergency Management and Climate Readiness | Upcoming Provincial Election
- b. Alberni-Clayoquot Regional District | Keeping you Connected July/August 2024
- c. Island Health | Medical Health Officers' Newsletter September 2024
- d. Forest Enhancement Society of BC | Fall 2024 Accomplishments Update
- e. Royal Canadian Legion | Remembrance Day Poppy Campaign & Flag Raising
- f. Alberni Valley Museum and Heritage Commission Minutes | June 5, 2024

### ■ REPORT FROM IN-CAMERA

Council released for public consumption direction that staff work with ACRD staff to develop a preferred option for aquatic centre locations and options of operational models for the new aquatic centre.

Council released for public consumption Notice of its Intent to enter into a Licence of Occupation Agreement between the City of Port Alberni and Alberni Brewing Company effective January 1, 2024 for a period of five years in the amount of \$1312.00 per year plus GST. for the purpose of occupying an area of the Lands to provide for restaurant or café tables and chairs and serving stations.

### ■ NEW BUSINESS

#### **Update on Master Planning**

Council directed staff to amend the "City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024", allocating \$100,000 from the Water Reserve Fund to the Water Master Plan budget for 2025 to support continuation of the Master Plan program.

#### **Echo Aquatic Centre Study**

Council received a report from the Director of Parks, Recreation and Culture regarding the potential for expansion [renovation] of the Echo '67 Aquatic Centre compared to the current feasibility study for a new build.

#### **2024 By-Election Contract Services & Appointment of Chief and Deputy Election Officers**

Council authorized the Mayor and Corporate Officer to enter into an agreement with Panneton & Associates Ltd. to conduct the 2024 By-Election.

Council, pursuant to Section 58(1) and (2) of the *Local Government Act*, appointed Mark Brown of Panneton & Associates Ltd. as Chief Election Officer and Mark Panneton and Sara Darling, Director of Corporate Services as Deputy Chief Election Officers effective September 26, 2024 for the administration and conduct of the 2024 Local By-Election to be held December 14, 2024.

#### **Procurement Summary | January to June 2024**

Council received the Procurement Summary for the period January to June 2024 outlining contracts awarded in excess of \$100,000.

### **Renewal of Temporary Use Permit | 3665, 3675, 3689 4<sup>th</sup> Avenue**

Council authorized the Director of Corporate Services to sign a three-year extension of the Temporary Use Permit to permit up to 30 temporary shelter units located at 3665, 3675 and 3689 4<sup>th</sup> Avenue.

Council further authorized the Mayor and Director of Corporate Services to sign a three-year lease agreement with the Port Alberni Friendship Centre to accommodate the temporary shelter.

### **Liquor and Cannabis Regulation Branch Applications**

Council opted out of providing comment on the following applications:

- Alberni Brewing Company [4630 Adelaide Street] Outdoor Patio
- Capitol Theatre [4904 Argyle Street] Change to hours of Liquor Service

When a local government opts out of providing comment, the LCRB undertakes public consultation and review on behalf of the local government.

### **Bus Benches**

Council inquired regarding recent removal of bus benches in the community. The CAO noted that the contract with the current provider has been terminated and thus removal of some benches has occurred. The City is in the process of developing City-wide park, memorial and pedestrian bench standards in conjunction with a placement strategy.

### **Union of BC Municipalities Convention**

Council directed that staff prepare letters of thanks and request follow-up meetings and action items as applicable in response to the 36 Minister and Ministry staff meetings held at the UBCM Convention, September 16 – 20 in Vancouver, BC.

## **■ QUESTION PERIOD**

### **N. Anderson**

Inquired regarding the senior's advocacy resolution endorsed at UBCM, By-election candidate process, fee for Alberni Brewing Company lease agreement, and process for local government land acknowledgements.

## **■ COUNCIL MEETINGS**

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ [www.portalberni.ca](http://www.portalberni.ca)
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## **■ MEETINGS AT A GLANCE**

### **Wednesday, September 24<sup>th</sup>**

Connect with your City Open House  
6:00 – 8:00 pm  
Echo 67' Centre

### **Tuesday, October 1<sup>st</sup>**

9:30 am – Audit Committee  
Council Chambers

### **Wednesday, October 2<sup>nd</sup>**

7:00 pm – Alberni Valley Heritage Commission  
Alberni Valley Museum

### **Tuesday, October 15<sup>th</sup>**

2:00 pm – Regular Council  
Council Chambers