

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, September 23, 2024 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer
S. Smith, Director of Development Services | Deputy CAO
S. Darling, Director of Corporate Services
A. McGifford, Director of Finance
J. Pelech, Information Services Manager

Gallery: 4

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include items under 'New Business' L.8 | Bus Benches and L.9 | UBCM Follow-up. The agenda was then adopted, as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting held at 11:00 am and Regular Council meeting held at 2:00 pm on September 9, 2024 be adopted, as presented.

CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. STAFF REPORTS

F. BYLAWS

1. Housing Agreement Bylaw | 5130 Argyle Street

MOVED AND SECONDED, THAT "Housing Agreement (5130 Argyle Street), Bylaw No. 5114" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5114.

CARRIED | Res. No. 24-299

G. CORRESPONDENCE FOR ACTION

1. Tseshaht First Nation | National Day of Truth & Reconciliation

MOVED AND SECONDED, THAT Council authorize the expenditure of Community Investment Program funding to support Tseshaht First Nation with event support to include tent rentals and provision of traffic control services for the annual National Day of Truth and Reconciliation walk;

AND FURTHER, THAT Council authorize access to City streets on Monday, September 30, 2024 from 10:00 am to approximately 12:00 pm from Alberni District Secondary School [4000 Roger Street] to the Tseshaht Maht Mahs Gymnasium [5000 Mission Road] subject to:

- the notification of emergency services and BC Transit;*
- consultation with all affected businesses/residents;*
- provision of a Traffic Safety Plan completed by a certified professional, including qualified Traffic Control personnel as required; and*
- provision of standard liability insurance in the amount of \$5M.*

CARRIED | Res. No. 24-300

H. PROCLAMATIONS

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Ministry of Emergency Management and Climate Readiness | Upcoming Provincial Election*
- b. Alberni-Clayoquot Regional District | Keeping you Connected July/August 2024*
- c. Island Health | Medical Health Officers' Newsletter September 2024*
- d. Forest Enhancement Society of BC | Fall 2024 Accomplishments Update*
- e. Royal Canadian Legion | Remembrance Day Poppy Campaign & Flag Raising*
- f. Alberni Valley Museum and Heritage Commission Minutes | June 5, 2024*

MOVED AND SECONDED, THAT Council receive items of correspondence for information, as presented.

CARRIED

J. REPORT FROM IN-CAMERA

- 1.** Council released for public consumption direction that staff work with ACRD staff to develop a preferred option for aquatic centre locations and options of operational models for the new aquatic centre.
- 2.** Council released for public consumption Notice of its Intent to enter into a Licence of Occupation Agreement between the City of Port Alberni and Alberni Brewing Company effective January 1, 2024 for a period of five years in the amount of \$1312.00 per year plus GST for the purpose of occupying an area of the Lands to provide for restaurant or café tables and chairs and serving stations.

K. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED

L. NEW BUSINESS

1. Master Plan | Financial Plan Amendment

MOVED AND SECONDED, THAT Council for the City of Port Alberni direct staff to amend the "City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024", allocating \$100,000 from the Water Reserve Fund to the Water Master Plan budget for 2025.

CARRIED | Res. No. 24-301

2. Echo Aquatic Centre Study

MOVED AND SECONDED, THAT Council receive the report 'Echo Aquatic Centre Study' dated September 10, 2024.

CARRIED | Res. No. 24-302

3. 2024 By-Election Contract Services & Appointment of Chief and Deputy Election Officers

MOVED AND SECONDED, THAT the Mayor and Corporate Officer be authorized to enter into an agreement with Panneton & Associates Ltd. to conduct the 2024 By-election as based on the projected budget in the amount of \$29,900 plus GST, subject to revision during the course of the project as approved by the Chief Administrative Officer.

CARRIED | Res. No. 24-303

MOVED AND SECONDED, THAT City of Port Alberni Council, pursuant to Section 58(1) and (2) of the Local Government Act, appoint Mark Brown of Panneton & Associates Ltd. as Chief Election Officer for conducting the 2024 Local By-Election effective September 26, 2024 with the power to appoint other election officials as required for the administration and conduct of the 2024 Local By-Election;

AND FURTHER, THAT Mark Panneton of Panneton & Associates Ltd. and Sara Darling, Director of Corporate Services be appointed as Deputy Chief Election Officers for the 2024 By-election, effective September 26, 2024.

CARRIED | Res. No. 24-304

4. Procurement Summary | January to June 2024

MOVED AND SECONDED, THAT Council receive the report 'Procurement Summary – January to June 2024' dated September 16, 2024.

CARRIED | Res. No. 24-305

5. Renewal of Temporary Use Permit | 3665, 3675, 3689 4th Avenue

MOVED AND SECONDED, THAT Council authorize the Director of Corporate Services to sign the three (3) year extension of Temporary Use Permit TUP22-01 – temporary shelter to permit up to 30 units located at 3665, 3675 and 3689 4th Avenue.

CARRIED | Res. No. 24-306

MOVED AND SECONDED, THAT Council authorize the Mayor and Director of Corporate Services to sign the lease agreement and direct staff to advertise the disposition of land for a three (3) year lease for City owned lands at 3665, 3675 and 3689 4th Avenue as per section 26 and 94 of the Community Charter and Section 286 of the Local Government Act to the Port Alberni Friendship Centre for a temporary shelter.

CARRIED | Res. No. 24-307

6. Alberni Brewing Company | MRF New Outdoor Patio Application

MOVED AND SECONDED, THAT Council opt out of providing comment on Alberni Brewing Company's application to the Liquor and Cannabis Regulation Branch to add a New Outdoor Patio to their Manufacturing License at 4630 Adelaide Street.

CARRIED | Res. No. 24-308

7. Capitol Theatre | Change of Hours on Liquor License

MOVED AND SECONDED, THAT Council opt out of providing comment on the Capitol Theatre's application to the Liquor and Cannabis Regulation Branch for a Change to Hours of Liquor Service [outside of Service Hours] at 4904 Argyle Street.

CARRIED | Res. No. 24-309

8. Bus Benches

Council inquired regarding recent removal of bus benches in the community. The CAO noted that the contract with the current provider has been terminated and thus removal of some benches has occurred. The City is in the process of developing City-wide park, memorial and pedestrian bench standards in conjunction with a placement strategy.

9. UBCM Follow-up

MOVED AND SECONDED, THAT Council direct staff to prepare letters of thanks and request follow-up meetings and action items as applicable in response to the 36 Minister and Ministry staff meetings held at the UBCM Convention, September 16 – 20 in Vancouver, BC.

CARRIED | Res. No. 24-310

M. QUESTION PERIOD

N. Anderson

Inquired regarding the senior's advocacy resolution endorsed at UBCM, By-election candidate process, fee for Alberni Brewing Company lease agreement, and process for local government land acknowledgements.

N. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 2:51 p.m.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer