

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, September 9, 2024 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer
S. Smith, Director of Development Services | Deputy CAO
D. Leurebourg, Director of Corporate Services
W. Thorpe, Director of Parks, Recreation and Culture
R. Kraneveldt, Manager of Facilities
S. Darling, Deputy Director of Corporate Services | Recording Secretary
F. Guevarra, Information Services Support

Gallery: 5

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include items under 'New Business' L.4 | Rack and Rally Social Hub, L.5 | Toy Run Association and L.6 | Farmer's Market and Crafter's Market. The agenda was then adopted, as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting held at 11:00 am and Regular Council meeting held at 2:00 pm on August 12, 2024 be adopted, as presented.

CARRIED

C. DELEGATIONS

1. Alberni Valley Community Forest Corporation

Chairperson Jim Sears, along with board members C. Duncan and R. Corbeil, presented a dividend cheque of \$300,000 to the City on behalf of the Alberni Valley Community Forest Corporation.

D. UNFINISHED BUSINESS

E. STAFF REPORTS

Councillor Mealey left the meeting at 2:10 p.m. and returned at 2:14 p.m.

F. BYLAWS

1. Zoning Bylaw Amendment | 4691 Gertrude Street

MOVED AND SECONDED, THAT "Zoning Amendment (4691 Gertrude Street), Bylaw No. 5112" be now introduced and read a first time.

CARRIED | Res. No. 24-285

MOVED AND SECONDED, THAT "Zoning Amendment (4691 Gertrude Street), Bylaw No. 5112" be read a second time.

CARRIED | Res. No. 24-286

MOVED AND SECONDED, THAT the amending Bylaw No. 5112 be advanced to a Public Hearing on Tuesday, October 15, 2024 at 6:00 pm in City Hall, Council Chambers.

CARRIED | Res. No. 24-287

2. Housing Agreement Bylaw | 5130 Argyle Street

MOVED AND SECONDED, THAT "Housing Agreement (5130 Argyle Street), Bylaw No. 5114" be now introduced and read a first time.

CARRIED | Res. No. 24-288

MOVED AND SECONDED, THAT "Housing Agreement (5130 Argyle Street), Bylaw No. 5114" be read a second time.

CARRIED | Res. No. 24-289

MOVED AND SECONDED, THAT "Housing Agreement (5130 Argyle Street), Bylaw No. 5114" be read a third time.

CARRIED | Res. No. 24-290

G. CORRESPONDENCE FOR ACTION

1. M. Maczulat | Noise Bylaw Extension

MOVED AND SECONDED, THAT Council direct staff to prepare a report providing information as it relates to the request received to provide a permanent extension to the Noise Control Bylaw from 11:00 pm to 1:00 am during special events held at the Italian Hall.

DEFEATED

2. Synergy Foundation | Support for a REDIP Application

MOVED AND SECONDED, THAT Council direct staff to prepare a letter to the Province on behalf of Synergy Foundation in support of their application for a Rural Economic Diversification and Infrastructure Program (REDIP) grant to establish a circular hub strategy for construction and demolition waste diversion in the Alberni Valley.

CARRIED | Res. No. 24-291

3. Wesco Food Society | Support for a Community Food Kitchen

MOVED AND SECONDED, THAT Council direct staff to prepare a letter to Wesco Food Society in support of their community food kitchen.

CARRIED | Res. No. 24-292

H. PROCLAMATIONS

Councillor Patola recused himself at 3:02 p.m. declaring a conflict of interest as it relates to his position on the Board of the Port Alberni Toy Run Association.

1. Port Alberni Toy Run

MOVED AND SECONDED, THAT Council support the Port Alberni Toy Run Association's activities taking place on September 14 & 15, 2024 including staff working with event organizers to coordinate CIP funding for any required permits or incidentals subject to:

- *the notification of emergency services and BC transit;*
- *implementation of a Traffic Safety Plan to be approved by the City of Port Alberni, including qualified Traffic Control personnel as required;*
- *provision of standard liability insurance in the amount of \$5M;*
- *receipt of Special Event Permit from the LCRB.*

AND FURTHER, THAT Council on behalf of Port Alberni Toy Run, proclaim September 9-15, 2024 as 'Port Alberni Toy Run Week' in Port Alberni.

CARRIED | Res. No. 24-293

Councillor Patola returned to the meeting at 3:03 p.m.

2. Port Alberni Association for Community Living

MOVED AND SECONDED, THAT Council on behalf of the Port Alberni Association for Community Living, proclaim October 2024 as 'Community Inclusion Month' in Port Alberni.

CARRIED | Res. No. 24-294

3. Port Alberni Fire Department

MOVED AND SECONDED, THAT Council on behalf of the Port Alberni Fire Department, proclaim October 6-12, 2024 as 'Fire Prevention Week' in Port Alberni.

CARRIED | Res. No. 24-295

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Ministry of Municipal Affairs | Condolences for Councillor John Douglas
- b. UBCM | Provincial Response to 2023 Resolutions
- c. BC Games Society | 2024 BC Summer Games Participants and Medal Count by City
- d. Kidney Foundation | Supporting Living Organ Donation by Municipal Employees
- e. Village of Lumby | UBCM Elections
- f. UBCM | Canada Community-Building Fund: First Community Works Fund Payment for 2024/2025
- g. City of Campbell River | Copy of letter addressed to the Premier re: Urgent Request for Provincial Support in Addressing Homelessness in Campbell River
- h. ACRD | Submarine Watermain to West Bamfield Replacement in 2025
- i. Various Resolution Submissions from Local Governments to 2024 UBCM Convention

MOVED AND SECONDED, THAT Council receive the correspondence for information, as presented.

CARRIED

J. REPORT FROM IN-CAMERA

1. Audit Services

Council released for public consumption acceptance of the quotation to extend the external audit services of MNP for the years, 2024, 2025, and 2026 and appointment of MNP as external auditors for this period.

K. COUNCIL REPORTS

L. NEW BUSINESS

1. Public Works Yard | Roof Replacement

MOVED AND SECONDED, THAT Council amend the "City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024" as follows:

- *allocate \$350,000 for the Public Works Yard Building roof to 2024 Capital Plan*
- *allocate \$350,000 from the Water Reserve Fund, to be replenished (with interest) in 2025 with surplus, followed by taxation as required*

AND FURTHER, THAT Council direct staff to proceed with replacing the entire roof (3 sections) of the Public Works Yard building.

CARRIED | Res. No. 24-296

2. Burde Street Reconstruction Project

MOVED AND SECONDED, THAT Council amend the "City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024" by allocating \$2,481,700 towards reconstruction of Burde Street between 10th and 16th Avenue with funding from the Water Fund and Sewer Fund Capital Reserves in the amount of \$827,233.33 each, totalling a net increase of \$1,311,700.

CARRIED | Res. No. 24-297

3. Provision of Emergency Health Services | Cllr. Patola

MOVED AND SECONDED, THAT Council defer the proposed motion to "create a fire department response policy and where necessary, amendments to the Fire Control Bylaw and its schedules, to limit medical aid response to the category of "PURPLE" in order to permit staff to prepare a report [in 2024] outlining potential implications for consideration.

CARRIED | Res. No. 24-298

WHEREAS: The Provision of Emergency Health Services is a responsibility of the Provincial government, and

WHEREAS: The Provincial government has failed to sufficiently fund the ambulance service in Port Alberni, and

WHEREAS: The Provincial government has instead utilized Port Alberni municipal tax funds to augment the inadequate level of ambulance service by downloading the provincial responsibility to a municipal service, and

WHEREAS: The Provincial government does not reimburse the City of Port Alberni for services it uses, and

WHEREAS: This current model of service provision is not sustainable at the current level of taxation, and

WHEREAS: Continuance of this model will require tax increases to the citizens of Port Alberni of roughly 2% per annum and a further capital expenditure of unknown value in the 10s to 100s of millions of dollars,

THEREFORE, BE IT RESOLVED THAT City Council of Port Alberni hereby directs administration to:

- 1. Create a fire department response policy and where necessary, amendments to the Fire Control Bylaw and its schedules, to limit medical aid response to the category of "PURPLE".*
- 2. Create a timeline for implementation of this policy / bylaw to take effect not later than June 30, 2025.*
- 3. Notify the Provincial ambulance service of this policy / bylaw and the timeline for implementation.*
- 4. Notify the Ministry of Health of this policy / bylaw and the timeline for implementation.*
- 5. Include this policy / bylaw as a central topic in meetings with relevant parties being held at UBCM 2024.*

4. Rack and Rally Social Hub Update

Council requested an update on the building permit status related to 3123 3rd Avenue. Administration advised that the current building permit expires October 12, 2024.

Councillor Patola recused himself at 3:51 p.m. declaring a conflict of interest as it relates to his position on the Board of the Port Alberni Toy Run Association.

5. Toy Run Association Annual Event

Council requested an update on the Toy Run Association annual event taking place September 14th and 15th. Administration is working with the association to ensure a successful event.

6. Crafter's Market and Farmer's Market | Special Event Licence

Council requested an update on the recent City communication distributed to organizations, clubs and service groups related to conditions for special events. Administration has paused any further action and will be prepare a report to Council providing information and outlining implications in order to determine next steps.

Councillor Patola returned to the meeting at 3:56 p.m.

M. QUESTION PERIOD

N. Anderson

Inquired regarding the building permit process for 3123 3rd Avenue.

N. ADJOURNMENT

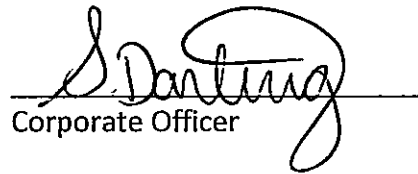
MOVED AND SECONDED, THAT the meeting adjourn at 4:00 p.m.

CARRIED

CERTIFIED CORRECT

A stylized, handwritten signature in black ink, consisting of several sweeping, connected strokes.

Mayor

A handwritten signature in black ink, appearing to read 'S. Danting', written over a horizontal line.

Corporate Officer