

MINUTES OF THE COMMITTEE OF THE WHOLE
Tuesday, September 3, 2024 @ 6:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor D. Haggard
Councillor C. Mealey @ 6:22 p.m.
Councillor T. Patola
Councillor C. Solda

Staff: M. Fox, Chief Administrative Officer
S. Smith, Director of Development Services / Deputy CAO
M. Owens, Fire Chief
D. Arsenault, Project Manager
S. Darling, Deputy Director of Corporate Services
P. Datta, Information Services Support

Other: K. Evans, Kanarc Consulting [Electronic Participation]

Gallery: 28

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 6:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted, as circulated.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on July 29, 2024 be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

B. Creeper | Glenwood Craft Market

Commented on the recent letter received regarding Special Event Licences as it pertains to the annual Glenwood Craft Market.

K. McKinley | Crafter's Association

Commented on the recent letter received regarding Special Event Licences as it pertains to the annual Christmas Craft Market held at the Alberni Athletic Hall.

D. DELEGATIONS

1. BC SPCA

S. Herring, Government Relations Officer, L. Davis, Senior Manager and S. Sattar, Manager provided an overview of services.

2. **Alberni Valley Restorative Justice Society**

A. Glassey, President and J. Chambers, Director provided an overview of services and requested annual funding to support restorative justice activities in Port Alberni.

3. **Inclusive Play PA Society**

D. McClary and H. Down provided information in support of establishing an accessible playground in the community.

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. **Quarterly Departmental Reports**

MOVED AND SECONDED, THAT the Committee of the Whole receive the Quarterly Report from Economic Development department for the period April 1 – June 30, 2024.
CARRIED

2. **Service Level Reports**

MOVED AND SECONDED, THAT the Committee of the Whole receive the Service Level reports from Development Services and the Fire Department for the period 2025-2029.
CARRIED

Councillor Dame left the meeting at 7:50 p.m. and returned at 7:55 p.m.

G. CORRESPONDENCE

Councillor Haggard left the meeting at 8:05 p.m. and returned at 8:08 p.m.

H. NEW BUSINESS

1. **Update on Master Planning**

MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council amend the "City of Port Alberni 2024-2028 Financial Plan Bylaw No. 5097, 2024", allocating \$100,000 from the Water Reserve Fund to the Water Master Plan budget for 2025.
CARRIED

K. Evans of Lanarc Consulting provided an update on the Parks, Recreation and Culture Master Plan process.

I. QUESTION PERIOD

J. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 8.28 p.m.
CARRIED

CERTIFIED CORRECT


Mayor


Corporate Officer