

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held June 24, 2024.
These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: corp_serv@portalberni.ca.

■ UNFINISHED BUSINESS

5170 Argyle Street [Port Pub] – Revised Remedial Action Order

Council imposed a revised remedial action order for the property located at 5170 Argyle Street.

■ CORRESPONDENCE

Uptown Merchants' Association | Grassroots Uptown Market

Council authorized the Uptown Merchants' Association access to City streets on 3rd Avenue between Argyle Street and Angus Avenue on July 17, 2024 and August 21, 2024 from 4:00 to 9:00 p.m. for the purpose of the Grassroots Uptown Market.

Western Vancouver Island Industrial Heritage Society (WVIIHS) | Annual Antique Truck & Machinery Show

Council authorized WVIIHS access to City streets from 5:00 p.m. on Friday, August 30, 2024 to 5:00 p.m. on Sunday, September 1, 2024 on Dunbar Street, from the corner of 7th Avenue to 9th Avenue for the purpose of an antique trucks and machinery show.

Spirit Square Farmer's Market | Equinox Garlic Festival

Council authorized the Harbour Quay Spirit Square Farmer's Market to utilize additional space and to extend their use of Spirit Square to 3:00 pm on Saturday, September 21, 2024 for the Equinox Garlic Festival.

Council also received their correspondence summary which included letters from:

- a. City of Kamloops | Support for Downloading Costs on Municipalities
- b. Alberni-Clayoquot Regional District | News Release - West Coast Multi-Use Path
- c. Alberni-Clayoquot Regional District | Keeping you Connected May 2024
- d. Ministry of Housing | Zoning Bylaw Compliance Deadline
- e. Ministry of Municipal Affairs | BC PNP Entrepreneur Immigration Regional Pilot
- f. Alberni Valley Museum and Heritage Commission Minutes | May 1, 2024

■ REPORT FROM IN-CAMERA

Council released for public consumption appointment of Dr. A. Elias to serve as the City municipal representative to the Port Alberni Port Authority Board of Directors for a term of three years effective July 1, 2024.

Council released for public consumption authorization for the Mayor and Corporate Officer to execute a renewal agreement between the City and the Alberni Valley Bulldogs and the Port Alberni Bombers for a 10-year term (August 1, 2024 – July 31, 2034), subject to the advertised Notice of Intent to lease receiving no objections.

Council released for public consumption approval of the draft 2023 Annual Municipal Report as amended including proceeding with the public inspection period as per legislative requirements.

■ NEW BUSINESS

City of Port Alberni Accessibility Plan

Council approved the City of Port Alberni Accessibility Plan dated June 2024. To view the plan visit <https://www.portalberni.ca/accessibility>

Leasing Policy for City-Owned Properties

Council approved a comprehensive leasing policy for City-Owned Properties, and further directed issuance of a request for proposals for a third-party to manage the lease agreements at the Harbour Quay.

Placemaking Initiative

Council directed that the \$50,000 funding allocation for the Façade Improvement Program be invested in a placemaking initiative.

2023 Annual Municipal Report

Council approved the 2023 Annual Municipal Report. The Report is available to the public on the City's website at [portalberni.ca/annual-reports](https://www.portalberni.ca/annual-reports) or via City Hall in hardcopy.

Statement of Financial Information

Council approved the statements and schedules included in the Statement of Financial Information for 2023, prepared to comply with the *Financial Information Act*.

2023 Development Cost Charges

Council received a report providing information about the annual collection, expenditures, reserve balances, and reductions related to the City's Development Cost Charges prepared to comply with the *Local Government Act*.

Notice of Motion | Graffiti Removal

Councillor Solda brought forward a Notice of Motion for the July 8th Regular meeting regarding graffiti removal in the City.

■ **COUNCIL MEETINGS**

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ **MEETINGS AT A GLANCE**

Monday, July 8

2:00 pm – Regular Council
Council Chambers

Monday, July 15

7:00 pm – Committee of the Whole
Council Chambers