

MINUTES OF THE COMMITTEE OF THE WHOLE
Monday, June 17, 2024 @ 6:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor J. Douglas
Councillor D. Haggard
Councillor C. Mealey
Councillor T. Patola
Councillor C. Solda

Staff: M. Fox, Chief Administrative Officer
S. Smith, Director of Development Services / Deputy CAO
D. Leurebourg, Director of Corporate Services
A. McGifford, Director of Finance
W. Thorpe, Director of Parks, Recreation & Culture
Mary Clare Massicotte, Manager of Community Safety and Social Development
P. Deakin, Manager of Economic Development
P. Datta, IT Support
S. Darling, Deputy Director of Corporate Services /Recording Secretary

Gallery: 4 & 1 Electronically

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 6:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to move 'New Business' Item H.1 / City of Port Alberni Accessibility Plan to 'Delegations' Item D.1, subsequently moving the delegation by BC Transit to D.2. The agenda was then approved, as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on May 21, 2024 be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

K. Grieve

Commented on the recent parks, recreation and culture program featuring 'Drag Queen Story Time'.

Neil Anderson

Commented on the process for public engagement.

D. DELEGATIONS

1. Left Turn Right Turn | Accessibility Plan

Accessibility Specialists Cara Wilkie and Haley Gienow-McConnell of Left Turn Right Turn consulting presented the draft City of Port Alberni Accessibility Plan in conjunction with the staff report dated June 10, 2024 from the Deputy Director of Corporate Services.

MOVED AND SECONDED, THAT the Committee of the Whole recommend Council approve the City of Port Alberni Accessibility Plan dated June 2024.

CARRIED

2. BC Transit

S. Wright, Senior Manager, Government Relations and Victor Copetti, Transit Planner presented an overview of BC Transit Future Service Plan data collection and engagement feedback and requested feedback from Council in order to inform the final plan.

Councillor Dame left the meeting at 6:36 p.m. and returned at 6:38 p.m.

E. UNFINISHED BUSINESS

Councillor Douglas left the meeting at 6:50 p.m. and returned at 6:52 p.m.

F. STAFF REPORTS

1. Quarterly Departmental Reports

MOVED AND SECONDED, THAT the Committee of the Whole receive the Quarterly Report from Corporate Services for the period April 1 – June 30, 2024.

CARRIED

G. CORRESPONDENCE

H. NEW BUSINESS

1. Parks, Recreation and Culture Fees and Charges Bylaw

MOVED AND SECONDED, THAT the Committee of the Whole defer consideration of the Parks Recreation and Culture Fees and Charges Bylaw pending a report from the Director of Parks, Recreation and Culture providing additional information around cost recovery options, definitions of “sanctioned sports events”, definitions of “the Alberni Valley” and a proposal for the audit of not for profit renters as outlined by Committee members.

2. Levels of Service | Parks, Recreation and Culture Department

MOVED AND SECONDED, THAT the Committee of the Whole receive the report “Levels of Service | Parks, Recreation and Culture Department” dated June 7, 2024.

CARRIED

3. **Finance and Information Technology Services – Level of Service Review**

MOVED AND SECONDED, THAT the Committee of the Whole receive the report “Finance and Information Technology Services Department – Level of Service Review” dated June 10, 2024.

CARRIED

4. **Leasing Policy for City-Owned Properties**

MOVED AND SECONDED, THAT Committee of the Whole recommend that Council for the City of Port Alberni approve a comprehensive leasing Policy for City-Owned Properties.

MOVED AND SECONDED, THAT Committee of the Whole recommend that Council for the City of Port Alberni issue a Request for Proposal for a third-party to manage the lease agreements at Harbour Quay with costs to come out of Harbour Quay lease revenue.

CARRIED

5. **Options for Façade Improvement Project Allocation**

MOVED AND SECONDED, THAT Committee of the Whole recommend to Council for the City of Port Alberni that the current \$50,000 allocation for the Façade Improvement Program be invested in a placemaking initiative.

CARRIED

I. QUESTION PERIOD

K. Grieve

Questioned recent parks, recreation and culture program featuring ‘Drag Queen Story Time’.

Neil Anderson

Questioned process for public engagement.

J. Leskosek

Inquired regarding transit between Island communities and accessibility of bus stops in the Westporte/Rainbow Gardens area.


J. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 9:30 pm.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer