

RECEIVED

SEP 05 2024

Alberni Valley Museum
and Heritage Commission



CITY OF PORT ALBERNI

Heritage Commission Meeting

June 5, 2024

Minutes

Location:
Maritime Heritage

Attendees:

ACRD	Penny Cote
City Council	Charles Mealey
Community Arts Council	Claudia Romaniuk
Historical Society	Gareth Flostrand
Industrial Heritage	Richard Spencer
Maritime Heritage	Ken Watson
McLean Mill	Elliot Drew
Staff	Willa Thorpe

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input checked="" type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other

File # 0360-20- RCM Sept 23/24 AVMHC

Guests: Don Jones, Geo Monrufet

Regrets:

Chamber of Commerce
Community at Large
Hupačasath First Nation
School District 70
čišaaʔath (Tseshah) First Nation

Called to Order: 7:05pm

1. Moved by Ken that the agenda of the June 5, 2024 meeting be approved as circulated.
2. Moved by Claudia that the minutes of the May 1, 2024 meeting be approved as amended.
3. Old Business – none
4. Correspondence – none
5. New Business
 - a. Train Station – update to exterior doors
 - i. Motion: to enable the addition of a total of two exterior doors on the east side (facing Kingsway Ave.) so long as both doors appear period-specific from the exterior (Moved by Richard, seconded by Claudia) - carried unanimously.



Heritage Commission Meeting
June 5, 2024
Minutes

6. Reports
a. Chamber of Commerce

Port Alberni Visitor Centre Report

Operated by the Alberni Valley Chamber of Commerce

Visitor Center Stats:

	Q1		April*		May		June	
	Visitors	Parties	Visitors	Parties	Visitors	Parties	Visitors	Parties
2024	824	539	422	246	1078	626	TBD	TBD
2023	671	422	367	185	685	383	1114	429
2022	982	660	310	209	673	385	966	620
2021	1012	873	361	272	354	265	702	428

Visitor Center Site Update:

May saw a significant jump in visitor traffic from last year. Following last month, a large majority of our visitors were from other BC communities, and we have also seen an increase in European visitors. The most requested information was surrounding maps/directions; however, we had quite an increase in visitors coming in for local shopping recommendations.

Visitor Centre Gift Shop:

As we begin the Summer season, we are inviting local artists and businesses to consign with us for local Port Alberni products. If anyone is interested, please contact the Chamber for more information and a consignment agreement.

Chamber Activities:

Chamber AGM – May 15: Hosted by Char's Landing. Catered by Kuu-us Café

Presenters: Alberni Valley Tourism and 4VI

Chamber Mixer – May 29: Sponsored by BMO. Hosted by Alberni Brewing Company

On going Projects -First Nations Welcoming and Language Signage

-Cameron Bluffs Wildfire West Coast Impact study

-Canada Summer Students/ NETP Summer Student onboarding

- Annual Community and Business Excellence Awards

Up Coming Events:

June 7th- Chamber Breakfast – Indigenous Business Speakers at the Best Wester Barclay Hotel

June 19th- Chamber Lunch – Fire Chief Mike Owens and Community Action Team at the Chamber Board Room



Heritage Commission Meeting
June 5, 2024
Minutes

b. McLean Mill



McLean Mill National Historic Site Update, June 2024

Prepared by Elliot Drew

While we have been on site prepping since the beginning of April 4 days a week, our Season officially started on May 16th. We are now open 7 days a week 10 am to 4 pm for Self Guided and Private tours, Giftshop and Camping. So far this year 96 people came through in April over 12 days. We gave our first Private tour of the season on May 1st and have booked over half a dozen groups in over the season so far and about the same in the works. Camping is off to a bit of a slower start, but we are hoping that picks up now that the campground is officially open, and we are pushing it on social media. The gift shop is slowly being restocked and should be good to go along with the Mill Stores Snack Bar for our July 1st summer season kick off.

Work also continues on our enhanced Self Guided tour and the McLean Hall Exhibit which Richard has entitled "From Then to Now" is starting to take shape. I am building a sponsorship package to allow businesses to partner with us to present these key materials and show support for our community's largest tourist destination while they spread their message to our visitors. We are also reaching out to some of our key community partners to finalize details on summer activities.

Totem Tree Service arrived on site at the end of the month to remove danger trees and do some additional grounds work. The City also contracted crews to repair and rebuild the Sawdust collector and pipe which was in danger of coming down after some pieces collapsed due to rot over the winter.

Private event and Wedding planning have picked up as the summer approaches but new inquiries are now mostly for 2025 season.

MONTH:	MAY	TOTAL DAYS:	16	TOTAL HOURS:	96			
DATE	# of Parties	# of Visitors		LOCAL	BC	CAN	US	INTERN
2024	198	426		88	9	3	4	30
2023	154	440		58	63	12	20	29

IMPORTANT DATES:

Fathers Day Event, Parks and Rec – June 15th

Self Guide Tour and Exhibits open – July 1st

Pacific Care/ Library – Gruffalo Story Walk – July 4th

Tea in the Woods, Community Arts Council – July 14th

www.mcleanmill.ca
info@mcleanmill.ca
250-723-1376





Heritage Commission Meeting

June 5, 2024

Minutes

c. Historical Society

- i. The Historical Society held their AGM on May 23rd, 2024. The Society will be led for the next year by President - Maxine Munsil; Vice President – Katy Lekich; Secretary – Marlene Dietrich; Treasurer – Gareth Flostrand; Directors at Large – Judy Carlson, Marta Williamson, Glenda Noiles, Diane Dobson & Diane Best.
- ii. Volunteer hours in May were 216 ½. Many thanks ladies!
- iii. We will be open during the summer with as many volunteers as possible.
- iv. Remember, if you have “paper treasures” you wish to donate, let us know and we will arrange a time for you to bring them in.
- v. The Archives are open Tues-Thurs., 11am to 3 pm.

d. Industrial Heritage Society

- i. APR passed Technical Safety BC Inspection on May 28.
- ii. Advertising in place for summer for IHC.
- iii. Project to improve exterior Signage at the Industrial Heritage Centre, with the help and advice of graphic artist, Tracy Golden.
 1. “Refresh” the Marquee on Tenth Avenue,
 2. Re-paint the Excavator on the corner of Tenth & Dunbar; add better Signage on the body of the Excavator.
 3. New sign on the East end of the building; add Graphics on the Exterior so that passers-by have an idea of what is INSIDE the building.
 4. Graphics on West end of building, facing Dunbar St. & Rec Stadium/
 5. Painting the section of West end of IHC that was missed earlier.
- iv. Projects at IHC.
 1. Overhaul of “Bull moose” complete plus new Paint job.
 2. Work continuing on “H-34” log truck from McLean Mill.
 3. Repairing brakes on 1928 “Chev” fire truck.
 4. “Alberni Glass” replacing windows on several City-owned trucks:
 5. 1939 “Ford” fire truck; “H-34”, 1937 “White”, 1947 “Pednault” Hayes.
 6. Washroom Project (Grant from Community Foundation)
 7. --Replace old toilets; repaint stalls, install new shelving.
 8. Tracy Golden has done sign work on “Cat Twenty”, “Rolls-Royce” Hayes; “Bull moose” and created several possible graphics for use by the I.H.S.
- v. ENEX has donated some fuel to the I.H.C. trucks.
- vi. Children’s Programmes



Heritage Commission Meeting

June 5, 2024

Minutes

1. School Visits - 5 classes scheduled to visit for Activity programmes in June.
 2. Day care visits - two visits scheduled for the coming month; more to follow.
 3. Summer programme - two "Camp Roots" visits scheduled for the Summer.
 4. Other visits pending. - E.g. "Summer Rec" (Special Needs)
- vii. Other Visits & Activities
1. Truck "Coffee Cruise" – 3 COE trucks taken out for a drive around town.
 2. "Porsche Club" visited IHC.
 3. Qualicum Beach Community group visit.
 4. Invited to take part in Third Ave. street Market.
 5. 'Canada Day' - trucks & train Display to Train Station/Harbour Quay.
 6. July 13 - Participating in Truck Show at BC Forest Discovery Centre in Duncan.




Heritage Commission Meeting

June 5, 2024

Minutes

e. Maritime Heritage Society



Port Alberni Maritime Heritage Society
June 5, 2024 Report to the Heritage Commission

The PAMHS Board is pleased to once again host the June Heritage Commission meeting at our Maritime Discovery Gallery. Welcome Commission members!

Facilities Coordinator Position
We are pleased to announce the hiring of Dale Gross as our new Facilities Coordinator. Dale is a retired Canadian Coast Guard Officer who has worked in the maritimes and coastal B.C. for over 25 years including over a decade at the Ucluelet Station. Dale will start this position in mid-June. Welcome aboard Dale!

Open Hours
Our Gallery will once again be open for regular visiting hours starting the week of June 17th. In addition groups can make bookings to view the Gallery and/or the Lighthouse by contacting us through the links shown below.

Art Exhibit and Fund Raiser
Local artists have provided several maritimed themed pieces of art which will be displayed and for sale in the Maritime Gallery. Dave Cox, our Exhibits Coordinator, has now displayed those pieces in the Gallery. Thanks to Kirsten Smith at AV Museum for her help with this exhibit.

Lighthouse Upgrades
Thanks to a very generous donation of \$12,500 by the Port Alberni "100+ Women Who Care" we have now raised sufficient funds to undertake the main portion of the Lighthouse Upgrade project. J. Kurucz Contracting will be undertaking the exterior siding installation starting June 5th with completion scheduled for the end of June. Thanks again to the 100 + Women Who Care, the Alberni Valley Community Forest, Alberni Valley Community Foundation, the Alberni District, Co-op, Port Alberni Port Authority, Coulson Group, Cataylst Paper, Roc-Star Enterprises, and Western Canadian Marine Recovery for their support towards this project. Addition funds are still needed so if you would like to make a donation towards this project please contact us.

Summer Programs
We were very pleased to hear that our application to the Canada Summer Jobs program for summer students was once again successful. We will have three summer students working with our Coordinator to assist with delivery of our children and youth oriented summer programs. Thanks once again to our MP, Gord Johns, for supporting our application.

Contact Information
Telephone: 250-723-6164
Website: portalbernimaritimeheritage.ca
Facebook: [maritimediscoverycentre](https://www.facebook.com/maritimediscoverycentre)
Email: portalbernimhs@gmail.com

f. Regional District

- i. Community Association hosting a farewell to the Bombers in July.
- ii. Budget has been approved.
- iii. Currently working through strategic planning and updating the official community plan.



Heritage Commission Meeting

June 5, 2024

Minutes

g. Community Arts Council

Heritage Committee Report
Community Arts Council
June 7, 2024

1. Exhibits – on now until June 22 – ADSS students – Theme of “Stop and Think” Meet and Greet Saturday June 8 1-3
June 24 to July 27 – Guy Langlois – watercolour paintings – Meet and Greet Saturday June 29, 1-3
July 2 to August 24 – Vancouver Island silk painters – Meet and Greet Saturday August 3, 1-3
August 26 to September 28 – Shelley Penner and Patti Dance – Acrylic painting/fabric art. - Meet and Greet Saturday August 31, 1-3
October 1 to November 2 Open call “Transistions”
November 12 to December 21 – Mistletoe Market.
2. Upcoming Events
June 15 Solstice Arts Festival, 10 to 4,
Friday July 12: Tribute to Jerry Hebert Mini Exhibit opening- jewellery show
June 17th Grade 1/2 French Immersion class in the gallery
October 19th: Christmas market at the Mill
3. Have hired two people: Hatchet Craig as a gallery attendant for the summer under WorkBC subsidy
: Tatiana Masa as events coordinator
4. We are hiring 2 student Art Instructors
- 5 We hosted a pride event , a teen drop in. Our FB advertising for it attracted a hate poster on our door and on the Community Events board last Monday morning. Police, City, Pride Org, and AV News were notified. The News interviewed our administrator.
6. We are working to upgrade our gift shop displays.
7. We are changing our POS to Square
- 8.. We are doing strategic planning workshops with Theresa Kingston.

h. School District

- i. The next Public Board meeting is Tuesday June 25, 2024, at Wickannish Elementary School in Tofino.
- ii. Safe Access to Schools Act now has legal authority to prohibit people from interfering with safe access to school grounds. This includes behaviour such as yelling that causes disruptions to school programs and activities or holding signs with slogans that cause concern for the safety of students and staff.
- iii. BC Adolescent Health Survey provides a broad overview of the health of youth grade 7-12 across the province. In addition to this provincial report, McCreary Centre Society also provides a more detailed report with many of the topic areas found in the provincial report that is focused on more localized regional data in Pacific Rim.



Heritage Commission Meeting

June 5, 2024

Minutes

- iv. Pacific Rim has a broad range of licensed Childcare on school sites operated by Pacific Rim and non-profit third-party childcare operators. Child Care projects in Pacific Rim:
 - v. Maquinna Childcare Metis Nations of BC Childcare project has been endorsed by the Tseshaht and Hupačasath Nations with the 4 pillars of Recognition, Culture, Governance and Tseshaht and Hupačasath participation and collaboration.
 - vi. Wood Childcare ground-breaking ceremony June 19. A Nuu-chah-nulth name for this Childcare will be coming soon. Project completion date spring of 2025.
 - vii. Wickanninish – Taking Care of Children - ʔuʔaʔuk ʔtaʔna -completion June 2024.
 - viii. Recruitment and retention of Early Years Educators is a strong ongoing goal.
 - ix. The 2024-2025 budget was passed by the Board May 28 and submitted to the Ministry.
 - x. Pacific Rim has many celebrations happening literally every day in June. The main events include the District Track Meet, Year-end Band concerts, Graduation ceremonies and school class trips.
- i. Community at Large – no report



Heritage Commission Meeting
June 5, 2024
Minutes

j. City Council



CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held May 27, 2024.
These are not the official minutes. For more information, please contact the Corporate Services
department at 250.723.2146 or email: corp_serv@portalberni.ca.

■ BYLAWS

"Official Community Plan Amendment (2856 4th Avenue) Bylaw No. 5098" and "Zoning Amendment (2856 4th Avenue) Bylaw No. 5099"
were read a third time and adopted. These bylaws will enable a four-unit townhouse development at 2856 4th Avenue.

"Zoning Bylaw No. 5105, 2024" was given three readings. This bylaw upon adoption will serve to comply with new provincial legislation that enables small-scale multi-unit housing and accessory dwelling units in all single-detached and duplex zones.

■ CORRESPONDENCE

Summer Solstice Art Festival

Council authorized the Community Arts Council request for a road closure at the entrance of the Harbour Quay for the purpose of the Solstice Art Festival on Saturday, June 15, 2024 from 6:00 am to 5:00 pm.

Council also received their correspondence summary which included letters from:

- Union of BC Municipalities | Council 2024 AVICC Resolution Endorsement
- BC Transit | Strategic Plan Update
- Ministry of Housing Infrastructure and Communities | Response to City Letter sent in Support of the Loaves and Fishes Food Bank Food Security Project
- Alberni-Clayoquot Regional District | Keeping you Connected April 2024
- MP Gord Johns | Certificate of Appreciation – Bill C-310

■ REPORT FROM IN-CAMERA

Community Action Team Committee | Council Liaison

Council released for public consumption the removal of the Council liaison from the Community Action Team Committee.

■ NEW BUSINESS

2023 Procurement Summary

Council received the 2023 Procurement Summary including the list of contracts awarded over the past year exceeding \$100,000. The City is committed to continuing and expanding education within the organization and with the broader marketplace to utilize reasonable social procurement practices while exploring opportunities to support community benefits.

Appointment of Corporate Officer and Deputy Corporate Officer

Council appointed Danielle Leurebourg, Director of Corporate Services as Corporate Officer and Sara Darling, Deputy Director of Corporate Services, as Deputy Corporate Officer effective May 27, 2024.

Uptown District Vandalism

The CAO provided a verbal report at Council's request regarding the City's response to vandalism experienced by merchants in the Uptown District noting that the Community Safety and Social Development department recently completed a gap analysis to identify gaps in services for safety, security and social development to help inform the development of a Community Well-Being and Safety Strategy.

5170 Argyle Street | Remedial Action Order Update

The CAO provided a verbal report at Council's request noting that the remedial action order for 5170 Argyle Street continues to be actioned. Council will receive a formal update regarding next steps at a future Council meeting.

Notice of Motion | Councillor Solda

Notice of Motion from Councillor Solda for the June 10th Regular meeting that Council direct staff to obtain a quote to conduct a study of the Echo Aquatic Centre regarding the potential for expansion [renovation] for Council consideration compared to the current feasibility study for a new build.



Heritage Commission Meeting

June 5, 2024

Minutes

■ COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ MEETINGS AT A GLANCE

Wednesday, June 5th

7:00 pm – Alberni Valley Heritage Commission
Maritime Heritage Centre

Monday, June 10th

2:00 pm – Regular Council
Council Chambers

k. Museum

- i. The opening for the third biennial juried art show *All That Moves Us* opens June 6.
- ii. Summer programs are well in hand; our summer student started on June 4 and continues with us until the end of August.
- iii. We are refreshing our fall programs and birthday party offerings; both will be implemented in September.
- iv. The interview process for the Manager of Culture role continues.

l. Hupačasath First Nation – no report

m. čišaaʔath (Tseshaht) First Nation – no report

7. Next Meeting

- a. September 4, 7pm (AV Museum)

8. Moved by Ken to adjourn at 8:01pm.