

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, May 27, 2024 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Acting Mayor C. Mealey
Councillor D. Dame
Councillor D. Haggard
Councillor C. Solda
Councillor T. Patola

Absent: Mayor S. Minions
Councillor J. Douglas

Staff: M. Fox, Chief Administrative Officer
S. Smith, Director of Development Services | Deputy CAO
D. Leurebourg, Director of Corporate Services
A. McGifford, Director of Finance
S. Darling, Deputy Director of Corporate Services | Recording Secretary
J. Pelech, Manager of Information Services

Gallery: 1 & 1 Electronically

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include an item under 'Council Reports' K.1 | Councillor Solda and items under 'New Business' L.3 | Uptown District Vandalism and L.4. | 5170 Argyle Street - Remedial Action Order Update. The agenda was then adopted, as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the Minutes of the Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on May 13, 2024 be adopted, as presented.

CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated May 27, 2024, be received and the cheques numbered 154876 to 154965 inclusive, in payment of accounts totalling \$2,648,426.26, be approved.

CARRIED | Res. No. 24-209

F. BYLAWS

1. OCP and Zoning Bylaw Amendments | 2856 – 4th Avenue

MOVED AND SECONDED, THAT "Official Community Plan Amendment (2856 4th Avenue) Bylaw No. 5098" be read a third time.

CARRIED | Res. No. 24-210

MOVED AND SECONDED, THAT "Zoning Amendment (2856 4th Avenue) Bylaw No. 5099" be read a third time.

CARRIED | Res. No. 24-211

MOVED AND SECONDED, THAT "Official Community Plan Amendment (2856 4th Avenue) Bylaw No. 5098" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5098.

CARRIED | Res. No. 24-212

MOVED AND SECONDED, THAT "Zoning Amendment (2856 4th Avenue) Bylaw No. 5099" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5099.

CARRIED | Res. No. 24-213

2. Zoning Bylaw No. 5105, 2024 | Small Scale Multi-Unit Housing Update

MOVED AND SECONDED, THAT "Zoning Bylaw No. 5105, 2024" be now introduced and read a first time.

CARRIED | Res. No. 24-214

MOVED AND SECONDED, THAT "Zoning Bylaw No. 5105, 2024" be read a second time.

CARRIED | Res. No. 24-215

MOVED AND SECONDED, THAT "Zoning Bylaw No. 5105, 2024" be read a third time.

CARRIED | Res. No. 24-216

G. CORRESPONDENCE FOR ACTION

1. Community Arts Council | Summer Solstice Art Festival

MOVED AND SECONDED, THAT Council authorize the Community Arts Council request for a road closure at the entrance of the Harbour Quay for the purpose of the Solstice Art Festival on Saturday, June 15, 2024 from 6:00 am to 5:00 pm on subject to:

- *the notification of emergency services and BC Transit*
- *consultation with all affected businesses/residents*
- *implementation of a Traffic Safety Plan to be approved by the City of Port Alberni, including qualified Traffic Control personnel as required*
- *provision of standard liability insurance in the amount of \$5M [minimum]*

CARRIED | Res. No. 24-217

H. PROCLAMATIONS

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Union of BC Municipalities | Council 2024 AVICC Resolution Endorsement
- b. BC Transit | Strategic Plan Update
- c. Ministry of Housing Infrastructure and Communities | Response to City Letter sent in Support of the Loaves and Fishes Food Bank Food Security Project
- d. Alberni-Clayoquot Regional District | Keeping you Connected April 2024
- e. MP Gord Johns | Certificate of Appreciation – Bill C-310

MOVED AND SECONDED, THAT Council receive correspondence for information, as presented.

CARRIED

J. REPORT FROM IN-CAMERA

Council released for public consumption the removal of the Council liaison from the Community Action Team Committee.

K. COUNCIL REPORTS

1. **Council and Regional District Reports**

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED | Res. No. 24-218

L. NEW BUSINESS

1. **2023 Procurement Summary**

MOVED AND SECONDED, THAT Council receive the report '2023 Procurement Summary' dated April 9, 2024.

CARRIED | Res. No. 24-219

2. **Appointment of Corporate Officer and Deputy Corporate Officer**

MOVED AND SECONDED, THAT Council appoint Danielle Leurebourg, Director of Corporate Services, as Corporate Officer and assign the responsibility of corporate administration for the City of Port Alberni to Ms. Leurebourg in accordance with s.148 of the Community Charter effective May 27, 2024.

CARRIED | Res. No. 24-220

MOVED AND SECONDED, THAT Council appoint Sara Darling, Deputy Director of Corporate Services, as Deputy Corporate Officer, to fulfill the responsibility of corporate administration in accordance with s. 148 of the Community Charter for the City of Port Alberni during vacation, leaves or other absences of the appointed Corporate Officer effective May 27, 2024.

CARRIED | Res. No. 24-221

3. **Uptown District Vandalism**

The CAO provided a verbal report at Council's request regarding the City's response to vandalism experienced by merchants in the Uptown District noting that the Community Safety and Social Development department recently completed a gap analysis to identify gaps in services for safety, security and social development to help inform the development of a Community Well-Being and Safety Strategy.

4. **5170 Argyle Street | Remedial Action Order Update**

The CAO provided a verbal report at Council's request noting that the remedial action order for 5170 Argyle Street continues to be actioned. Council will receive a formal update regarding next steps at a future Council meeting.

5. **Notice of Motion | Councillor Solda**

That Council direct staff to obtain a quote to conduct a study of the Echo Aquatic Centre regarding the potential for expansion [renovation] for Council consideration compared to the current feasibility study for a new build.


M. QUESTION PERIOD

N. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:00 p.m.

CARRIED

CERTIFIED CORRECT


Mayor
Corporate Officer