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**AGENDA - COMMITTEE OF THE WHOLE**  
**Tuesday, May 21, 2024 @ 6:00 PM**  
**In the City Hall Council Chambers & Via Video-Conference**  
**4850 Argyle Street, Port Alberni, BC**

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*The following pages list all agenda items received by the deadline [12:00 noon on the Wednesday before the scheduled meeting]. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports please refer to the City's website [portalberni.ca](http://portalberni.ca) or contact Corporate Services at 250.723.2146 or by email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca)*

*Watch the meeting live at [www.portalberni.ca](http://www.portalberni.ca)*

*Register to participate via MS Teams webinar at: <https://portalberni.ca/council-agendas-minutes>*

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

1. Council would like to acknowledge and recognize that we work, live and play in the City of Port Alberni which is situated on the unceded territories of the Tseshaht [čišaaʔath] and Hupačasath First Nations.
2. Late items identified by Committee members.
3. Late items identified by the Corporate Officer.
4. Notice of Video Recording (live-streaming and recorded/broadcast on YouTube).

*That the agenda be approved as circulated.*

**B. ADOPTION OF MINUTES - Page 3**

1. Minutes of the meeting held at 6:00 pm on April 15, 2024, as presented.

**C. PUBLIC INPUT PERIOD**

*An opportunity for the public to address the Committee. A maximum of six [6] speakers for no more than five [5] minutes each will be accommodated. For those participating electronically, please use the 'Raise your Hand' feature and you will be called upon to speak in the order of which it appears.*

**D. DELEGATIONS**

1. **Community Futures Alberni-Clayoquot | Adventure Sport Park - Page 6**  
R. Miller in attendance to provide an update of activities for the proposed Adventure Sport Park.
2. **HCMA Architecture + Design | Alberni Valley Aquatics Centre Feasibility Study - Page 48**  
Associate Principal, Darin Harding and Architect, John Buttery along with Alberni Clayoquot -Regional District CAO, Daniel Sailland and Communications Coordinator, Heather Thomson to provide an overview of the Alberni Valley Aquatics Centre project.

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**E. UNFINISHED BUSINESS**

1. **Adventure Sport Park** - Page 49

Report dated May 1, 2024 from the Director of Parks, Recreation and Culture providing an update regarding the City's involvement with the Adventure Sport Park.

*THAT the Committee of the Whole receive the report 'Adventure Sport Park' dated May 1, 2024.*

**F. STAFF REPORTS**

1. **Quarterly Departmental Reports** - Page 89

Quarterly reports from the Development Services, Engineering, Finance & IT, Human Resources, Parks, Recreation & Culture, and Public Works Departments.

*THAT the Committee of the Whole receive the Quarterly Reports from the Development Services, Engineering, Finance & IT, Human Resources, Parks, Recreation & Culture, and Public Works Departments for the period January 1 – March 31, 2024.*

**G. CORRESPONDENCE**

**H. NEW BUSINESS**

**I. QUESTION PERIOD**

*An opportunity for the public to ask questions of the Committee. For those participating electronically, please use the 'Raise your Hand' feature and you will be called upon to speak in the order of which it appears.*

**J. ADJOURNMENT**

*That the meeting adjourn at      pm.*

**MINUTES OF THE COMMITTEE OF THE WHOLE**  
**Monday, April 15, 2024 @ 6:00 PM**  
**In the City Hall Council Chambers & Via Video-Conference**  
**4850 Argyle Street, Port Alberni, BC**

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Present: Mayor S. Minions [Electronically]  
Councillor D. Dame  
Councillor J. Douglas  
Councillor D. Haggard [Chair]  
Councillor C. Mealey [@ 6:20 pm]  
Councillor C. Solda

Absent: Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer  
S. Smith, Director of Development Services / Deputy CAO  
S. Darling, Director of Corporate Services  
W. Thorpe, Director of Parks, Recreation and Culture  
M. Owens, Fire Chief  
P. Deakin, Manager of Economic Development  
M. Massicotte, Manager of Community Safety and Social Development  
J. Pelech, IT Support  
S. Lowe, Manager of Communications/Recording Secretary

Other: K. Learned, FRANK Planning

Gallery: 19 & 1 member electronically

**ANNOUNCEMENT**

The City has been made aware of a GoFundMe fundraiser using the City's logo. The City is not involved in this campaign. We have requested the organizer remove the City's logo from the site. If you have any questions please contact City administration.

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 6:00 PM.

*MOVED AND SECONDED, THAT the agenda be amended to include an item under 'Unfinished Business' E.2 | 5170 Argyle Street [Port Pub]. The agenda was then adopted, as amended.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on March 18, 2024 be adopted, as presented.*

**CARRIED**

**C. PUBLIC INPUT PERIOD**

**G. Seine**

Spoke to concerns around the Government of Canada's commitment to transition to net-zero by 2050.

**M. Fraser**

Spoke to concerns around a Parks, Recreation and Culture Kids Kitchen program that includes story time with a Drag Queen.

**R. Fraser**

Commented on the Financial Plan process and need for more public input opportunities and engagement.

**D. DELEGATIONS**

**1. Mosaic Forest Management**

Vice President, Molly Hudson and Land Use Forester, Colin Koszman provided an overview of operations.

**2. Alberni Valley Museum and Heritage Commission | Rollin Art Centre**

Members G. Flostrand and P. Craig provided the history of the Rollin Art Centre for consideration in the future plans of the property.

**E. UNFINISHED BUSINESS**

**1. Western Vancouver Island Industrial Heritage Society | Railway Operations Update**

Richard Spencer, WVIIHS Manager, invited to speak.

*MOVED AND SECONDED, THAT the Committee of the Whole recommend Council direct staff to enter into a one-year agreement with the Western Vancouver Island Industrial Heritage Society to operate the Alberni Pacific Railway and amend the City's 2024 - 2028 Five Year Financial Plan to include \$113,935 in the capital budget and \$60,000 in the operating budget.*

**CARRIED**

**2. 5170 Argyle Street [Port Pub] | Remedial Action Order Update**

The Chief Administrative Officer provided an update at Council's request noting that the City continues to action the remedial action requirements for the property located at 5170 Argyle Street and are in the process of determining cost impacts to complete the work. This information will then be brought forward to Council.

**F. STAFF REPORTS**

**Quarterly Departmental Reports**

The Committee received Quarterly reports from the Economic Development, Corporate Services and Fire Department.

Councillor Dame left the meeting at 7:20 pm and returned at 7:22 pm.

Councillor Douglas left the meeting at 7:24 pm and returned at 7:26 pm.

**G. CORRESPONDENCE**



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**H. NEW BUSINESS**

**1. Policy | Release of In-Camera Resolutions**

*MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council approve Policy No. 3002-6 | Release of In-Camera Resolutions.*

**CARRIED**

**2. Official Community Plan Update**

*MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council support the Official Community Plan Growth and Climate Action 'What We Heard' report as presented, and further, that Council support the Alternative Growth Scenario and GHG Reduction Targets as per the staff report dated April 15, 2024.*

**CARRIED**

**I. QUESTION PERIOD**

**M. Fraser**

Raised concerns about increase in population and carbon reduction targets as stated in the Official Community Plan staff report.

**G. Seine**

Commented on whether GHG [Greenhouse gases] reduction targets are necessary.

**J. Lekosek**

Inquired regarding the effectiveness of data and tactics collected through the OCP engagement process.

**L. Walerius**

Inquired as to whether the OCP will include FireSmart initiatives or the consideration of protecting structures and greenbelts.

**J. ADJOURNMENT**

*MOVED and SECONDED, THAT the meeting adjourn at 8:49 p.m.*

**CARRIED**

CERTIFIED CORRECT

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Mayor

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Corporate Officer



MAY 15 2024

CITY OF PORT ALBERNI

DELEGATION APPLICATION

CONTACT INFORMATION: (please print)

Full Name: Reana Miller

Organization (if applicable): Community Futures Alberni-Clayoquot

Street Address: 4757 Tebo Avenue

Phone: 250-724-1241

Mailing Address: 4757 Tebo Ave., Port Alberni BC, V9Y 8A9

Email: info@cfac.ca

No. of Additional Participants:

[Name/Contact Information] Reana Miller

MEETING DATE REQUESTED: May 21, 2024

PURPOSE OF PRESENTATION: (please be specific)

Provide an overview of your presentation below, or attach a one-page (maximum) outline of your presentation:  
Update of activities regarding development of the proposed Adventure Sport Park.

Requested Action by Council (if applicable):

Supporting Materials/PowerPoint Presentation: ☐ No ☒ Yes

Note: If yes, must be submitted by 12:00 noon on the Wednesday before the scheduled meeting date.

SIGNATURE(S):

I/We acknowledge that only the above listed matter will be discussed during the delegation and that all communications/comments will be respectful in nature.

*Reana Miller*

May 15, 2024

Signature:

Date:

OFFICE USE ONLY:

Approved: (Deputy City Clerk)

Scheduled Meeting Date: May 21/24 Cow

Date Approved: April 21/24

Applicant Advised: April 21/24

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input type="checkbox"/> CAO	<input checked="" type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other
File #	

*Cow May 21/24*  
*0550-30 J + 6240-20 AP.*

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* [FOIPPA] and will only be used for the purpose of processing this application.

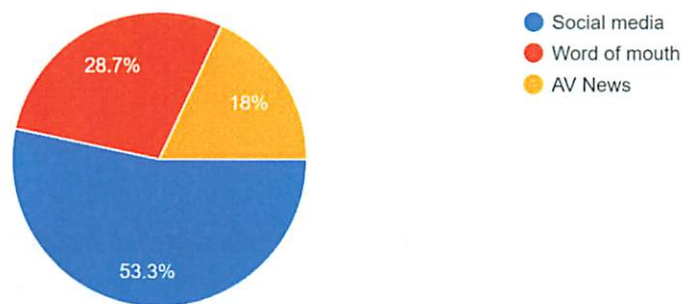
Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*.

# Adventure Sport Park

Survey responses as of May 15, 2024

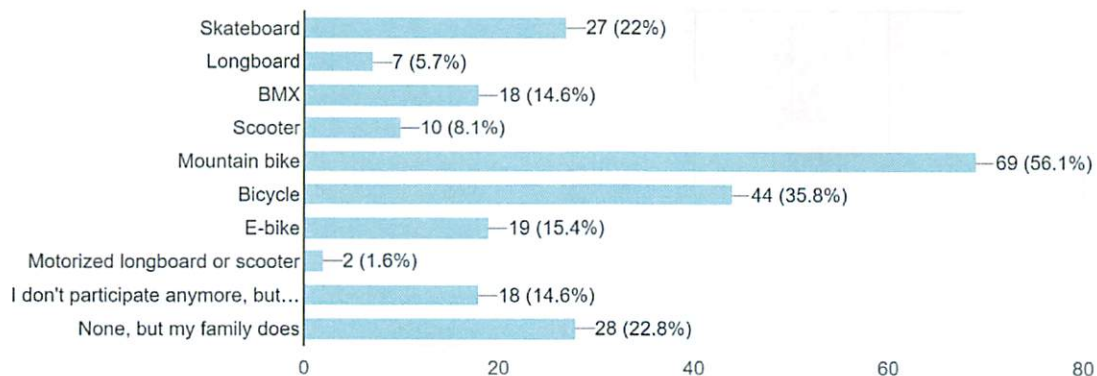
How did you hear about this survey?

122 responses



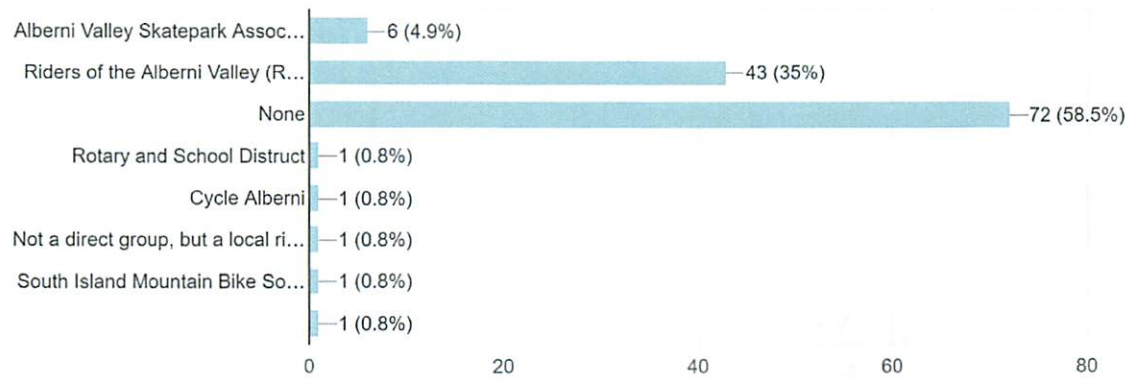
1. Which of these activities do you participate in?

123 responses



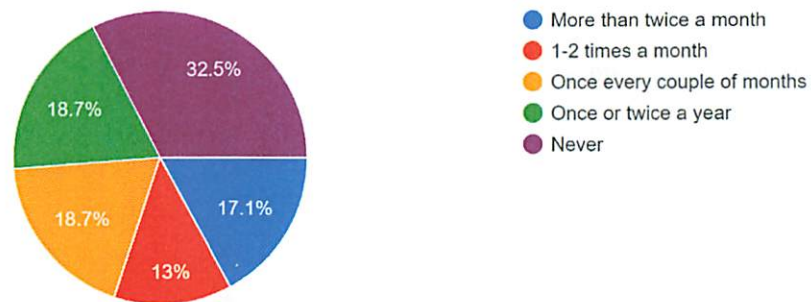
## 2. Which adventure sport groups are you part of?

123 responses



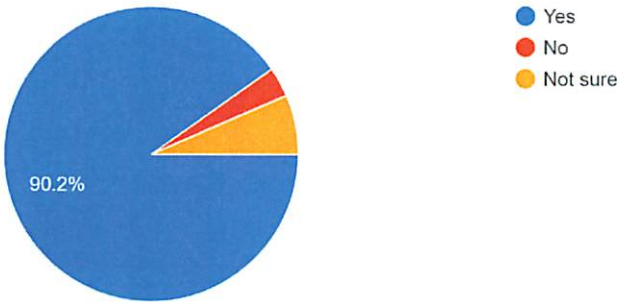
## 3. How often have you travelled to another community to use a skateboard park, a pump track or a mountain bike park?

123 responses



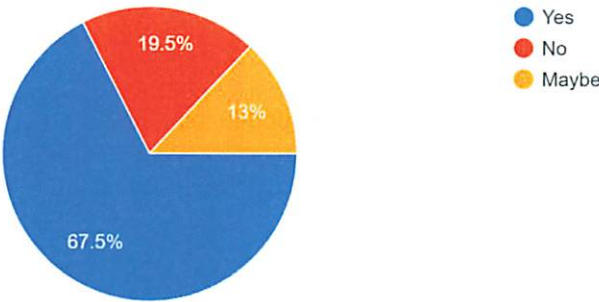
4. Do you support expanding/upgrading the current skateboard park to include a pump track, a mountain bike skills park, and a set of mountain bike jump lines?

123 responses



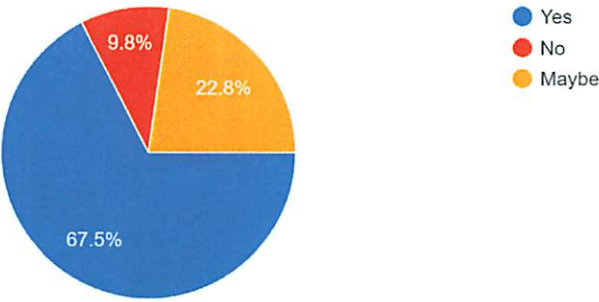
5. Would you use the proposed Adventure Sport Park?

123 responses



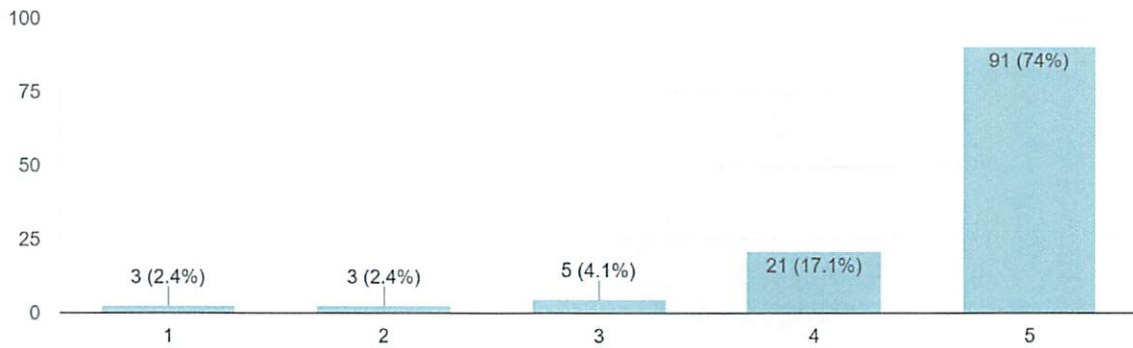
6. Would you visit the proposed park to watch day-to-day activities or events happening there?

123 responses



7. How important do you think it is for our community to have an Adventure Sport Park?

123 responses

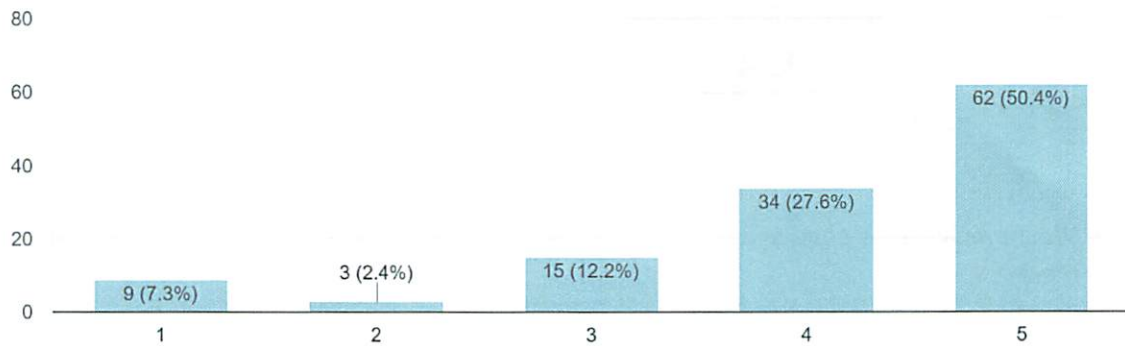


8. Why do you think Port Alberni should have an Adventure Sport Park?

[refer to Excel document]

9. With 5 as the highest rating, how do you rate the proposed location?

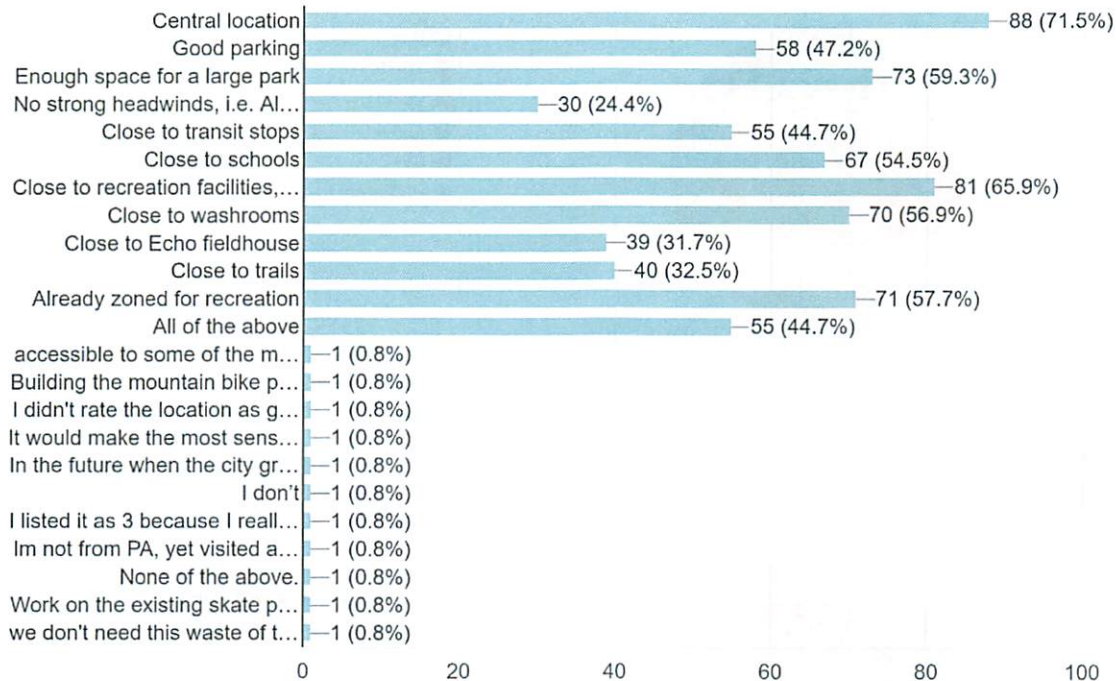
123 responses





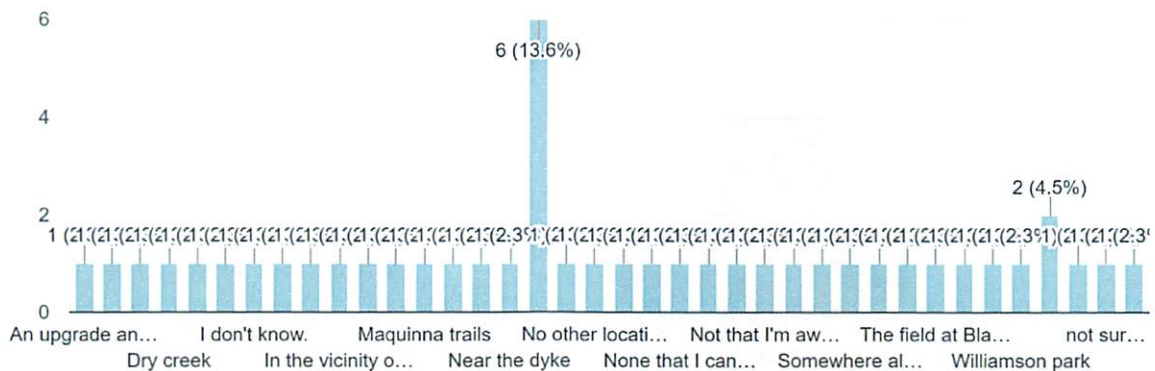
10. Check off the reasons you believe the Echo Centre area is a good location for the proposed park.

123 responses



11. Is there an alternate location within City limits you think could accommodate an Adventure Sport Park? There would need to be room for a skateboard...k and a mountain bike skills park with jump lines.

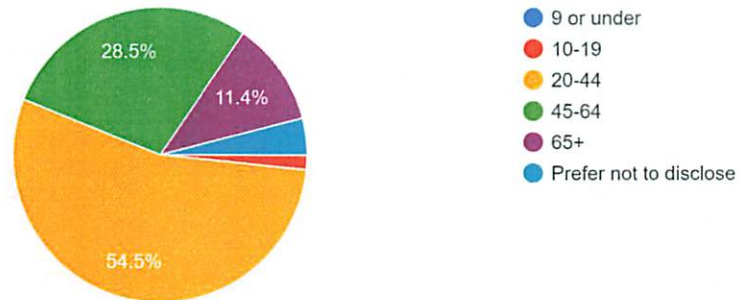
44 responses



[Note: Highest response is for "no"]

## 12. How old are you?

123 responses



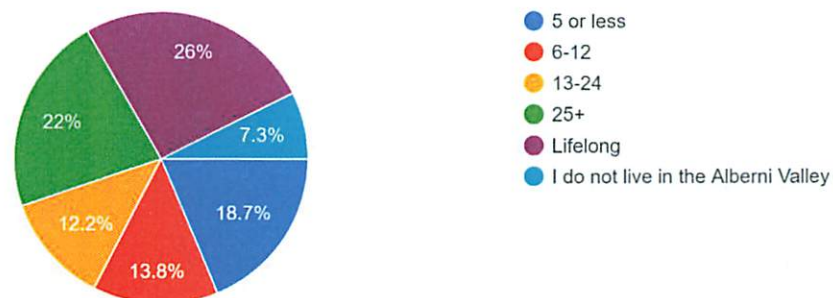
## 13. What community do you live in?

123 responses



## 14. How many years have you lived in the Alberni Valley?

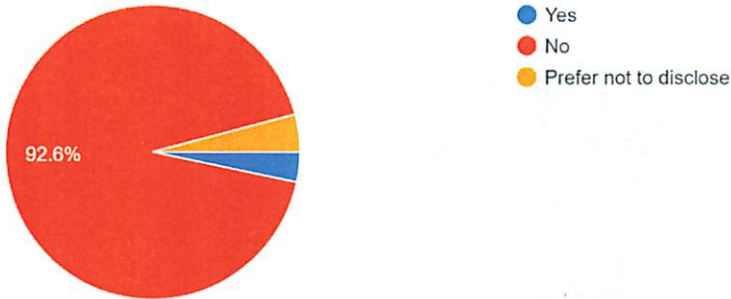
123 responses





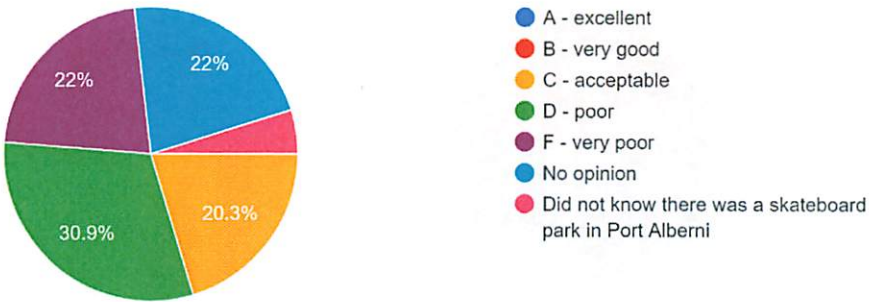
15. Are you a First Nations person? We ask this question so that we can demonstrate the park is of value to local First Nations communities and will benefit First Nations youth.

122 responses



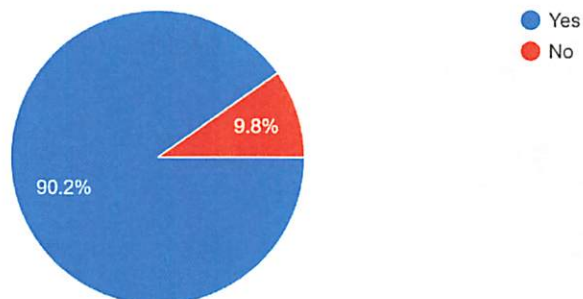
16. If you could give a letter grade to existing, 1990s-era skateboard park in Port Alberni, what would it be?

123 responses



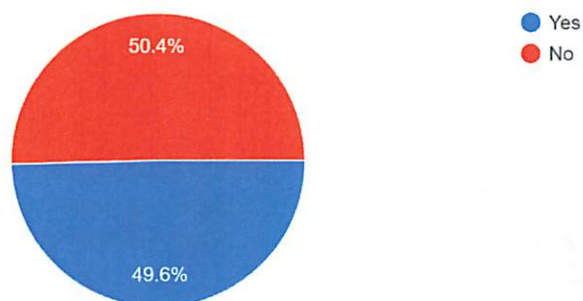
18. May we share your written responses? We will not disclose your name or share identifying information.

123 responses



19. Would you like to be added to our e-notification list about the Adventure Sport Park?

123 responses



20. If you expressed interest in helping or being added to the e-list, please add your email address here.

N/A

Is there anything else you would like to tell us about the proposed Adventure Sport Park?  
[refer to Excel document]

8. Why do you think Port Alberni should have an Adventure Sport Park?

For all ages, but especially for youth to have somewhere to just be.

It is extremely important that youth have healthy, outdoor, physical activity and hobbies, as well as the positive communities that develop out of them.  
Important free activities for youth

The skateboard park does not suit it's current users. Many skaters often go to other communities to skate.  
More outdoor activities for youth

Need more healthy activities for youth and this could be an attraction for visitors coming to the area

Our community is lacking in infrastructure and things that allow engagement and a sense of pride for where we live. This would allow users of all ages something to be proud of and give them an outlet to get outside and off the smart phones. The proposal is great, multiple use area for many to enjoy. Iâ€™m all for it.

Gives riders the ability to improve their level of riding and would help grow the sport and provide positive recreation opportunities for those wanting something different.

More activities that are Rich in adventure, danger and excitement will provide youth and our community with a feeling of pride and accomplishment. If we don't provide excitement youth will find it on there own. Vandalism, substance use, gang level violence and crime.

More stuff for kids to do

With the growing population of young families in our community I think itâ€™s very important to expand our outdoor recreation to accommodate the change in population. We are definitely in competition with areas such as Cumberland and Comox Valley when deciding where to live and our cost of living is still less although our recreation facilities are definitely lacking, this would be a huge added bonus to our community.

For youth and children to have a place within city limits to safely ride mountain bikes. Maybe it will bring in some tourists.

We need places for kids/teenagers to go and keep busy doing what they like.

The sport park would be great for families and all residents of PA. It would an attraction for enthusiasts from other communities. It would be a great attraction for youth in the community looking for things to do.

A community surrounded by trees & trails needs a positive place for new riders to explore, learn & grow their skills.  
get with the times!!

So there is a focus on sports outside of hockey, baseball, and rugby  
Edge to the range of healthy outdoor activities for all ages

It gives children and adults an opportunity to be involved in these sports.

Help riders of all

Ages and skillsets progress with their riding.

Our youth deserve to have facilities to work on their skills.

It will bring adventure tourism to the valley. It will promote our current mountain bike trails and will help support all the clubs involved to add more to the current networks. It will bring money to the valley with the people visiting for adventure sports. These people will eat at our restaurants stay at our hotels and campground ect.

More positive activities for people of any age.

Safe and fun place for my kids to learn how to ride

Nearly every town on the island has one and it's a great way to get people outside.

Tons of intrest

I think it is a great activity for youth, they get excieted about it and will actually do this over video games.

To allow for an accessible place to ride and progress in mountain biking or other activities within the city

Great place to improve your skills and have fun.

Adventure parks are an amazing way to promote active lifestyles and building community.

To give people especially youth something active and positive to do. Well over due.

Our city has a large (and growing) community of youth and adults who absolutely love riding bikes. A skills park would be hugely beneficial to building skills within the community and encouraging new engagement. Right now the closest thing we had is the Stevie Smith Bike Park in Nanaimo, which is awesome, but makes for a long day when going there for a visit. Having a local park keeps activities at home and cuts down on vehicle emissions from having to leave town. Add this to the announcement of sanctioned trails and we have a biking destination in the works!

I feel Port Alberni is transitioning towards a more youthful and active population. Anything that can be done to encourage younger families to move here is worth an investment.

Of course active families won't move here just because we have a new skatepark/pumptrack. They will move here because the city feels more alive and energetic. Because the culture feels welcoming to them.

A skate/bikepark is a nice piece of the puzzle in helping to build that welcoming active culture.

We need more outdoor activities that are easily accessible to everyone. Port Alberni has excellent potential to be a leading destination for outdoor enthusiasts of all kinds. These kind of parks are highly used by many people in a lot of other comparable towns that have already invested in their bicycle and outdoor parks.

Easy access to outdoor recreation within City limits is very important to encourage physical activity and mental wellness for youth and adults. A park of this nature will service all demographics of the community and provide entertainment for siblings and visitors using the other sport facilities in the immediate area.

It's greatly needed and would be well used and appreciated.

PA is a centralized area.

To cater to families, provide an outlet for youth, and to bring in tourism and recreation. Port Alberni is lacking in the recreation side of things and we could use something exactly like this, Port Alberni needs to be competitive with other communities!!! I also believe this would attract working professionals to a town like Port Alberni.

Outdoor activities for kids as well as adults to do thatâ€™s not part of a paid sports program. Parents can go with their kids any time of day, day of the week. Would create a safe space for kids to be - Victoria made a similar park where a homeless camp with lots of tents used to be and now itâ€™s super busy with lots of people using it all day.

Activity for kids and adults to gather and maintain a healthy lifestyle

Port has been finally discovered. It is going to be like Squamish, Revelstoke and Canmore. I lived in those places as it happens. The kids are going to need entry level activities that their parents have come to the valley to do.

For families and youth to have something to do to build friendships, grow confidence and learn skills

I didn't rate it as important, so this question does not apply

More things for kids to do

Kids need something to do in this town. Something to get them outside, get them socializing, give them a sense of purpose. I believe the city should help create opportunities by building the infrastructure to participate in sports such as cycling and skating.

The more activities for people, especially outdoor, the more attractive we are to local and visitors. Also, physical activities increase health for many people.

Engage youth and build community in related sports

Create more interest in the sport within the community as well as bringing others to it

Great way to build skills for all levels and abilities. Fantastic place for kids to hang out.

A variety of reason, actually; Our current park is fairly outdated, and not built as well as it could be. (no coping, coping falling off, ramps could be a bit better)

As well, Port Alberni is lacking youthful activities to keep the youth out of trouble. A well structured and well maintained/periodically supervised skatepark would go along way to keeping local riders, as well as children and adults alike occupied. Considering again how our park is fairly dated, local rider tend to prefer to venture out of town to ride, myself included sometimes.

Finally, with a upgraded skatepark, mountain bike trails, and a pump track, would further entice tourism in Port Alberni. As alluded to above locals tend to travel out of town to ride. Why? Better parks.

I've seen people from Victoria, courtneay, Nanaimo, and even from out of country come to our park, and audibly say it sucked. They never stay longer than 20 minutes unless they know some of the locals. A better park setup would do wonder to fix this.

Kids should be active and there are few free publicly accessible sports these days. These sports are growing in popularity and kids coming to different towns love checking out the skate and bike parks.

It's like asking if we should have an an arena

Somewhere safe for kids/ adults to improve skills, get fresh air and exercise. It greatly promotes a healthy lifestyle!



more recreational activities and areas to do so are never a bad idea. can help develop alberni as a destination for outdoor activities which can benefit the community financially through adventure tourism.

The mountain biking community would use it as a gathering place. It should have night lights for night riding and it should be designed and built by professionals with a \$300,000+ budget for just the bike park portion. In Saanich staff have done these parks ok the cheap and they were terrible, unridable. I have volunteered with Saanich for 5+ years and they haven't listened.

Make the tracks curvy and very progressive so that advanced experts and beginners will both love it. Add doubles and big corners. Bike Tracks from Calgary was an amazing builder at Topaz. No drama, high quality of work. Everyone loves it.

Stevie Smith is a bit dangerous as there wasn't enough space physically for a separated down track. As is, the beginners sometimes cut off the experts coming downhill with speed. It's a nightmare for parents as there are lots of near misses.

Best way to keep kids and youth out of trouble. Gives them something productive to work on and helps with hand/eye coordination, goal setting, and self esteem.

I think it would be used a lot by kids enjoying the outdoors

Because Powell River managed to get an awesome skate/BMX park installed years ago, right beside the rec complex, and it's used every day by people of all age and skill ranges. There's no reason that Port can't have what Powell has, as demographic- and population-wise the cities are quite similar. My son found his love for biking thanks to that park, and I'd love for him to be able to continue his passion in a similar setting, as well as give other children in the community the chance to discover that same passion in a safe, centralized area.

We don't have one and there are lots of people who would use it. The location is great too.

Get kids (and adults) active. The Jordie Lunn bike park has transformed Langford.

Skateboarding and biking is some of the best kinda exercise for young and old and saved my life as a kid . Got me outta trouble more than anything. I support anything to keep kids and humans healthy and happy.

So my kids and I don't have to leave town to skate, it ends up being pretty pricey for fuel and eating in a different community  
Any athletic options for youth are good!

More activities for the youth , brings attention to Port Alberni  
For the kids to have something to be into

It would be great for kids/youth, and families to have a new place to get exercise and enjoy being outdoors.

Every well planned community has a major adventure park now

It gives kids and people a purpose, something fun to do which is mentally stimulating. It builds skills. Keeps people away from drugs and from being bored.

Because every community should have one!

Port Alberni is a hub of outdoor activity, I believe it is a healthy and productive outlet for youth and young adults to socialize and exercise. Skateparks are a wonderful place for community to grow and for youth to feel valued.

The opportunity it gives for parents and kids to get outside and exercise together along with building athletic skills and socializing with others.

Give kids a healthy option for activities. Get adults more physically active. Increase tourism.

continued safe social spaces that encourage healthy lifestyle

Recreation facilities are important in keeping youth engaged in healthy, outdoor activities

The closest skills park for mtb is cougar smith at sproat lake and it's too far to go often

Port Alberni is growing in this area with the new climbing club, increased desire for mountain biking and people looking for better skate parks

Port Alberni needs this for the future!

Because Port Alberni needs to invest in itself. Take a page out of Cumberland's tourism and start to visualize how promoting the Mountain Bike community could greatly enhance Port Alberni's tourism industry

It would be nice if properly maintained; however, it does not belong in Echo Park.

Having cool places makes us cool! It increases our self esteem as a community

Help provide youth with productive and fun activities

For healthy development of the kids. Kids need support like this to keep them engaged in fun physical activities. Port Alberni is the only community on Vancouver Island not developing these types of activities.

We need to encourage an active life. Phones, gaming, T.V have held the spot light for too long.

Because there is ample unused, non-green space around the community for something like this. Ideally there would be options not just centred around existing infrastructure, in order to broaden accessibility and not further entrench where in the community receives improvements more exclusively.  
More things for youth to take part in

The skatepark is one of the oldest on the island and wasn't built by a skatepark building company.

A space for children, youth, and families to come together to be active and outdoors, I think is great for Port Alberni, always!

It's a safe place for youth to experience kid communities, develop social skill sets, as well to recreate safely while developing their ethic and determination. It is a place to be exposed to other generations of users and the opportunity for learning/teaching/community to grow. Currently, our park does not foster these effectively.

I think it would benefit our community

We need more of these in town. More things to do. Other communities seem to have so many parks and things to do. we have very little.

I feel Port Alberni having more spaces like this Adventure Sports Park would benefit a lot of people in the community. It provides a safe space for those who enjoy these activities, especially younger children who skateboard, scooter ect. It could open the door to new community events that focus around those who enjoy these sports.

To have a safe place to do these activities, not on a road or sidewalk

We need more of these in town. More things to do. Other communities seem to have so many parks and things to do. we have very little.  
Gives kids something else to do, exercise, socializing etc

the current skate park is long past being in a state of good repair and needs professional replacement  
Good for youth to have outdoor activities  
outdoor activities

We have many kids who are interested and would participate. Our children must get more things to interest them concerning outdoor activities. The area suggested is perfect.

11. Is there an alternate location within City limits you think could accommodate an Adventure Sport Park? There would need to be room for a skateboard park, a pump track and a mountain bike skills park with jump lines.

Somewhere along the new Quay to Quay pathway. Maybe Somass Lands? Or maybe behind the multiplex, near the highschool and college.

Not sure what land is available.

No

Proposed site is excellent

An upgrade and expansion to the existing skatepark is long over due. This will be a benefit to both Port Alberni and surrounding communities as well as folks passing through. Increased opportunities for recreational/pro-social activities is good for our community.

No. Its perfect. Make it work and skaters, bikers, scooter kids and mtb will find it on there phones.  
Williamson park

Behind Glenwood in the large gravel pit/parking lot (used for Fall Fair once/year). That way, no trees would need to be taken down. Would be cheaper build as it is already clear.

I donâ€™t think so

No other location would be as good.

no

No

Maquinna trails

The field at Blair Park. Currently used to take dogs to the bathroom and it appears to be sprayed with something that we are not allowed to walk on after application ( this is absolutely appalling in this day and age! possibly herbicide) gross!!



1. *Chrysomelidae* (Coleoptera): 10 species

*Journal of Interpersonal Violence* 26(10) 1978-1996  
© The Author(s) 2011

3924

0-7-90094-7

© 2004 Blackwell Publishing Ltd, *Journal of Internal Medicine* 255: 103–110

1997-98 1998-99 1999-00 2000-01 2001-02 2002-03 2003-04 2004-05 2005-06 2006-07 2007-08 2008-09 2009-10 2010-11 2011-12 2012-13 2013-14 2014-15 2015-16 2016-17 2017-18 2018-19 2019-20 2020-21

## Dry creek

\* 2001-2002, 2003-2004, 2005-2006, 2007-2008, 2009-2010, 2011-2012, 2013-2014, 2015-2016, 2017-2018, 2019-2020, 2021-2022, 2023-2024, 2025-2026, 2027-2028, 2029-2030, 2031-2032, 2033-2034, 2035-2036, 2037-2038, 2039-2040, 2041-2042, 2043-2044, 2045-2046, 2047-2048, 2049-2050, 2051-2052, 2053-2054, 2055-2056, 2057-2058, 2059-2060, 2061-2062, 2063-2064, 2065-2066, 2067-2068, 2069-2070, 2071-2072, 2073-2074, 2075-2076, 2077-2078, 2079-2080, 2081-2082, 2083-2084, 2085-2086, 2087-2088, 2089-2090, 2091-2092, 2093-2094, 2095-2096, 2097-2098, 2099-2100, 2101-2102, 2103-2104, 2105-2106, 2107-2108, 2109-2110, 2111-2112, 2113-2114, 2115-2116, 2117-2118, 2119-2120, 2121-2122, 2123-2124, 2125-2126, 2127-2128, 2129-2130, 2131-2132, 2133-2134, 2135-2136, 2137-2138, 2139-2140, 2141-2142, 2143-2144, 2145-2146, 2147-2148, 2149-2150, 2151-2152, 2153-2154, 2155-2156, 2157-2158, 2159-2160, 2161-2162, 2163-2164, 2165-2166, 2167-2168, 2169-2170, 2171-2172, 2173-2174, 2175-2176, 2177-2178, 2179-2180, 2181-2182, 2183-2184, 2185-2186, 2187-2188, 2189-2190, 2191-2192, 2193-2194, 2195-2196, 2197-2198, 2199-2200, 2201-2202, 2203-2204, 2205-2206, 2207-2208, 2209-2210, 2211-2212, 2213-2214, 2215-2216, 2217-2218, 2219-2220, 2221-2222, 2223-2224, 2225-2226, 2227-2228, 2229-2230, 2231-2232, 2233-2234, 2235-2236, 2237-2238, 2239-2240, 2241-2242, 2243-2244, 2245-2246, 2247-2248, 2249-2250, 2251-2252, 2253-2254, 2255-2256, 2257-2258, 2259-2260, 2261-2262, 2263-2264, 2265-2266, 2267-2268, 2269-2270, 2271-2272, 2273-2274, 2275-2276, 2277-2278, 2279-2280, 2281-2282, 2283-2284, 2285-2286, 2287-2288, 2289-2290, 2291-2292, 2293-2294, 2295-2296, 2297-2298, 2299-2300, 2301-2302, 2303-2304, 2305-2306, 2307-2308, 2309-2310, 2311-2312, 2313-2314, 2315-2316, 2317-2318, 2319-2320, 2321-2322, 2323-2324, 2325-2326, 2327-2328, 2329-2330, 2331-2332, 2333-2334, 2335-2336, 2337-2338, 2339-2340, 2341-2342, 2343-2344, 2345-2346, 2347-2348, 2349-2350, 2351-2352, 2353-2354, 2355-2356, 2357-2358, 2359-2360, 2361-2362, 2363-2364, 2365-2366, 2367-2368, 2369-2370, 2371-2372, 2373-2374, 2375-2376, 2377-2378, 2379-2380, 2381-2382, 2383-2384, 2385-2386, 2387-2388, 2389-2390, 2391-2392, 2393-2394, 2395-2396, 2397-2398, 2399-2400, 2401-2402, 2403-2404, 2405-2406, 2407-2408, 2409-2410, 2411-2412, 2413-2414, 2415-2416, 2417-2418, 2419-2420, 2421-2422, 2423-2424, 2425-2426, 2427-2428, 2429-2430, 2431-2432, 2433-2434, 2435-2436, 2437-2438, 2439-2440, 2441-2442, 2443-2444, 2445-2446, 2447-2448, 2449-2450, 2451-2452, 2453-2454, 2455-2456, 2457-2458, 2459-2460, 2461-2462, 2463-2464, 2465-2466, 2467-2468, 2469-2470, 2471-2472, 2473-2474, 2475-2476, 2477-2478, 2479-2480, 2481-2482, 2483-2484, 2485-2486, 2487-2488, 2489-2490, 2491-2492, 2493-2494, 2495-2496, 2497-2498, 2499-2500, 2501-2502, 2503-2504, 2505-2506, 2507-2508, 2509-2510, 2511-2512, 2513-2514, 2515-2516, 2517-2518, 2519-2520, 2521-2522, 2523-2524, 2525-2526, 2527-2528, 2529-2530, 2531-2532, 2533-2534, 2535-2536, 2537-2538, 2539-2540, 2541-2542, 2543-2544, 2545-2546, 2547-2548, 2549-2550, 2551-2552, 2553-2554, 2555-2556, 2557-2558, 2559-2560, 2561-2562, 2563-2564, 2565-2566, 2567-2568, 2569-2570, 2571-2572, 2573-2574, 2575-2576, 2577-2578, 2579-2580, 2581-2582, 2583-2584, 2585-2586, 2587-2588, 2589-2590, 2591-2592, 2593-2594, 2595-2596, 2597-2598, 2599-2600, 2601-2602, 2603-2604, 2605-2606, 2607-2608, 2609-2610, 2611-2612, 2613-2614, 2615-2616, 2617-2618, 2619-2620, 2621-2622, 2623-2624, 2625-2626, 2627-2628, 2629-2630, 2631-2632, 2633-2634, 2635-2636, 2637-2638, 2639-2640, 2641-2642, 2643-2644, 2645-2646, 2647-2648, 2649-2650, 2651-2652, 2653-2654, 2655-2656, 2657-2658, 2659-2660, 2661-2662, 2663-2664, 2665-2666, 2667-2668, 2669-2670, 2671-2672, 2673-2674, 2675-2676, 2677-2678, 2679-2680, 2681-2682, 2683-2684, 2685-2686, 2687-2688, 2689-2690, 2691-2692, 2693-2694, 2695-2696, 2697-2698, 2699-2700, 2701-2702, 2703-2704, 2705-2706, 2707-2708, 2709-2710, 2711-2712, 2713-2714, 2715-2716, 2717-2718, 2719-2720, 2721-2722, 2723-2724, 2725-2726, 2727-2728, 2729-2730, 2731-2732, 2733-2734, 2735-2736, 2737-2738, 2739-2740, 2741-2742, 2743-2744, 2

**Not that I'm aware of**

I believe this location is great. There's already a platform to work off of.

Not aware of other available land

That junkyard as you enter town. If the city bought that they could solve both problems. With an agreement with Mosaic it could be a natural prime recreation area.

I don't know.

Maybe down by the quay .. i just feel that area is unsupervised

not sure

Unfortunately not that I can think of.

**No**

not sure, off the top of my head, maybe top of argyle by ej dunn? or near the fall fair grounds area? or maybe near one of the trail networks, coombs candy?

Potentially Dry Creek. Would make for a much better mountain bike skills area, but I do worry about possible exposure to drugs/violence in that area. Would require a comprehensive plan.

No

No

None that I can think of .

Sure, but I think the space proposed is great!

I don't have any suggestions

No idea

No

In the vicinity of AV Cold Creek Moto Park

Maybe somewhere up by the Maquinna trails

The Quay area

Iâ€™m sure you can do some research on that one and get back to the community with some options.

Is there anywhere along the quay to quay trails that could support this type of facility? What about smaller plaza style spots that blend urban settings with skateboard features.

I donâ€™t think there is enough space in the proposed area. It would be nice to maintain the trees. Not enough room to build site inside of the trees. Also, parking is already limited in the area for sport field use.  
Near the dyke

Can't think of one

No.



21. Is there anything else you would like to tell us about the proposed Adventure Sport Park?

When looking at other communities such as Tofino, Nanaimo etc, the skateparks are in highly public spaces and taken care of by the city. Our seems somewhat neglected at times.

Just hope it becomes a reality for all than are trying to make it happen. Looks like a lot of interest from users. You have my support and a yes vote. Good luck and thanks for trying to make our community better.

So excited and thankful to those helping to make this project a reality !

Jamie Colin's was involved in the first park. His family still holds his legacy alive. He wanted to build one with me for kids in an old gymnasium by the tseshaht market but unfortunately he passed too soon. I know that if he was still here he would donate all his free time to ensure the kids had a place to skate. A jump or mural in his honor could be a legacy idea peice.

It would be awesome if someone were to start an intro to skateboarding and BMX classes for all ages

Keep promoting this much needed amenity!!!!

Please hire people that know what there doing when it comes to design and construction of the skate and bike park. Not just city workers trying to build jumps.

A great resource for all ages!

Will B a great addition for our community

**Build it. Please**

**Thanks for your work on this, it's appreciated! I hope the idea is supported and built.**

Port Alberni needs this!

Great idea - it would be a big benefit to the community in attracting more families.

Reference the skatepark/pump track in Victoria BC

If you don't give kids something to do they will find something to do and you probably won't like it

A better location with more vertical elevation is needed. The proposed location also has water drainage problems that make building trail here challenging and not optimal.

Classes added to the park would e cool

no

Ultimately, there should be time and money, put into mountain bike and recreational trails in the valley. This will be a start to that I hope.

Only one thing to note, but it's also important.

Just because we'd like an upgrade, doesn't mean the old park doesn't have value to us. Local riders love 'the curb' (the giant double ledge setup) The middle pyramid ramp is fun, and our yellow downrail are all constantly used.

Please consider this while redesigning, and thank you!

Do it! This would be an amazing addition to the city.

Just a good idea for the community.

Add lights so the park can be used in the winter. Make sure you put up no dogs signage and railing against dogs. In Victoria sometimes loose dogs run onto the track and it's super dangerous for riders.

Before designing the park, go and visit the Stevie Smith Park, Jordie Lunn, Topaz Park, McMinn and George Tripp. We have learned so much about what to do (Stevie Smith) and what NOT to do (George Tripp).  
Cheers!

I think it's well overdue. The continued expansion into adventure tourism is what is going to keep building the economy of our small town on the West Coast Corridor.

I think having a park like this would greatly be if it port alberni. It will provide a safe place for kids to hang out and enjoy the outdoors. These sports also have a low cost of entry to get into and are all inclusive. Sports teach life skills such as determination.

My 7 year old son is very very excited about it!! He wants to move to Nanaimo just because they have one.

It's been in the works for over 10 years. Let's get this thing built . The valley deserves it !  
No

Long overdue! I know an adventure sport park would be utilized and anything that offers kids free outdoor activities is a positive.

Natural shade, please. Street style park features are fun but flow parks are the future. Make all the areas of the park linkable. There should be a bike flow area and a skate flow area that are separated. They each should be made of pavement. The bikes should stay off the skate section and



Ad some stuff for RC cars, like a crawler course

If developed correctly this could also be a space for events or shows - viewing space and 'side line' resting area should be considered. Lighting, power, event signage, judges area or sheltered picnic

This needs to happen! our island is already a world class destination for mountain biking and Port and it's riding community need this. The valley has so much potential

Maybe

This survey doesn't allow for nuance—we can want improvements, but if they are at the cost of limited urban greenspace, it is simply not worth the trade off. Come up with a plan that takes a degraded space and turns it into a community resource and then maybe you™ve done something worth talking about. Otherwise you are only taking, not contributing. Spending time outdoors with token 4 ft trees in a freshly “developed” recreation space is unappealing and antithetical to the care for natural environment at the heart of this community. It is embarrassing to see proposals coming from an alternate universe where our actions at the community level apparently have no

Please build a new skatepark!

I think it™s long overdue, by comparison our current park is laughable. Kids need a safe, clean place to experience and benefit from skateboarding.

Great idea. But needs to be built over larger area, with better options for parking

No

Good idea!

get it professionally done  
no

As you can see I am past the age of skateboarding. I think this is a great idea for my grand children and great grandchildren living here in Port Alberni. Plan for the children, they are our future.



**CONTACT INFORMATION:** (please print)

Full Name: Darin Harding Organization (if applicable): HCMA  
Street Address: 400-676 W Hastings St Phone: 604-732-6620  
Mailing Address: 400-676 W Hastings St, Vancouver, BC, V6B 1N2 Email: d.harding@hcma.ca  
No. of Additional Participants:  
[Name/Contact Information] John Buttery (HCMA), Daniel Sailland (CAO ACRD), Heather Thomson (ACRD)

**MEETING DATE REQUESTED:** May 21, 2024

**PURPOSE OF PRESENTATION:** (please be specific)

Provide an overview of your presentation below, or attach a one-page (maximum) outline of your presentation:

Report to City of Port Alberni as requested on the final report of the Alberni Valley Aquatics Centre Feasibility and next steps for the Alberni Valley Aquatics Centre Project.

NOTE - Please contact the ACRD for questions and confirmation - hthomson@acrd.bc.ca

Requested Action by Council (if applicable): Receive for information only

Supporting Materials/PowerPoint Presentation: ☐ No ☒ Yes

Note: If yes, must be submitted by 5:00 pm on the Monday before the scheduled meeting date.

**SIGNATURE(S):**

I/We acknowledge that only the above listed matter will be discussed during the delegation and that all communications/comments will be respectful in nature.

Heather Thomson

April 26, 2024

Signature:

Date:

**OFFICE USE ONLY:**

Scheduled Meeting Date: May 21/24

Date Approved: Apr. 26/24

Applicant Advised: Apr. 26/24.

Approved: (Deputy Director of Corporate Services)


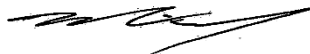
Darling

☒ Council  
☒ Mayor  
☒ CAO  
☒ Finance  
☒ Corporate Services  
☒ Agenda  
☐ Economic Development  
☐ Engineering/PW  
☒ Parks, Rec. & Heritage  
☐ Development Services  
☐ Community Safety  
☐ Other  
File # 0550-30 May 21/24 Cow

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* [FOIPPA] and will only be used for the purpose of processing this application.

Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*.

Date: May 1, 2024  
File No: 6240-20 AP  
To: Committee of the Whole  
From: M. Fox, CAO  
Subject: Adventure Sport Park

Prepared by:  W. Thorpe Director of Parks, Recreation and Culture	Supervisor:  M. Fox M. Fox, Chief Administrative Officer	CAO Concurrence:  M. Fox, CAO
--	--	--

#### RECOMMENDATION

*THAT the Committee of the Whole receive the report 'Adventure Sport Park' dated May 1, 2024.*

#### PURPOSE

To provide the Committee of the Whole with an update about the City's involvement with the Adventure Sport Park.

#### BACKGROUND

Since 2020, Community Futures Alberni-Clayoquot has engaged with City staff and Council on the concept of expanding our existing City-owned skate park to include a new 25,000ft<sup>2</sup> skateboard park, 3,500ft<sup>2</sup> asphalt pump track and 3-line mountain bike skills & jump zone (collectively known as the Adventure Sport Park).

Community Futures attended the February 27, 2023 Regular meeting as a delegation to present a preliminary idea of the park. At that meeting, Council passed the following motion:

*THAT Council direct staff to prepare a report outlining potential opportunities for the City to support the proposed Adventure Sport Park project as presented by Community Futures Alberni Clayoquot.  
(Resolution No. 23-44)*

At the Regular meeting of November 27, 2023, Council passed the following motion:

*THAT Council direct staff to include in the Parks, Recreation and Culture master plan, the redevelopment of the Skate Park / multi-use adventure facility including:*

- i. Potential locations including the current location, expansion of the current location and alternate locations;*
- ii. The individualized costs of different levels of skate parks and associated features such as pump tracks, jump tracks and any other relevant adventure activity features;*
- iii. Identifying potential sources of grant funding available for the construction of such a facility;*

- 
- iv. *Identifying the level of interest of, and potential contribution from, local and superior intergovernmental partnerships;*
  - v. *Identifying the level of interest of, and potential contribution from, community partners including but not limited to corporate sponsors, service groups and interest groups; and*
  - vi. *Effects on the ongoing 5 year operating and capital plans. (Resolution No. 23-354)*

On April 29, 2024, the City provided Community Futures with a non-binding letter of support for inclusion with funding applications.

Community Futures is a delegation at today's Committee of the Whole meeting to provide the Committee with an update of current progress with the project.

#### **ALTERNATIVES/OPTIONS**

1. THAT the Committee of the Whole receives the report 'Adventure Sport Park' dated May 1, 2024.

#### **ANALYSIS**

Including the Adventure Sport Park in the City's Parks, Recreation and Culture Master Plan aligns with Council's *Strategic Plan* and the goal of "City provides quality services to residents".

#### **IMPLICATIONS**

##### Financial

If individuals or businesses donate to the City for the purpose of supporting the Adventure Sport Park, the donor will receive a tax receipt from the City, which would be deposited into a Parks, Recreation and Culture reserve fund for the park. If the Adventure Sport Park is not built, those donations will be retained for expenses related to the existing City-owned skate park.

#### **COMMUNICATIONS**

Staff will forward any direction from the Committee of the Whole and Council to Community Futures.

#### **BYLAWS/PLANS/POLICIES**

N/A

#### **SUMMARY**

Since 2020, Community Futures Alberni-Clayoquot has engaged with City staff and Council on the concept of expanding our existing City-owned skate park into an Adventure Sport Park. Community Futures is a delegation at today's Committee of the Whole meeting to provide the Committee with an update of current progress with the project.

#### **ATTACHMENTS/REFERENCE MATERIAL**

- 2024\_04\_29 - Community Futures Adventure Sport Park - Letter of Support
- February 2023 - Adventure Sport Park Examples
- February 2023 - Adventure Sport Park FAQ
- February 2023 - Adventure Sport Park Proposal



# CITY OF PORT ALBERNI

City Hall  
4850 Argyle Street,  
Port Alberni, BC V9Y 1V8  
Telephone: 250-723-2146 Fax: 250-723-1003  
www.portalberni.ca

Our File No. 6240-20

April 29, 2024

Community Futures Alberni-Clayoquot  
4757 Tebo Avenue  
Port Alberni, B.C.  
V9Y 8A9

Attn. Lori Camire, Executive Director

## **Re: Letter of Support | Adventure Sport Park**

It is with pleasure that we provide this non-binding letter of support to Community Futures to accompany future funding applications for a proposed Adventure Sport Park in Port Alberni.

The City supports the efforts Community Futures has made in advancing this project that has social, environmental and economic benefits for Port Alberni and the Alberni Valley.

While we anticipate completion of the Parks, Recreation and Culture master plan before deciding on the degree of support for the project and location, the City is in support of the project and Community Futures' efforts to seek financing.

An adventure sports park combining skateboarding, BMX and mountain biking strongly aligns with Council's priorities. It fosters a complete community by creating a new, regional-scale public space for young people to engage in a positive, healthy activity, and can also serve as a regional attraction for the recreational tourism sector. The park also proposes to replace the current skateboard park, which, at 30 years old, is among the oldest in the province.

We appreciate the dedicated work of Community Futures to raise funds for this important project and we hope you will look favorably on their application for funding.

Yours truly,  
CITY OF PORT ALBERNI

Mike Fox  
Chief Administrative Officer

C: W. Thorpe, Director of Parks, Recreation and Culture  
S. Darling, Director of Corporate Services



# Catalogue of Examples

## Successful multi-sport parks

**BMX PA****SK8 PA****MTB PA**

premiere.  
west coast.  
adventure sport.  
skills park.



COMMUNITY FUTURES ALBERNI-CLAYOQUOT  
RIDERS OF THE ALBERNI VALLEY | ALBERNI VALLEY SKATEPARK ASSOCIATION

### Contact

Reana Miller, Community Development Officer  
Community Futures Alberni-Clayoquot | 250.724.1241 | reana@cfan.ca





# Powell River Bike & Skate Park (2015)

<https://powellriver.ca/pages/bike-and-skateboard-park>

2.5 acres

- The first ever poured in place concrete pumptrack in North America
- Slopestyle dirt bike trails, downhill flow trails, beginner flow line

[Link to details](#)  
[photos & videos](#)





# Powell River





# Powell River





# Cumberland Skatepark & Jump Park (2017)

<https://cumberland.ca/skatepark-and-jump-park/>

5,500 square feet

[Link to details](#)

- Skatepark with concrete terrain, bowl, mini-ramp, street features
- Dirt jump park with trails for beginner to advanced skill levels (BMX & mountain bike)
- Pump track
- Gathering/spectator area, pathways, entrance signage
- Partnership with Cumberland Community Schools Society (youth programs)



# Cumberland





# Stevie Smith Park, Nanaimo (2017)

<https://cumberland.ca/skatepark-and-jump-park/>

3 acres

[Link to details](#)

- Jump lines for beginner to expert
- Pump track
- Skills park
- Partnership with the Stevie Smith Legacy Foundation





# Stevie Smith Park





# Harewood Skate Park, Nanaimo (2020)

<https://www.nanaimo.ca/your-government/projects/projects-detail/harewood-skatepark>

11,000 sqft

- Art by Snuneymuxw artist Joel Good and Bracken Hanuse Corlett, from the Wuikinuxv and Klahoose Nations

[Link to details](#)



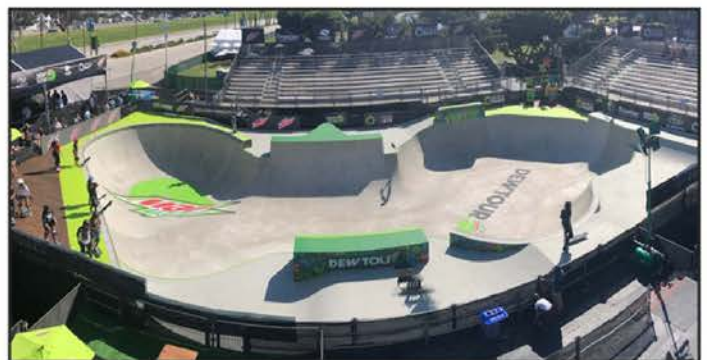


# All-wheels Park Components: Beginner Skills Areas





# All-Wheels Park Components: Competition Park Features





## Asphalt Pump Tracks



## Mountain Bike Skills Park & Jump Park





## Further Exploration

### TOP-RANKED VANCOUVER ISLAND SKATEBOARD PARKS

As rated by members of the Alberni Valley Skatepark Association

[Victoria West Skatepark, Esquimalt](#)

Harewood Skatepark, Nanaimo (featured previously)

[Comox-Courtenay Outdoor Skatepark](#)

[Tuff City Skatepark, Tofino](#)

[Willow Point Skatepark, Campbell River](#)

### HIGHLY-RATED PROVINCIAL BMX & MOUNTAIN BIKE PARKS

SORCA Bike Skills Park, Squamish

- [Video](#)

[Burnaby Mountain Air Bike Skills Park](#)

- [Video](#)

### HIGHLY-RATED INTERNATIONAL BIKE SKILLS PARK

[Gnomewood Mountain Bike Skills Park, Galena, Ohio, USA](#)

- [Video](#)

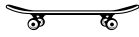
### HIGHLY-RATED INTERNATIONAL MULTI-SPORT PARKS

Frisco Adventure Park, Frisco, Colorado, USA

- [Park Overview](#)
- [Bike Park](#)
- [Skateboard Park](#)

[Woodward, Pennsylvania, USA](#)

# FAQ: Adventure Sport Park


**BMX PA**
**SK8 PA**
**MTB PA**

premiere.  
west coast.  
adventure sport.  
skills park.

## LOCATION

Echo Park, at the site of existing skatepark + the treed area along Kendall Avenue.

## OWNERSHIP

Asset to remain the property of the City.

## BUDGET

\$2.3-2.5M Preliminary Capital

\$15-25K Preliminary Asset Management (annual)

## TIMELINES

CF has committed funding that could be allocated to the Park Design. Design can start anytime. Construction dependent on outcome/timeline of funding applications and time of year (weather), but is expected to take approximately 9 months.

## PARKING AND ACCESS

Over 150 parking spaces (excluding ADSS, Athletic Hall, NIC, Stadium)

+ 2-7 wheelchair spaces (2 if excluding ADSS lot)

+ Transit stops along Roger Street, Kendall Avenue and Wallace Street

## FUNDING

Community Futures intends to apply for grants for the majority of project expenses.

Other sources could include fundraising campaigns, sponsorships, and a future request to the City. Most municipalities provide a funding contribution.

## ROLE OF COMMUNITY FUTURES

Community Futures is prepared to dedicate staff time for funding applications and communication elements of this project.

COMMUNITY FUTURES ALBERNI-CLAYOQUOT

RIDERS OF THE ALBERNI VALLEY | ALBERNI VALLEY SKATEPARK ASSOCIATION

### Contact

Reana Miller, Community Development Officer

Community Futures Alberni-Clayoquot | 250.724.1211 | reana@cfa.ca



**Community**  
Futures



**BMX PA**  
**SK8 PA**  
**MTB PA**

premiere.  
 west coast.  
 adventure sport.  
 skills park.



COMMUNITY FUTURES ALBERNI-CLAYOQUOT  
 RIDERS OF THE ALBERNI VALLEY | ALBERNI VALLEY SKATEPARK ASSOCIATION



**Contact**

Reana Miller, Community Development Officer  
 Community Futures Alberni-Clayoquot | 250.724.1241 | reana@cfaac.ca





## Vision



*A regional, all-ages, multi-component skills development park for the 'adventure sports' of skateboarding, BMX, and mountain biking, situated in the Echo Park area of Port Alberni.*

## Overview



The time is right, now.

This project provides the community with a brand-new, low-maintenance adventure sport park that serves a critical role in economic development through resident attraction/retention and recreational tourism.

A professional quality park of this nature promotes skateboard, mountain bike (MTB), scooter and BMX skill development from beginner to advanced levels, with the capacity to host competitive/qualifying events and ongoing programming.

It encourages healthy activities for families and young professionals and is a natural venue for seniors and others to enjoy watching the sports in action. With no fees to participate, low equipment costs, and 14 hours of drop-in access, the sports are highly inclusive. The centrally-located, outdoor site next to the city's secondary school and major sports facilities is convenient for families and ensures a COVID-19-safe space that can be enjoyed all year.

This project capitalizes on Port Alberni's assets: Extensive multi-use paths and trail networks; a deep appreciation and support of sport; a centrally-located recreation facility network; an influx of new residents and investors that represent a younger demographic; and a location (the west coast) that already attracts the adventure sport community.



# Alignment with City Strategic Plan

*Demonstrates the City's leadership in fulfilling its strategic priorities.*



## 1. Respond to demographic change / improve quality of life

- Creates recreation infrastructure used by families and young professionals
- Supports intergenerational participation (parents & grandparents with children)
- Integrates with the existing multi-modal pathways of the Echo neighbourhood



## 2. Enables the new economy

- Creates a regional attraction for the recreational tourism sector
- Skill development area promotes mountain bike trail usage
- Supports local small businesses that supply outdoor recreation goods/services



## 3. Provides and maintains quality services

- Resolves previously-identified need for a new skateboard park
- MTB skills development site encourages future use/development of MTB trails
- Opportunity to incorporate artistic and heritage design elements
- Opportunity to provide/partner to offer healthy outdoor rec programs



## 4. Champions environmental leadership

- Park construction has a low environmental impact
- Park requires minimal ongoing maintenance
- Encourages new and continued trail use



## 5. Fosters a complete community (safe, healthy and inclusive)

- A new, regional-scale attraction as a point of pride in the community
- A natural hub, focal point, and extension of the existing intercity trail network
- A safe public space for young people to engage in a positive, healthy activity
- No fees to participate
- Opportunity to include wayfinding signage
- Opportunity for increased lighting
- Aligns with on the centralized recreational facilities in the community
- Promotes year-round outdoor activity



# General Site Overview

Total Budget  
\$2,300,000 - 2,500,000



## ALL-WHEELS PARK

15,000 - 18,000 sq ft  
Plaza/street area, bowl and  
flow zone for BMX,  
skateboarding, scooters  
and more.  
+ covered/roofed area for  
year-round/winter use  
+ 3,000 - 3,500 sq ft  
Beginner skills area



## PUMP TRACK

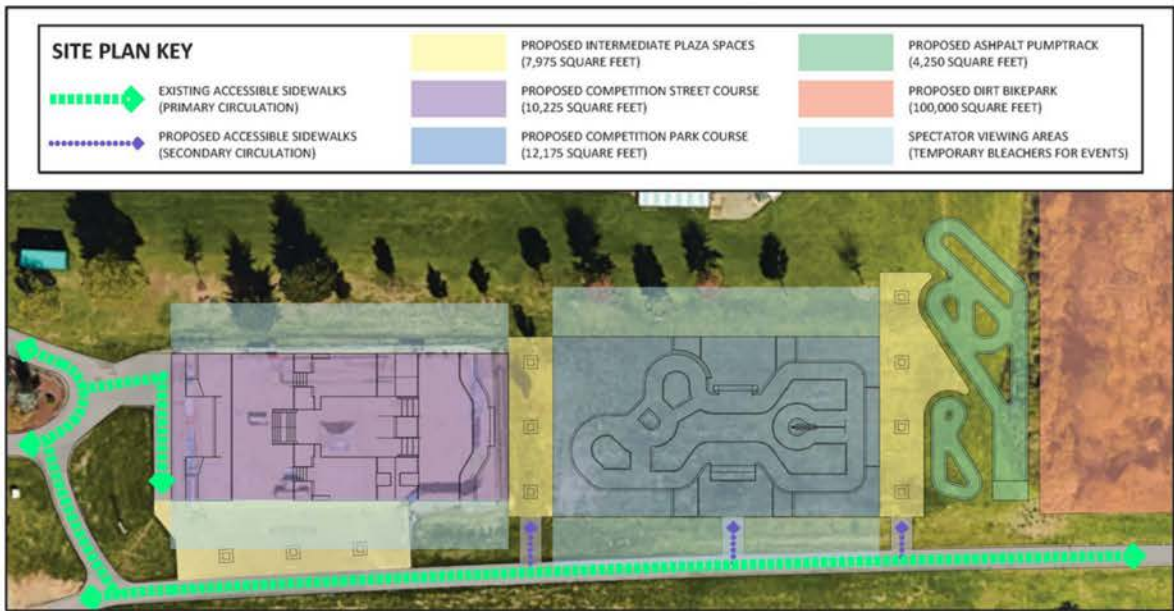
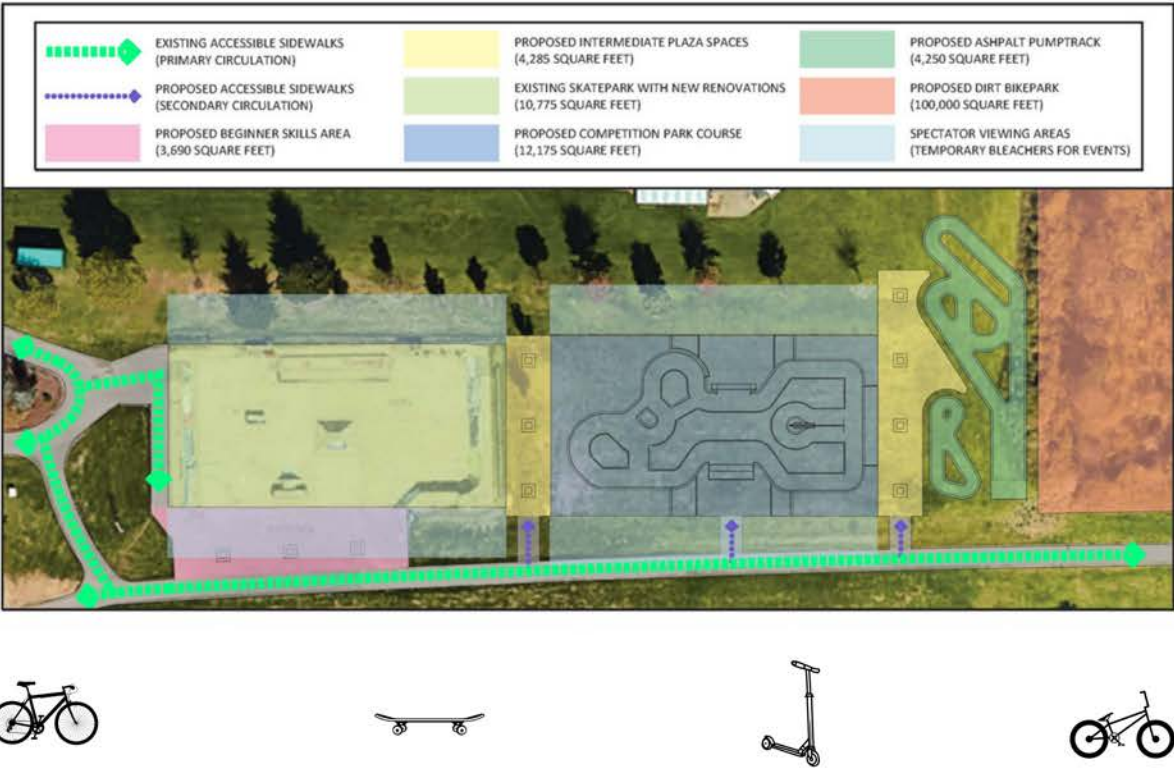
3,000 - 3,500 sq ft  
A circuit of rollers, banked  
turns and other features used  
by cyclists, scooter riders and  
skateboarders.



## MOUNTAIN BIKE JUMP LINES & SKILLS PARK

Three 3 jump skills lines for  
beginner to advanced skill  
levels with a technical skills  
section. Site to retain 80% of  
the existing trees.

# Potential Layouts of Skatepark and Pump Track:





# Rationale for Skateboard Park Replacement

*"The park has passed its usable life cycle."* -Radius Contracting Inc.

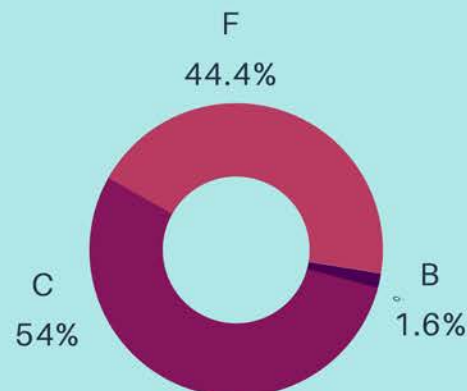
At approximately 30 years old, Port Alberni's skateboard park is among the oldest in the province and may be the oldest on Vancouver Island. Decades of use, west coast weathering and minimal maintenance have caused it to become worn beyond redemption. Professional skatepark design has also evolved: The park's few features lack flow and are technically challenging, posing a safety issue and barrier for newcomers to the sport. In 2021 the park was assessed by a team of industry professionals with decades of international experience designing, building, maintaining and inspecting skateboard parks. All concluded the only course of action is to replace the existing park.

**RATIONALE FOR ROOF:** A covered area ensures year-round winter use of the park. The Port Alberni park would be the only one on the island with a roof, attracting island-wide visitation all winter.



Survey responses from members of the  
Alberni Valley Skatepark Association

*"What **letter grade** would you give the current park?"*



36%

Area lighting is **"very poor"**

84%

A roofed/covered area would be **"very useful"**

75%

**Would support** a nearby MTB park and pump track

Above: Homemade rail (foreground) brought to the park to meet the need for more technical features.



# Detailed Layout: Mountain Bike Jump Park & Skills Park



## JUMP PARK

3 jump lines (beginner, intermediate, advanced) with an estimated total of 17 jumps.

- Beginner jump line: Ramps with 5 jumps and berms (estimate).
- Intermediate jump line: 4' ramps with 6 jumps, berms and rollers (estimate). Wall rides optional.
- Advanced jump line: 6' tall ramps with 6 jumps, two wall rides and some berms (estimate).



## SKILLS PARK

Expected to include ladder bridge structures, skinny bridges, rock garden, wood rollers and more features.



# Case Study: City of Powell River

*"It created a much larger family culture than anticipated."*

-Neil Pukesh, Manager of Recreation, City of Powell River

Combination of bike skills park, concrete pump track and skateboard park.



## COMMUNITY IMPACTS

- The community rallied together for this, there was a lot of demand.
- Met the need for low/no cost recreation opportunities.
- There has been a positive long term impact to the culture of the town, well beyond the scope of a recreation park. The park is a community gathering place and major attractor for families, not a niche facility for a small group of users.
- Powell River was already starting to receive an influx of new residents from Squamish, and the park is an even larger attractant to families interested in outdoor recreation.
- Shortly after construction a new skateboard shop opened and is now contracted by the City to provide instructional programs. Over the winter those programs are moved next door, indoors at a recreational complex.

## LESSONS LEARNED

- Consider building primarily for beginner to intermediate skill levels in the mountain bike skills park. The advanced skill features were underused and are now slated for replacement. There was no local capacity to instruct at advanced levels.
- Maintenance/upkeep for softscape landscaped elements was underestimated.
- Dirt pump tracks require more maintenance than asphalt.
- All in, Powell River's maintenance needs are ~20k a year, majority for dirt jumps, softscaping and graffiti removal.
- The pump track and rail slides have proven very popular.
- Graffiti is part of the culture and can be acceptable. Slurs and political messages are removed.
- Benches/seating and water fountains were critical.
- Include a covered shaded area for users to escape the summer heat.

# Case Study: Village of Cumberland

*"It's been an exceptionally well-used amenity by a broad range of users. There's been a positive community response for its use and value"*

-Kevin McPhedran, Parks and Outdoor Recreation Coordinator, Village of Cumberland

Combination of skateboard park, bike jump park and pump track.



## COMMUNITY IMPACTS

- A very popular amenity used by all ages, young children through to adults.
- The result of a 10+ year request from the community. Strong, ongoing community advocacy ensured full support from City Council.
- The principle community supporters were the Community Schools Society and United Riders of Cumberland who assisted with planning and design, fundraising, community advocacy, rallying support. They were critical to the project's success.
- The park compliments the trail network and is a safe place for dirt jumps within city limits.

## LESSONS LEARNED

- Originally considered 2 parks but found greater success combining everything in one location.
- Dirt jumps require more ongoing maintenance and users of the jumps tend to track dirt into the skateboard areas. A paved pump track is ideal if budget allows.
- The skateboard park is low maintenance.
- Expect graffiti. Strong local leaders in the user groups can help reduce it and discourage tagging.
- There can be minor conflict due to culture differences within the adventure sport communities (skaters vs. BMXers, etc.) but the users tend to resolve issues among themselves.
- Seating is important for family participation.



# Public Engagement Opportunities



## PRE-BUILD ENGAGEMENT OPPORTUNITIES

- Fundraising activities and events
  - Partnerships with School District, ex. ADSS Leadership program
- Communications campaign with user groups and community-at-large
- Public engagement sessions during park design
- Incorporation of public art, ex. Nuu-chah-nulth designs on signage, in concrete

## POST-BUILD ACTIVITIES & PROGRAMMING

- Summer skills programs and camps
- Summer Park Host program
- Library 'loans' of equipment
- Partnership with ADSS' physical education program
- Partnership with NIC Education program
- Hosting competitive events, ex. Red Bull MTB events
- Joining tour circuits, ex. V.I. skatepark tour
- Hosting community events

# Operations & Maintenance



## SKATEBOARD PARK

*Estimate \$7,500 (as per below scope of work)*

*May increase to ~\$10,000 within 6 years*

- Every 4-5 years requires pressure wash followed by resealing and repainting of the coping and railings. Estimate 2 day closure. Estimate \$7,500 initially, higher in future as materials costs expected to rise.
- All cracks require sealing. Shrinkage cracks expected in years 1-2. Fabrication contractor likely to include sealing in 1 year workmanship warranty.
- Seasonal cleaning, sweeping and leaf blowing. Can be completed by volunteers.
- Graffiti is part of the culture. Recommend removal ASAP to discourage future appearances or embrace it in limited forms. An alternative is to commission professional artwork to cover the surface.
- Periodic cleaning of drains and catch basins.
- Trash receptacles and garbage removal.

## PUMP TRACK

*Estimate \$500 municipal labour annually*

- Season cleaning sweeping and leaf blowing can be completed by volunteers.
- Drains and catch basins require periodic cleaning.
- Landscaped elements require care and irrigation.
- Trash receptacles and garbage removal.



## MOUNTAIN BIKE JUMP PARK

*Estimate \$5-8,000 annually*

- Annual inspection of ramp conditions required. First 2 years of inspections by retained fabrication contractor.
- Dirt features require annual springtime buff by a certified contractor.
- Pre-fabricated take-off ramps recommended over dirt ramps due to significantly lower maintenance requirements.



## MOUNTAIN BIKE SKILLS PARK

*Estimate \$2,000 annually*

- Annual inspection of conditions required. First 2 years of inspections may be provided by retained fabrication contractor.



# Expertise Consulted

## ALBERNI VALLEY SKATEPARK ASSOCIATION

242 members including skateboarders, scooter riders, BMXers and Totally Board Surf Shop (+skateboards)



## BRIAN SAVARD, PRESIDENT RADIUS CONTRACTING INC.

[www.radiusskateparks.com](http://www.radiusskateparks.com)

Role: Designer, Project Manager, Construction Manager

Bio: Brian, a former resident of Port Alberni 1980-1992 is an avid skateboarder and a former world-renowned professional snowboarder, has a keen interest in helping this project become a reality. Brian has been working in the construction industry for over 25 years. He has managed numerous skatepark design and build projects since founding Radius in 2005. He has bookkeeping and business training. He leads the Radius vision and commitment to quality and innovation in skatepark construction. His keen eye for detail, skill, and personal expertise of the sport, enables him to effectively collaborate with architects and engineers to field fit, optimize budgets and create artistic touches. In the winter months, when the weather does not permit skatepark construction, Brian strengthens his skills and knowledge through Shotcrete placing and decorative concrete / faux stone / concrete sculpture work. Brian's leadership, professionalism and skills in communication make him the ideal person to serve as the single point of contact through the duration of any project.

Refer to the Appendix for  
Letters of Support.

## DARREN BERRECLOTH

## PROFESSIONAL FREERIDE MOUNTAIN BIKE RIDER + FOUNDER OF JD PARKS

[www.jdbikeparks.com](http://www.jdbikeparks.com)

Darren Berreclouth aka "The Claw" established J(ordie)D(arren) Parks with Jordie Lunn in Parksville, BC. Darren is backed by 20 years of being a professional athlete traveling the globe, riding contests and all sorts of terrain, to build the best track, course or line there is.



## KRISTY MACDONALD, CITY OF NANAIMO

Park and Open Space Planner



## RIDERS OF THE ALBERNI VALLEY (ROAV)

Representatives of the mountain bike and cycling communities. 171 Facebook group members.



## NEIL PUKESH, CITY OF POWELL RIVER

Manager of Recreation



## KEVIN MCPHEDRAN, VILLAGE OF CUMBERLAND

Recreation Coordinator

# Appendix 1: Petition - AV Skatepark Association

In 2019, 572 community members signed a petition acknowledging the poor condition of the skateboard park and asking the City to replace it.  
<https://www.change.org/p/sharie-minions-new-skate-park-for-port-alberni>

573 have signed. Let's get to 1,000!




change.org

Start a petition My petitions Browse Membership

Petition details Comments Updates

## New skate park for port alberni



 Davis Doucette started this petition to Sharie Minions

### Problem

Port Alberni is filled with skaters bikers and scooter riders and it's time to get an upgrade to our park!

### Solution

We need to stop ignoring all the kids begging for a new park and listen we don't need much even just lights so we can ride in the dark

### Personal story

I have been riding for just under two years and I've seen the talent of the kids in this town it's incredible. We need a new park. It's time

*"There are a growing number of park users and great show of talent by the riders! There is definitely enough interest, I think it would be a great city investment because it would generate recreation for a younger audience building way to city growth! Not only that but there is a large amount of positive media generated by these individuals creating an online city presence."*

-Kai Potter

*"Skateparks are good. Good skateparks are better. There are nothing but good things that come from a nice park. The kids have something productive and fun to do, a sense of community is created, out of towners come to ride it... The benefits are many."*

-Kostya Chimkovitch

*"The youth of this city should absolutely be a top priority when it comes to city spending! It's so great to see them taking initiative and rallying support!"*

-Dustin Dame

*"Other sports have plenty of options in town but the skate park is lacking and we have no shortage of skaters, BMX and bike riders, roller bladers and scooter riders in our community. Let's give them a better placed to advance their skills and stay active."*

-Tara Griffiths

*"I have used this park since it was first made. It needs an update in a bad way. The park is used by many and is a fantastic addition to Port Alberni. When it was new events were held there, now it is outdated and those events go to other communities."*

-Keith Austin



## Appendix 2: Totally Board Surf Co.



Tracy Chester <[REDACTED]>

Tue 3/16/2021 8:38 PM

To: Reana Miller



Here is the letter....Please do not edit this...

To Whom It May Concern,

I am writing this letter in support of the "New Skatepark" that is being proposed. Let me first say that this is my personal perspective on the subject as a community member and also an owner of a local skate shop.

Alot, I am sure, is being discussed about money. About the amount of "tourists" that will come to our community to skate a new park. About how well it will segway into other areas of the park that are also being proposed.... This is not why I am writing this. I really think that the reason to build a new park is for the youth of the community for one simple reason. THEY DESERVE IT!!... simple. I constantly see "kids" in my store that understand that "their" park SUCKS! I hear it from people from all over that Port Alberni has an old park and when are they going to build a new one? It's about pride! It's about entering the 20th century. It's about self-worth when every other town has a new park. It's about being from a place that is voted the worst place to live in Canada. It's about hearing that all the time, and wondering why you can't seem to live up to your own expectations... It's not just that our skate team is a bunch of amazing individuals that enter contests without even having a bowl to practise in, it's about that they win anyways because they love to skate.... Because skating gives each one of them a sense of freedom and release from everything that is going on in their homes and schools and communities that they may or may not understand... They deserve to be proud of their town. But mostly they deserve to feel like they are valued by this town. That's what the new park stands for... that their voices are just as valued as the "kids" in Tofino, in Ladysmith, in Cedar, in Nanaimo, and in just about every community on Vancouver Island. That's what the SkatePark will mean..... That finally someone in power has heard and acknowledged an important need that so many have been working so hard for so long to bring to life...

Yours truly, with utmost respect,  
Tracy Chester, Totally Board Surf Co  
Port Alberni B.C.

## Appendix 3: Support Letter - Hupacasath First Nation



### Hupačasath First Nation

5500 Ahahswinis Drive  
PO Box 211  
Port Alberni, BC V9Y 7M7

Tel: 250-724-4041  
Fax: 250-724-1232

7 June 2021

Tara Christensen  
Business Development Officer  
Community Futures Alberni Clayoquot  
4757 Tebo Avenue  
Port Alberni, BC  
V9Y 8A9  
T: 250-724-1241  
E: [Tara@cfac.ca](mailto:Tara@cfac.ca)

#### Re: Adventure Sport Park in Port Alberni

Our Hupačasath First Nation Chief and Council has reviewed the proposal for the Adventure Sport Park in Port Alberni and would like to declare our full support.

The new park would position Port Alberni as a Vancouver Island leader in adventure sport, drawing interest locally and regionally. We recognize the significant opportunities for local businesses to thrive from the growth of sport tourism such as through sporting events. The community already has a strong level of support for such activities, such as hosting the BC Summer Games or annual Tlu-piich Games.

Outside the competitive sphere, the park addresses the community's need for a low-barrier, low cost, and healthy physical activity for young people and families. A new park with more beginner and intermediate level features will give park users a safe place to play, develop their skills and socialize. We recognize the proposed upgrade and new infrastructure will be able to attract someone brand new to the sport and provide them with the opportunity to take their skill level to the next level. We share the vision outlined in the proposal of an inclusive, multi-generational, and professional quality park in an optimal location at its current site: Nestled amongst the existing sports facilities and fields, trail network, and schools.

This is an important project from a business development perspective but more importantly from a quality-of-life and inclusivity perspective. It is a clear indicator that our community cares for its youth and those who struggle to afford participation in other activities. It gives them a place where they can be active and feel included. We support the regional scope of the park but recognize its value at the local level – it is a space that builds community.

Should you have any questions please contact us.

Sincerely,

Chief Brandy Lauder  
On behalf of Council



# Appendix 4: Support Letter - Tseshaht First Nation



**TSESHAHT  
FIRST NATION**

5091 Tsuma-as Dr. Port Alberni, BC V9Y 8X9  
P: 250.724.1225 | F: 250.724.4385 | Tseshaht.com

February 15, 2023

To whom it may concern,

On February 2<sup>nd</sup>, Community Futures delivered a presentation to Chief Watts and Councillors of Tseshaht First Nation regarding the proposed Adventure Sport Park. We understand that Community Futures has been working with Riders of the Alberni Valley and members of the Alberni Valley Skatepark Association to advocate for the project, with the intent for it to be built in the Echo Park neighbourhood.

Previously youth from our community were asking for access to just such a park. They wanted to grow their skills in mountain biking, skateboarding and BMX, and to have a facility like those in communities next door. Tseshaht First Nation unequivocally supports this project and would like to see it prioritized as a legacy project for our children, youth, and families.

A project of this nature develops our community into more of an outdoor recreation destination and makes a case for spending more time in the Alberni Valley. The sports have a low environmental footprint and can increase appreciation for being outdoors and in the forest.

The social benefit to the community is equally significant. The new infrastructure would give residents the incentive to start and continue healthy activities, ones that don't require memberships, strict schedules or very costly equipment. The sports develop skills in focus, perseverance, and being present, without distraction. In other communities these parks become social hubs and community gathering spaces.

This letter of support is without prejudice to any applications Tseshaht may make for the same funding.

Tseshaht has several conditions for such letter of support and for this project including but not limited to:

1. A seat on any board or committee
2. Signage recognizing Tseshaht territory
3. Special opportunities for Tseshaht youth if possible
4. Any employment and training opportunities
5. Tseshaht leading any cultural ceremonies before ground-breaking and of any grand opening given it is in our territory
6. Opportunities for Tseshaht artwork and more.

Tseshaht First Nation fully looks forward to opportunities to become more involved in the project and providing assistance to move it forward.

Kleco, Kleco

Wahmeesh (Ken Watts)  
Elected Chief Councillor  
Tseshaht First Nation

## Appendix 5: Support Letter - School District #70

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Approved but pending

## Appendix 6: Support Letter - NEDC



A Community Futures Development Corporation  
7563 Pacific Rim Hwy. Port Alberni, BC V9Y 8Y5

March 16, 2021

To Whom it May Concern

**RE: Support for the Adventure Sport Park Proposal**

The Nuu-chah-nulth Economic Development Corporation (NEDC) has reviewed the vision for the Adventure Sport Park in Port Alberni and would like to declare its full support. We are an entity that supports initiatives that help grow our Vancouver Island communities and make them better places for business and better places to live.

The skateboard, BMX and mountain bike skills park would position Port Alberni as a Vancouver Island leader in adventure sport, drawing interest locally and regionally. We recognize the opportunities for aboriginal-owned businesses to thrive and support the increase in sport tourism this project is expected to generate.

The park supports an active, healthy lifestyle that capitalizes on the city's exceptional location close to nature with a vast trail network right next door. The community already has a strong level of support for sport and sporting events, such as hosting the BC Summer Games or annual Tlu-piich Games and we see this project in a similar vein: A modern, professional facility for adventure recreation that can be taken to a competitive level. At the same time, the park features for beginners will introduce a new generation of young people and their families to the adventure sports.

This is an important project from a business development and quality of life perspective.

Should you require any additional information, please do not hesitate to contact me at 250-724-3131.

Sincerely,

Al Little  
General Manager



## Appendix 7: Support Letter - AVCOC



Monday, March 08, 2021

**President**  
Sarah Jones

**Vice President**  
Carol-Anne Phillips

**2<sup>nd</sup> Vice President**  
Terry Deakin

**Secretary**  
Peter Wienold

**Treasurer**  
Dave Heinrichs

**Directors**  
Gail Horvath  
Michael Moore  
Teresa Bird  
Krista McKittrick  
Daniel Savard  
Crystal Knudsen  
Lori Kerr  
Suzanne Dube

**CEO**  
Bill Collette

Ms. Reana Miller  
Communications & Client Services  
BC Business Match  
C/O Community Futures Alberni Clayoquot  
4757 Tebo Avenue  
Port Alberni, BC, V9Y 8A9

Dear Reana:

Thank you for updating me on the proposal regarding the Port Alberni Adventure Sport Park. As the voice of business in Port Alberni and under contract to provide visitor services for the Alberni Valley, we cannot understate the value of this project.

The vision you have shared resonates perfectly for what we need in the community to add to our already impressive sports and recreation facilities, each of which encourage people to get outside, get fit and enjoy the city's outdoor lifestyle. The adventure park has significant potential as an attraction for outdoor enthusiasts and families, locally, regionally, and off island. As we know, each visitor that spends time in Port Alberni invests in our community in some way, whether they are purchasing local meals and supplies for a west coast weekend, buying a new mountain bike at a local business, or scouting for a new place to live. Port Alberni already has a successful track record for supporting sports. A modern and expanded recreational adventure park for all ages would be yet another amenity that sets us apart and provides more reason for people to relocate to the Alberni Valley. In a post-pandemic world we will need to find ways to maintain our health and wellness and by adding such a wonderful, and much needed activity-based park may well be the best medicine for all.

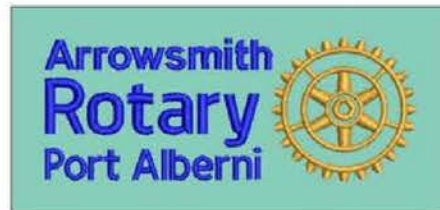
We support this project and look forward to learning of your success in the coming weeks.

Yours truly,  
ALBERNI VALLEY CHAMBER OF COMMERCE

Bill Collette  
CEO



## Appendix 8: Support Letter - Arrowsmith Rotary



December 2022

To whom it may concern

*It has come to the attention of Arrowsmith Rotary that Community Futures Alberni-Clayoquot, in partnership with Riders of the Alberni Valley (ROAV) and the Alberni Valley Skatepark Association are advocates for the creation of an adventure sport park in the Echo neighbourhood.*

*Our organization wholeheartedly supports their pursuit of this initiative. It aligns with our interest in healthy communities and family-friendly activities, particularly for children and youth. A modern, improved skatepark, new pump track and new mountain bike park will become healthy, low cost outlets for youthful energies. Further, we believe these sports develop self-discipline, patience, focus, confidence, and creativity in our young people. The equipment needed to participate is as little as a skateboard/helmet or a bike/helmet, and kids can take part anytime, an advantage for our local families.*

*Rotary members have seen the successes of other communities where modern bike and skate parks have become community hubs, with multiple generations participating together, and a full scope of programming and events. We acknowledge the great potential for the new multi-sport park to generate economic returns through hosting events and becoming part of the island's outdoor recreation circuit but from our perspective the most important thing is the park would provide a place for our young people to spend time being active outdoors, doing something they love and knowing their community believes in them enough to make such an investment on their behalf.*

Sincerely,

Pam Craig  
 Arrowsmith Rotary President 2022-2023  
[Pam\\_craig@outlook.com](mailto:Pam_craig@outlook.com)  
 250-735-1566

## Appendix 9: Support Letter - Cycle Alberni



**JOHN MAYBA**

Chair, Cycle Alberni  
Director, Alberni Valley Transition Town Society

8343 Dickson Drive  
Port Alberni, BC V9Y 9B5  
250-723-2638  
djmayba@telus.net

March 9, 2021

Attn. Tara Christensen  
Business Development Officer  
Community Futures Alberni-Clayoquot  
4757 Tebo Avenue  
Port Alberni, BC, V9Y 8A9

Re. Support for BMX | SK8 | MTB Regional Park Proposal

Dear Tara,

Thank you for your leadership and vision to bring a modern, multi-use skate and bike park to the heart of Port Alberni. Cycle Alberni is thrilled to be able to provide a letter of support to Community Futures Alberni-Clayoquot in the development of this project. We are pleased to see that the project development team includes collaboration with Riders of the Alberni Valley (ROAV) and other community partners. An adventure sport park in the Echo neighbourhood will be a tremendous asset to youth and adults in the region.

In addition to education, improved bicycle infrastructure and active transportation, Cycle Alberni collaborates on cycling initiatives throughout the Alberni Valley. As an organization, we see incredible potential in the proposed recreation park. The cycling community and the mountain biking communities in the Alberni Valley are distinct but related and it is our perspective that everyone benefits from a park of this nature. It encourages healthy outdoor activity, the central location is easy to reach via existing bike lanes, it's close to the city's trail network, and it encourages a new family-friendly activity that sets up the next generation to enjoy cycling and bike sports. Although we are not generally skateboarders, we recognize that mountain bikers and BMXers also spend time in skateboard parks and the infrastructure of our local park is in need of an upgrade to accommodate more users.

Cycling Alberni's members are local, informed and engaged in the city's development. From a wider perspective this park serves more than just the recreation communities. We see how it could fulfill a local need while also attracting visitors to discover more of Port Alberni and invest in local businesses, such as bike shops and restaurants. We welcome this project in our community. Don't hesitate to reach out if we can assist any way.

Sincerely,

John Mayba



## Appendix 10: Support Letter - NIC

NORTH ISLAND COLLEGE



CONTINUING EDUCATION & TRAINING

### Letter of Support – PA Rec Park Development:

It has come to my attention that Community Futures Alberni-Clayoquot in partnership with Riders of the Alberni Valley (ROAV) are working together to advocate for the creation of an adventure sport park in the Echo neighbourhood.

It is the mission of North Island College to collaborate with our partners to create pathways to learning and empower individuals to achieve their full potential. This is accomplished by implementing and supporting projects that make a positive difference in our student's lives and in the social and economic health of the communities where our campuses are located. We are actively engaged in the growth of the community, its learners of all ages and its future workforce.

We support the proposed adventure sport park for those very reasons – its ability to positively influence the growth of the community make it a better place for those who choose to live and work here. NIC's Port Alberni campus is located in the Echo neighbourhood with the city's extensive trail network literally at its back door. We can attest to the importance of nature and outdoor recreation in attracting learners and staff to our campus. City amenities with nature at the doorstep is a powerful draw, and activities like mountain biking, BMXing and skateboarding have low barriers for participation. And once completed, we recognize the park's potential to be used as an educational resource in programs involving community development, tourism, outdoor recreation, and education.

The proposed park amplifies the work the city is already doing to promote the community's outdoor recreation and sporting amenities. It is a modern, regional-scale proposal that will help showcase the city's competitive advantages for workplace and resident attraction and retention.

We look forward to following and supporting the project's progress.

Best regards,

Bob Haugen  
Acting Director and Manager, Continuing Education  
North Island College  
2300 Ryan Road, Courtenay BC, V9N 8N6

# Appendix 11: Support Letter - CFAC



4757 Tebo Avenue  
Port Alberni  
British Columbia V9Y 8A9

T 250 724 1241  
T 1 877 724 1241 F 250 724 1028

E info@cfac.ca  
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March 15, 2021

## Re: Proposed Adventure Sport Park Development

To Whom It May Concern;

I'm thrilled to provide this letter of support for a new skateboard and bike skills park. Port Alberni already has a reputation for its sports facilities and sport culture, and the proposed park will provide an attractive, state of the art outdoor recreation facility for all ages of skateboarders, mountain bikers, BMXers and scooter riders. The facility will attract families and young professionals to Port Alberni and provide good reason to stay or return again.

From an economic development perspective, the businesses that support visitation and outdoor recreation, such as local bike and skate shops, cafes and restaurants, motels, hotels and B & Bs, and businesses located in the commercial/downtown cores will be positively impacted.

Our research has shown that well-planned, full-scope parks with components for multiple adventure sports together in one place become community hubs for family-focused activity, and we see it no differently in Port Alberni. Already the location is central and convenient, and augments the existing indoor and outdoor sports facilities. We are confident the new adventure park will have a profound effect on the growth of the adventure sport user group and on skate and bike tourism to the city.

Additionally, skateboarding is debuting in the 2021 Summer Olympic Games as noted in a CTV News Vancouver Island article dated March 3<sup>rd</sup>, 2021 by author Adam Chan:

*Vancouver Island Skateboarder Headed to Olympics with Canada's First National Skateboard Team  
A Vancouver Island skateboarder is among 12 athletes chosen to be on Canada's first national skateboard team when the sport makes its debut in the Summer Olympic Games. Courtenay's Shay Sandiford is one of eight skateboarders who will be representing Canada in the country's street skateboarding division. Sandiford, 23, is originally from Courtenay and currently lives in Los Angeles, Calif. His previous professional skateboarding work includes sponsorships from Adidas, Diamond Supply Co., Onethirtythree Skate Shop, Plan B Skateboards and more.*

There is no reason Port Alberni can't be the hometown of the next professional adventure sport athlete, and host professional competitive adventure sporting events. Community Futures looks forward to continuing to be actively engaged in this propelling this project forward.

Sincerely,

Lori Camire  
Executive Director, Community Futures Alberni Clayoquot  
Manager, Venture Connect

## Development Services Department

### PURPOSE

To provide Council with an overview of departmental operations of the Development Services department for the quarter ending March 31, 2024.

#### Official Community Plan [OCP]

City Council approved a revised OCP Policy Phase Engagement Strategy early in the new year. The City engaged the community through a variety of methods on two key topics for this phase of the OCP: Growth Scenarios and Climate Action. A summary of the key engagement outcomes in a “What we Heard” report was presented to a Committee of the Whole meeting and City Council supported the Alternative Growth Scenario and GHG Reduction Targets as presented in the staff report. Direct engagement with the Tseshaht First Nation community has occurred and a date has been set for direct engagement with the Hupacasath First Nation community. The City will begin policy development to address the key topics and integrate community ideas where appropriate. Further engagement with Council, First Nations and the community will continue to occur through the OCP process, with a required formal public hearing in the coming months.

#### Zoning Bylaw – Bill 44

The Province made changes to the *Local Government Act* under Bill 44 that require changes to municipal zoning bylaws to permit small-scale, multi unit housing on properties traditionally zoned for single family and duplex dwellings. Local Governments are required to have the changes to their Zoning Bylaw adopted by June 30, 2024 and no public hearing can held for the purposes of complying with the legislation.

The Province provided a Policy Manual and Site Standards that Local Governments must consider when making the changes to the Zoning Bylaw to enable small-scale, multi unit housing.

City staff has been working on changes to enable the new small-scale, multi unit housing in the City of Port Alberni Zoning Bylaw and will bring forward a detailed report and a new zoning bylaw for Council consideration in time the meet the June 30, 2024 deadline.

#### Development Procedures Bylaw

The Development Procedures Bylaw No. 5076 was adopted by City Council on May 8, 2023. This bylaw is to provide the land development application process for the public and staff. The bylaw also delegated authority to approve and issue development permits and minor development variance permits. Although outside of this quarterly report, staff have approved 11 Development Permits and two Minor Development Variance Permits since the adoption of the Development Procedures Bylaw. The following projects were the most substantial proposed developments:

1. 4738 Athol Street – new 6-unit residential building
2. 5130 Argyle Street – new mixed use building with ground level commercial and 68 residential units.
3. 3747 10<sup>th</sup> Avenue – renovation to existing mall with the primary use (Dollar Store)
4. 2846 4<sup>th</sup> Avenue – new 4-unit townhouse building
5. 3455 Johnston Road – renovation to existing building with primary use (Winners)
6. 2892 3<sup>rd</sup> Avenue – renovation to existing building with primary use (Dental Clinic)



8<sup>th</sup> Avenue Childcare Centre

The City of Port Alberni received grant funding under the Childcare BC New Spaces Fund to construct a new 88 space childcare centre. The project is on 8<sup>th</sup> Avenue, with the new building connected to the existing City-owned Rollins Building. The construction of the new childcare centre is near completion, with an estimated occupancy date of June 2024.





## COMMUNICATION

City Council approved a revised OCP Policy Phase Engagement Strategy early in the new year. The City engaged the community through a variety of methods on two key topics for this phase of the OCP: Growth Scenarios and Climate Action.

## LINKAGE TO CORPORATE STRATEGIC PLAN

The Development Services Department work supports many of the Goals in the *2023-2027 Corporate Strategic Plan* including:

- 1.4 The City adapts in response to ongoing demographic change and community development.
- 2.3 The Community has a strategy that effectively encourages investment and sustainable growth.
- 2.5 The City takes an active and innovative role in the redevelopment of brownfield sites.
- 5.1 The community is aesthetically appealing and there are locally authentic public spaces. Citizens are proud of their community.
- 5.2 Safe and accessible housing options exist for all members of the community.

## SUMMARY

This report provides a brief overview of the larger policy and project work by the Development Services department. The department also administers all business licence, development applications, building permits, public enquiries and many other related development services functions on an ongoing basis.

For a detailed timeline of projects, please visit: <https://www.portalberni.ca/now-next-later>

## Engineering Department

### **PURPOSE**

The Engineering Department is responsible for planning and coordinating engineering work and capital projects, maintaining an effective municipal infrastructure plan, and act as gatekeepers of construction standards and principles. Engineering staff act as liasons with contractors, developers, public utilities, government officials, and other outside agencies as required. Project Managers direct and oversee capital projects and programs and act as owner's representatives on behalf of the City. GIS staff are responsible for building and maintaining geospatial databases to support all departments across the organization.

### **OVERVIEW**

#### **Departments/Areas**

#### **Engineering**

The Engineering Department reviews development applications and other permit applications for conformance to standards and to ensure bylaws and other legislative requirements are adhered to. In the first quarter of 2024, the following permits, requests, and surveying information was completed:

Task	Total completed
DEVELOPMENT APPLICATIONS	6
CEMETERY (MARKER INSTALLS & INTERNMENT SURVEYS)	28
WATER CONNECTION PERMITS	3
SERVICE CONNECTION REQUESTS (SEWER AND STORM)	8
DRIVEWAY CROSSING / SIDEWALK LETDOWN	1
PERMIT FOR TEMPORARY CLOSURE OF CITY STREET OR SIDEWALK	7
PERMIT FOR WORK ON CITY STREETS	9
PERMIT FOR EXTRAORDINARY TRAFFIC	1
HYDRANT USE PERMIT	2
BC ONE CALLS	446

In addition, a comprehensive review of the the currently outdated "2002 CPA Engineering Specifications" was completed in Q1 and a strategy has been implemented to replace them with modernized MMCD standards in conjunction with the Master Plan project execution across all major areas. This work includes revisions to detailed design and construction specifications, engineering drawing standards, development approval guidelines, and may also include future bylaw revisions and approval by Council.



### GIS

The GIS Department is currently undergoing a major overhaul to modernize and bring our systems in line with similar sized municipalities. The background work in updating and building the necessary databases is a comprehensive process and includes some of the following tasks completed in Q1:

- Updating addressing data for compliance with provincial NG-911 requirements
- Generalized emergency services locations dataset created
- Creating building layers and property line delineation
- Creating 3D layers – aspect, slope, hillshade, and other contours
- Creating accurate street and sidewalk centerlines
- Setting up layers for Public Works and Parks Depts. such as garbage & snow removal routes, trails, and other amenities.
- Creation of utility maps layers (water, storm, sanitary)
- Standardized metadata template creation
- Adhoc map creation support (OCP processes, MP, etc.)

### Capital Projects

The Project Managers oversee the execution of our capital projects program, in conjunction with support from consultants and other stakeholders on various projects. The following are some of the recent projects completed or in progress:

#### **Master Plans:**

In the first quarter of 2024, Request for Expression of Interest (RFEOI) were posted for all seven categories of [Master Plans](#). Below is summary of work completed on these important projects:

- Update report on Master Plans provided to Committee of the Whole on February 20, 2024
- Request for Expressions of Interest #003-24 for Parks, Recreation and Culture (PRC) Master Plan Pre-qualification
  - RFEOI issued Jan. 31, closed Feb. 22
  - Evaluation completed Feb. 29
  - 4 consulting teams pre-qualified
- Request for Proposals #005-24 for PRC Master Plan:
  - RFP issued Mar. 11 to the pre-qualified consultants
  - Successful proponent notified April 10<sup>th</sup>
- Request for Proposals #002-24 for Facilities Condition Assessments:
  - RFP Issued Feb. 26, closed Mar. 11
  - Evaluation completed Mar. 20<sup>th</sup>
  - Successful proponent notified March 25<sup>th</sup>
- Request for Expressions of Interest #001-24 for Engineering and Public Works & PA Fire Department Master Plans (six Master Plan Categories – water, sanitary, storm, transportation, watershed protection, and fire):
  - RFEOI issued Feb. 27, closed Mar. 26
  - No EOIs received for Watershed Protection category
  - Fire master plan had 4 consulting teams pre-qualified
  - Evaluations currently underway to pre-qualify for utilities and transportation categories

### Other Capital Projects:

Below is a highlight list of completed or ongoing capital projects from late 2023 and into Q2 of 2024:

Wolf Tower completion and installation of First Nation art and lighting system including Christmas lighting (completed 2023).

McLean Mill Septic System Upgrade (redesign installed and filed with VIHA, completed in Q1 2024).

7<sup>th</sup> Avenue Streetscape and Utility Replacement (completed in 2023).

Asset Retirement Obligations (Asbestos assessment of all City owned facilities and pricing, completed Q1).

Scott Kenny Trail link to Roger Creek Trail System (completed in late 2023).

Somass Mill Site Demolition – 90% complete, demolition of buildings 1,3,4,5,6,6a,7,9,10,11,14 completed. Bldg. #8 in progress.

Somass Waterfront Walk Activation (completed in 2023).

Somass Waterfront Trail link to Quay to Quay Pathway (in progress, completion expected in Q2).

Quay to Quay Pathway – Phase 1 completed in Q1, Phase 2 & 3 in progress. Lighting and other final connections currently out for tender, expected completion in 2024.

Burde Street Redevelopment – Utility detailed design complete and tender issued in Q1, construction expected in Q2/3. Streetscape design ongoing with expected construction completion in Q4 of 2024.

Josephine Sanitary Forcemain Design initiated in Q1, expected construction in 2025.

Franklin River Road Waterline Replacement Design initiated in Q1, expected construction in 2025.

South Street Sanitary Sewer Crossing Replacement: Design complete, expected construction in Q3 2024.

3<sup>rd</sup> Avenue Storm Sewer Crossing: Design complete, expected construction Q2 2024.

Argyle 1<sup>st</sup> to 3<sup>rd</sup> Redevelopment: Detailed design initiated in Q1, expected construction in 2025.

### COMMUNICATIONS

In Q1 of 2024, there were 5 different presentations made by Engineering to Council at Committee of the Whole meetings. These included updates on projects (Quay to Quay, Intersection Pedestrian Safety, GIS Program, Master Plans Update), as well as a presentation on updating Fees and Charges for Eng/PW.

### BUDGET OVERVIEW

Currently, there are no projected operational or capital budget variances at the end of Q1. All capital projects are on track to be at or below approved budget in the financial plan.

### SUMMARY

The first quarter of 2024 reflects the start of a shift in the work the Engineering Department undertakes. New staff, revision of standards and specifications, and initiation of Master Plans all point towards modernization and increased efficiencies towards the work completed. Capital projects continue to be undertaken and completed, and with more thorough prioritization through the master plan process, the infrastructure of our community will continue to be built and maintained in a responsible and sustainable manner.

For a detailed timeline of projects, please visit: <https://www.portalberni.ca/now-next-later>

## FINANCIAL AND INFORMATION TECHNOLOGY SERVICES DEPARTMENT

### PURPOSE

To provide Council with an overview of departmental operations for the quarter ending March 31, 2024.

### OVERVIEW

The Financial and Information Technology Services Department (FITSD) supports all areas of the organization with the following:

#### Financial Plan 2024-2028

Much of the first quarter is allocated to the annual financial planning process. FITSD works closely with each department to bring forward the draft financial plan for Council consideration. The City utilizes software to support the budget entry process, with administration support from the Director and the Assistant Accountant.

#### External Audit

Each member of the FITSD plays an integral part in the annual financial audit. Reconciliations and month end closes occur throughout the year to support the annual audit process. FITSD takes pride in making sure there are improvements in processes each year. While these changes are not seen externally, the results are beneficial to the entire organization in the reporting and collection of information. The 2023 audit was completed and approved at the earliest point in the year on April 22<sup>nd</sup>.

#### Asset Retirement Obligations

The department reported Asset Retirement Obligations (ARO) for the period ending December 31, 2023. To ensure compliance with the new standard Public Sector Accounting Standards, the department worked with infrastructure Services and Facilities staff to quantify all legally required asset retirement obligations. The results were including in the audited financial statements for 2023.

#### Property, Liability and Mobile Insurance Renewal

Policy renewals occur during the first quarter and involve a fulsome review to address changes in the values to ensure adequate converge. Risk mitigation activates are ongoing and involved the following areas during the first quarter: temporary museum art loans, contract coverage, WVIHS railway operations.

#### Procurement & Contract Management Support

The City has a decentralized procurement program with each department responsible for their procurement needs with oversight from the FITSD in the review of procurement documents and awards as approved in the Financial Plan and Procurement Policy. In the first quarter, a large component of procurement related to the Master Plan process.

### Grants

Year end processes usually have additional grant reporting requirements beyond the normal monthly and quarterly reporting. FITSD must have all grants reconciled for the audit. Some of the active grants include:

- Wolf Tower – Final submission complete in 1<sup>st</sup> quarter of 2024
- Quay to Quay Pathway
- Child Care Spaces
- Community Gaming
- Linking Roger Creek Trails
- Somass remediation – REDIP

### Other items

- Preparing & reporting for Quarterly Audit Committee meeting – February 28.
- Fees and Charges bylaw updates.
- Securing new office space for City Hall staff, including agreement.
- Bench advertising Expression of Interest.
- Train Station lease support.
- Setting up all 2024 operational and capital projects.
- Development Cost Charges legislation review and current eligible projects to utilize funding held.
- Cashflow & investment planning – focus to maximize returns.

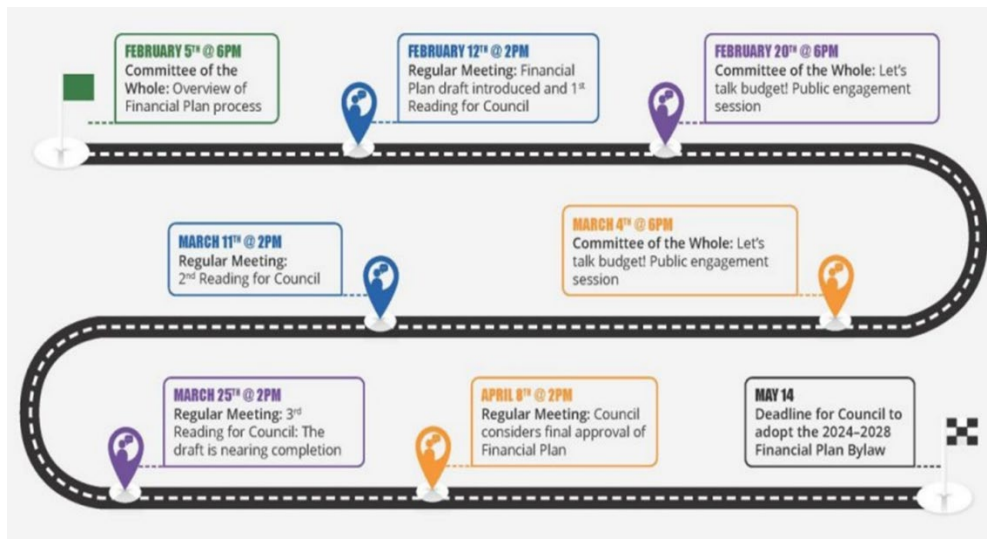
### Information Technology Project Work

- SCADA [Supervisory Control and Data Acquisition] work for water and sewer services.
- HVAC connectivity improvements.
- Policy development.
- Solutions for on boarding and off boarding automation to support Human Resources.

### **COMMUNICATION**

During the Financial Planning process there were five City Connect advertisements in the Alberni Valley News in conjunction with numerous social media campaigns, providing residents the opportunity to engage in the Financial Plan process. Two Committee of the Whole meetings that provided opportunity for Financial Plan engagement directly with Council.





### LINKAGE TO CORPORATE STRATEGIC PLAN

The FITDS work supports many of the Goals in the [2023-2027 Corporate Strategic Plan](#) including:

#### 3.1 The highest and best use is made of City owned assets.

- Asset Management – ensuring all assets are tracked and expenditures are correctly assigned for the services delivered.

#### 3.2 The City's citizens receive the best value from its service providers.

- Provide and compare other municipalities and in the province.
- Analyzing the costs and service delivery and benefits to the City residents and Alberni Valley.
- Seeking additional information to support Council decision making processes.

#### 3.3 City provides quality services to residents.

- Supporting the organization through reporting and tracking financial performance.
- Delivering the internal services to support all service delivery within the City.

### BUDGET OVERVIEW

Expenditures within FITDS are as anticipated:

- No anticipated variances associated with revenues in the 1<sup>st</sup> quarter, taxation and cash flows trends are all as anticipated with taxation cash flows coming in the month of June.
- Finance cost centers in the 1<sup>st</sup> quarter reflects an approximate 22% of the over all expenditures at time of reporting.
- Information Technology expenditures in the 1<sup>st</sup> quarter are 23% of Financial Plan.
- Purchasing Administration is 18% of plan for the 1<sup>st</sup> quarter of 2024.
- Annual expenditures for insurance and audit are within the plan.
- The contract for RCMP services and BC Transit are both as anticipated for revenues and expenditure through the 1<sup>st</sup> quarter.
- Capital projects – no capital projects within FITDS.

**LOOKING FORWARD**

- 1) Tax Sale changes – Legislation is anticipated to change which will result in additional time and effort to undertake the annual process.
- 2) Policy review and update – all FITDS policies will be reviewed in coming months and brought to either Council or CAO for amendments and approvals.

**SUMMARY**

Much of the work and processes that the Finance and Information Technology Departments undertake is routine and internal service delivery based. The first and second quarter of the year is focused on Financial Planning, year end reconciliation, audit preparation and grant reporting.

For project updates, visit: <https://www.portalberni.ca/now-next-later>

## **HUMAN RESOURCES DEPARTMENT:**

### **PURPOSE**

To provide Council with an overview of departmental operations for the quarter ending March 31, 2024.

### **OVERVIEW**

The Human Resources department supports all areas of the organization with the following:

- Staffing & recruitment - internal postings and employee movement processes, full cycle external recruitment.
- Labour relations – supporting employees and managers with interpretation and administration of the City's two collective agreements, including grievance processes.
- Employee relations – supporting employees and managers in all aspects of the employment experience.
- Occupational Health & Safety –
  - managing the City's occupational health and safety program
  - ensuring compliance with WorkSafeBC health and safety regulations
  - providing advice and support to City departments and safety committees
  - facilitating modified and return to work programs
- Training and development.
- Performance management & coaching.
- Job evaluation and salary administration.
- Policy development and administration.

Police Support Services (RCMP municipal employees) also falls under the Human Resources department.

It should be noted that a significant portion of the work performed by the Human Resources department is related to personnel and/or is confidential or legal in nature.

### **KEY ACTIVITIES:**

#### **Human Resources (excluding Safety):**

##### **Key Q1 Activities:**

- Supported Parks, Public Works and Recreation in securing seasonal staffing requirements for the summer period. This included numerous internal posting processes as well as external recruitment for a number of positions.
- Commenced the collective bargaining process with CUPE Local 118, including bargaining preparation work and three days of bargaining.

- Attended the ADSS Career Fair that focused on providing students with information about potential careers and job opportunities, as well as the Nuuchahnulth Career Fair. Aquatic and Recreation staff attended these events as well.
- Developed new and streamlined on-line checklist processes for Employee On-Boarding and Off-Boarding, with the support of IT staff. The new Off-Boarding process has been launched; the new On-Boarding process will be rolled out in Q2.
- A number of key roles were filled including Manager of Asset Management Initiatives and Heavy Duty Mechanic.
- Equity, Diversity and Inclusion on-line training was completed by various staff groups.
- Supported a continued high level of recruitment and posting activity:

	2022	2023	Q1 2024
Internal postings	88	94	29
External postings	66	70	16
Employees moving into new posting/position	97	131	21
New employees hired	63	89	12

**Looking forward, human resources priorities for Q2 include:**

- Continuation of the bargaining process with CUPE.
- Review and update of various HR policies.
- Roll-out of new Employee On-Boarding checklist process.

**Safety**

**Key Q1 Activities:**

- 2023 WorkSafeBC COR Audit was completed and submitted. This audit consists of a review of the eight (8) elements that are integral to a successful Occupational Health and Safety Program. The elements covered are Organizational Commitment, Programs and Procedures, Hazard Identification and Control, Training Education, and Certification, Inspections, Program Administration, and Joint Health and Safety Committee. This year's audit was an internally-led audit. The City passed the audit with a score of 89%; this will result in a rebate of approximately \$48,000 to the City's annual WorkSafeBC premiums for 2023.
- 2024 COR Audit Action Plan was developed.
- 2023 Occupational Health & Safety statistic review was completed and reviewed with Directors, Managers, and the City's Joint Occupational Health and Safety Committees (JOSHC).
- A Violence Risk Assessment for the Public Safety Building was completed in February and a corresponding action plan developed.
- A SharePoint Training Site was developed for the City. This site will consolidate training records in a centralized and consistent way and support managers in monitoring compliance and safety training for their employees.



- Working alone risk assessments & procedures for Bylaw and Maintenance staff were completed and/or updated.
- Six return to work and/or modified work plans were developed to support injured workers in their return to work.
- A new mobile equipment trainer was sourced and training completed.
- An audit of the AED program was performed – pediatric pads for the AED units are now available in all public facilities.

Key safety statistics as of the end of Q1 were:

	2022	2023	Q1 2024
<b>Total first aid reports</b>	87	122	21
<b>WSBC lost time injury claims</b>	15	20	8
<b>WSBC healthcare-only injury claims</b>	6	12	1
<b>Total accepted WSBC claims</b>	21	32	9
<b>Modified work cases</b>			4

Looking forward, occupational health and safety priorities for Q2 include:

- Focus on Injury Management Program.
- Review of Emergency Response & Fire Safety Plans.
- Roll-out of new Training Site.
- Review and update of key OHS policies – as noted in the COR Audit Action Plan.

#### **RCMP Municipal Support Services:**

##### **Overview**

The Manager of Police Support Services reports to the Director of Human Resources and supervises the municipal staff who support the RCMP. This staff includes employees performing specialized administrative work, guarding of prisoners and custodial work.

##### **Key Q1 Activities:**

- One long-term employee retired – position was filled and the new incumbent trained.
- Electronic file purge was completed; hardcopy records review is ongoing.
- A revised shift schedule for Watch Clerk position to provide greater support at shift change was implemented.
- Semi-annual reviews for employees working in Custodial Guard position was conducted.
- Two (2) new casual employees received their security clearances; both completed orientation and training for the Custodial Guard position.

**Looking forward, key activities for Q2 include:**

- Securing additional staffing in Custodial Guard position.
- Preparation for the implementation of body-worn cameras and a Digital Evidence Management System (DEMS), including an assessment of required facility upgrades and administrative support. Implementation is expected in early 2025.
- New legislation has resulted in increased procedural requirements for disclosure. This has resulted in increased administrative requirements; additional support has been requested from the City.

**BUDGET OVERVIEW**

- The Human Resources budget for 2024 is \$435,976; \$80,638 has been expended as of the end of Q1 (favourable to budget).
- The combined 2024 budgets related to Police Services administration, maintenance, and detention and custody of prisoners are \$2,029,922. As of the end of Q1, these areas were favorable to budget.

**LINKAGE TO CORPORATE STRATEGIC PLAN**

The activities of the Human Resources department have linkages to numerous pieces of the [Corporate Strategic Plan](#), and most specifically to Priority #3: Provision and Maintenance of Quality Services. Additionally, the work of Human Resources is in alignment with the Guiding Principles as adopted by Council.

**SUMMARY**

The first quarter of 2024 has seen the Human Resources department supporting all City departments in key human resources functions including a continued high level of recruitment and employee movement. The completion of the COR audit and associated action plan were key activities related to occupational health and safety. Police Support Services experienced a number of staffing changes and concluded the electronic file purge process.

Key priorities for Q2 will include the review and updating of key human resource and safety policies, as well as the roll-out of a number of streamlined HR processes. Police Support Services will be focused on recruitment in a number of key positions as well as preparation for a number of changes including the implementation of body-worn cameras.

**ATTACHMENTS**

- *None*

## PARKS, RECREATION AND CULTURE DEPARTMENT

### PURPOSE

To provide Council with an overview of departmental operations for the quarter ending March 31, 2024.

### Culture

#### Overview

As the department shifts from Heritage to Culture that now encompasses five areas of focus (art, placemaking, music, events, heritage), we have enjoyed success this quarter with ongoing events such as sold-out film fest series (both winter and spring) while beginning a variety of updates to the content of our programs and events.

#### Key Activities

- Assisted the Western Vancouver Island Industrial Heritage Society in resuming passenger rail service at the [Alberni Pacific Railway](#).
- Filled the Museum Education Curator role.
- Hosted two traveling exhibits at the Museum:
  - [Eyes on the Skies](#)
  - [The Ones We Met – Inuit Traditional Knowledge and the Franklin Expedition](#)

Museum Attendance			
Month	Galleries	Programs & Events	Total
January	752	517	1,269
February	745	426	1,171
March	743	87	830

#### Looking Ahead

The Museum will host the third biennial juried Art Show in partnership with [Art Rave](#) (theme: All That Moves Us) from June 6 – August 31. The Museum has applied for the Young Canada Works grant program for summer students to engage in program and curatorial work.

### Facilities

#### Overview

Our facilities department ensures that every City-owned venue has the appropriate infrastructure and utilities in place to host a variety of programs and events to a wide range of user groups.

#### Key Activities

- Construction of a storage shed for the [Community Investment Program](#) was completed.
- Responding to ongoing vandalism at City properties.



CIP Storage Shed

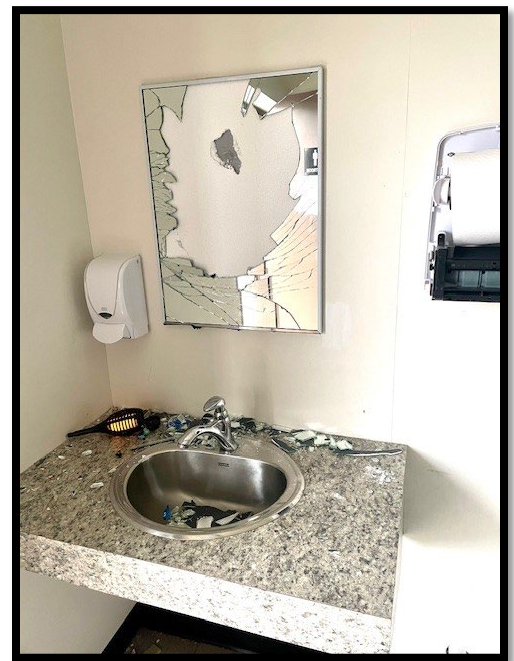
The Community Investment Program (CIP) provides cash and in-kind grants to local non-profit event organizers. The installation of a storage shed provides a secure location where staff can access barricades, pylons and other event equipment for grant recipients. Previously, event organizers were required to travel to the Public Works Yard, an active work zone, to pick up and drop off equipment. The shed is situated at the north end of Echo Centre, a more convenient location for organizers and staff to access the equipment.

Ongoing vandalism at City-owned facilities and washrooms presents formidable challenges that impact community morale and stretch the City's financial resources. This persistent damage not only drains resources, it also undermines our efforts to maintain safe and welcoming public spaces.

**Challenges:** The consequences extend beyond physical damage, impacting public perception of safety and cleanliness at our venues. Graffiti defaces walls, mirrors, and fixtures, while deliberate destruction of property disrupts essential services, leading to facility closures and costly repairs.

**Process:** In collaboration with law enforcement and our Community Policing Program, we're implementing a range of proactive measures to stay on top of vandalism to ensure our public washrooms and facilities are viewed as places of community pride and belonging. In addition to exploring innovative materials and designs resistant to graffiti, we are installing vandal-resistant fixtures and signage to foster a sense of ownership and respect for communal spaces. By combining these efforts, we aim to create safer, cleaner, and more inviting public spaces that everyone can enjoy.

**Goal:** Addressing the root causes demands a multifaceted approach, encompassing enhanced security measures and proactive community involvement, education on civic responsibility, and investment in social programs aimed at fostering a sense of ownership and pride in shared spaces.



Vandalism at a City facility



## Looking Ahead

### Multiplex Seasonal Maintenance

During the off-season, the Multiplex undergoes comprehensive maintenance including deep cleans, ice plant upkeep, and overall sprucing up. These efforts ensure a pristine environment for the upcoming ice season, guaranteeing optimal conditions for players and spectators alike. Notable projects include replacing the audio system and planning for the 2025 replacement of the dehumidifier.

### Public Works – Boiler Replacement

Currently in the design phase, our Public Works Yard readies for a comprehensive infrastructure replacement project. The current boiler has reached the end of its life and will be upgraded to a higher efficiency model. Additionally, hot water tanks and exhaust fans will receive much-needed improvements to enhance overall functionality and energy efficiency at the Yard.

### Facility Condition Assessment

WSP (consulting firm based in Victoria) has been awarded the Facility Condition Assessment project for major City-owned facilities. This comprehensive evaluation will document current conditions, estimate remaining service life, and will project capital costs for rehabilitation or replacement of facilities. The assessment will lay the groundwork for departmental master planning and capital budget forecasting, ensuring prudent management of City assets.

## Parks

### Overview

Throughout the winter, only one significant snow event impacted the Parks department, which provided time for the crews to continue to plant trees and install irrigation systems in the winter season. The Cal Davies field renovation experienced delays due to poor weather conditions and challenges with availability of the contractor. This project was completed on budget.



Trees planted at Russell Field



Trees planted at Blair Park

### Key Activities

Administration	<ul style="list-style-type: none"> <li>• Annual project timeline developed</li> <li>• Small equipment inventory and asset management process complete</li> <li>• Large equipment inventory and asset management process complete</li> <li>• Development of work order process for general parks service requests</li> <li>• Development of equipment work order process</li> </ul>
Horticulture	<ul style="list-style-type: none"> <li>• Tree planting: Blair Park, Russell Park</li> <li>• Floral display design</li> <li>• 3 staff recertified as hazard tree assessors</li> <li>• Commenced hazard tree identification process and log</li> </ul>
Mechanical	<ul style="list-style-type: none"> <li>• Equipment maintenance log process developed</li> <li>• All small equipment servicing complete</li> </ul>
Operations	<ul style="list-style-type: none"> <li>• Winter parks clean-up</li> <li>• General trail maintenance</li> </ul>
Sports Fields	<ul style="list-style-type: none"> <li>• Initial identification of repairs required on fields</li> <li>• Obtained a quote for a needs assessment of all fields</li> </ul>



Mid-renovation at Cal Davies Field



Post-renovation at Cal Davies Field

### Looking Ahead

Parks staff will be scheduled seven days/week from April through October, ensuring continuity of City resources during weekends and events. Seasonal staff started on April 2 (two weeks earlier than in previous years) to start on the spring clean-up and preparation for our growing season.

Administration	<ul style="list-style-type: none"> <li>• Development of sports field maintenance program</li> <li>• Development of an inspection process for all parks</li> </ul>
Horticulture	<ul style="list-style-type: none"> <li>• Planting all annuals and world-famous floral displays</li> <li>• Developing a hazard tree identification log</li> <li>• Irrigation start-up</li> </ul>
Mechanical	<ul style="list-style-type: none"> <li>• General equipment servicing</li> </ul>
Operations	<ul style="list-style-type: none"> <li>• Identifying tree watering locations</li> <li>• Pressure washing</li> <li>• Complete spring clean-up</li> </ul>
Sports Fields	<ul style="list-style-type: none"> <li>• Complete top dressing, aeration and over-seeding</li> <li>• Ongoing maintenance</li> </ul>

## **Recreation**

### **Overview**

We are seeing a significant spike in registered programs for children and youth as our two Recreation Programmers are reaching out into the community to find and implement new program instructors and opportunities. A number of our programs continue to fill with waitlists.

At the Aquatic Centre, admissions stayed fairly consistent week to week. Unfortunately, there were days where we had to reduce the level of service or change the swim sessions due to a shortage of available staff.

### **Key Activities**

- Grants
  - BCRPA Family Day Grant - \$1,500
  - ParticipACTION Community Challenge Grant - \$1,200 for our June 1-30 “Canada’s Most Active Community Challenge”
  - Canada Summer Jobs Grant – support for up to 20 summer positions (funding announced at the end of April)
- Special Events
  - Family Day (February 19)
    - Free games and activities enjoyed by over 800 participants at the Echo Aquatic Centre, AV Multiplex and Glenwood Sports Centre
  - Easter Egg-stravaganza (March 30)
    - Over 300 little ones and their families descended upon Gyro Park in search of the Golden Eggs, which gave the winners a free week of Summer Camps

### *Aquatic Admissions – Public Sessions*

	Monthly Membership Scans	Paid Admissions	Monthly Total
January	3,796	2,088	5,884
February	3,417	1,452	4,869
March	3,787	1,895	5,682
Total	10,000	3,635	13,635



### Swimming Lessons

Registered Preschool Lessons (0-5 years)	Preschool Lessons Waitlist	Registered School Age Lessons (6-13 years)	School Age Lessons Waitlist	Registered Seasonal Totals	Seasonal Waitlist Totals
47	116	65	114	112	230

### Advanced Leadership Courses

<b>Bronze Medallion</b>	Cancelled, due to low registration
<b>Bronze Cross</b>	Cancelled, due to low registration
<b>National Lifeguard – Pool Option</b>	Cancelled, due to low registration

We are actively promoting advanced leadership courses for community members to train to be a Lifeguard/Swim Instructor. We are still actively recruiting two full time Aquatic Team Leaders and will be looking to hire a minimum of 8-10 new Lifeguard/Swim Instructors over the next year.

### Hockey and Skating Programs

	Participants (Waitlist)	Registration
<b>O.W.L - Operation Wobbly Legs (2-5 years)</b>	49 (1)	100%
<b>Hockey Development Programs: (3-15 years)</b>	131 (11)	92%
<b>Home School Programs (6-16 years)</b>	11 (0)	40%
<b>Private Skating &amp; Hockey Lessons (all ages)</b>	166 (44)	100%
<b>Camps: Pro-D Day &amp; Spring Break (5-13 years)</b>	34 (0)	85%
	<b>391 (56)</b>	<b>87%</b>



The RCMP joined our OWL's for a skate and story time

### Public Skating Sessions

	January	February	March	Total
<b>Participants</b>	625	351	340	1,316



*Recreation Programs – Children/Youth*

Program	Participants (Waitlist)	Registration
Alberni Trail Riding Spring Break Camps	30 (5)	68%
Spring Break Adventure Camps	67 (34)	100%
General Arts	22 (9)	91%
Music & Dance	44 (4)	73%
Pro-D Day Camps	68 (2)	98%
Sport & Fitness	42 (1)	97%
	<b>273 (55)</b>	<b>87%</b>

*Recreation Programs – Adult*

Program	Participants (Waitlist)	Registration
Cooking & Baking	13	65%
Education & Workshops	13	65%
General Arts	73 (33)	89%
Group Fitness	168 (1)	57%
Music & Dance	17	70%
Yoga	91 (9)	91%
	<b>375 (43)</b>	<b>65%</b>



Adult General Arts – exploring resin



Disco Rollerblading

*Inflatable Birthday Parties*

	January	February	March	Total
Number of Parties	27	24	18	69

*Drop-in Activities – Laser Light Rollerblading, Family Sports Night, Ball Hockey and Basketball*

	January	February	March	Total
Participants	127	89	221	437

### Looking Ahead

The City's hockey and learn to skate program has made a tremendous return over the past year as we have worked diligently to hire and train new instructors, including a number of Alberni Valley Bulldogs. There continues to be a huge demand for hockey and skating development sessions for all ages and we anticipate a steady increase over the next year as more classes and sessions are created.

The Alberni Valley Trail Riding program got off to a great start at Spring Break. We anticipate summer to be very busy with MTB Riders in our growing program. Partnering with ROAV and the Jumping Slug has been very effective over the past year to spread the word about our riding programs.

Youth programs and services are always challenging to implement and run as there isn't always the interest in the participants or parents to sign youth up (12-17 years). We continue to look for creative ways to engage with youth in our facilities.

Spring and Summer (April – September) program registration started in early March. This is now the 2<sup>nd</sup> year that we have offered early registration for Summer programs and it continues to be a success and opportunity for parents to plan programs and services for their children well in advance.



MTB Riders – ready to send it!

#### COMMUNICATIONS

The Parks, Recreation and Culture department continues to extend our presence on [Facebook](#) and [Instagram](#) and improve access to programs via our online [Leisure Guides](#) and [program registration](#).

#### LINKAGE TO CORPORATE STRATEGIC PLAN

The majority of the services offered in the Parks, Recreation and Heritage department fall within priority #3 of Council's [2023 – 2027 Strategic Plan](#), "Provision and Maintenance of Quality Services".

#### BUDGET OVERVIEW

Revenues year to date for the Parks, Recreation and Culture department are tracking slightly lower than projected at 30%, whereas expenses year to date are tracking higher than projected at 36%, due to unforeseen costs such as more vandalism than expected.

#### SUMMARY

The first quarter saw many positives for the Parks, Recreation and Culture department while navigating challenges with damage to infrastructure and strain on service levels due to staff shortages. We are thrilled to provide an array of drop-in and registered programs for local families at a variety of venues, and we have shifted our focus to asset management and development of strong planning processes to ensure we can continue to provide exceptional experiences among increasing attendance at and demand on our facilities.

For a detailed timeline of projects, please visit: <https://www.portalberni.ca/now-next-later>

## **PUBLIC WORKS**

### **PURPOSE**

Public Works covers a broad range of City infrastructure responsibilities including, but not limited to, the installation, repair and maintenance of utilities such as stormwater sewer, sanitary sewer and potable water delivery, roads, sidewalks, vegetation control, the general cleanliness of public spaces and the management of the City vehicle fleet and solid waste collection program. The City of Port Alberni Public Works staff play a vital role in responding to extreme weather events such as winter snow storms, atmospheric river events and wind storms and remain prepared to assist the regional and provincial government in the event of natural disasters such as earthquakes, tsunamis and wildfires. The Public Works department is vital in keeping the City a functional and welcoming place for residents and visitors alike.

### **OVERVIEW**

Public Works activities vary by season. Quarterly reports on activities and tasks accomplished by the Public Works department will reflect the varying activities we must schedule and complete in order to fulfill our responsibilities throughout the spring, summer, fall and winter months. Q1 activities will outline the work we do during the second half of winter and the beginning of spring. Many of the tasks during this period involve standing down from the threat of winter weather and preparing for the busy spring and summer months. The following information provides a snap shot of the activities that take place in each section of the Public Works Department.

### **Public Works Administration**

The Public Works administration team manages the day to day coordination of work crews, plans weekly, monthly and annual maintenance programs for City crews and contracted work, processes invoices for services rendered and purchases, manages and assists in the hiring of the workforce. The Manager and Superintendents provide broad leadership and experience to each section included in the Public Works Department. From the procurement of services and budget management to addressing customer concerns/requests, the administration team is responsible for ensuring departments' mandates are in line with the *2023-2027 Corporate Strategic Plan* delivered by Council.

### **Departments**

#### **Water Utility Operations**

Water Utility Operations includes all activities from source to tap to provide safe and reliable drinking water to the citizens of Port Alberni. The responsibilities in Water Ops vary depending on the season. Weather can have an impact on water quality, and can also increase the possibility of water main and service failures as well as the quality of the source water when it reaches the treatment facility. Activities such as flushing, reservoir cleaning and hydrant maintenance are typically done when water resources are plentiful due to heavy rainfalls we receive in the fall, winter and spring months.



Below are some tasks accomplished by the team in Q1:

TASK	Unit	#
Customer Service	each	97
Wtr Main Repair	each	3
Service Repairs	each	7
New Services	each	2
Mtr Rpair/Rplace	each	97
New Meter Pit	each	11
Hydrant Mntc	each	84
New Hydrant Install	each	1

Other daily activities include water sampling and testing, systems monitoring, and addressing customer concerns and requests during regular work days and after hours. The water crew also maintains water infrastructure properties in City boundaries and within the watershed to ensure they are kept clean and secure.



Figure 1 Water Main repair @ Johnston Rd & Broughton Street



Figure 2 – Johnston Reservoir cleaning

### Sewer Utility Operations

Sewer Utility Operations includes the collection of storm water and sanitary sewer waste in preparation for it to be pumped to the Waste Water Treatment Facility. Amongst other maintenance activities, the sewer crew often responds to calls from residents who may have plugged or failed sewer services. The sewer crew also ensures drainage appurtenances like flap gates and debris guards are maintained along the dyke system in order to prevent flooding during heavy rain events. Pump stations and the treatment facility require daily inspections and wastewater sampling is carried out to make sure the treatment process is effectively treating the wastewater. Below are some tasks accomplished by the team in Q1:

TASK	Unit	#
Stm Cstmr Srv	each	20
Sani Cstmr Srv	each	39
Catch Basin Install	each	1
Plugged Sani Serv	each	12
Plugged Strm Serv	each	1
Dyke Inpsect	hours	112
Wastewater Anlys	each	26
Sani Main Flush	metres	1905
Grit Chmbr Mntc	hours	72
Sani Mnhl Repair	each	3
Sani CSO	hours	14
Sani IC Install	each	2

### Roads & Drainage Operations

The Roads and Drainage Department consists of skilled labourers and equipment operators. This department provides the majority of the Public Works labour and equipment activity. Our team of employees are busy with snow removal and ice mitigation in January/February. In addition, this team of employees will often be called upon to assist the Utilities group with excavation, small construction and repair work as required. The main responsibilities of the Roads and Drainage Department is to repair and maintain asphalt roads and concrete works, clean the streets of debris and garbage and ensure the aesthetics of the City are kept to a high level. Other activities include trimming overgrowth, washing sidewalks and bridges, replacing worn out signs or the installation of street and regulatory signs, grading of gravel roads and laneways and responding to public requests. Programs such as flail mowing, street sweeping, grading and excavation equipment are deployed annually. . The following page lists some tasks accomplished by the team in Q1:



TASK	Unit	#
Customer Service	each	66
Potholes	each	295
Road Repair (large)	tonnes	7.75
Gravel Road Mntc	metres	35m
Lane Mntc	metres	5212
Lane Grading	metres	3131.4
Shoulder Mntc	metres	348.63
Curb & Gutter	metres	170.78
Sidew Repair (hzrd)	each	7
Blvd & Medn Mntc	metres	501.32
Sidew Inspections	metres	8842m
Vegetation Cntrl	locations	35
Flail Mowing	metres	748m
Litter Pick-Up	hours	42.82
Roadside Dumping	each	3
Street Sweeping	km's	360km
Sweeper Pile	each	11
Ice Mitigation	hours	242.27
Snow Removal	hours	63.23
Snow Pile Remove	hours	44.67
Snw clear Walkway	metres	299.6
Streetlight Repair	each	21
Streetlight New	each	1
Holiday Lights	hours	288
Traffic Barrier Mtnc	hours	29.06
Sign Mtnc	hours	315.58
New Sign Install	hours	59.5
BC Transit Bus Sgn	hours	6.78
Traffic Signal Mtnc	hours	22
Parking Lot Mtnc	hours	6.89
Bylaw Assistance	each	4
Emergcy Serv Requ	hours	19.56
Cem Interments	each	10
Cem Marker	each	12
PW Building Mtnc	hours	54.73
PW Yard Mtnc	hours	64.62

In addition to the work mentioned above, this department is also responsible for maintaining open drainage channels like ditches and swales, using the necessary equipment to remove sediment build up, debris and fallen trees, etc.

### Fleet & Solid Waste Operations

The Fleet & Solid Waste Department employs mechanics who keep our fleet of City vehicles up and running year round. They are also responsible for managing the mechanical needs of all departments, purchasing new vehicles and replacing those that have exceeded their life expectancy. This team also manages the Solid Waste Collection program that picks up the garbage, recycling and organic waste produced by citizens, and delivers it to the ACRD landfill.

### Fleet

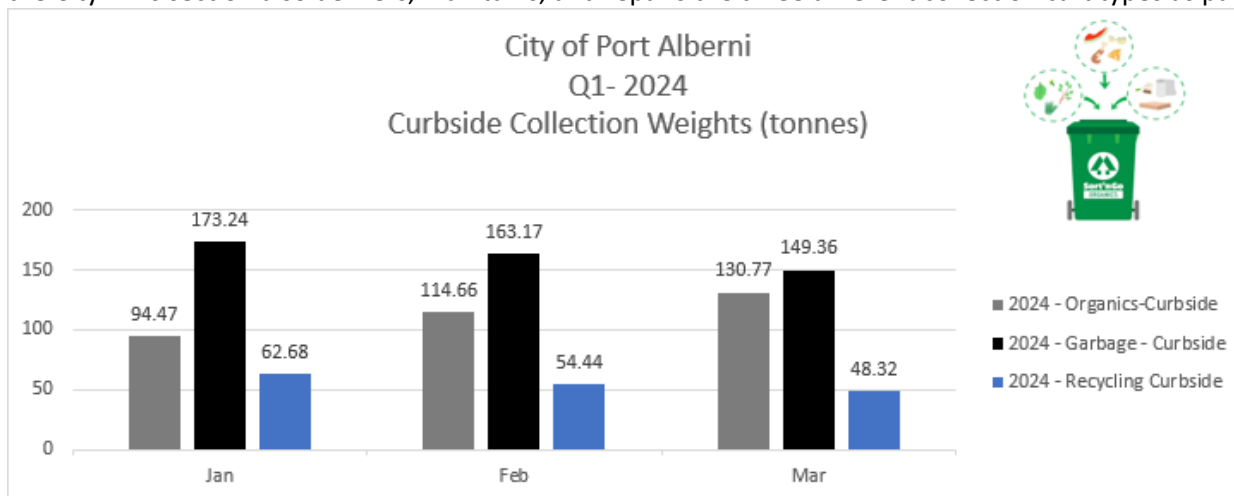
Mechanics work on everything from compact cars to excavators to generators that the City relies on when the power goes out. They are often involved in winter snow storm preparation, and ensure our snow plows and other snow removal equipment are maintained and operational. Staff are capable of taking on major repair work as required in day to day operations. City mechanics are also licenced to carry out provincially regulated vehicle inspections and can assist utilities in the repair and maintenance of pumps at lift stations and pump houses when called upon. Below are some tasks completed by the Fleet team in Q1:

TASK	Unit	#
A Service	each	8
B Service	each	27
Trailer Service	each	3
CVI	each	9

*\*A Service – Inspection/Repair, B Service – Fluid Change, CVI – Commercial Vehicle Inspection*

### Solid Waste Collection

The three-stream solid waste collection program in partnership with the Alberni-Clayoquot Regional District has been successfully diverting organic waste and recyclable materials from the regional landfill for three years. Our fleet of three solid waste collection trucks are on the road four days every week in order to collect the waste created by homes across the City. This section also delivers, maintains, and repairs the three different collection cart types as part of the program.





TASK	Unit	#
Cart Repairs	each	271

## COMMUNICATIONS

The Public Works Department works with the Manager of Communications to inform residents and businesses when there is a disruption of a particular service, a change in practice or if general information is being requested that affects the community. The Solid Waste Section works in tandem with the ACRD to provide information to the public on items acceptable for garbage, recycling and organics. Utilities uses communications tools such as social media posts to inform the public when there is an interruption of service such as a water main failure or delay of service. Meter reading is another service the Public Works Departments offers to ensure residents' water usage is monitored accurately.

## LINKAGE TO CORPORATE STRATEGIC PLAN

The Public Works Department aligns its activities with the priorities set out in the *2023-2027 Corporate Strategic Plan*.

1. Responding to Demographic Change: With changes in demographics, expectations around services also fluctuate. Sidewalk inspections provide an opportunity to identify accessibility restrictions for those who may use wheelchairs or walkers to get around. Good customer service is paramount in Public Works to ensure that those who need help are assisted and feel heard.
2. Enabling the Economy: A concerted effort to clean walkways and roadways to beautify existing infrastructure, including the repainting of fire hydrants and bollards that mark pathway entrances and replacing old or worn out street signs are ways we can add vibrancy to the community. This in turn reflects positively on the City and sends the message that the City is well managed and a good place to invest.
3. Provision and Maintenance of Quality Services: The goal of Public Works is to ensure residents are receiving a high quality of service for their tax dollar. Clean and navigable streets, high quality drinking water, properly and efficiently treated sewage, environmental stewardship by protecting natural habitats, reliable solid waste collection and ensuring the services provided by contracted works are carried out in an efficient manner are just some of the services we strive to deliver on a daily basis.
4. Environmental Leadership: Environmental leadership is the continuous effort to mitigate the negative impact we have on our environment. Some of the steps we take at the City to reduce our impact include an anti-idling policy, monitoring water usage during flushing program activities and choosing more environmentally friendly products.
5. Fostering a Complete Community (Safe, Healthy and Inclusive): At Public Works we take great pride in providing an aesthetically appealing City to live in with annual programs to maintain and enhance our public spaces. Continuous improvements to pedestrian crosswalks, refreshing of road markings such as traffic lines and stop bars, to ensuring our signs meet the highest safety standards for reflectivity are all geared toward making the community safe for those who walk, run, bike and drive. High-quality drinking water, well maintained sewer systems and a reliable waste collection program ensures a clean and hygienic environment for residents. Our Roads and Drainage crews react quickly and efficiently to any report of spilled garbage or accumulating litter throughout the community.

#### **BUDGET OVERVIEW**

The Public Works budget, much like its operational calendar, is very much dependent on the season. In Q1, some categories will be on a steady trend such as cemetery interments, solid waste collection, customer service calls and other non-seasonal activities. However, a number of categories will see a spike in spending as warm weather initiates crews to begin projects. These items fluctuate on a yearly basis. Currently, all budgets are on track and have not exceeded approved levels.

#### **SUMMARY**

Q1 reflects a shift in priorities and an increase in activities involved in the maintenance and repair of infrastructure.

The end of winter and the beginning of spring is an opportunity for the Public Works department to shift its priorities from cold and wet weather activities to spring/summer-related work. This includes taking advantage of the steady supply of rain water to clean streets, sidewalks and bridges. Utilities takes advantage of the increase in water supply to maintain and flush fire hydrants and water mains as well as clean storm and sewer mains. The shop dismantles winter maintenance equipment and ensures it is properly stored for the warmer months. Heading into Q2 the public will notice crews' activities increase as we hire seasonal labourers and warm weather projects are initiated.

For a detailed timeline of projects, please visit: <https://www.portalberni.ca/now-next-later>