

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, April 22, 2024 @ 2:00 PM
In the City Hall Council Chambers & Via Video-Conference
4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor J. Douglas
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola [Electronically]

Staff: M. Fox, Chief Administrative Officer
S. Darling, Director of Corporate Services | Recording Secretary
A. McGifford, Director of Finance
P. Deakin, Manager of Economic Development
B. McLoughlin, Manager of Planning
J. Pelech, Manager of Information Services

Gallery: 5

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include an item under 'New Business' L.5 | Hole in the Wall. The agenda was then approved, as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the Minutes of the Special meeting held at 11:30 am and Regular Council meeting held at 2:00 pm on April 8, 2024, and Special meetings held at 4:00 pm and 4:30 pm on April 15, 2024 be adopted, as presented.

CARRIED

C. DELEGATIONS

1. MNP Chartered Accountants | 2023 Financial Statements

MOVED AND SECONDED, THAT the Auditor's Report and the 2023 Audited Financial Statements prepared by MNP Chartered Accountants, be received and approved as presented.

CARRIED | Res. No. 24-170

D. UNFINISHED BUSINESS

1. Western Vancouver Island Industrial Heritage Commission | Railway Operations Update

MOVED AND SECONDED, THAT Council direct staff to enter into a one-year agreement with the Western Vancouver Island Industrial Heritage Society to operate the Alberni Pacific Railway and amend the City's 2024 - 2028 Five Year Financial Plan to include \$113,935 in the capital budget and \$60,000 in the operating budget.

CARRIED | Res. No. 24-171

Councillor Dame recused himself at 2:12 pm due to his involvement in the original submission process.

2. **Welcome to Port Alberni Sign**

MOVED AND SECONDED, THAT Council for the City of Port Alberni approve a slightly modified Welcome to Port Alberni sign and its installation at John Street and Johnston Road as per the staff report dated April 11, 2024, to be completed within the allocated Financial Plan amount of \$23,194.

CARRIED | Res. No. 24-172

Councillor Dame returned to the meeting at 2:18 pm.

E. STAFF REPORTS

1. **Accounts**

MOVED AND SECONDED, THAT the certification of the Director of Finance dated April 22, 2024, be received and the cheques numbered 154704 to 154776 inclusive, in payment of accounts totalling \$1,342,520.74, be approved.

CARRIED | Res. No. 24-173

2. **Broombusters Community Event**

Council announced a community-wide Broombusting event in conjunction with the Broombusters Invasive Plant Society on Saturday May 4th from 10:00 am to 12:00 pm at Echo Centre.

F. BYLAWS

1. **Tax Rates Bylaw**

MOVED AND SECONDED, THAT "City of Port Alberni Tax Rates Bylaw No. 5104, 2024" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5104.

CARRIED | Res. No. 24-174

Councillor Dame recused himself from the meeting at 2:22 pm.

Councillor Patola raised a point of order on the basis that Councillors must declare their conflict of interest upon recusal. The Chair ruled that the recusal was out of order and confirmed the conflict of interest based on Councillor Dame's familial relationship with the applicant of 5350 Margaret Street.

2. **Zoning Bylaw Amendment | 5350 Margaret Street**

MOVED AND SECONDED, THAT "Zoning Amendment (5350 Margaret Street) Bylaw No. 5101" be now introduced and read a first time.

CARRIED | Res. No. 24-175

MOVED AND SECONDED, THAT "Zoning Amendment (5350 Margaret Street) Bylaw No. 5101" be read a second time.

CARRIED | Res. No. 24-176

MOVED AND SECONDED, THAT "Zoning Amendment (5350 Margaret Street) Bylaw No. 5101" be read a third time.

CARRIED | Res. No. 24-177

Councillor Dame returned to the meeting at 2:33 pm.

G. CORRESPONDENCE FOR ACTION

1. Riders of Alberni Valley | Support for a Land Use Agreement

MOVED AND SECONDED, THAT Council direct staff to prepare a letter to the Province on behalf of Riders of Alberni Valley in support of their application for a land use agreement to maintain and possibly build multi-use trails on Crown Land throughout the Maquinna trail system.

CARRIED | Res. No. 24-178

2. The Rotary Club of Port Alberni | Colour Fest

A member of the Rotary Club in attendance was invited by Council to speak to the event.

MOVED AND SECONDED, THAT Council authorize The Rotary Club of Port Alberni use of Blair Park/Kitsuksis Dyke Trail on Saturday, July 20, 2024 from 10:00 am to 3:00 pm for the purpose of a "Colour Fest" fundraiser event of which proceeds will be used to support local youth groups subject to the following conditions:

- signed agreement with the Parks, Recreation and Culture department;*
- consultation with all affected businesses/residents;*
- provision of standard liability insurance in the amount of \$5M [minimum].*

CARRIED | Res. No. 24-179

3. ADSS 2024 Parent Prom Committee | Use of City Streets

MOVED AND SECONDED, THAT Council authorize the ADSS 2024 Parent Prom Committee access to City streets on Saturday, June 22, 2024 from 5:00 to 6:30 pm for the purpose of a prom parade from Burde St. to 10th Ave. to Roger St., ending at the Athletic Hall [3727 Roger St] subject to:

- the notification of emergency services and BC Transit;*
- consultation with all affected businesses/residents;*
- implementation of a Traffic Safety Plan to be approved by the City of Port Alberni, including qualified Traffic Control Personnel as required;*
- provision of standard liability insurance in the amount of \$5M [minimum].*

CARRIED | Res. No. 24-180

H. PROCLAMATIONS

1. Vancouver Island Economic Alliance | Island Good Days

MOVED AND SECONDED, THAT Council on behalf of Vancouver Island Economic Alliance, proclaim the week of June 3-9, 2024 as 'Island Good Days' in Port Alberni.

CARRIED | Res. No. 24-181

2. United Steelworkers, Local 1-1937 | Day of Mourning

MOVED AND SECONDED, THAT Council on behalf of United Steelworkers, Local 1-1937, proclaim April 28, 2024 as 'Day of Mourning' in Port Alberni and that the National Day of Mourning Flag be flown at City Hall at half-mast on April 28th and throughout the following week in respect of those who have died on the job.

CARRIED | Res. No. 24-182

3. **Falun Dafa Association of Vancouver | Falun Dafa Day**

MOVED AND SECONDED, THAT Council receive correspondence from the Falun Dafa Association of Vancouver dated April 9th requesting a proclamation.

CARRIED | Res. No. 24-183

MOVED AND SECONDED, THAT Council on behalf of Falun Dafa Association of Vancouver, proclaim May 13, 2024 as 'Falun Dafa Day' in Port Alberni.

DEFEATED

4. **MS Canada | MS Awareness Month**

MOVED AND SECONDED, THAT Council on behalf of MS Canada, proclaim the month of May 2024 as "MS Awareness Month" in Port Alberni and authorize that the MS flag be flown at City Hall the week of May 6th in recognition.

CARRIED | Res. No. 24-184

I. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. Ministry of Transportation and Infrastructure | Response to City Letter dated February 15th Re: Log Train Trail
- b. Ministry of Environment and Climate Change Strategy | Response to City Letter dated March 13th Re: Amendment of the Air Discharge Permit for Catalyst Paper
- c. Ministry of Environment and Climate Change Strategy | Public Interest Bonding Strategy
- d. Ministry of Housing | Bill 16 Pro-Active Zoning Framework
- e. Ministry of Housing | Small-Scale Multi-Unit Housing Legislation
- f. BC Ferries | Invitation to *Charting the Course* Workshop
- g. Office of the Ombudsperson | Quarterly Report: October 1 – December 31, 2023
- h. Ministry of Forests | Response to City Letter dated March 15, 2024 Re: Enhanced Provincial Support for Port Alberni Paper Mill
- i. Alberni-Clayoquot Regional District | Highlights of the Board of Directors Meetings Feb/Mar 2024
- j. Aldred Restaurants | Invitation to McHappy Day® event on May 8th
- k. Alberni-Clayoquot Regional District | March 5, 2024 Minutes of the Accessibility Committee
- l. Alberni Valley Museum and Heritage Commission Minutes | March 6, 2024
- m. Traffic Advisory Committee Minutes | July 19, 2023 & January 17, 2024

J. REPORT FROM IN-CAMERA

1. Council released for public consumption the Office of the Information & Privacy Commissioner for British Columbia Order F24-23, and related redacted documents regarding an information request for records.
2. Council released for public consumption notice of termination for the contribution agreement between the City of Port Alberni and the Canadian Mental Health Association BC Division | Community Action Initiative and further, that unspent funds be returned to same.

K. COUNCIL REPORTS

1. Council and Regional District Reports

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED | Res. No. 24-185

L. NEW BUSINESS

1. Policy | Release of In-Camera Resolutions

MOVED AND SECONDED, THAT Council approve Policy No. 3002-6 | Release of In-Camera Resolutions.

CARRIED | Res. No. 24-186

2. Official Community Plan Update

MOVED AND SECONDED, THAT Council support the Official Community Plan Growth and Climate Action 'What We Heard' report as presented, and further, that Council support the Alternative Growth Scenario and GHG Reduction Targets as per the staff report dated April 15, 2024.

CARRIED | Res. No. 24-187

3. BC Transit Annual Operating Agreement | 2024-25

MOVED AND SECONDED, THAT the Mayor and Corporate Officer be authorized to execute the BC Transit | 2024 – 2025 Annual Operating Agreement between the City of Port Alberni and British Columbia Transit as attached to the staff report dated April 11, 2024 and in effect from April 1, 2024 to March 31, 2025.

CARRIED | Res. No. 24-188

4. Asset Retirement Obligations

MOVED AND SECONDED, THAT the Asset Retirement Obligations for the period ending December 31, 2023 be received as outlined in the staff report dated April 17, 2024.

CARRIED | Res. No. 24-189

5. Hole in the Wall | Safe Access

MOVED AND SECONDED, THAT Council direct staff to follow up on the issue of safe access to our two City-owned properties known as "Hole in the Wall" with a letter regarding this to Mosaic, Ministry of Transportation (MOTI) and the elected representative of the Cherry Creek District [ACRD].

CARRIED | Res. No. 24-190

M. QUESTION PERIOD

J. Leskosek

Commented on Council's chosen location for the Welcome to Port Alberni sign.

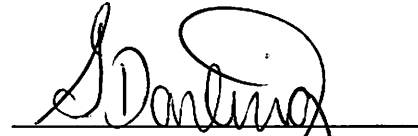
N. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:26 p.m.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer