

**MINUTES OF THE COMMITTEE OF THE WHOLE**  
**Monday, February 5, 2024 @ 6:00 PM**  
**In the City Hall Council Chambers & Via Video-Conference**  
**4850 Argyle Street, Port Alberni, BC**

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Present: Mayor S. Minions [electronic participation]  
Councillor D. Dame  
Councillor J. Douglas  
Councillor D. Haggard [Chair]  
Councillor C. Mealey  
Councillor C. Solda

Absent: Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer  
D. Monteith, Director of Corporate Services  
S. Smith, Director of Development Services/Deputy CAO  
A. McGifford, Director of Finance  
B. Kleywegt, PC Support  
S. Darling, Deputy Director of Corporate Services/Recording Secretary

Gallery: 17

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 6:00 PM.

*MOVED AND SECONDED, THAT the agenda be approved, as circulated.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on January 29, 2024, be adopted, as presented.*

**CARRIED**

**C. PUBLIC INPUT PERIOD**

**Charlaine**

Requested information related to the naming of the *Corporate Strategic Plan*, a description of 'complete communities' and the origin of grant funding received by the City from the Province for GIS Mapping.

*MOVED AND SECONDED, THAT the Committee of the Whole recess the meeting at 6:10 pm to address technical difficulties.*

*The meeting resumed at 6:12 pm with all members of Council in attendance as noted above.*

**W. Kerr**

Commented on the status of 3<sup>rd</sup> Avenue and associated maintenance and repairs.

**R. Cameron**

Commented on the status of 3<sup>rd</sup> Avenue and associated maintenance and repairs.

**S. Thomas**

Commented on the potential for the tsunami warning system to be utilized for other emergencies and the need for a digital sign heading east for the Highway 4 road closures.

**J. Leskosek**

Commented on the process for maintenance and protection of the Official Community Plan update once it is completed and the testing process of City water pipes.

**N. Anderson**

Commented on road signage for Highway 4 road closures.

**D. DELEGATIONS**

**1. Broombusters Invasive Plant Society**

*MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council direct staff to bring back a proposal to coordinate a joint City-wide Broombusting event with Broombusters Invasive Plant Society.*

**CARRIED**

**2. Alberni Valley Nature Club**

S. McRuer presented information regarding an Urban Forestry Strategy.

**E. UNFINISHED BUSINESS**

**F. STAFF REPORTS**

**G. CORRESPONDENCE**

**H. NEW BUSINESS**

**1. Overview of 2024-2028 Financial Plan Process**

*MOVED AND SECONDED, THAT the Committee of the Whole recommend that Council direct staff to review all user fees ensuring cost recovery, review Development Cost Charges and work towards ensuring that all residents of the Alberni Valley pay appropriately for services.*

**CARRIED**

*MOVED AND SECONDED, THAT the Committee of the Whole receive the report 'Overview of 2024-2028 Financial Plan Process' dated January 31, 2024.*

**CARRIED**

**I. QUESTION PERIOD**

**N. Anderson**

Inquired regarding the percentage of taxation required to return the contingency fund reserve back to a sufficient position.

**C. Alemany**

Inquired regarding various proposed rates in the Financial Plan overview and whether Council has communicated with the Province as it relates to maintenance/removal of Broom.

**J. Leskosek**

Inquired regarding the agenda process, Connect the Quays Pathway project work at Roger Creek and destruction of demolition materials at the Somass Lands.

**C. Alemany**


Commented on the Connect the Quays Pathway project in relation to safe crossways and the placement of the path in relation to the railway tracks.

**J. ADJOURNMENT**

*MOVED and SECONDED, THAT the meeting adjourn at 8:02 pm.*

**CARRIED**

CERTIFIED CORRECT



Mayor



Corporate Officer