

RECEIVED

SEP 07 2023

CITY OF PORT ALBERNI

Alberni Valley Museum
and Heritage Commission



Heritage Commission Meeting
May 3, 2023
Minutes

Location:
Maritime Heritage

Attendees:

City Council
Community Arts Council
Community at Large
Historical Society
Industrial Heritage
Maritime Heritage
McLean Mill
School District 70

Charles Mealey
Claudia Romaniuk
Colin Schult
Gareth Flostrand
Richard Spencer, Pete Geddes
Ken Watson
Elliot Drew
Pam Craig

Regrets:

ACRD
Chamber of Commerce
Hupačasath
Tseshaht [čišaaʔath] First Nation
Staff

Penny Cote, Susan Roth
Jolleen Dick

Willa Thorpe

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input checked="" type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other _____

File # 0540-20-ALVHC **Recd Sept 11/23**

Called to order: 7:15pm

1. Moved by Colin that the agenda of the May 3, 2023 meeting be approved as circulated.
2. Moved by Elliot that the minutes of the April 5, 2023 meeting be approved as circulated.
3. Old Business
4. Correspondence
5. New Business – none
6. Reports



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a. City Council

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held April 24, 2023.
This is not the official minutes. For more information, please contact the Director of Corporate Services at 250.720.2823 or email: danielle.leurebourg@portalberni.ca

■ **PUBLIC INPUT**

J. Mayba

Addressed proposed intersection improvements for 10th Avenue and Dunbar Street and expressed support for the removal of the left turn lane.

N. Anderson

Spoke to the inclusion of public input within the establishment of a Council Code of Conduct Policy.

■ **UNFINISHED BUSINESS**

Financial Plan Q&A Summary

Council received the summary of questions and responses as it relates to the 2023 – 2027 Financial Planning process.

■ **BYLAWS**

Council rescinded third reading of the "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023" in order to address a matter of procedure. Council then proceeded to reapprove the amendments before reinstating third reading of the Bylaw.

"City of Port Alberni Tax Rates Bylaw No. 5083, 2023" was deferred to the Special meeting of Council scheduled April 25th at 5:30 pm.

"City of Port Alberni Officers and Indemnification Bylaw No. 5061, 2023" was adopted. The bylaw provides for the indemnification of municipal officials.

"City of Port Alberni Development Procedures Bylaw No. 5076, 2023" was introduced and given three readings. The bylaw, upon adoption will serve to improve processing timelines of land use applications, fulfill requirements of Section 460 of the Local Government Act, and align with provincial legislation changes like Bill 26 to decrease processing times in order to increase housing supply.

"Official Community Plan Amendment (2846 4th Avenue) Bylaw No. 5078, 2023" and "Zoning Amendment (2846 4th Avenue) Bylaw No. 5079, 2023" were introduced, given first and second reading, and advanced to a Public Hearing to be held Tuesday, May 23, 2023 at 6:00 pm in City Hall Council Chambers.

These bylaws, upon adoption will enable a four-unit townhouse development at 2846 4th Avenue.

■ **PROCLAMATIONS**

On behalf of Operation Smile, Council proclaimed June 18, 2023 as 'Longest Day of SMILES' in Port Alberni.

■ **CORRESPONDENCE**

Council received their correspondence summary which included letters from:

- Salvation Army [Bread of Life Centre] Good Neighbour Agreement dated January 9, 2023
- Cycle Alberni | 10th Avenue and Dunbar Street Proposed Intersection Improvements
- Falun Dafa | 31st Anniversary
- Alberni Valley Museum and Heritage Commission Minutes | March 1, 2023
- FortisBC | Community Giving Awards

■ **REPORT FROM IN-CAMERA**

Sale of Somass Equipment

Council released for public consumption the sale of salvaged materials, equipment and structures from the Somass Lands to Canadian Mill Equipment Ltd. in the amount of \$40,000, plus applicable taxes and to Franklin Forest Products in the amount of \$40,500, plus applicable taxes.

■ **NEW BUSINESS**

Community Amenity Contributions

Council directed staff to consider incorporating Community Amenity Contributions into standard practice, including those provisions as outlined in section 482 of the Local Government Act.



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**Prioritizing Municipal Input in Future RCMP
Contract Policing Decisions**

Council joined the Federation of Canadian Municipalities in calling on the federal government, in response to the update from the Government of Canada on the issue of retroactive RCMP costs, and directed that staff prepare a letter requesting that municipalities be actively involved in any future processes related to policing contracts.

**10th Avenue and Dunbar Street Intersection |
Project Update**

Council directed staff to prepare a status report as it relates to the proposed intersection improvements for 10th Avenue and Dunbar Street including the project scope, timelines and next steps.

2022 Surplus Funds

[Notice of Motion] for the May 8, 2023 Regular meeting that Council consider allocating the 2022 surplus between the R.C.M.P. and Parks, Recreation and Heritage Reserves.

■ **QUESTION PERIOD**

N. Anderson

Inquired as to the structure and process of Committee of the Whole meetings and requested information regarding the process undertaken to develop the draft Council Code of Conduct Policy

J. Leskosek

Requested follow-up information on the Roger Creek Connector Trail project as it relates to the location and projected timelines.

■ **COUNCIL MEETINGS**

We encourage you to remain informed on City business and community topics by following meetings of Council which are livestreamed on the City website, portalberni.ca, at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ **MEETINGS AT A GLANCE**

Wednesday, May 3rd

7:00 pm – Alberni Valley Heritage Commission
Maritime Heritage

Monday, May 8th

2:00 pm | Regular Council
Council Chambers



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b. Industrial Heritage Society



May 3rd, 2023 Report to the Heritage Commission

1. The WVIHS held a successful AGM on April 12th with 50 people in attendance.
2. Some volunteers from the APR undertook a 3-day Canadian Railway Operating Rules Course at the Port Alberni Visitor Centre this past weekend. We now have 12 certified crew members. We thank the Alberni Valley Chamber of Commerce for allowing us to use their space.
3. We continue to have security problems at the APR Roundhouse with attempted break-ins; no-goods setting up in a passenger coach and re-cutting holes in the fence. IHS members have securing and repairing fences and have installed another motion-sensor light. No word on the Stolen "Two-Spot" bell.
4. Planning for the "No. 7 Steam Festival" is currently underway. As always for event planning, lots of hurdles to get over. We have secured one major sponsor, Dog Mountain Brewing for the event.
5. Planning for the 2023 "Antique Trucks and Machinery Show" is underway.
6. Volunteers are prepping many vehicles at the Industrial Heritage Center for the 2023 show season.
7. Two children's visits are taking place next week at the IHC.
8. The new Executive and Board of Directors has been elected for 2023. President – Ron Corbeil, Vice-President – Richard Spencer, Secretary/Treasurer – Mel Francoeur, Directors: Bill Walker, Kevin Hunter, Barry Dobrensky, John Land, Andy Richards, Bruce Holland, Joel Larsen.
9. Richard Spencer has been appointed as the new APR Manager. Richard is currently organizing all that needs to be accomplished for proposed operations in 2024, including an operations budget, business plan and sponsorships.



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c. School District

- i. The next Regular Public meeting for Pacific Rim School District is Tuesday May 23 at 5pm at the Board office.
- ii. The last Public Meeting of the Board was held in Tofino at Wickanninish School April 11, 2023. The Board meets once a year in Tofino and once a year in Ucluelet. These meetings are an opportunity for the communities to present to the Board and ask questions about the agendas. The April 11th meeting was an opportunity for Budget input from the west coast communities. The Bamfield Community School Coordinator, Jaslyn Haberl, presented.
- iii. Trustees have completed their choice for the Trustee Bursary application process. June 14th is Scholarship/Bursary Night at ADSS.
- iv. Pacific Rim School District Indigenous Education Department has completed preparation for classroom Teachers to have the background and materials for their students on the George Clutesi Exhibit (teacher info flyer attached).
- v. The communication of student learning to parents and families is changing and the format of traditional report cards is shifting. The use of the Provincial Proficiency Scale gives students, parents and caregivers a clear understanding of what students can do now and areas for growth. The Proficiency Scale has four categories: Emerging; Developing; Proficient; Extending. This new feedback views learning as ongoing, rather than signalling the learning is done. It is presented as descriptive feedback. Letter grades and percentages will still be presented at Grades 10 – 12 (a post-secondary requirement).
- vi. Details at student.reporting@gov.bc.ca.
- vii. The Board of Education is continuing to meet with other levels of local government and community groups. In April the Board met with the Tseshaht Council. The District's Strategic Planning process is in the collating phase, pulling together the survey input and the information gathered from the rightsholders, local governments, partner groups and community groups.

d. Community at Large

May Activities Around Town

FRIDAYS – 4-8pm Friday Night Market @ Spirit Square

SATURDAYS – 6/13/20 Annual Plant/Seedling Sale @ Harbour Quay 9-12

- i. 3rd and 4th Last 2 days of 'I Hate Hamlet' @ Capitol Theatre
- ii. 3rd – Lawn Bowling and Croquet Club Open House 630-9pm
- iii. 4th – Mt Klitsa Gardening Club meeting @ Cedar Room 7pm – Gardens of Ireland



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- iv. 5th – Awareness Walk and Remembrance Luncheon – starts 10am Victoria Quay Totem Pole – wear red
 - v. 6th – Crystal and Spirit Fair @ BW Barclay 10-5
 - vi. 6th -- Lawn Bowling and Croquet Club Open House 10-noon
 - vii. 7th – Spring Market @ The Cabin 8865 BC Road 10-2 – Shannon Farms
 - viii. 9th – AV Community Foundation – reporting out event @Echo Cedar room 7pm – 2022 awards to local charities and 2023 recipients
 - ix. 10th – Gnome Gnight round 2 – Make a polymer clay wizard by Island Art Night @ Steampunk Coffee House 6pm – tickets \$35-35
 - x. 11th – Plant based Vegan potluck @ AV United Church 530-8 – Free event, donations accepted
 - xi. 13th -- Lawn Bowling and Croquet Club Open House 1-4pm
 - xii. 14th – Mother’s Day Homestead Market – BC Comm Hall 11-3
 - xiii. 26th – VIPW returns to Port Alberni – Maht Mahs Gym – 630-930pm
 - xiv. 27th – Ladies all sizes clothing sale 9-3 – Cherry Creek Comm Hall
 - xv. 27th – DIVAs in Port Alberni – 8-10pm @ RCL (Celebrity Impersonators)
 - xvi. 27th – AV Pride Car Wash Fundraiser – 7-11 Canada 10-3
 - xvii. 27th – Alberni Field Hockey – hosts Cowichan 3-5 @ PA Turf Field
 - xviii. 30th – Chalk and Bubbles Party – AV United Church – AV Pride event 530-7 June
 - i. 3rd – Pride in the Park – Blair Park 10-12
- e. Regional District – no report
- f. Community Arts Council
 - i. Exhibits
 - 1. The climate change exhibit is on until May 26. We have 46 submission pieces, from 26 artists. There is a “People's Choice” award of \$500.
 - 2. June 1-23 – Is the ADSS, USS, & 8th Ave. Learning Center exhibit. Meet and Greet is Saturday, June 3, 1-3pm.
 - 3. July 4-August 25 – Wednesday Painters. Meet and Greet Saturday July8th, 1-3
 - 4. We have scheduled three other exhibits but the times and dates have not been confirmed, because of our decision not to have our regular summer closure during the last week of August and first week of September.



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ii. Workshops

1. Susan Schaefer – Through the Forest – acrylic painting – May 6
2. Susan Schaefer West Coast Trees – acrylic painting – June 10
3. Susan Schaefer – Sunflowers – acrylic painting – July 15
4. Ruth Jeffery – Fibre Weaving – TBA
5. Maggie Wouterloot – Shibori tie Dying – October 14

iii. Book Sale

1. Friday May 12, 6 to 8pm
2. Saturday May 13 9 to 3pm – Athletic Hall
3. Mount Klitsa Garden Club is having their annual plant sale at the Athletic Hall on May 13th as well.

iv. Solstice Arts Festival

1. At Harbour Quay June 17, 11 to 6
 - a. 25 Artists
 - b. 6 musical groups

v. AV Toy Run

Received a cheque for \$1300 to sponsor ADSS art exhibit prize money and children's summer camp supplies.

vi. Art Auction – partnering with Rotary

1. November 1 - 9th



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g. Maritime Heritage Society



PAMHS Report to the Heritage Commission
May 3, 2023

The Board of the Port Alberni Maritime Society is pleased to welcome the Heritage Commission to our Gallery for the May meeting of the Commission. The PAMHS activities over the past month are summarized below.

- **Dory Build** – Chris Johnson is building a small traditional Grand Banks Dory (wooden rowboat) in the shipyard. Construction is open to the public to watch on Thursdays. The vessel will be built using traditional hand tools. Construction is progressing well and Shaw Cable has been coming weekly to film the progress. You can check out the plans and progress on this interesting project on our Facebook Page.
- **Maritime Heritage Night** - on Wednesday, May 17th, 7-9 pm we are hosting an open house which will focus on the history of the vessel "Lady Rose". Geo Monruffet will be there to tell us some of his experiences on the Lady Rose. There will also be the opportunity for attendees to share their stories and remembrances of the "Lady Rose".
- **Lighthouse Repairs** – We are fundraising, applying for available grants, and looking for community donors to help us undertake an exterior upgrade on the Lighthouse to get it looking its best again. This will be an expensive project with quotes in the order of \$50,000 to complete the work. We were very pleased to receive notice from the Alberni Valley Community Foundation this month that they will contribute \$5000 toward this project. Thanks very much to the Board of the AVCF.
- **Open Hours** – We are now open 4 days a week, Fridays to Monday from 11am to 4pm. In addition the shipyard is open to view the dory build on Thursdays. Please stop in to our Gallery and lighthouse to meet our Facilities Coordinator Chris Johnson and learn some interesting facts about our maritime history in Port Alberni.

h. Chamber of Commerce

- i. I am thrilled to be in this new role and each day has been exciting and fulfilling. I am proud to share that there is an amazing team here at the Chamber that has been essential to my success by providing me support in this first month.
- ii. Each day we are seeing more and more people coming into the Visitor Centre. Many ask about 'Hole in the Wall' which as a policy we are not directing people there currently due to safety and it being on private property. We are confident to work with all stakeholders to find a solution and best messaging as it's a wildly popular area.
- iii. We got out Canada Summer Jobs funding and will be posting our jobs shortly. We received funding for four students each at the McLean Mill and the Visitor Centre.



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- iv. As I get started in this role, I am engaging with the board to implement our strategic plan. A huge focus of mine will be relationship building with businesses and community stakeholders in the Alberni Valley.
- v. Please hold the date for our Annual General Meeting scheduled for Wednesday June 14th. Likely a luncheon but will be confirmed with an official notice to membership and stakeholders.
- vi. I have been invited to sit at a few community tables to represent the Chamber:
Alberni Valley Tourism – Appointed as a Director for a two-year term at AGM April 11, 2023
- vii. There have already been a few requests to meet with community leaders for coffees and organizations for events ie. Rotary Club, Literacy Alberni Society Community Coffee, and the Port Alberni Port Authority Customer Appreciation Event.
- i. McLean Mill
 - i. April saw McLean Mill officially housing staff for the 2023 season. Camping has begun and self-guided tours are expanding with the assistance of the Museum. The Gift shop is being restocked and should open soon. Office hours are now set, and we are available Thursday-Sunday 10am-4pm. During April office hours we had 311 people visit the site
 - ii. On the event front, McLean Mill saw the return of the Alberni Bowmen 3D shoot after 3 years off for the pandemic. Over 100 participants took part in the 2-day event and the campground was full all weekend.
 - iii. The organizers of the event volunteered over the previous weekends to do a giant amount of trail maintenance and clearing. We are grateful to once again be working with such amazing community partners.
 - iv. We are also now entering our hiring phase for the Season with support from the Canada student summer jobs program. We are looking for 4 young people who are passionate about sharing an amazing guest experience and ready to learn about the history of our picturesque site.
 - v. Heading into May we will officially kick off wedding season and there is a lot to do to prepare for that along with everything else we have going on. We hope to be fully operational before the end of the month and we will keep everybody updated as the stars begin to align.
 - vi. As always, we are proud to be the stewards of this key attraction of our community and are excited that 2023 brings us the opportunity to share it with our residents and visitors alike.
- j. Historical Society



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- i. Celebrate with the Historical Society and the AV Museum on our 50th anniversary at the current location on Wallace St. Displays of reference materials and a live demonstration on the cleaning & preserving of old records will occur along with guest speakers. The AD Historical Society will also hold their AGM at this time. Free Event! Thursday, May 18, 7 pm at Echo Centre.
- ii. Thanking our dedicated volunteers for 193 ¾ hours in April.
- iii. The Archives are open Tues-Thur, 11am to 3 pm.
- k. Museum
 - i. Exhibits: George Clutesi exhibit has been very popular and is being well received. The official opening was unfortunately cancelled and are planning to re-schedule it at a later date. We are working with SD70 to deliver the school programs; most schools have signed up, so we will have a busy time with schools between now and the end of June. We are also planning a book club event and two summer art event/lecture programs.
 - ii. Next Exhibit – September to January. Eyes on the Skies: Managing Air Traffic in Canada from the Canadian Aviation and Space Museum. Eyes on the Skies examines the rapid evolution of air traffic management, exploring the systems, people, and technologies that keep these busy skies safe.
 - iii. Work is beginning on the planning for the 2024 biannual Art Invitational exhibit.
 - iv. Film Fest – The season is finished now and the next series will be in the fall. We expect the next listing for our fall 2023 series in July.
 - v. School and public programs – upcoming public spring programs: A Mother's Day Tea, Father's Day event at the IHC, International Museum Day program.
 - vi. Planning is underway for summer programming – day camps and museum on the go programs.
 - vii. Research work is still underway with members of the Huu-ay-aht and their contract Curator regarding repatriation of artefacts.
 - viii. Research and photograph requests: we have had 18 requests – topics include: a few large family history requests, Tsunami, family history requests, 2 large photo requests from Clutesi family members, various building, street and house queries.
- l. Hupačasath First Nation – no report
- m. Tseshaht [čišaaʔath] First Nation – no report



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7. Next Meeting
 - a. Wednesday, June 7 → 7pm (Sproat Lake Community Hall)
8. Adjourn
 - a. Moved by Colin to adjourn the meeting at 8:40pm