



Wednesday, February 2, 2022
7:00pm → Industrial Heritage Centre
Minutes

Attending:
Bert Simpson
Bill Collette
Claudia Romaniuk
Colin Schult
Dan Washington
Don Jones
Gareth Flostrand
Pam Craig
Penny Cote
Willa Thorpe (staff)

Regrets:
Ed Ross

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other <i>Corr. Summary</i>

File # *0360-20- AVMHC*


Called to order: 7:04pm

1. Moved by Pam that the agenda of the February 2, 2022 meeting be approved as circulated.
2. Moved by Penny that the minutes of the January 5, 2022 meeting be approved as circulated.
3. Old Business
 - a. Train Station
 - i. The Construction Manager is fully engaged, and has started refining the Requests for Proposals of subtrades; we hope to see construction start mid-February
 - ii. Preparations for the Requests for Proposals for anchor tenant(s) is ongoing (publish date not yet determined)
 - b. 2022 Meeting Locations
 - i. March meeting: Visitor Centre
 - ii. May meeting: Rollin Art Centre
 - iii. June meeting: Maritime Heritage
4. Correspondence
 - a. BC Arts Council
 - i. We received an operating grant of \$65,000
5. New Business – none



Wednesday, February 2, 2022
7:00pm → Industrial Heritage Centre
Minutes

6. Reports
a. Regional District



ALBERNI-CLAYOQUOT REGIONAL DISTRICT AROUND THE REGION

Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors Meetings January 2022

JANUARY 12 MEETING

RECORDING & LIVESTREAMING
The Board adopted the ACRD Recording and Livestreaming Policy to set procedures for recording and livestreaming Alberni-Clayoquot Regional District (ACRD) open board, hospital board, committee meetings and public hearings being held in the ACRD board room and/or electronically.
Regional District open meetings are now recorded and livestreamed to the Regional District's website, providing the public additional ways to participate and/or watch Regional District meetings.

2022 BC ASSESSMENT VALUES
BC Assessment recently released the 2022 Assessment Roll. The overall percentage increase from 2021 to 2022 for the region is 40.74%. These significant increases in assessed value often create concerns from homeowners that their property taxes will increase by the same amount. This is a common misconception; the most important factor is not how much your assessed value has changed, but how your assessed value has changed relative to the average change for your property class in the region. The assessment process is governed by the Assessment Act of BC. The Assessment Act is the legislation that provides the rules and processes for BC Assessment to follow when creating and delivering property assessments.

JANUARY 26 MEETING

DELEGATIONS
Inspector Eric Rochette provided an overview of the quarterly policing statistics for the Port Alberni RCMP. He indicated the number of calls dropped compared to the previous year.

HOMEOWNER GRANTS
As part of their discussion on the provincial grant threshold for homeowner grants, the Board agreed to invite BC Assessments to appear as a delegation at an upcoming meeting to provide an overview of the assessment process and to address the difference between assessments and approvals.

SEEKING GRANT FOR \$1,175,238
The Board has directed staff to apply for a grant to fund West Bamfield Submarine Transmission Line replacement through the Investing in Canada Infrastructure Program.

EARTH WEEK CHALLENGE ACCEPTED
The Board authorized the ACRD to participate in the Inter-Governmental Earth Week Challenge again in 2022.

INTRODUCTION TO NEW STAFF
General Manager of Administrative Services Wendy Thomson introduced the ACRD's new Communications Coordinator, Heather Thomson. She can be reached at hthomson@acd.bc.ca.

BOARD OF DIRECTORS

Chair: John Jack
Huu-ay-aht First Nations

Vice-Chair: John McNabb
Electoral Area "E" Beaver Creek

Director Bob Beckett
Electoral Area "A" Bamfield

Director Tanya Shannon
Electoral Area "B" Beaufort

Director Kel Roberts
Electoral Area "C" Long Beach

Director Penny Cote
Electoral Area "D" Sproat Lake

Director Dianne Bodnar
Electoral Area "F" Cherry Creek

Mayor Sharie Minions
City of Port Alberni

Councillor Ron Corbett
City of Port Alberni

Councillor Tom Stere
District of Tofino

Councillor Rachelle Cole
District of Ucluelet

Councillor Kirsten Johnson
Tsqel'at Nation

Councillor Wilfred Coates
Uchucklesht Tribe
Government

Councillor Alan McCarthy
Yuulul'at Nation Government

Have your say! - The ACRD is inviting the public to participate in a consultation meeting to discuss the 2022 to 2026 Financial Plan on Wednesday, February 23, 2022 at 1:30 pm in the ACRD Boardroom / Zoom.
For more information, go to www.acrd.bc.ca/finance.

UPCOMING MEETINGS
Input on upcoming meetings may be emailed to: responses@acd.bc.ca

Board of Directors - February 9, 1:30 pm, followed by the Regional Hospital District, ACRD Boardroom/Zoom

Committee of the Whole (Grant-in-Aid application considerations) - February 10, 10 am; ACRD Boardroom/Zoom

Committee of the Whole (Financial Plan & Budget) - February 16, 1:30 pm; ACRD Boardroom/Zoom

Budget Deliberations (if necessary) - February 23, 10:00 am; ACRD Boardroom/Zoom

Board of Directors - February 23, 1:30 pm; ACRD Boardroom/Zoom

AV & Bamfield Services - February 24, 10 am; ACRD Boardroom/Zoom

Electoral Area Directors - February 24, 1:30 pm; ACRD Boardroom/Zoom

250-720-2700 www.acrd.bc.ca 3008 Fifth Ave. @ACRDgov

For more information, agendas for meetings, and official minutes from the Board of Director meetings, visit the ACRD Website (www.acrd.bc.ca) or contact the General Manager of Administrative Services at 250-720-2700 or e-mail wthomson@acd.bc.ca.



Wednesday, February 2, 2022
7:00pm→ Industrial Heritage Centre
Minutes

b. Chamber of Commerce

- i. We are redeveloping our Strategic Plan. Two of the three sessions are now complete. Very thorough process – kudos to Theresa Kingston who is leading us through this.
- ii. Our Shop Local program was rated by many as excellent. We provided 31 people with significant prize winnings over the course of the program. Twenty-seven of them won \$500.00 gift card packages (that we purchased) and the other four won staycation packages in our area including Tofino/Ucluelet.
- iii. We applied for youth funding in January and hope to learn of success from the application. We also applied for the annual program offered through the ACRD and hope that they too will support our initiatives.
- iv. We are doing some research on the effects of the Safe Injection site on the businesses nearby to it and look to have some summary reports available to our Board in the coming days/weeks.
- v. The other program that concluded in early January was the Business Recovery one that we worked alongside the city with under an agreement with ICET. We can report that our efforts resulted in more than \$400,000.00 being accessed by businesses in the community. The number could be far higher.
- vi. We advocated for the reopening of fitness centres in the province and are pleased that our efforts along with those of many resulted in success.

c. McLean Mill

- i. On February 1 we presented a cheque for just under \$11,000.00 to the BC Children's Hospital Foundation via monies raised by us during the Heritage Christmas Village.
- ii. We completed a full inventory at the MM and the VC in early January. Our results are considered good. We are comfortable in our operations and believe that our systems are working well.
- iii. We met with City staff last week in preparation for a Committee of the Whole meeting that we'll be presenting at on February 22.
- iv. We have encouraged Anita to take some well-deserved time off during January and at present we don't expect to reopen our gift shop or other revenue areas until later in March.
- v. Due to the ongoing concerns of our clients about the ALR matter, we have refunded deposits and cancelled six wedding events that were scheduled for the summer/fall of 2022. We look forward to learning of the ALC decision soon.



Wednesday, February 2, 2022
7:00pm→ Industrial Heritage Centre
Minutes

d. Maritime Heritage Society

- i. Lighthouse Roof – This iconic Port Alberni waterfront building is now over 20 years old and while it has been well maintained it is showing its age. The roof began leaking in several spots this winter. Kudos to Javen Simon Roofing who were able to make emergency repairs even in the recent poor weather. A completely new roof is required with quotes to undertake the work being in the vicinity of \$15,000. Applications for funding assistance with this important project to the City, ACRD and PAPA are underway.
- ii. Watermain Repairs – The Gallery and Lighthouse are now reopened after recent closure due to frozen pipes under the causeway. Thanks to Mike Carter and the Port Authority for their great work in getting things repaired. We still have some minor repair to undertake in the Lighthouse plumbing but are generally back to normal.
- iii. Edna Cox – A plaque in Edna's memory has been created and is now at the Gallery.
- iv. Tsunami Exhibit – Major progress was made on the 1964 Tsunami Exhibit at the Gallery. Thanks to David Cox and Kirsten Smith and Amy Vandal from the AV Museum for their work on this.
- v. Radar Artefact - this old technology was donated recently thanks to Ann Bainbridge and her family. Thanks also to Geo Monruffet for refurbishing this unit for our display.
- vi. Open Hours - we are open Thursday – Sunday, 11 am – 4 pm. Vaccination passport protocol & masks are mandatory. Stop in at the Gallery to see the Tsunami exhibit and renew your membership this week!

e. Community Arts Council

- i. Rollin Art Centre hours are Tuesday through Saturday 11 a.m. to 4 p.m. We reopen to the public February 1, 2022.
- ii. CURRENT EXHIBIT
February 1 – 26, 2021, Sarah Williams. Watercolours, mixed media, and acrylic paintings.
- iii. CELTIC CHAOS
This event was to have run on Sunday, March 13, 2022, 2pm at the Capitol Theatre. However, due to restricted attendance possibilities because of Covid-19 and uncertainties around the virus, we have decided to postpone it. It is a fundraiser for us, so we'd like to be able to maximize its value.
- iv. AGM
Thursday, February 24, 2022, via Zoom. All are welcome.



Wednesday, February 2, 2022
7:00pm→ Industrial Heritage Centre
Minutes

v. STRATEGIC PLANNING

We've held two sessions so far and made good progress. We'll begin soon to flesh out our next steps.

vi. SPRING CLEANING

Thursday, January 27 we spent a several hours cleaning out our ground floor to see if it could be easily cleaned up to hold workshops. The jury is still out.

vii. GARDENS

We are working on a plan to split out the garden duties into lawn care, weeding, trimming, leaf blowing, etc. and are looking to hire people to carry out the specific duties or a combination therefore. Suggestions and recommendations are welcomed.

f. School District

- i. No functional closures so far in SD70 – the district has comprehensive 'functional closure' plans in place. If the district experiences excessive staff or student absences the district will contact the regional COVID 19 Response Team and the Medical Health Officer to work through any concerns or challenges. Currently, student absences remain higher than average but much of the absences continue to be parents being cautious or diligent about monitoring symptoms. This makes it difficult for teachers to keep an entire class moving forward, and many teachers have turned to the SD70 Pacific Rim app to keep learners connected.
- ii. Sporting events are not permitted by the PHO; hence, Totem was cancelled again this year.
- iii. Feb 1 is the first registration day for students for the 2022/23 school year.
- iv. The Superintendent search is continuing with over 26 meetings with stakeholders complete and another 2-3 to be determined. The Board also continues with regular meeting with Dr. Elder to keep informed of the progress and review the themes of his discussion.
- v. The District Resources Teacher, Sandra McCauley, provided a gathering for Kindergarten Teachers to explore the CORE Competencies in Kindergarten classes.
- vi. SD70 Pacific Rim Children and Families hosted Jan 19 a learning session for Early Care and Learning Professionals with Physiotherapist, Stephanie Linning on 'gross motor skills in young children.

g. City Council

- i. Association of Vancouver Island and Coastal Communities Resolution Notice & Submission Process Council identified three resolutions for submission to the 2022 AVICC convention pertaining to:



Wednesday, February 2, 2022
7:00pm → Industrial Heritage Centre
Minutes

1. Increased resources for Health Canada to manage Local Government challenges related to Cannabis regulations;
 2. Minimal barrier shelter standards; and
 3. BC Ambulance Service, advanced life support paramedic services for remote locations.
- ii. City Council approved three development applications for high-density projects representing 110 new units at Anderson Ave., 12th Ave., and Woodland Crescent. These add to the tax base, and do not tax City infrastructure. In addition, no extension of roadways or pipes since they are infill developments.
 - iii. Local community groups have come together to beautify the lot at the corner of 10th Ave. and Redford St. This project is supported by SunCor, the City of Port Alberni, and the San Group. The Alberni Valley Community Forest contributed \$10,000 to the lot, which has been vacant for almost a decade.
 - iv. The City has started work toward a major rewrite of the Official Community Plan, a document which lays the foundation for community building and how expansion should occur; the last OCP was completed in 2007. The project is expected to be a six-month process.
 - v. January 24: Committee of the Whole meeting to discuss Five Year Financial Plan 2022 – 2026 → Director of Finance to introduce the City's Draft Five-Year Financial Plan 2022 – 2026
 1. At present, staff is projecting a residential tax increase of 4.97% Council will be meeting to find ways to reduce this. Dates for future meetings:

Date	Meeting	Purpose
January 24, 2022	CoW	Director of Finance to present and summarize the City's proposed Five-Year Financial Plan
January 31, 2022	RCM	Council to consider First Reading "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022"
February 14, 2022	RCM	Staff to formally respond to comments and/or questions from previous CoWs and RCMs
February 22, 2022	CoW	Opportunity for an informal exchange between members of the Committee, staff and members of the public
March 7, 2022	CoW	E-Town Hall Expanding on public engagement by providing an electronic platform for the public to submit questions/comments specific to the draft plan
March 14, 2022	RCM	Council to consider Second Reading "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022"
March 28, 2022	RCM	Council to consider Third Reading "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022"
April 11, 2022	RCM	Council to consider Final Adoption "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022"



Wednesday, February 2, 2022
7:00pm→ Industrial Heritage Centre
Minutes

- h. Historical Society
 - i. Volunteers are in the Archives Tues – Thurs, 10 am – 3 pm. Only phone or email inquiries are being accepted at this time.
 - ii. We arranged with the Museum to have 1 volunteer & 1 local researcher (fully vaccinated) in the Archives on a Friday, when no other volunteer was in. Two researchers were in looking up flying/aeroplanes in the Alberni Skies. One researcher in looking at our records on ships in the Alberni Canal. Should make for two wonderful books in the future.
 - iii. Requests via email are still arriving. This keeps a couple of our volunteers busy. Also, our article on Facebook continues every week.
 - iv. A big thank you to all our volunteers who keep the Archives “going”.
- i. Industrial Heritage Society
 - i. Work continues on the fire safety plan at the IHS Centre
 - ii. Lowbed rewiring and inspection completed
 - iii. Farquhar steam tractor repairs completed. Technical Safety BC doing steam test on Friday
 - iv. Roundhouse clean-up progressing
 - v. Planning for Hayes 100th birthday truck show ongoing (August long weekend)
 - vi. Annual meeting postponed
- j. Community at Large
 - i. February events
 - 1. 3rd and 4th – Dog and Cat Teeth Cleaning at Bosley’s 9am-4pm
 - 2. 6th – Alberni Fish and Game Club – High Power Match
 - 3. 9th – What you need to know to become a Realtor – Fenton Group (online)
 - 4. 8-9-10th – Port Alberni Blood Services – Blood Donations – Best Western Barclay
 - 5. 27th – Alberni Fish and Game Club – Small Bore Match
- k. Museum
 - i. The Museum is offering a Family Day rock painting and Museum tour event
 - ii. Planning for the annual regional Heritage Fair is ongoing (May 2022)
 - iii. Museum staff continue to support the biennial Art Show (May 2022)
 - iv. Planning for travelling exhibits in 2022, 2023 and 2024 is ongoing
 - v. Programs have started again, including children’s programs, Pro-D Day camps, and planning for spring/summer offerings
 - vi. Staff have applied for the Young Canada Works grants for summer staff



Wednesday, February 2, 2022
7:00pm → Industrial Heritage Centre
Minutes

- I. Hupacasath First Nation – no report
- m. Tseshaht First Nation – no report
- 7. Next Meeting
 - a. Wednesday, March 2 → 7pm (Visitor Centre)
- 8. Adjourn
 - a. Moved by Pam to adjourn the meeting at 8:15pm.