



Wednesday, December 1, 2021
7:00pm → McLean Mill National Historic Site
Minutes

Attending:

Bert Simpson
Bill Collette
Colin Schult
Dan Washington
Gareth Flostrand
Ken Watson
Nancy Blair
Pam Craig
Penny Cote

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☐ Corporate Services
☐ Agenda
☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☐ Development Services
☐ Community Safety
☐ Other _____
File # 0360-20-AVMHC

Regrets:

Ed Ross
Willa Thorpe (staff)

Called to order: 7:00pm

1. Moved by Nancy, seconded by Penny, that the agenda of the December 1, 2021 meeting be approved as circulated.
2. Moved by Penny, seconded by Ken, that the minutes of the November 3, 2021 meeting be approved as circulated.
3. Old Business
 - a. Train Station
 - i. Construction Manager has been awarded to MKM Projects
 - ii. Class B cost estimate has arrived; working with MKM on finding cost savings
 - iii. RFP for prospective tenants is being drafted by the Economic Development department; no timeline yet on distribution/closing dates
4. Correspondence – none
5. New Business
 - a. 2022 Meeting Locations

January	Alberni Valley Museum
February	Industrial Heritage Centre
March	Alberni Valley Museum
April	Alberni Valley Museum
May	Alberni Valley Museum
June	Maritime Heritage
September	Alberni Valley Museum
October	Alberni Valley Museum
November	Alberni Valley Museum
December	Alberni Valley Museum



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6. Reports

a. Chamber of Commerce

- i. We are very busy with the final portion of our website development. As of December 1st, we are now able to internally manage our membership invoices through an online invoicing system.
- ii. With the website we have re-written every membership listing ensuring that we are up to date. As example: School District 70 Pacific Rim | Alberni Valley Chamber of Commerce (albernichamber.ca)
- iii. We are thrilled to confirm that we did receive the full ask for our Shop Local Grant application. We are taking the lead for all three west coast Chambers including ourselves, Ucluelet and Tofino.
 1. Our grant permits us to purchase \$13,500 worth of gift cards distributed as follows: \$7400. Port Alberni, \$3100. Ucluelet, \$3000. Tofino. Additionally, we will be purchasing just under \$4,000 worth of grand prizing. We are also developing a professional video that will showcase at least three local businesses in each of the three communities.
 2. Lucky shoppers who enter the contest (via QR code found inside the participating businesses) have a chance of winning any one of 27 – Gift Card packages each worth \$500. Packages could contain gift cards for any of/each of the three communities.
 3. Please check out our website for ongoing and up to date information on the Shop Local program. SHOP THE WEST COAST – morphing to DINE-OUT WEST COAST in January. Shop the West Coast & Win | Alberni Valley Chamber of Commerce (albernichamber.ca)
- iv. The Visitor Centre itself is quite slow as one would expect in our current world. That noted we continue to see new residents come into the Visitor Centre. Very few tourists.
- v. Tim Horton's have once again opted to leverage our Better Buy Port Alberni website for their employee Christmas bonuses. It is expected that they will distribute over \$7500 to their employees through us thus ensuring that the money they contribute finds its way into the hands of local business.

b. McLean Mill

- i. The Heritage Christmas Village starts this Friday afternoon at the site. We currently have just over 1100 people registered. The program is by pre-registration only. We have about 2500 spots still available over the 9 evenings.



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1. We ended up with 15 sponsored trees as part of the Festival of Trees component. So far, we've raised close to \$10,000 for the BC Children's Hospital Foundation.
 2. 60% of the trees are now decorated. It's going to be a tough race for the winning one.
 - ii. The Story of Mitten Walk went well last weekend especially considering the rather wet weather.
 - iii. The San Group have indicated a desire to start to run some events at the McLean Mill starting as early as Valentine's Day in 2022.
 - iv. Wedding bookings continue – we currently have about a dozen booked for 2022
 - v. As part of the Shop Local program through the Chamber the McLean Mill Giftshop will be featured in the video program. The gift shop looks beautiful right now with lots of inventory on hand.
 - vi. We expect to offer an Event Manager/food and beverage position under the lead of Anita Sutherland very soon.
- c. Museum
- i. Exhibits:
 1. Body Language: Reawakening Cultural Tattooing of Northwest Coast exhibit closes December 11
 2. Snapshots of Canada from the Canadian Museum of History exhibit runs January to April, 2022
 - ii. The 2021 Christmas Social and Heritage Awards have been postponed until 2022 (date to be determined)
 - iii. Film Fest
 1. The federal film fest folks have confirmed that they are still onboarding new staff and film fest will return to Port Alberni in fall 2022
- d. School District
- i. Dec 14 is the last Public Board meeting before the Winter break. The next meeting will be Jan 11, 2022
 - ii. The Curriculum Implementation Day on Jan 28/22 is a Professional Day dedicated to Intercultural competence. All staff and Trustees are included in participating in this very important day of learning to bridge cultural differences. In conjunction with the Intercultural Competencies, the district is also doing Policy research in the BC Antiracism Report. The Ministry of Education is also working on a program for BC schools re: Antiracism focus. SD70 wants to augment this process by finding what works best for SD70.



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- iii. SD70 has Literacy, Numeracy and Mental Health as the three top priorities for the district. These areas of focus were identified in the district's required report to the Ministry in September for Enhancing Student Learning and SD70 Strategic Plan. The new District website has many Mental Health resources accessible for families. "ERASE – Expect Respect and A Safe Education" is an example of one of the programs used by SD70 to build a safe and caring school community.
 - iv. The province announced on Nov 26th the Provincial Immunization Program for children 5 – 11 years of age. Parents can register on the Health Authority website for a time to take their children in for immunization. School Districts are required under the School Act to provide space for immunizations as requested by the Health Authority.
 - v. 'Salmon in the Classroom Program' is back for Elementary students. Students have visited the Dave Chitty Education Centre at McLean Mill to observe the salmon spawning in the gravel beds in Kitsuksis Creek at the mill. They watched the fish jumping the fish-ladder and dissected some salmon. AV Enhancement Assoc. and DFO's Stream to Sea Program were onsite to teach the students.
- e. Community Arts Council
- i. Rollin Art Centre hours are Tuesday through Saturday 11 a.m. to 4 p.m.
 - ii. CURRENT EXHIBIT
We are in Mistletoe Market! We have hundreds of items crafted by local artists and artisans, with new items being added weekly. Runs until December 23. Open Fridays until 8 pm on December 3, 10, and 17. We also have "mystery" bags of books for sale again - \$20 = 10 books/per bag – fiction, mystery, romance, etc. or we can do a special, mixed bag). Great as Christmas gifts.
 - iii. APPRECIATING OUR MEMBERS
If you hold a current Arts Council membership you are entitled to purchase items in the gift shop and Mistletoe Market at 20% off during Friday, December 3 (11 am – 8 pm) and Saturday, December 4 (11-4). This is also a great time to purchase a membership or renew yours for 2022.
 - iv. UPCOMING EXHIBITS
February 1 – 26, 2021, Sarah Williams. Watercolours, mixed media, and acrylic paintings.
 - v. RAFFLES
Valerie Thompson was thrilled to win the Travelling Quilt draw! We now have two baskets for raffle (one Christmas-themed and one First Nations-themed), along with a watercolour print by Julie Gyori.



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vi. REAWAKENING THE ARTS

The steering committee has chosen May 13, 14, 15, 2022 for this series of events. The idea is to join in the buzz and awareness created by the Arts Council's Giant Book Sale May 6/7, and the Museum's juried art show "Emergence: New Works, New Beginnings" that runs May 5 to September 3. The Capitol Theatre/Portal Players will host an event Friday May 13, Rollin Art Centre will host on Saturday May 14, and Char's Landing will host an event with Art Rave on Sunday, May 15 and possibly the evening before, as well. CAC is working on ideas now and we'll all meet again in January. We welcome any suggestions.

vii. ANNUAL CLOSURE

Rollin Art Centre will be closed December 24, 2021 – February 1, 2022. We will be doing clean-up, inventory, strategic planning, etc., and Melissa will use up remaining 2021 vacation time; Mary-Ann, will be working her usual hours.

f. Maritime Heritage Society – no report



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g. Regional District



Around our Region



Highlights from the Alberni-Clayoquot Regional District (ACRD) Board of Directors' Meetings - November 2021



NOVEMBER 10TH MEETING

ELECTIONS OF CHAIR & VICE-CHAIR

The Board held elections for the positions of Chair and Vice-Chair of the Alberni-Clayoquot Regional District (ACRD)/Alberni-Clayoquot Regional Hospital District (ACRHD) for 2021/2022. Director John Jack was acclaimed as Chairperson of the ACRD and Vice-Chairperson of the ACRHD for 2021/2022. Director John McNabb was acclaimed as Vice-Chairperson of the ACRD and Chairperson of the ACRHD for 2021/2022.

ISLAND HEALTH SERVICE FUNDING CONTRACT – ALBERNI-CLAYOQUOT HEALTH NETWORK (ACHN)

The Board will enter into another three-year funding service contract with Island Health on behalf of the ACHN in the amount of \$80,000 per year for a total of \$240,000.00 commencing December 1, 2021. The ACHN works to take action to improve the social determinants of health within the region. The Network is a community driven mechanism that helps to build partnerships and capacity; share concerns, ideas and resources and create innovative solutions that impact the social determinants of health and work towards sustainable healthy communities. For further information on the Network visit their website at <https://achn.ca/>

SPROAT LAKE VOLUNTEER FIRE DEPARTMENT (SLVFD) – WATER TENDER APPARATUS RFP

The Board award the contract to supply a Water Tender Apparatus to the SLVFD to Hub Fire Engines & Equipment Ltd in the amount of \$436,409.00 plus taxes.

NOVEMBER 24TH MEETING

NEW CHIEF ADMINISTRATIVE OFFICER (CAO) WELCOMED

The Chairperson introduced and welcomed Mr. Daniel Sailland, new Chief Administrative Officer for the Alberni-Clayoquot Regional District.

BAMFIELD VOLUNTEER FIRE DEPARTMENT (BVFD) – MINI-PUMPER FIRE APPARATUS RFP

The Board awarded the contract to supply a Mini-Pumper Fire Apparatus, for the Bamfield Volunteer Fire Department, to Fort Garry Fire Trucks in the amount of \$328,090.00 plus taxes.

BYLAW ENFORCEMENT POLICY AND BYLAW ENFORCEMENT OFFICER DESIGNATION.

The Board adopted the ACRD Bylaw Enforcement Policy as presented November 24, 2021 and designated Jason Kevis and Charity Hallberg Dodds as Bylaw Enforcement Officers. With the adoption of the policy, the ACRD intends to establish clear and consistent procedures, roles, expectations, and standards for ACRD Bylaw Enforcement services. Designation of the Bylaw Enforcement Officers allows for authorized issuance of bylaw notices, including penalties.

CAMPGROUND & DEVELOPMENT ISSUES AT THE LONG BEACH AIRPORT

The Board supported in principle long-term development planning for lands at the Long Beach Airport and will complete an assessment of resource needs and financial implications to support this objective as part of the 2022-2026 Financial Planning process.

UPCOMING MEETINGS – Input on upcoming meetings may be emailed to: responses@acrd.bc.ca
Alberni Valley & Bamfield Services Committee – December 1st, 1:30 pm; ACRD Boardroom/Zoom
Electoral Area Directors Committee Meeting – December 8th, 10:00 am; ACRD Boardroom/Zoom
Board of Directors – December 8th, 1:30 pm, followed by the Regional Hospital District; ACRD Boardroom/Zoom

This is not the official minutes, but an information report summarizing the Regular Board of Directors Meeting.
For more information visit the ACRD Website at www.acrd.bc.ca or contact the General Manager of Administrative Services at 250-720-2706 or e-mail whomison@acrd.bc.ca.

Board of Directors

Chair: John Jack
(Huu-ay-aht First Nation)
Vice-Chair: John McNabb
(Electoral Area "E"
Beaver Creek)
Director Bob Beckett
(Electoral Area "A"
Bamfield)
Director Tanya Shannon
(Electoral Area "B"
Beaufort)
Director Kel Roberts
(Electoral Area "C"
Long Beach)
Director Penny Cote
(Electoral Area "D"
Sproat Lake)
Director Dianne Bodnar
(Electoral Area "F"
Cherry Creek)
Mayor Sharie Minions
(City of Port Alberni)
Councillor Ron Paulson
(City of Port Alberni)
Councillor Tom Stere
(District of Tofino)
Councillor Rachelle Cole
(District of Ucluelet)
Councillor Kirsten Johnson
(Toquaht Nation)
Councillor Wilfred Coates
(Uchucklesaht Tribe
Government)
Councillor Alan McCarthy
(Yuulul'ithat Government)

2021 Wood Stove Exchange Program

There is still time to
receive up to \$1300 in
savings and rebates.

Visit www.acrd.bc.ca
for more information.





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h. City Council

- i. Council awarded proposal #020-21, Construction Manager: Port Alberni Train Station, to MKM Projects Ltd. in the amount of \$27,500 plus GST and 7% of the Construction Costs (estimated at \$23,000) (for an estimated total of \$50,500), with funds coming from the 2021|2022 Capital Plan – Train Station project.
- ii. President, Bill Collette and Director of Operations, Anita Sutherland provided a summary of 2021 activities at McLean Mill including information on upcoming holiday events. For information on events visit <https://mcleanmill.ca/>. Council expressed their thanks for the Chamber's excellent work and positive transformation of the national historic site.
- iii. Representatives Dave Grant and Laurie Money from the Twinning Society discussed the 35th Commemoration of Port Alberni and Abashiri Sister Cities and presented Mayor and Council with historical documents claiming the sister ship back to the City. Council will continue to work with the Twinning Society on a number of proposals to commemorate this significant anniversary.
- iv. Members of the public questioned Council regarding the City's following of Provincial COVID-19 mandates. Council responded that the City will continue to follow Provincial Health Orders.

i. Historical Society

- i. Archive hours are Tues-Thurs, 10 am – 3 pm for volunteers only. No public researchers as yet. Masks are mandatory!
- ii. Requests for research are coming in by emails and/or phone calls. This is keeping our volunteers busy.
- iii. Indexing projects are continuing – Newspaper clipping files, business locations & date of business, list of Mayor's & Alderman (both Alberni & Port Alberni), birth, marriage & death notices from local newspapers & biographical files.
- iv. We will be closed from Dec. 23 – Jan 4/2022.

j. Industrial Heritage Society

- i. Most City artefacts that are stored outdoors are tarped
- ii. Work on the fire safety plan at IHC continues
- iii. The railroad group has met with Lucas Banton with the goal of getting the steam train running
- iv. Les Stevens is leading a group to get their antique boiler operators certification on the Farquhar steam tractor. This will include inspection and certification of the boiler.



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- v. David Hooper has organized a Christmas art show and sale for Dec 5 at the Industrial Heritage Centre from 11am – 4pm

- k. Community at Large

- i. December activities around town:

- 1. 2nd – 26th at various times – Winter Wonderland @ AV Multiplex
 - 2. 3rd – 19th from 4:00-8:30 – Heritage Light Up and Festival of Trees @ McLean Mill
 - 3. 5th – Art Show & Sale – “Island Scenes” featuring VI Artist Michael Dean @ Industrial Heritage Centre 11am – 4pm
 - 4. 18th – Legion Christmas Fundraiser Dinner 6-9pm Pre-Purchase tickets only \$25
 - 5. 25th – Santas for Seniors @ Tsawaayuus Rainbow Gardens
 - 6. 29th – Eileen Haggard Memorial Poker Tournament @ 5pm

- l. Hupacasath First Nation – no report

- m. Tseshaht First Nation – no report

- 7. Next Meeting

- a. Wednesday, January 5 → 7pm (Alberni Valley Museum)

- 8. Adjourn

- a. Moved by Pam to adjourn the meeting at 8:30pm.