



CITY OF PORT ALBERNI

Council Remuneration and Expenses Bylaw, 2014, Bylaw No. 4835

(with amendments to October 11, 2016)

Consolidated for convenience only

This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws of this subject.

This Bylaw has been consolidated for convenience only and includes amendments from:

Bylaw No. 4857- October 27, 2014

Bylaw No. 4819 - October 11, 2016

CITY OF PORT ALBERNI

BYLAW NO. 4835

Consolidated to Include Bylaws 4857 and 4919

A BYLAW TO PROVIDE FOR COUNCIL MEMBER REMUNERATION AND EXPENSES AND SPECIAL EXPENDITURES BY COUNCIL

THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. **Title**

This Bylaw may be known and cited for all purposes as “**Council Remuneration and Expenses Bylaw, 2014, Bylaw No. 4835**”.

Bylaw #4919 amendment to
Section 2:

2. **Remuneration to Council Members**

- (a) The annual remuneration for the Mayor for the discharge of the duties of office is \$38,973.12.
- (b) The annual remuneration for a Councillor for the discharge of the duties of office is \$17,228.64.

For the year 2017, and in each year after, the City’s CAO will annually make a recommendation for Council’s consideration regarding increases to Council remuneration in accordance with the City’s policy regarding Salary Administration-Exempt Positions.

Bylaw #4857 amendment to
Section 3:

3. **Incidental Expenses**

One-third of the remuneration for a member of Council set out in Section 2, is an allowance for expenses incidental to the discharge of duties of office, other than expenses covered under Section 4, 5 and 6.

For clarity, examples of such incidental expenses include local mileage, telephone, and food and beverage charges.

**Bylaw #4857 amendment to
Section 4:**

4. Expenses Incurred

Upon delivery by a Council member to the Director of Finance of written evidence of expenditures made or expenses incurred when the Council member is:

- a) representing the Municipality beyond its boundaries;
- b) engaging in municipal business beyond the Municipality's boundaries,
- c) attending a course or convention; or
- d) representing the Municipality or engaging in municipal business within its boundaries

the Director of Finance shall, subject to the limits contained in Section 6 and 8(b), and subject to eligibility under the Travel Expense Policy, pay to the Council member the amount of the expenditures made or expenses incurred.

5. Qualifying Expenses and Expenditures

The types of expenses and expenditures that may qualify for payment under Section 4 are:

- a) registration fees;
- b) hotels;
- c) transportation other than by way of the Council member's own motor vehicle;
- d) transportation by way of the Council member's own motor vehicle;
- e) telephone or facsimile transmission;
- f) photocopying.

6. Reimbursement

- a) A Council member may elect to receive a daily allowance for meals in the amount of \$57 when an overnight stay is required, or \$38 when an overnight stay is not required for expenses incurred by the Council member when performing activities referred to in Section 4.
- b) In the alternative, a Council member may elect to receive reimbursement of actual expenses incurred by the Council member for meals, when performing activities referred to in Section 4, not exceeding the amounts referred to in Subsection (a) above.

7. Special Expenditures

Council may also expend money for;

- a) receiving and entertaining distinguished guests;
- b) honouring persons who have in the opinion of Council brought honour to the municipality.

8. Levels of Payment

- a) The level at which the Director of Finance shall pay under Section 7 is the total amount of the expenditures made or expenses incurred.
- b) The level at which the Director of Finance shall reimburse a Council member for transportation by way of the Council member's own motor vehicle is \$0.55 per kilometre provided such reimbursement shall not exceed the amount of return economy air fare to the same destination.

Bylaw #4919 amendment to
Section 9:

9. Insurance Coverage

The Director of Finance of the City of Port Alberni is further authorized, from time to time, to expend from the general revenue fund of the City such monies as may be required to meet the premium due on an accident insurance policy in the principal sum of \$50,000 in the event of death for those insureds under the age of 75, and a weekly indemnity of \$200 for up to 104 weeks in the event of injury, covering those insureds under age 65 who are gainfully employed full time. Insured persons are: Council, Advisory Planning Commission, Community Investment Program/Permissive Tax Exemption Committee, Youth Advisory Committee, Seniors Advisory Committee, Food Security & Climate Disruption Committee and McLean Mill Advisory Committee/Board of Management on a group basis, against accident while on official business for the municipality.

10. Benefits Coverage

Benefits, including insurance policies and policies for medical and dental services, similar to those provided to employees of the City, shall be available to Council members, the costs of which shall be paid by the City. Provision of the benefits shall be at the option of each Council member. Council members shall have the option to purchase additional medical and dental coverage for the member's dependants at their own expense. In the event that a Council member does not choose to be covered by this insurance, the savings in premiums accruing to the City shall not be payable to the Council member as additional remuneration.

11. Repeal

Upon the effective date, "Council Remuneration and Expenses Bylaw, No. 4628", and its associated amendments shall be hereby repealed.

12. Effective Date

This bylaw shall come into force and take effect April 1, 2014.

READ A FIRST TIME THIS 27TH DAY OF JANUARY, 2014.

AMENDED AND READ A SECOND TIME THIS 27TH DAY OF JANUARY, 2014.

READ A THIRD TIME THIS 27TH DAY OF JANUARY, 2014.

FINALLY ADOPTED THIS 11TH DAY OF FEBRUARY, 2014.

Mayor

Clerk