

CITY OF PORT ALBERNI - MEETING SCHEDULE
MONDAY, SEPTEMBER 14, 2015

5:00 pm	Special In-Camera Meeting <i>@ Committee Room</i>	CLOSED TO PUBLIC
7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

DATES TO NOTE

Thurs. Sept 17 12:00 pm	Advisory Planning Commission <i>@ Committee Room</i>	OPEN MEETING
7:00 pm	McLean Mill Advisory Committee <i>@ McLean Mill – 5633 Smith Road</i>	OPEN MEETING
Sept 21 to 25	Union of British Columbia Municipalities (UBCM) Convention <i>@ Vancouver Convention Centre</i>	BY INVITATION
Mon. Sept 28 7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING

AGENDA

REGULAR MEETING OF COUNCIL

**MONDAY, SEPTEMBER 14, 2015 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. APPROVAL OF AGENDA (including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

1. Late items identified by Councillors.
2. Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 14

1. Special Meeting held at 2:30 pm, Special Meeting held at 6:15 pm and Regular Council Meeting held at 7:00 pm on August 10, 2015.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. DELEGATIONS

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

1. Port Alberni Port Authority

At the July 13, 2015 regular Council meeting, Council tabled discussion regarding Lease of Lots A and B of the "Plywood Site".

It was moved and seconded:

That the motion regarding termination of the Lease of Lots A and B of the "Plywood Site", be lifted from the table.

Motion on floor for consideration:

It was moved and seconded:

WHEREAS the City of Port Alberni entered into a Lease of Lot A and B of the "Plywood Site" with the Port Alberni Port Authority on July 1, 2014.

WHEREAS the terms of the Lease state that during the first year of the Term the Tenant must commence "industrial activity on the land" or the Lease "will be terminated upon 90 days written notice", and also "provide landscaping improvements" and these milestones and covenants have not been met,

WHEREAS the terms of the Lease also included non-binding expectations of:

- Shared use of the Parking on Lot B for users of the Beach***
- Construction of stairs from Lot B to Lots A/C which public may access to beach***
- PAPA provision of utilities required to Lot A***

BE IT RESOLVED that the City of Port Alberni give the agreed 90 day notice of termination of the Lease beginning July 15th, 2015.

2. Truck Route Options

Notice of Motion provided at August 10th regular meeting

That Council for the City of Port Alberni direct staff to review truck route options and contact trucking companies encouraging use of alternate routes other than directly through the uptown/3rd Avenue area.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Finance dated September 14, 2015 be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$_____, be approved.

2 Director of Finance - Audit Committee - Page 29

That the minutes of the August 10, 2015 Audit Committee; the Responses to Questions arising from that meeting dated August 11, 2015, the financial statements ending June 30, 2015 and the Vendor Cheque Register Report ending July 30, 2015, be received.

3. City Clerk - BC Transit - Federal Election Polling Day - Page 64

Report dated August 26, 2015 requesting Council's consideration of providing free bus transportation on federal election polling day, October 19, 2015. (Estimated revenue foregone \$300-350).

That the report dated August 26, 2015 from the City Clerk, be received and Council for the City of Port Alberni approve free bus transportation on federal election voting day, Monday, October 19th, 2015.

4. City Planner - 21st Avenue Bypass - Page 65

Report dated September 9, 2015 regarding the status of the proposed 21st Avenue arterial road routing in the Official Community Plan.

That the report dated September 9, 2015 from the City Planner, be received and Council for the City of Port Alberni confirm that the 21st Avenue arterial road remain on the Major Road Network Plan in the Official Community Plan.

5. Director of Finance - RCMP Contract Operating Surplus for their Fiscal Year ending March 31, 2015 - Page 78

Report dated September 1, 2015 recommending that the excess RCMP Operating Surplus Reserve funds of \$573,790.63 be transferred to the Land Sale Reserve Fund.

That the report dated September 1, 2015 from the Director of Finance be received, and Council for the City of Port Alberni direct the transfer of \$573,790.63 from the RCMP Operating Surplus Reserve to the Land Sale Reserve.

6. Economic Development Manager - "Business Walks" - Page 80

Report advising the BC Economic Development Association (BCEDA) is encouraging municipalities to host "Business Walks" during Small Business Month (October).

Council direction is required regarding participation.

7. Director of Finance - BC Transit - Seniors - Page 83

Report dated September 10, 2015 advising of the viability of establishing a program where seniors could ride on the public transit for free on a certain day of the week.

That the report dated September 10, 2015 from the Director of Finance be received, and staff be directed to implement Option 1 in collaboration with BC Transit, a partnership with a seniors' centre (Sunshine Club) to offer an educational session and actual trip on an in-service bus designed to raise awareness of the service offered by the City and BC Transit.

8. Current Status Report - Page 86

That the Current Status Report be received.

9. Managers' Monthly Reports

Providing information about current departmental operations.

Planning Department - Page 90

That the monthly report from the City Planner providing information about current departmental operations, be received.

Engineering Department - Page 91

That the monthly report from the City Engineer providing information about current departmental operations, received.

Corporate Services Department - Page 92

That the monthly report from the Director of Corporate Services providing information about current departmental operations, be received.

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to landuse policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. City Planner - "Anti-Littering Bylaw No. 4874"

That "Anti-Littering Bylaw No. 4874", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4874.

2. City Engineer - "Solid Waste Collection and Disposal 2015, Bylaw No. 4885"

That "Solid Waste Collection and Disposal 2015, Bylaw No. 4885", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4885.

3. City Clerk - "Portion of Lane Closure Adjacent to 2720 Burde Street and Removal of Dedication, Bylaw No. 4883"

That "Portion of Lane Closure Adjacent to 2720 Burde Street and Removal of Dedication, Bylaw No. 4883" be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4883.

4. City Clerk - Permissive Tax Exemptions for 2016 - Page 95

Report from the City Clerk dated September 5, 2015 providing information regarding Permissive Tax Exemptions for 2016 and recommendations of the Community Investment Program Committee.

That the report from the City Clerk dated September 5, 2015 outlining the recommendations of the Community Investment Program Committee, be received.

That "Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887" be now introduced and read a first time.

That "Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887" be read a second time.

That "Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887" be read a third time.

That "Places of Public Worship Exemption 2016, Bylaw No. 4886" be now introduced and read a first time.

That "Places of Public Worship Exemption 2016, Bylaw No. 4886" be read a second time.

That "Places of Public Worship Exemption 2016, Bylaw No. 4886" be read a third time.

5. City Planner - Development Variance Permit No. 87 - 4065 6th Avenue
- Page 145

Report dated September 2, 2015 requesting consideration of an application for a Development Variance Permit in order to vary the Zoning Bylaw regulations, to decrease the number of required spaces for the permitted uses.

That the report dated September 2, 2015 from the City Planner regarding proposed Development Variance Permit No. 87, be received and Council proceed with consideration of the Development Variance Permit.

Introductory remarks by the Chair - Input received from the public and applicant and comments by staff and Council will form part of the record of input into the Development Variance Permit application.

- a) Background information from the City Planner.
- b) Correspondence.
- c) Late correspondence regarding the matter.
- d) Presentation by the Applicant.
- e) Input from the Public.
- f) Questions from Council (Members of Council may ask questions, through the Chair.)

That Development Variance Permit No. 87 to vary Section 7.9 of the Zoning Bylaw regulations, Required Amount of Parking, from 33 parking spaces to 16 parking spaces, a variance of 17 parking spaces for the property located at 4065 - 6th Avenue, be authorized by City Council on September 14, 2015.

6. City Planner - Development Variance Permit No. 88 - 3033 3rd Avenue
- Page 152

Report dated September 2, 2015 requesting consideration of an application for a Development Variance Permit to vary the Zoning Bylaw regulations for the maximum number of building storeys permitted and the maximum building height permitted for a proposed development at 3033 3rd Avenue.

That the report dated September 2, 2015 from the City Planner regarding proposed Development Variance Permit No. 88, be received and Council proceed with consideration of the Development Variance Permit.

- a) Introductory remarks by the Chair - Input received from the public and applicant and comments by staff and Council will form part of the record of input into the Development Variance Permit application.
- b) Background information from the City Planner.
- c) Correspondence.
- d) Late correspondence regarding the matter.
- e) Presentation by the Applicant.
- f) Input from the Public.
- g) Questions from Council (Members of Council may ask questions, through the Chair.)

That Development Variance Permit No. 88 to vary Section 5.24.2 of the Zoning Bylaw regulations, Maximum Height, Principal Building from 14.0 metres to 17 metres, a variance of 3 metres for the property located at 3033 3rd Avenue, be authorized by City Council on September 14, 2015.

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. City of Port Coquitlam - Page 163

Letter dated July 6, 2015 from Mayor Greg Moore issuing a "Mayor's Challenge" to raise \$1 for every resident on the 35th Anniversary of the "Terry Fox Run".

That the letter dated July 6, 2015 from Mayor Greg Moore issuing a "Mayor's Challenge" to raise \$1 for every resident on the 35th Anniversary of the "Terry Fox Run", be received.

2. Lisa Krause - Page 166

Letter dated August 14, 2015, including a petition to request the trail from the Logger's Sports beside Kin Hut, down to Rogers Creek, over new walking bridge up to Tebo Avenue be named "Scott Kenny Trail".

That the letter dated August 14, 2015, including a petition to request the trail from the Logger's Sports beside Kin Hut, down to Rogers Creek, over new walking bridge up to Tebo Avenue be named "Scott Kenny Trail", be received.

Council direction required.

I. PROCLAMATIONS

1. Port Alberni Association for Community Living - Page 170

Letter dated August 24, 2015 requesting that the month of October be proclaimed as "Community Living Month" in Port Alberni.

That the letter dated August 24, 2015 from the Port Alberni Association for Community Living requesting that October be proclaimed as "Community Living Month", be received and the month proclaimed as requested.

J. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations - Page 171

Letter dated August 6, 2015 replying to the Mayor's letter dated June 22, 2015 (*attached*) regarding the City of Port Alberni Watershed Management Plan; log export policy and Project Based Learning Opportunities.

2. Seniors Advisory Committee - Page 175

The minutes of the July 9, 2015 meeting.

3. RCMP, Pacific Region – Municipal Policing Agreement - Page 177

Letter dated August 17, 2015 providing expenditures to July 31, 2015.

4. Matt Gregory - Page 182

Letter received August 21, 2015 providing information regarding a proposal to build a Seafarer's Centre on Port Alberni Port Authority property next to the Maritime Heritage Centre.

5. Honours and Awards Secretariat - Page 183

Letter dated August 27, 2015 inviting nominations for the "British Columbia Medal of Good Citizenship", the Province's new honour for generous acts and outstanding contribution to community life. (*Deadline is September 25, 2015*).

6. Pete Milliken - Page 188

Letter received August 18, 2015 from Pete Milliken of 3622 15th Avenue, objecting to the proposed cancellation of the Lease of Lots A and B of the former Plywood Site.

7. Vancouver Island Building Trades - Page 189

Copy of a letter dated July 30, 2015 to the Prime Minister providing information regarding their request to other levels of governments regarding Asbestos Awareness and Registries.

That Informational Correspondence items numbered 1 through 7 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

That the Mayor's report be received.

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

That the Regional District report be received.

3. Councillors' Reports

That the Councillors' reports be received.

M. NEW BUSINESS

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. ADJOURNMENT

That the meeting adjourn at pm.

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD MONDAY, AUGUST 10, 2015 AT 2:30 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan, Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. REPORTS

1. Status Report

Council reviewed the items on the Status Report and provided the following direction:

It was moved and seconded:

That in regards to item 2, staff be directed to proceed to provide the report and associated bylaw required to amend the OCP to delete the proposed bypass in the major road network map.

CARRIED

It was moved and seconded:

That in regards to item 1, staff be directed to complete required policies and provide Policy Manual for Council review and adoption.

CARRIED

It was moved and seconded:

That item 3, Request for Proposals to review City to determine potential sponsorship revenues, be deleted.

CARRIED

ENTERED ✓

It was moved and seconded:

That item 4, bylaw to address graffiti issues, be deleted.

CARRIED

It was moved and seconded:

That item 7, meeting to discuss safety issues in uptown, be deleted.

It was moved and seconded:

That the motion be amended to add 'and the OIC, RCMP requested to report on uptown concerns as part of his monthly report.

CARRIED

It was moved and seconded:

That item 7, meeting to discuss safety issues in uptown, be deleted and the OIC, RCMP requested to report on uptown concerns as part of his monthly report.

CARRIED

It was moved and seconded:

That item 13, invitation to Liquor Inspector to attend Council as a delegation, be deleted.

CARRIED

It was moved and seconded:

That staff be directed to provide a report outlining options for implementation of kitchen and yard waste pickup in 2016 without Alberni-Clayoquot Regional District participation.

CARRIED

It was moved and seconded:

That a special meeting of Council be held every six months to review and prioritize the status report.

CARRIED

C. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 3:45 p.m.

CARRIED

CERTIFIED CORRECT

Mayor

Dawna Hartwell
Clerk

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**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING
MONDAY, AUGUST 10, 2015 AT 6:15 PM
IN THE CITY HALL COMMITTEE ROOM**

PRESENT: Mayor Ruttan, Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

STAFF: Ken Watson, City Manager
Davina Hartwell, City Clerk
Cathy Rothwell, Director of Finance

It was moved and seconded that:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows:

Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

CARRIED.

CERTIFIED CORRECT

Mayor Mike Ruttan

Davina Hartwell

Davina Hartwell, City Clerk

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ENTERED

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 10, 2015 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan, Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. APPROVAL OF AGENDA (including introduction of late items)

It was moved and seconded:

That the agenda be approved as circulated.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Regular Council Meeting held on July 27, 2015 at 7:00 pm, be approved as circulated.

CARRIED

C. PUBLIC INPUT PERIOD

Marcus Lobd, 11th Avenue, spoke in support of providing assistance to Bear Smart and the Alberni Valley Gleaning Project.

ENTERED

D. DELEGATIONS

1. Pam Craig & Charmead Schella, Literacy Alberni Society

Provided information regarding Literacy Alberni and requested that the month of September be proclaimed “Literacy Month” in Port Alberni and the “Literacy is Life” flag be flown at City Hall during the month of September.

It was moved and seconded:

That the letter dated August 10, 2015 from Pam Craig requesting that the month of September be proclaimed as “Literacy Month” in Port Alberni be received, the month proclaimed as requested and the “Literacy is Life” flag be flown at City Hall during the month of September.

CARRIED

2. Stacey and Franco Gaiga

Discussed plans for Central Park (3009 – 3rd Avenue) which is currently under development and will be provided for public use.

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into an agreement with Ocean Canal Clubhouse Inc. outlining responsibilities for provision of a public park space at 3009 3rd avenue for a five year term commencing October 1, 2015.

CARRIED

E. UNFINISHED BUSINESS

1. Bear Smart and Alberni Valley Gleaning Project

Council received a report from the Food Security and Climate Change Committee and a letter from The Salvation Army Alberni Valley Ministries supporting the Alberni Valley Gleaning Project.

City Clerk – Community Investment Program 2015 – Late Request

It was moved and seconded:

That the report from the City Clerk dated August 5, 2015, be received and Council for the City of Port Alberni support Bear Smart BC with a community development grant of \$1,000 for production of educational brochures and Alberni Valley Gleaning Program with a community development grant of \$3,000 to assist with equipment, coordination and other requirements of their program.

CARRIED

It was moved and seconded:

That staff be directed to coordinate training for Bylaw Enforcement through the Conservation Officer to ensure consistency in messaging to the public.

CARRIED

It was moved and seconded:

That staff be directed to include Bear Smart information in the September utility billing.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni approve use of a City vehicle to assist in transportation to/from picking sites on condition that a suitable vehicle is available and in keeping with provisions of the Collective Agreement requiring a bargaining unit employee to operate the vehicle as a volunteer.

CARRIED

It was moved and seconded:

That staff be directed to provide links to the Alberni Valley Gleaning Program on its website and encourage the group to seek sponsorship for document printing through other avenues.

CARRIED

F. STAFF REPORTS

1. Accounts

It was moved and seconded:

That the certification of the Director of Finance dated August 10, 2015 be received and the cheques numbered 131949 to 132080 inclusive, in payment of accounts totalling \$379,789.19, be approved.

CARRIED

2. City Manager – Environmental Sustainability Progress Report & Plan 2007 - 2015

It was moved and seconded:

That the Environmental Sustainability Progress Report & Plan 2007 - 2015 presented by the City Manager, be received.

CARRIED

3. City Clerk – Public Hearing Report – July 27, 2015

It was moved and seconded:

That the report of the Public Hearing held July 27, 2015 regarding Bylaws #4877, #4878 and #4879, be received.

CARRIED

4. Director of Finance – Equipment Replacement Reserve Fund Sustainability

It was moved and seconded:

That the report from the Director of Finance dated July 27, 2015 regarding Equipment Replacement Reserve Fund (ERRF) Sustainability, be received and staff recommendations endorsed including a 3% increase to ERRF in the upcoming Five Year Financial Plan, commencing 2017.

CARRIED

5. City Clerk – Port Alberni Port Authority - Clutesi Haven Marina

It was moved and seconded:

That Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease for Clutesi Haven Marina with Port Alberni Port Authority for a twenty-five (25 year term) commencing August 1, 2015 at the annual rent of \$1.00 per year.

CARRIED

6. City Planner – Advisory Planning Commission

**Development Application – Development Variance Permit 87
4065 – 6th Avenue**

(That part of Lot 16, District Lot 1, Alberni District, Plan 136852 lying to the North of a boundary parallel to and perpendicularly distant 150 feet from the Northerly boundary of said Lot 16)

Applicant: E. Drew agent for Slammer's Gym Inc.

It was moved and seconded:

That Council for the City of Port Alberni proceed with the necessary Development Variance Permit to vary Zoning Bylaw 4832 as follows:

- a) ***Vary Section 7.9 Required Amount of Parking regulations from 33 parking spaces to 16 parking spaces, a variance of 17 parking spaces for the property located at 4065 – 6th Avenue.***

CARRIED

It was moved and seconded:

That City Council provide notice of intent to consider the issuance of Development Variance Permit 87 for 4065 – 6th Avenue.

CARRIED

Development Application – Development Variance Permit 88
3033 – 3rd Avenue
(Lot A (DD EC48539) Block 55, District Lot 1, Alberni District, Plan VIP197B)
Applicant : J. Saroya

It was moved and seconded:

That Council for the City of Port Alberni proceed with varying Section 5.24.2 Site Development Regulations, Maximum Height, Principal Building from 14.0 metres to 17 metres, a variance of 3 metres, on Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue)

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni proceed with Varying Section 5.24.2 Site Development Regulations, Maximum Number of Principal Building Storeys from 4 to 5, a variance of 1 storey, on Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue)

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni proceed to give notice of intent to consider the issuance of a Development Variance Permit for Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue)

CARRIED

7. Economic Development Manager – Rebranding

It was moved and seconded:

That the report dated August 6, 2015 from the Economic Development Manager providing an interim report on the current rebranding exercise, be received.

CARRIED

8. **Managers' Monthly Reports**

Planning Department

It was moved and seconded:

That the monthly report from the City Planner providing information about current departmental operations, be received.

CARRIED

G. **BYLAWS**

1. **City Planner - Anti-Littering Bylaw No. 4874**

It was moved and seconded:

That "Anti-Littering Bylaw No. 4874", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Anti-Littering Bylaw No. 4874", be read a second time.

CARRIED

It was moved and seconded:

That "Anti-Littering Bylaw No. 4874", be read a third time.

CARRIED

2. **City Clerk - Permissive Tax Exemption Central Park Bylaw 2016, Bylaw No. 4884**

It was moved and seconded:

That "Permissive Tax Exemption Central Park Bylaw 2016, Bylaw No. 4884", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 2720 Burde Street and Removal of Dedication Bylaw No. 4883” be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 2720 Burde Street and Removal of Dedication Bylaw No. 4883” be read a second time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 2720 Burde Street and Removal of Dedication Bylaw No. 4883” be read a third time.

CARRIED

It was moved and seconded:

That staff be directed to advertise the City’s intention to adopt “Portion of Lane Closure Adjacent to 2720 Burde Street and Removal of Dedication Bylaw No. 4883” at its September 14th, 2015 Regular meeting of Council in accordance with Community Charter provisions.

CARRIED

H. CORRESPONDENCE FOR ACTION

1. Jessie Pridmore – Kidney Walk 2015

It was moved and seconded:

That the email dated July 22, 2015 advising that Kidney Walk 2015 will be taking place on September 27, 2015 at Blair Park, be received and staff directed to promote the event through its social media sites.

CARRIED

2. **Colin Simister**

It was moved and seconded:

That the email dated August 5, 2015 requesting consideration of rainbow crosswalks along 3rd Avenue between Zellers and Argyle Street and Char's Landing to City Hall on Argyle Street, be received and the request be referred to the City Engineer for a report.

CARRIED

I. **PROCLAMATIONS**

1. **Angel's Day 2015**

It was moved and seconded:

That the email dated August 4, 2015 from Allen Felker requesting that August 29th be proclaimed as "Angel's Day 2015" in Port Alberni, be received and the day proclaimed as requested.

CARRIED

J. **INFORMATIONAL CORRESPONDENCE**

1. **RCMP, Pacific Region – Municipal Policing Agreement**

- Email dated July 20, 2015 providing expenditures to March 31, 2015.
- Email dated July 21, 2015 providing the Monthly Financial Statement which provides a year end forecast of expenditures as of June 30, 2015.

2. **Ministry of Finance**

Letter dated July 27, 2015 advising of the \$109,695.26 payment to the City representing casino revenue for the period April to June, 2015.

3. **Air Quality Council**

Letter dated July 29, 2015 thanking the City on taking initiative to ban backyard burning effective April 2016.

4. **Union of British Columbia Municipalities**

Letter dated July 24, 2015 advising of the first of two Gas Tax Agreement Community Works Fund payments for the fiscal year 2015/16 in the amount of \$387,443.49.

5. **Ombudsperson**
Letter dated July 20, 2015 providing a copy of the Ombudsperson Annual Report 2014/2015.
6. **Jim Sears**
Copy of a letter to the Minister of Lands and Natural Resource Operations dated July 20, 2015 regarding concerns in regard to how fire suppression has been carried out at Dog Mountain.
7. **Island Corridor Foundation**
Notes from the July 2015 Board Meeting of Island Corridor Foundation.
8. **Green Communities Committee**
Letter dated July 29, 2015 congratulating the City on the successful efforts to measure and reduce greenhouse gas emissions for the 2014 reporting year.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 8 be received and filed.

CARRIED

K. **REPORT FROM IN-CAMERA** NIL

L. **COUNCIL REPORTS**

1. **Mayor's Report**

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. **Regional District Report (Mayor Ruttan/Councillor McLeman)**

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

A notice of motion was provided regarding a letter to trucking companies encouraging use of alternate routes other than through the uptown.

N. QUESTION PERIOD

The public and press were afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

It was moved and seconded:

That the meeting adjourn at 8:38 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Dawn Hartwe
Clerk

**City of Port Alberni
Audit Committee
Minutes from a Meeting held Monday, August 10, 2015 at 4:00 pm
in the City Hall Committee Room**

Present: Councillor Dan Washington, Chair
Councillor Denis Sauvé
Councillor Chris Alemany

Resource Staff: Ken Watson, City Manager
Guy Cicon, City Engineer
Cathy Rothwell, Director of Finance

Media: Dave Wiwchar, Peak Radio

A. Adoption of Agenda

*Sauvé/Alemany
That the agenda be adopted as circulated.*

Carried

B. Minutes

*Alemany/ Sauvé
That the minutes of the May 25, 2015 Audit Committee Meeting be adopted as
circulated.*

Carried

C. Responses to questions arising from the May 25, 2015 Audit Committee Meeting

*Sauvé/Alemany
That the report dated June 2, 2015 from the Director of Finance responding to
questions arising from the May 25, 2015 meeting, be received.*

Carried

D. Quarterly Analysis of Mayor and Council Travel and Convention Expenses (ending June 30, 2015)

No Report.

E. Reports

The Director of Finance did not deem any of the items out of the ordinary so no summary was prepared.

General Revenue Fund by Department

Sauvé/Alemaný

That the General Revenue Fund report for June 30, 2015 be received.

Carried

Water Revenue Fund

Alemaný/Sauvé

That the Water Revenue Fund report for June 30, 2015 be received.

Carried

Sewer Revenue Fund

Sauvé /Alemaný

That the Sewer Revenue Fund report for June 30, 2015 be received.

Carried

General Capital Fund

Sauvé/Alemaný

That the General Capital Fund report for June 30, 2015 be received.

Carried

Water Capital Fund

Sauvé/Alemaný

That the Water Capital Fund report for June 30, 2015 be received.

Carried

Sewer Capital Fund

Sauvé/Alemaný

That the Sewer Capital Fund report for June 30, 2015 be received.

Carried

F. Vendor Cheque Register Report

Alemaný/Sauvé

That the Vendor Cheque Register Report dated May 20 through July 30, 2015 be received, and questions arising from the Cheque Register be addressed in a report at the September 14, 2015 Regular Council Meeting.

Carried

G. Other Competent Business

Questions/information requests raised by the Audit Committee:

1. Details of cheque no. 131949 to Port Alberni Junior Hockey Society.
2. Details of cheque no. 131276 to McLean Mill National Historic Site.
3. Details of cheque no. 131675 to Alberni Communications and Electronics.
4. Determine any cost savings from contract exclusivity for freight and courier charges.

H. Question Period

There were none.

I. Next Meeting

The next meeting will be on November 23, 2015 at 4:00 pm in the Committee Room.

J. Adjournment

Sauvé/Alemaný

That the meeting be adjourned at 4:15 pm.

Carried

Respectfully submitted,

Councillor Dan Washington, Chair

Davina Hartwell, City Clerk



**CITY OF PORT ALBERNI
M E M O R A N D U M**

To: Ken Watson, City Manager
From: Cathy Rothwell, Director of Finance
Copy: Mayor and Council
Date: August 11, 2015

Subject: Responses to questions arising from the August 10, 2015 Audit Committee Meeting

The following is in response to questions raised by the Committee at the August 10, 2015 Audit Committee Meeting:

The Audit Committee requested detail on the following items:

- Cheque no. 131276 payable to McLean Mill National Historical Site for \$717.15. **Payment of 1 day train rental for Heritage Fair on May 1, 2015**
- Cheque no. 131675 payable to Alberni Communications and Electronics for \$44,409.01. **Payment of 2 invoices: \$44,364.32 for capital upgrade to Tsunami Warning System at Kingsway; and \$44.69 for a battery replacement.**
- Cheque no. 131949 payable to Port Alberni Junior Hockey Society for \$64,000.00. **Payment of 80% of Alberni Valley Community Forest Legacy Fund grant for Bulldogs' Multiplex office addition.**

Respectfully submitted,

Cathy Rothwell
Director of Finance



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget	
GENERAL ADMINISTRATION							
Revenue							
011111	General Purposes - Taxes	(\$20,630,980.21)	(\$20,631,010.00)	\$29.79	0.00%	(\$20,197,861.60)	(\$20,197,139.00)
011112	Debt Purposes - Taxes	(324,085.91)	(324,107.00)	21.09	(0.01%)	(245,611.34)	(245,634.00)
011210	Local Improvements				0.00%		(186.00)
011211	Special Area Levy	(5,436.92)	(6,120.00)	683.08	(11.16%)	(5,332.76)	(6,000.00)
011910	Utility Tax	(40,897.31)	(130,000.00)	89,102.69	(68.54%)	(41,660.34)	(131,600.00)
012110	Federal Buildings	(2,091.73)	(10,000.00)	7,908.27	(79.08%)	(9,876.78)	(10,553.00)
012210	Federal CBC Grant		(2,000.00)	2,000.00	(100.00%)	(1,950.75)	(2,500.00)
012310	Provincial Gov't Grant		(45,000.00)	45,000.00	(100.00%)		(44,000.00)
012410	B.C. Hydro		(600,000.00)	600,000.00	(100.00%)	(502,798.79)	(600,000.00)
012411	Public Housing Grant in Lieu of Taxes	(631,752.58)	(60,000.00)	(571,752.58)	952.92%		(58,800.00)
012910	University of Victoria Grant in Lieu of Taxes		(200.00)	200.00	(100.00%)		(211.00)
014120	Administration Service Charge	(14,886.32)	(73,943.00)	59,056.68	(79.87%)	(47,878.16)	(113,808.00)
014560	Economic Development		(22,500.00)	22,500.00	(100.00%)		(15,000.00)
015110	Prof. & Business Licence Fees	(126,694.00)	(140,000.00)	13,306.00	(9.50%)	(206,790.00)	(140,000.00)
015160	Dog Licence Fees	(8,812.50)	(12,000.00)	3,187.50	(26.56%)	(9,345.00)	(12,000.00)
015190	Vacant Building, Licence/Permit	2,000.00	(8,000.00)	10,000.00	(125.00%)	(4,000.00)	(5,000.00)
015210	Bylaw Fines and Parking Tickets	(2,777.59)	(10,000.00)	7,222.41	(72.22%)	(4,920.00)	(8,000.00)
015510	Interest On Investments	(65,113.77)	(220,000.00)	154,886.23	(70.40%)	(51,931.78)	(121,500.00)
015590	Other Interest	(10,484.44)	(18,000.00)	7,515.56	(41.75%)	(14,819.62)	(19,500.00)
015611	Current Tax Penalties	(139.56)	(100,000.00)	99,860.44	(99.86%)		(75,000.00)
015621	Arrears & Delinquent Tax Interest	(12,034.66)	(28,000.00)	15,965.34	(57.02%)	(11,224.36)	(25,500.00)
015930	Miscellaneous - Other Revenue	(99,641.85)	(100,000.00)	358.15	(0.36%)	(84,690.87)	(105,000.00)
016212	Small Community Protection Grant	(258,905.00)	(235,000.00)	(23,905.00)	10.17%	(203,582.00)	(204,504.00)
016214	Revenue Sharing-Traffic Fines	(366,761.00)	(330,000.00)	(36,761.00)	11.14%	(313,759.00)	(284,660.00)
016215	Community Gaming Funds		(390,000.00)	390,000.00	(100.00%)		(445,000.00)
018120	Grant Funding-UBCM/FCM				0.00%	(5,686.15)	
	Total General Administration Revenue	(22,599,495.35)	(23,495,880.00)	896,384.65	(3.82%)	(21,963,719.30)	(22,871,095.00)
Expenses							
021110	Mayor - Indemnity	20,130.58	43,300.00	(23,169.42)	(53.51%)	18,677.27	41,511.00
021130	Councillors - Indemnity	53,260.24	115,146.00	(61,885.76)	(53.75%)	49,424.34	107,953.00
021190	Receptions And Other Services	19,453.68	35,000.00	(15,546.32)	(44.42%)	19,639.99	28,000.00
021211	City Manager	93,023.62	199,500.00	(106,476.38)	(53.37%)	90,441.84	204,000.00
021212	Municipal Clerk	178,079.29	374,984.00	(196,904.71)	(52.51%)	184,529.92	338,284.00
021215	Legal Services	4,918.09	40,000.00	(35,081.91)	(87.70%)	18,016.77	40,000.00
021216	By-Law Enforcement	45,066.60	93,600.00	(48,533.40)	(51.85%)	47,765.79	88,000.00
021221	Financial Mgmt Administration	340,910.21	714,500.00	(373,589.79)	(52.29%)	363,603.76	670,000.00
021222	Administration Vehicle	5,532.38	8,448.00	(2,915.62)	(34.51%)	5,739.83	11,256.00
021225	External Audit	28,312.50	30,000.00	(1,687.50)	(5.63%)	11,400.00	30,000.00



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget	
021226	Purchasing Administration	98,444.42	228,530.00	(130,085.58)	(56.92%)	113,151.51	202,000.00
021229	Other Financial Management		2,400.00	(2,400.00)	(100.00%)		11,400.00
021252	City Hall	71,588.29	116,720.00	(45,131.71)	(38.67%)	40,317.01	111,783.00
021259	Other Common Services	24,373.11	264,062.00	(239,688.89)	(90.77%)	169,802.17	270,000.00
021260	Carbon Offsets Purchased	51,650.00	58,800.00	(7,150.00)	(12.16%)	58,800.00	56,200.00
021261	Information Systems Admin.	405,058.83	667,187.00	(262,128.17)	(39.29%)	451,453.71	572,966.46
021283	Human Resources	131,782.82	277,682.00	(145,899.18)	(52.54%)	131,360.63	274,421.57
021285	Employee & Family Assist.Prog.	11,505.32	15,372.00	(3,866.68)	(25.15%)	12,211.21	15,220.00
021290	Admin./Acc't Services Recovery	(219,108.00)	(438,221.00)	219,113.00	(50.00%)	(138,720.00)	(277,440.00)
021911	Election/Referendum Expenses		10,000.00	(10,000.00)	(100.00%)	798.99	40,000.00
021920	Training & Development	55,971.62	140,556.00	(84,584.38)	(60.18%)	87,058.08	137,800.00
021925	Council Travel & Development	13,637.09	45,000.00	(31,362.91)	(69.70%)	9,039.66	45,000.00
021930	Public Liability Insurance	257,596.08	250,000.00	7,596.08	3.04%	345,686.25	159,500.00
021931	Damage Claims	1,876.69	30,000.00	(28,123.31)	(93.74%)	1,841.39	40,000.00
021950	Grants in Aid	17,772.00	10,608.00	7,164.00	67.53%	16,228.00	10,400.00
021990	Other General Services		50,000.00	(50,000.00)	(100.00%)		
022510	Emergency Prog. Administration	162.54	900.00	(737.46)	(81.94%)	156.54	697.00
022512	Emergency Program Vehicle	72.00		72.00	0.00%	86.00	
022931	Animal Pound Operation	67,520.90	149,000.00	(81,479.10)	(54.68%)	65,213.52	128,427.00
026234	Business Development	12,333.75	45,000.00	(32,666.25)	(72.59%)	6,206.83	60,000.00
026235	Economic Development	110,372.80	309,700.00	(199,327.20)	(64.36%)	115,456.35	255,869.00
026237	Community Investment Plan	15,721.30	31,824.00	(16,102.70)	(50.60%)	13,019.75	31,200.00
026238	Sustainability & Community Engagement	29.89	2,000.00	(1,970.11)	(98.51%)	776.57	20,750.00
026911	Chamber of Commerce	42,000.00	84,000.00	(42,000.00)	(50.00%)	42,000.00	84,000.00
026917	Promotion Of Tourism				0.00%		5,000.00
028115	Interest On Prepaid Taxes	2,280.94	3,000.00	(719.06)	(23.97%)	2,404.50	2,500.00
028121	Interest On Own Debentures	86,849.85	201,834.00	(114,984.15)	(56.97%)	80,812.35	168,375.00
028131	Principal Install On Own Deb.	81,041.91	122,273.00	(41,231.09)	(33.72%)	81,041.91	84,009.00
028193	Banking Service Charges	2,700.57	5,100.00	(2,399.43)	(47.05%)	3,024.11	5,100.00
	Total General Administration Expenses	<u>2,131,921.91</u>	<u>4,337,805.00</u>	<u>(2,205,883.09)</u>	<u>(50.85%)</u>	<u>2,518,466.55</u>	<u>4,074,182.03</u>
	Net General Administration	<u>(20,467,573.44)</u>	<u>(19,158,075.00)</u>	<u>(1,309,498.44)</u>	<u>6.84%</u>	<u>(19,445,252.75)</u>	<u>(18,796,912.97)</u>
	POLICE PROTECTION						
	Revenue						
013121	Detention of Prisoners	(59,957.69)	(167,000.00)	107,042.31	(64.10%)		(160,000.00)
014221	RCMP Building Rental	(135,725.08)	(140,400.00)	4,674.92	(3.33%)	(70,105.21)	(138,000.00)
	Total Police Protection Revenue	<u>(195,682.77)</u>	<u>(307,400.00)</u>	<u>111,717.23</u>	<u>(36.34%)</u>	<u>(70,105.21)</u>	<u>(298,000.00)</u>



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
Expenses						
022121 R.C.M.P. Contract	1,284,357.38	5,091,474.00	(3,807,116.62)	(74.77%)	1,261,396.01	4,998,112.00
022122 Police Service Administration	387,109.57	824,000.00	(436,890.43)	(53.02%)	408,736.55	808,000.00
022130 Community Policing	12,675.65	25,000.00	(12,324.35)	(49.30%)	10,268.68	25,000.00
022140 Commissionaire Services	13,711.92	25,000.00	(11,288.08)	(45.15%)	9,128.22	25,000.00
022160 Police Building Maintenance	47,511.49	126,500.00	(78,988.51)	(62.44%)	63,855.29	160,840.00
022180 Detention/Custody Of Prisoners	218,846.43	480,800.00	(261,953.57)	(54.48%)	238,766.21	471,500.00
Total Police Protection Expenses	<u>1,964,212.44</u>	<u>6,572,774.00</u>	<u>(4,608,561.56)</u>	<u>(70.12%)</u>	<u>1,992,150.96</u>	<u>6,488,452.00</u>
Net Police Protection	<u>1,768,529.67</u>	<u>6,265,374.00</u>	<u>(4,496,844.33)</u>	<u>(71.77%)</u>	<u>1,922,045.75</u>	<u>6,190,452.00</u>
FIRE PROTECTION						
Revenue						
014241 Fire Dep't Service Charge	<u>(14,224.57)</u>	<u>(155,900.00)</u>	<u>141,675.43</u>	<u>(90.88%)</u>	<u>(20,089.69)</u>	<u>(120,800.00)</u>
Expenses						
022411 Fire Protection Administration	116,616.78	320,095.00	(203,478.22)	(63.57%)	144,449.08	316,852.07
022421 Fire Crew	1,055,186.95	2,402,904.00	(1,347,717.05)	(56.09%)	985,373.13	2,355,291.75
022422 Personnel Expense	10,765.84	45,470.00	(34,704.16)	(76.32%)	12,902.22	45,470.78
022431 Communication System	5,846.53	11,042.00	(5,195.47)	(47.05%)	4,463.12	11,041.50
022440 Fire Investigation	9.89	937.00	(927.11)	(98.94%)	26.74	936.36
022441 Fire Prevention	59,580.10	143,371.00	(83,790.90)	(58.44%)	63,394.31	140,509.69
022471 Fire Hall Building Maintenance	17,788.98	57,250.00	(39,461.02)	(68.93%)	22,191.57	63,465.22
022472 Fire Boat Shed Maintenance	30.17	30.17	0.00	0.00%	46.22	46.22
022473 External Regional Training		1,592.00	(1,592.00)	(100.00%)	(1,049.72)	1,592.22
022480 Vehicle Repair & Maintenance	106,946.12	234,525.00	(127,578.88)	(54.40%)	111,912.23	234,525.00
022481 Sundry Equip. Maintenance/Rep.	9,596.12	14,585.00	(4,988.88)	(34.21%)	6,142.62	14,584.98
022482 Firefighting Tools/Supp Purch	9,977.75	20,982.00	(11,004.25)	(52.45%)	4,215.03	20,982.42
026919 1928 Fire Truck				0.00%	859.63	
Total Fire Protection Expenses	<u>1,392,345.23</u>	<u>3,252,753.00</u>	<u>(1,860,407.77)</u>	<u>(57.19%)</u>	<u>1,354,926.18</u>	<u>3,205,251.99</u>
Net Fire Protection	<u>1,378,120.66</u>	<u>3,096,853.00</u>	<u>(1,718,732.34)</u>	<u>(55.50%)</u>	<u>1,334,836.49</u>	<u>3,084,451.99</u>
ENGINEERING & PUBLIC WORKS						
Revenue						
014310 Public Works Service Charge	<u>(20,404.92)</u>	<u>(77,500.00)</u>	<u>57,095.08</u>	<u>(73.67%)</u>	<u>(9,834.74)</u>	<u>(83,200.00)</u>
Expenses						
023110 Engineering Administration	343,738.10	572,574.00	(228,835.90)	(39.97%)	270,083.27	525,000.00



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
023121 Engineering Consulting Service	16,655.60	40,000.00	(23,344.40)	(58.36%)	12,407.25	40,000.00
023129 Office Admin - Operations	49,626.36	100,500.00	(50,873.64)	(50.62%)	55,250.28	98,700.01
023130 Supervision Operations	158,735.40	357,000.00	(198,264.60)	(55.54%)	172,434.17	347,000.00
023134 Small Tools/Equipment/Supplies	33,925.35	56,657.00	(22,731.65)	(40.12%)	24,653.25	41,177.00
023136 Works Yard Maintenance	31,549.40	62,000.00	(30,450.60)	(49.11%)	28,038.16	62,000.00
023137 Main Building Maintenance	59,721.65	135,000.00	(75,278.35)	(55.76%)	63,433.65	130,000.00
023138 Automotive Shop Overhead	42,048.85	95,800.00	(53,751.15)	(56.11%)	38,318.29	95,699.99
023160 General Equipment Maintenance	328,964.11	714,124.00	(385,159.89)	(53.93%)	364,850.35	705,599.99
023161 Eng.Veh.Maint.& Replacement	4,885.11	13,184.00	(8,298.89)	(62.95%)	3,495.21	7,527.01
023162 Sup.Veh.Maint.& Replacement	9,186.79	30,689.00	(21,502.21)	(70.06%)	10,511.97	25,800.01
023200 Streets & Drainage-Admin				0.00%	1,776.69	
023205 Customer Service Requests-Sts.	23,514.91	40,000.00	(16,485.09)	(41.21%)	20,656.28	35,000.02
023210 Small Tools/Supplies-Streets	2,314.30	5,499.99	(3,185.69)	(57.92%)	1,865.45	4,000.00
023220 Streets Inspections	21,186.44	44,499.99	(23,313.55)	(52.39%)	25,651.43	36,000.00
023231 Roadway Surfaces Maintenance	163,955.18	515,000.00	(351,044.82)	(68.16%)	350,550.50	495,000.01
023233 Roadway Allowance Maintenance	122,552.13	250,000.00	(127,447.87)	(50.98%)	103,896.73	250,000.01
023234 New Driveway Crossings	13,572.12	20,400.00	(6,827.88)	(33.47%)	15,113.07	20,400.00
023236 Street Sweeping	78,469.27	87,000.00	(8,530.73)	(9.81%)	59,305.55	112,000.00
023237 Snow and Ice Removal	4,446.76	200,000.00	(195,553.24)	(97.78%)	144,168.60	203,600.00
023241 Bridges, Fencing & Retaining Walls	83,805.40	50,000.00	33,805.40	67.61%	7,146.80	70,000.00
023250 Overhead & Decorative Lighting	131,616.98	355,000.00	(223,383.02)	(62.92%)	139,749.45	266,499.99
023261 Signs And Traffic Marking	75,146.96	223,940.00	(148,793.04)	(66.44%)	81,831.18	213,939.99
023264 Traffic And Railroad Signals	2,366.63	29,100.00	(26,733.37)	(91.87%)	19,238.74	27,500.00
023272 Off-Street Parking	2,324.50	1,323.00	1,001.50	75.70%	3,413.75	8,999.99
023291 Gravel, Sand, Rock & Salt	82,123.75	160,000.00	(77,876.25)	(48.67%)	111,540.52	136,000.00
023311 Ditch/Creek & Dyke Maintenance	31,050.79	138,500.00	(107,449.21)	(77.58%)	51,394.99	138,499.99
023331 Storm Sewer Maintenance	47,814.71	180,000.00	(132,185.29)	(73.44%)	40,806.83	179,999.99
023333 Storm Sewer Pump Station	3,583.89	13,400.00	(9,816.11)	(73.25%)	4,411.11	13,400.01
023335 Storm Sewer Connections	23,692.66	57,000.00	(33,307.34)	(58.43%)	28,688.25	57,000.01
023881 Training Program	41,298.11	97,000.00	(55,701.89)	(57.42%)	42,639.12	97,000.00
023882 Safety	25,571.71	29,000.00	(3,428.29)	(11.82%)	12,100.52	27,999.99
023884 Special Streets Work Orders	3,755.72	10,500.00	(6,744.28)	(64.23%)	3,451.13	10,499.99
023951 General Overhead Recovery	(341,424.02)	(793,007.00)	451,582.98	(56.95%)	(364,870.49)	(680,340.00)
023952 Wrks Yard Purchasing Recovery	(12,216.00)	(27,000.00)	14,784.00	(54.76%)	(11,766.00)	
023953 Shop Overhead Recovery	(52,339.73)	(95,800.00)	43,460.27	(45.37%)	(53,846.77)	(76,500.00)
023958 Equipment Charges Recovery	(222,653.73)	(522,000.00)	299,346.27	(57.35%)	(183,318.24)	(543,660.00)
023959 Gravel Cost Recovery	(57,154.91)	(100,000.00)	42,845.09	(42.85%)	(39,574.26)	(153,000.00)
Total Engineering & Public Works Expenses	<u>1,377,411.25</u>	<u>3,146,883.98</u>	<u>(1,769,472.73)</u>	<u>(56.23%)</u>	<u>1,659,496.78</u>	<u>3,028,344.00</u>
Net Engineering & Public Works	<u>1,357,006.33</u>	<u>3,069,383.98</u>	<u>(1,712,377.65)</u>	<u>(55.79%)</u>	<u>1,649,662.04</u>	<u>2,945,144.00</u>



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT
For the Six Months Ending Tuesday, June 30, 2015
For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
PUBLIC TRANSIT						
014400 Public Transit Revenue	(149,766.89)	(260,120.00)	110,353.11	(42.42%)	(121,055.75)	(294,705.00)
Total Public Transit Revenue	(149,766.89)	(260,120.00)	110,353.11	(42.42%)	(121,055.75)	(294,705.00)
023510 Public Transit	334,960.00	1,082,379.00	(747,419.00)	(69.05%)	413,887.00	1,082,898.00
Net Public Transit	185,193.11	822,259.00	(637,065.89)	(77.48%)	292,831.25	788,193.00
GARBAGE AND WASTE COLLECTION						
Revenue						
014433 Comm. Garbage Collection Fees	(97,125.04)	(200,000.00)	102,874.96	(51.44%)	(83,731.04)	(385,000.00)
014434 Res. Garbage Collection Fees	(215,953.66)	(635,000.00)	419,046.34	(65.99%)	(228,556.87)	(635,000.00)
015625 Residential Garbage Penalty	(2,330.62)	(2,330.62)	0.00	0.00%	(2,581.26)	(2,581.26)
Total Garbage & Waste Collection Revenue	(315,409.32)	(835,000.00)	519,590.68	(62.23%)	(314,869.17)	(1,020,000.00)
Expenses						
024320 Residential Waste Collection	192,008.20	396,701.00	(204,692.80)	(51.60%)	186,653.88	350,000.01
024321 Commercial Waste Collection	101,213.21	110,000.00	(8,786.79)	(7.99%)	104,401.67	204,999.99
024322 Solid Waste Cont Purch/Maint	3,853.43	9,200.01	(5,346.58)	(58.11%)	5,750.25	13,999.98
024323 Solid Waste Disposal	170,693.15	330,000.00	(159,306.85)	(48.27%)	205,845.45	400,000.00
Total Garbage & Waste Collection Expense	467,767.99	845,901.01	(378,133.02)	(44.70%)	502,651.25	968,999.98
Net Garbage & Waste Collection	152,358.67	10,901.01	141,457.66	1297.66%	187,782.08	(51,000.02)
CEMETERY						
Revenue						
014516 Cemeteries	(21,717.50)	(32,599.99)	10,882.49	(33.38%)	(21,421.25)	(29,500.00)
Expenses						
025161 Cemetery Maintenance	7,766.76	12,500.00	(4,733.24)	(37.87%)	18,332.00	12,583.00
025162 Interments	13,296.07	27,000.00	(13,703.93)	(50.76%)	16,393.92	27,100.00
025163 Memorial Marker Installation	9,722.66	13,500.00	(3,777.34)	(27.98%)	8,655.90	11,000.00
Total Cemetery Expense	30,785.49	53,000.00	(22,214.51)	(41.91%)	43,381.82	50,683.00
Net Cemetery	9,067.99	20,400.01	(11,332.02)	(55.55%)	21,960.57	21,183.00
PLANNING SERVICES						



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

		<u>June</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>	<u>Prior Year</u>	<u>Budget</u>
014550	Revenue Planning Administration	<u>(13,373.88)</u>	<u>(15,000.00)</u>	<u>1,626.12</u>	<u>(10.84%)</u>	<u>(5,125.00)</u>	<u>(15,000.00)</u>
026129	Expenses Planning Administration	103,653.22	216,515.00	(112,861.78)	(52.13%)	106,317.78	211,000.00
026132	Consulting Services	<u>21,061.50</u>	<u>40,000.00</u>	<u>(18,938.50)</u>	<u>(47.35%)</u>	<u>25,393.52</u>	<u>211,000.00</u>
	Total Planning Services Expense	<u>124,714.72</u>	<u>256,515.00</u>	<u>(131,800.28)</u>	<u>(51.38%)</u>	<u>131,711.30</u>	<u>211,000.00</u>
	Net Planning Services	<u>111,340.84</u>	<u>241,515.00</u>	<u>(130,174.16)</u>	<u>(53.90%)</u>	<u>126,586.30</u>	<u>196,000.00</u>
	BUILDING INSPECTION						
	Revenue						
015170	Building/Plumbing Permit Fees	<u>(21,084.00)</u>	<u>(80,000.00)</u>	<u>58,916.00</u>	<u>(73.65%)</u>	<u>(24,664.50)</u>	<u>(74,000.00)</u>
015181	Other Const./Demo. Permit Fees	<u>(60.00)</u>	<u>(100.00)</u>	<u>40.00</u>	<u>(40.00%)</u>	<u>(40.00)</u>	<u>(100.00)</u>
	Total Building Inspection Revenue	<u>(21,144.00)</u>	<u>(80,100.00)</u>	<u>58,956.00</u>	<u>(73.60%)</u>	<u>(24,704.50)</u>	<u>(74,100.00)</u>
	Expenses						
022921	Building/Plumbing Inspection	44,141.82	101,500.00	(57,358.18)	(56.51%)	53,700.14	101,674.00
022926	Building Inspector Vehicle	<u>2,295.16</u>	<u>3,828.00</u>	<u>(1,532.84)</u>	<u>(40.04%)</u>	<u>2,497.20</u>	<u>4,566.00</u>
	Total Building Inspection Expenses	<u>46,436.98</u>	<u>105,328.00</u>	<u>(58,891.02)</u>	<u>(55.91%)</u>	<u>56,197.34</u>	<u>106,240.00</u>
	Net Building Inspection	<u>25,292.98</u>	<u>25,228.00</u>	<u>64.98</u>	<u>0.26%</u>	<u>31,492.84</u>	<u>32,140.00</u>
	PARKS, RECREATION & HERITAGE						
	Parks & Recreation						
	Revenue						
014710	Gyro Youth Centre	<u>(3,137.00)</u>	<u>(6,500.00)</u>	<u>3,363.00</u>	<u>(51.74%)</u>	<u>(4,065.00)</u>	<u>(4,000.00)</u>
014712	Echo '67 Centre	<u>(106,521.18)</u>	<u>(205,800.00)</u>	<u>99,278.82</u>	<u>(48.24%)</u>	<u>(102,587.26)</u>	<u>(205,467.00)</u>
014714	Glenwood Centre	<u>(25,120.12)</u>	<u>(40,000.00)</u>	<u>14,879.88</u>	<u>(37.20%)</u>	<u>(23,947.21)</u>	<u>(35,500.00)</u>
014716	Echo Aquatic Centre	<u>(23,238.35)</u>	<u>(35,500.00)</u>	<u>12,261.65</u>	<u>(34.54%)</u>	<u>(23,576.02)</u>	<u>(33,500.00)</u>
014718	Community Arena	<u>(214,408.28)</u>	<u>(565,650.00)</u>	<u>351,241.72</u>	<u>(62.10%)</u>	<u>(247,252.86)</u>	<u>(599,650.00)</u>
014720	Stadium & Athletic Fields	<u>(16,581.08)</u>	<u>(34,000.00)</u>	<u>17,418.92</u>	<u>(51.23%)</u>	<u>(17,579.83)</u>	<u>(33,500.00)</u>
014730	Glenwood Centre	<u>(2,256.72)</u>	<u>(2,625.00)</u>	<u>368.28</u>	<u>(14.03%)</u>	<u>(2,053.31)</u>	<u>(3,000.00)</u>
014732	Echo Aquatic Centre	<u>(142,515.91)</u>	<u>(255,000.00)</u>	<u>112,484.09</u>	<u>(44.11%)</u>	<u>(164,023.07)</u>	<u>(266,000.00)</u>
014734	AV Multiplex	<u>(12,391.17)</u>	<u>(27,100.00)</u>	<u>14,708.83</u>	<u>(54.28%)</u>	<u>(12,455.32)</u>	<u>(30,100.00)</u>
014738	Children's Programs	<u>(68,897.48)</u>	<u>(91,000.00)</u>	<u>22,102.52</u>	<u>(24.29%)</u>	<u>(71,536.99)</u>	<u>(90,000.00)</u>
014740	Youth Programs & Services	<u>(8,548.31)</u>	<u>(10,000.00)</u>	<u>1,451.69</u>	<u>(14.52%)</u>	<u>(7,535.50)</u>	<u>(4,000.00)</u>
014742	Adult Programs	<u>(54,552.33)</u>	<u>(120,000.00)</u>	<u>65,447.67</u>	<u>(54.54%)</u>	<u>(66,593.09)</u>	<u>(117,000.00)</u>



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
014750 Special Events		(1,000.00)	1,000.00	(100.00%)	(1,000.00)	(1,000.00)
014760 Community Serv. Misc. Revenue	(1,499.06)	(3,500.00)	2,000.94	(57.17%)	(4,384.26)	(2,700.00)
014770 Contributions & Grants	(25,999.20)	(115,725.00)	89,725.80	(77.53%)	(15,260.00)	(118,725.00)
Total Parks & Recreation Revenue	<u>(705,666.19)</u>	<u>(1,513,400.00)</u>	<u>807,733.81</u>	<u>(53.37%)</u>	<u>(763,849.72)</u>	<u>(1,544,142.00)</u>
Expenses						
027110 Pks & Rec Management Services	211,480.63	446,800.00	(235,319.37)	(52.67%)	220,676.41	474,178.00
027120 Gyro Youth Centre Maintenance	10,412.57	25,282.00	(14,869.43)	(58.81%)	9,017.08	29,947.00
027124 Glenwood Concessions	3,552.16	6,500.00	(2,947.84)	(45.35%)	2,974.91	7,500.00
027126 Glenwood Skate Shop	1,160.19	2,500.00	(1,339.81)	(53.59%)	1,257.05	3,500.00
027128 Glenwood Centre Maintenance	22,803.90	59,582.00	(36,778.10)	(61.73%)	20,902.20	69,147.00
027129 Bob Dailey Stadium	2,304.09	15,725.00	(13,420.91)	(85.35%)	6,931.11	17,474.00
027130 Echo Activity Centre Maint.	178,747.29	316,190.00	(137,442.71)	(43.47%)	131,635.16	291,009.00
027134 Echo Aquatic Maintenance	193,840.32	460,994.00	(267,153.68)	(57.95%)	216,027.34	462,021.00
027140 AV Multiplex Concessions	70,298.29	160,150.00	(89,851.71)	(56.10%)	59,554.36	173,000.00
027142 AV Multiplex Skate Shop	3,650.75	12,000.00	(8,349.25)	(69.58%)	3,573.42	11,500.00
027144 AV Multiplex Maintenance	331,820.00	773,612.00	(441,792.00)	(57.11%)	373,803.04	814,941.00
027146 Parks Buildings & Fieldhouses	51,211.56	92,110.00	(40,898.44)	(44.40%)	42,605.59	102,106.00
027148 Echo Park Complex	13,296.81	55,449.00	(42,152.19)	(76.02%)	17,911.78	49,028.00
027150 Sport Services And Programs	35.00		35.00	0.00%	98.78	
027156 Glenwood Centre Programs	4,371.49	8,500.00	(4,128.51)	(48.57%)	4,470.99	9,100.00
027160 Echo Aquatic Programs	341,548.83	733,575.00	(392,026.17)	(53.44%)	429,150.48	647,500.00
027163 AV Multiplex Programs	75,606.40	181,291.00	(105,684.60)	(58.30%)	111,663.29	216,500.00
027166 Leisure Services	104,162.65	225,000.00	(120,837.35)	(53.71%)	112,911.84	209,782.00
027170 Youth Services And Programs	9,403.34	22,000.00	(12,596.66)	(57.26%)	10,746.13	19,000.00
027173 Children's Programs	56,987.76	161,000.00	(104,012.24)	(64.60%)	57,399.03	156,000.00
027180 Adult Programs	47,460.54	92,500.00	(45,039.46)	(48.69%)	54,059.32	92,500.00
027190 Special Events	2,137.41	21,500.00	(19,362.59)	(90.06%)	2,627.64	18,500.00
027198 Vans Maintenance & Repair	5,363.30	13,700.00	(8,336.70)	(60.85%)	5,175.34	11,800.00
027210 Parks & Facility Mngmnt Serv.	110,470.01	225,808.00	(115,337.99)	(51.08%)	111,724.39	220,765.00
027215 Parks Maintenance	269,955.69	539,265.00	(269,309.31)	(49.94%)	387,075.94	532,644.00
027220 Horticultural Services	111,869.33	321,153.00	(209,283.67)	(65.17%)	153,960.27	309,920.00
027225 Parks Veh. & Equip. Mtce & Rep.	71,283.73	146,074.00	(74,790.27)	(51.20%)	86,530.50	140,330.00
027230 Parks Upgrading	9,717.88	83,190.00	(73,472.12)	(88.32%)	10,285.65	75,214.00
027499 Equipment Recovery Parks	(40,138.33)	(80,000.00)	39,861.67	(49.83%)	(61,600.54)	(80,000.00)
Total Parks & Recreation Expenses	<u>2,274,813.59</u>	<u>5,121,450.00</u>	<u>(2,846,636.41)</u>	<u>(55.58%)</u>	<u>2,583,148.50</u>	<u>5,084,906.00</u>
Net Parks & Recreation Expenses	<u>1,569,147.40</u>	<u>3,608,050.00</u>	<u>(2,038,902.60)</u>	<u>(56.51%)</u>	<u>1,819,298.78</u>	<u>3,540,764.00</u>
Heritage & Cultural Services Revenue						



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
014810 Museum - Sales & Service	(11,955.35)	(25,000.00)	13,044.65	(52.18%)	(8,982.01)	(21,300.00)
014830 Museum - Provincial Grants	(65,000.00)	(65,000.00)		0.00%	(65,000.00)	(65,000.00)
014910 McLean Mill - Sales & Service				0.00%	(14.95)	
Total Heritage & Cultural Services Revenue	<u>(76,955.35)</u>	<u>(90,000.00)</u>	<u>13,044.65</u>	<u>(14.49%)</u>	<u>(73,996.96)</u>	<u>(86,300.00)</u>
Expenses						
027510 Museum Services	158,076.24	294,050.00	(135,973.76)	(46.24%)	174,683.98	304,641.00
027515 Museum Programs - Curatorial	103.73	27,300.00	(27,196.27)	(99.62%)	106.76	37,463.00
027516 Museum Prog. Permanent Exhibit	860.85	5,125.00	(4,264.15)	(83.20%)	1,002.87	7,963.00
027517 Museum Prog. Temp Exhibits	11,946.69	24,000.00	(12,053.31)	(50.22%)	9,786.21	20,759.00
027530 Industrial Collections	31,055.81	66,750.00	(35,694.19)	(53.47%)	37,687.87	58,500.00
027550 Museum Maintenance	25,685.70	54,910.00	(29,224.30)	(53.22%)	25,083.57	53,358.00
027555 McLean Mill	227,401.11	224,000.00	3,401.11	1.52%	241,108.59	239,000.00
Total Heritage & Cultural Services Expenses	<u>455,130.13</u>	<u>696,135.00</u>	<u>(241,004.87)</u>	<u>(34.62%)</u>	<u>489,459.85</u>	<u>721,684.00</u>
Net Heritage & Cultural Services	<u>378,174.78</u>	<u>606,135.00</u>	<u>(227,960.22)</u>	<u>(37.61%)</u>	<u>415,462.89</u>	<u>635,384.00</u>
LIBRARY						
027600 Library Services	<u>330,170.00</u>	<u>660,338.00</u>	<u>(330,168.00)</u>	<u>(50.00%)</u>	<u>320,590.00</u>	<u>641,180.00</u>
ALBERNI HARBOUR QUAY Revenue						
014600 Marine Commercial Building	(27,180.49)	(60,000.00)	32,819.51	(54.70%)	(34,382.40)	(70,000.00)
014601 Port Building	(10,800.00)	(22,000.00)	11,200.00	(50.91%)	(10,800.00)	(22,000.00)
014602 Market Square	(14,452.92)	(32,000.00)	17,547.08	(54.83%)	(14,733.16)	(31,500.00)
014690 A.H.Q. Miscellaneous Revenue	(670.00)		(670.00)	0.00%		
Total Alberni Harbour Quay Revenue	<u>(53,103.41)</u>	<u>(114,000.00)</u>	<u>60,896.59</u>	<u>(53.42%)</u>	<u>(59,915.56)</u>	<u>(123,500.00)</u>
Expenses						
026701 A.H.Q. Administration	14,421.39	22,500.00	(8,078.61)	(35.90%)	17,463.56	25,200.00
026770 Harbour Quay-Buildings Mtce	53,278.56	106,238.00	(52,959.44)	(49.85%)	40,811.15	106,938.00
Total Alberni Harbour Quay Expenses	<u>67,699.95</u>	<u>128,738.00</u>	<u>(61,038.05)</u>	<u>(47.41%)</u>	<u>58,274.71</u>	<u>132,138.00</u>
Net Alberni Harbour Quay	<u>14,596.54</u>	<u>14,738.00</u>	<u>(141.46)</u>	<u>(0.96%)</u>	<u>(1,640.85)</u>	<u>8,638.00</u>
LAND & BUILDING RENTALS Revenue						
015320 Land & Building Rentals	<u>(74,274.89)</u>	<u>(136,000.00)</u>	<u>61,725.11</u>	<u>(45.39%)</u>	<u>(64,670.03)</u>	<u>(157,727.00)</u>



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
Expenses						
021253 Other City Buildings & Lands	116.64	1,600.00	(1,483.36)	(92.71%)	640.06	10,100.00
021254 Plywood Plant Site				0.00%	8,382.00	8,700.00
Total Land & Building Rentals Expense	<u>116.64</u>	<u>1,600.00</u>	<u>(1,483.36)</u>	<u>(92.71%)</u>	<u>9,022.06</u>	<u>18,800.00</u>
Net Land & Building Rentals	<u>(74,158.25)</u>	<u>(134,400.00)</u>	<u>60,241.75</u>	<u>(44.82%)</u>	<u>(55,647.97)</u>	<u>(138,927.00)</u>
TRANSFERS TO OTHER AGENCIES						
Collections for Other Agencies						
011212 Parcel Tax	(131,549.64)	(131,535.00)	(14.64)	0.01%	(160,986.24)	(160,992.00)
019811 Non-Residential School	(2,225,535.47)	(2,300,000.00)	74,464.53	(3.24%)	(2,260,536.09)	(2,300,000.00)
019812 Residential School	(3,156,372.46)	(3,100,000.00)	(56,372.46)	1.82%	(3,174,032.93)	(3,100,000.00)
019820 Regional Hospital District	(658,556.10)	(658,537.00)	(19.10)	0.00%	(785,925.64)	(785,893.00)
019821 Regional District Of Alb-Clay	(832,025.16)	(832,047.00)	21.84	0.00%	(656,285.30)	(656,350.00)
019830 Municipal Finance Authority	(450.72)	(500.00)	49.28	(9.86%)	(449.00)	(500.00)
019831 B.C. Assessment Authority	(169,132.14)	(180,000.00)	10,867.86	(6.04%)	(174,120.35)	(180,000.00)
Total Collections for Other Agencies	<u>(7,173,621.69)</u>	<u>(7,202,619.00)</u>	<u>28,997.31</u>	<u>(0.40%)</u>	<u>(7,212,335.55)</u>	<u>(7,183,735.00)</u>
Transfers To Other Agencies						
028410 Regional District Alberni-Clay		963,582.00	(963,582.00)	(100.00%)		817,342.00
028811 Non-Residential School Levy		2,300,000.00	(2,300,000.00)	(100.00%)		2,300,000.00
028812 Residential School Levy		3,100,000.00	(3,100,000.00)	(100.00%)		3,100,000.00
028820 Hospital District		658,537.00	(658,537.00)	(100.00%)		785,893.00
028830 Municipal Finance Authority		500.00	(500.00)	(100.00%)		500.00
028831 B.C. Assessment Authority		180,000.00	(180,000.00)	(100.00%)		180,000.00
Total Transfers to Other Agencies		<u>7,202,619.00</u>	<u>(7,202,619.00)</u>	<u>(100.00%)</u>		<u>7,183,735.00</u>
Net Transfers to Other Agencies	<u>(7,173,621.69)</u>		<u>(7,173,621.69)</u>	<u>0.00%</u>	<u>(7,212,335.55)</u>	
TRANSFERS & RESERVES						
Transfers From Reserve Funds						
019114 Surplus From Previous Years		(412,600.00)	412,600.00	(100.00%)		(883,000.00)
Total Transfers From Reserve Funds		<u>(412,600.00)</u>	<u>412,600.00</u>	<u>(100.00%)</u>		<u>(883,000.00)</u>
Transfers To Reserve Funds						
028211 Transfer To Res. & Allowances		412,600.00	(412,600.00)	(100.00%)		292,810.00
028220 Transfer To Gen Capital Fund		686,300.00	(686,300.00)	(100.00%)		778,500.00
028910 Debt Reserve Transfer		15,000.00	(15,000.00)	(100.00%)		15,000.00



CITY OF PORT ALBERNI
GENERAL REVENUE FUND BY DEPARTMENT

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	<u>June</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>	<u>Prior Year</u>	<u>Budget</u>
029911 Contingency Funds	19,000.00	150,000.00	(131,000.00)	(87.33%)		700,000.00
Total Transfers To Reserve Funds	19,000.00	1,263,900.00	(1,244,900.00)	(98.50%)		1,786,310.00
Net Transfers To (From) Reserve Funds	19,000.00	851,300.00	(832,300.00)	(97.77%)		903,310.00
Total Revenue (Over) Under Expense	(20,417,354.41)		(20,417,354.41)	0.00%	(18,592,328.13)	



CITY OF PORT ALBERNI
WATER REVENUE FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
Water Revenue Fund						
Revenue From Operations						
Sales of Service						
054421 Metered Sales	(\$805,796.27)	(\$2,693,042.00)	\$1,887,245.73	(70.08%)	(\$715,885.70)	(\$2,448,220.00)
054431 Connections		(33,762.00)	33,762.00	(100.00%)		(33,100.00)
054432 Turn-On Charges	(370.00)	(318.00)	(52.00)	16.35%	(110.00)	(312.00)
054433 Service Charges Sundry	(875.00)	(8,489.00)	7,614.00	(89.69%)	(400.00)	(8,323.00)
Total Sales of Service	<u>(807,041.27)</u>	<u>(2,735,611.00)</u>	<u>1,928,569.73</u>	<u>(70.50%)</u>	<u>(716,395.70)</u>	<u>(2,489,955.00)</u>
Other Revenue						
055590 Other Interest		(3,300.00)	3,300.00	(100.00%)		(3,300.00)
055611 Water Penalty	(6,199.99)	(25,000.00)	18,800.01	(75.20%)	(6,290.24)	(20,000.00)
Total Other Revenue	<u>(6,199.99)</u>	<u>(28,300.00)</u>	<u>22,100.01</u>	<u>(78.09%)</u>	<u>(6,290.24)</u>	<u>(23,300.00)</u>
Total Revenue From Operations	<u>(813,241.26)</u>	<u>(2,763,911.00)</u>	<u>1,950,669.74</u>	<u>(70.58%)</u>	<u>(722,685.94)</u>	<u>(2,513,255.00)</u>
Water Supply System						
Administration						
064110 Water Administration & Other	89,825.54	204,000.00	(114,174.46)	(55.97%)	90,636.93	200,000.00
064121 Engineering Consulting Service	2,700.00	50,000.00	(47,300.00)	(94.60%)	20,333.00	50,000.00
064133 Customer Service Requests	26,688.75	60,000.00	(33,311.25)	(55.52%)	26,925.27	60,000.00
064136 Small Tools/Equipment/Supplies	1,734.39	15,000.00	(13,265.61)	(88.44%)	4,234.95	15,000.00
064141 Supply Inspection & Operation	58,469.56	175,299.00	(116,829.44)	(66.65%)	68,853.42	199,800.00
064161 Pumping Inspection & Operation	108,021.41	243,200.00	(135,178.59)	(55.58%)	81,224.90	244,500.00
064181 Transmission/Distribution Sys.	122,324.81	291,000.00	(168,675.19)	(57.96%)	121,713.30	285,000.00
064183 Connections	67,213.80	113,000.00	(45,786.20)	(40.52%)	89,065.67	103,000.00
064185 Meters	81,627.50	204,000.00	(122,372.50)	(59.99%)	73,326.50	174,000.00
064187 Hydrants	24,387.17	51,550.00	(27,162.83)	(52.69%)	11,740.74	51,550.00
064194 Cost Of Sales - Water		7,500.00	(7,500.00)	(100.00%)		7,500.00
Total Water Supply System	<u>582,992.93</u>	<u>1,414,549.00</u>	<u>(831,556.07)</u>	<u>(58.79%)</u>	<u>588,054.68</u>	<u>1,390,350.00</u>
Fiscal Services						
068120 Interest On Own Debentures		60,000.00	(60,000.00)	(100.00%)		79,000.00
068130 Principal Install.On Own Deb.		67,163.00	(67,163.00)	(100.00%)		67,163.00
		<u>127,163.00</u>	<u>(127,163.00)</u>	<u>(100.00%)</u>		<u>146,163.00</u>
Transfers to Funds and Reserves						
068211 Transfer To Reserves		201,699.00	(201,699.00)	(100.00%)		346,242.00
068220 Transfer To Water Capital Fund		1,015,000.00	(1,015,000.00)	(100.00%)		625,000.00
068910 Debt Reserve Transfer		5,500.00	(5,500.00)	(100.00%)		5,500.00
		<u>1,222,199.00</u>	<u>(1,222,199.00)</u>	<u>(100.00%)</u>		<u>976,742.00</u>



CITY OF PORT ALBERNI
WATER REVENUE FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	<u>June</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>	<u>Prior Year</u>	<u>Budget</u>
Total Fiscal Services		1,349,362.00	(1,349,362.00)	(100.00%)		1,122,905.00
Total Expenses	582,992.93	2,763,911.00	(2,180,918.07)	(78.91%)	588,054.68	2,513,255.00
Revenue (Over) Under Expense	<u>(230,248.33)</u>		<u>(230,248.33)</u>	0.00%	<u>(134,631.26)</u>	



CITY OF PORT ALBERNI
SEWER REVENUE FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	<u>June</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>	<u>Prior Year</u>	<u>Budget</u>
Sewer Revenue Fund						
Revenue From Operations						
Sales of Service						
094421 Sewer Fees	(\$635,509.60)	(\$2,234,088.00)	\$1,598,578.40	(71.55%)	(\$619,662.45)	(\$2,030,989.00)
094431 Sewer Connections		(30,580.00)	30,580.00	(100.00%)		(27,800.00)
094432 Service Charges Sundry	(453.50)	(3,036.00)	2,582.50	(85.06%)	(810.80)	(2,760.00)
094433 User Charges		(13,967.00)	13,967.00	(100.00%)		(12,697.00)
094441 Sewage Disposal Fees	(30,294.00)	(9,911.00)	(20,383.00)	205.66%	(17,207.50)	(9,010.00)
Total Sales of Service	<u>(666,257.10)</u>	<u>(2,291,582.00)</u>	<u>1,625,324.90</u>	<u>(70.93%)</u>	<u>(637,680.75)</u>	<u>(2,083,256.00)</u>
Other Revenue						
095590 M.F.A. Debt Reserve Income		(600.00)	600.00	(100.00%)		(600.00)
095611 Sewer Penalty Charges	(5,194.81)	(12,540.00)	7,345.19	(58.57%)	(5,373.49)	(11,400.00)
095650 Sewer Study Grant						
091210 Local Improvements	(30,699.40)		(30,699.40)	0.00%	(32,002.59)	
095722 Transfer Of Sewer L/I Charges		(37,362.00)	37,362.00	(100.00%)		(33,965.00)
Total Other Revenue	<u>(35,894.21)</u>	<u>(50,502.00)</u>	<u>14,607.79</u>	<u>(28.93%)</u>	<u>(37,376.08)</u>	<u>(45,965.00)</u>
Total Revenue From Operations	<u>(702,151.31)</u>	<u>(2,342,084.00)</u>	<u>1,639,932.69</u>	<u>(70.02%)</u>	<u>(675,056.83)</u>	<u>(2,129,221.00)</u>
Transfers						
096221 Sewerage Fac. Assist. Grant						
099110 Federal Transfers - Gas Tax-		(40,000.00)	40,000.00	(100.00%)		(40,000.00)
099111 Reserve For Projects/Purchases						
099114 Surplus From Previous Years						
099211 Contr. From General Revenue						
Total Transfers		<u>(40,000.00)</u>	<u>40,000.00</u>	<u>(100.00%)</u>		<u>(40,000.00)</u>
Total Revenue	<u>(702,151.31)</u>	<u>(2,382,084.00)</u>	<u>1,679,932.69</u>	<u>(70.52%)</u>	<u>(675,056.83)</u>	<u>(2,169,221.00)</u>
Expenses						
Administration						
104210 Sewer Administration & Other	69,236.62	156,000.00	(86,763.38)	(55.62%)	70,402.31	153,000.00
104221 Contract Services	7,977.38	40,000.00	(32,022.62)	(80.06%)		40,000.00
104233 Customer Service Requests	51,322.24	110,000.00	(58,677.76)	(53.34%)	60,375.53	110,000.00
104236 Small Tools/Equipment/Supplies	3,806.87	15,000.00	(11,193.13)	(74.62%)	4,893.05	15,000.00
Total Administrative Expenses	<u>132,343.11</u>	<u>321,000.00</u>	<u>(188,656.89)</u>	<u>(58.77%)</u>	<u>135,670.89</u>	<u>318,000.00</u>
Collection and Treatment						



CITY OF PORT ALBERNI
SEWER REVENUE FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
104240 Sewage Collection System Maint	34,282.25	204,100.00	(169,817.75)	(83.20%)	62,191.92	204,100.00
104241 Sewer Service Connections	53,612.39	133,140.00	(79,527.61)	(59.73%)	114,847.16	133,140.00
104260 Sewage Lift Stations	110,530.10	213,500.00	(102,969.90)	(48.23%)	91,206.06	190,000.00
104280 Sewage Treatment	80,839.10	278,000.00	(197,160.90)	(70.92%)	133,494.69	253,000.00
104294 Cost Of Sales - Sewer	453.50	2,500.00	(2,046.50)	(81.86%)	1,246.04	2,500.00
Total Collection and Treatment Expenses	<u>279,717.34</u>	<u>831,240.00</u>	<u>(551,522.66)</u>	<u>(66.35%)</u>	<u>402,985.87</u>	<u>782,740.00</u>
Total Expenses	<u>412,060.45</u>	<u>1,152,240.00</u>	<u>(740,179.55)</u>	<u>(64.24%)</u>	<u>538,656.76</u>	<u>1,100,740.00</u>
Debt						
108193 Banking Service Charges						
108120 Interest On Own Debentures	122,928.74	219,884.00	(96,955.26)	(44.09%)	75,161.17	226,982.00
108130 Principal Install On Own Deb.	102,931.95	202,269.00	(99,337.05)	(49.11%)	102,931.95	209,907.00
	<u>225,860.69</u>	<u>422,153.00</u>	<u>(196,292.31)</u>	<u>(46.50%)</u>	<u>178,093.12</u>	<u>436,889.00</u>
Transfers						
108211 Transfer To Reserves & Allow.		467,691.00	(467,691.00)	(100.00%)		141,592.00
108220 Transfer To Sewer Capital Fund		320,000.00	(320,000.00)	(100.00%)		470,000.00
108910 Debt Reserve Transfer		20,000.00	(20,000.00)	(100.00%)		20,000.00
099212 Sewer Capital Fund						
		<u>807,691.00</u>	<u>(807,691.00)</u>	<u>(100.00%)</u>		<u>631,592.00</u>
Total Debt and Transfers	<u>225,860.69</u>	<u>1,229,844.00</u>	<u>(1,003,983.31)</u>	<u>(81.64%)</u>	<u>178,093.12</u>	<u>1,068,481.00</u>
Total Expenses, Debt & Transfers	<u>637,921.14</u>	<u>2,382,084.00</u>	<u>(1,744,162.86)</u>	<u>(73.22%)</u>	<u>716,749.88</u>	<u>2,169,221.00</u>
Revenue (Over) Under Expenses	<u>(64,230.17)</u>		<u>(64,230.17)</u>	<u>0.00%</u>	<u>41,693.05</u>	



CITY OF PORT ALBERNI
GENERAL CAPITAL FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
General Capital Fund						
Source of Funds						
Federal and Provincial Assistance						
477211 Federal Assistance						
477411 Provincial Assistance						
478126 Emergency Mgmt BC	(26,435.00)		(26,435.00)	0.00%		
Total Federal and Provincial	(26,435.00)		(26,435.00)	0.00%		
478100 Other Contributions				0.00%		
				0.00%		
478105 New Deal Gas Tax Funding						
Total Other Contributions				0.00%		
Transfers From Other Funds and Reserves						
478123 P&R Contributions-McLean Mill	(27,500.00)		(27,500.00)	0.00%	(91,117.00)	
479211 Contr. From Gen. Revenue Fund						
479214 Contr. From Land Sale Reserve						
479221 Contr. From Gen. Revenue Fund						
479223 Contribution From E.R.R.F						
479224 Contribution From Land Sale						
479231 Contr. From Gen. Revenue Fund						
479233 Contribution From E.R.R.F.						
479234 Contr. From Land Sale Reserves				0.00%	(287,374.96)	
479235 Contr From Capital Works Res.						
Total Transfers from Other Funds and Reserves	(27,500.00)		(27,500.00)	0.00%	(378,491.96)	
Borrowing						
479222 Short Term Capital Borrowing						
479225 Debenture Borrowing						
Total Borrowing				0.00%		
Other Income						
478190 Gain/Loss on Disposals						
Total Source of Funds	(53,935.00)		(53,935.00)	0.00%	(378,491.96)	
Projects						
Capital Purchases						
485310 Alberni Harbour Quay		25,000.00	(25,000.00)	(100.00%)		
485320 Parks & Rec Facil Capital Purc	7,638.14	210,000.00	(202,361.86)	(96.36%)		30,000.00
485325 Parks & Rec - Parks & Playgr.	291,581.58	140,000.00	151,581.58	108.27%	172,160.87	776,500.00
485330 General Government		225,000.00	(225,000.00)	(100.00%)		60,000.00
485340 Police Protection				0.00%	141,492.07	170,000.00
485350 Fire Protection	7,149.32	98,000.00	(90,850.68)	(92.70%)	2,398.98	161,000.00
485365 McLean Mill Capital Purchases	25,000.00	25,000.00		0.00%	37,000.00	39,900.00
485370 Transportation Services	242,875.74	456,600.00	(213,724.26)	(46.81%)	38,366.11	387,600.00



CITY OF PORT ALBERNI
GENERAL CAPITAL FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
485448 12 Financial Software Replace				0.00%	259,543.59	
Total Capital Purchases	<u>574,244.78</u>	<u>1,179,600.00</u>	<u>(605,355.22)</u>	<u>(51.32%)</u>	<u>650,961.62</u>	<u>1,625,000.00</u>
Capital Construction						
Parks, Recreation and Culture						
485400 Parks Capital Construction		135,000.00	(135,000.00)	(100.00%)		
485403 11 Fire Hall Roof Insulation	62,003.73		62,003.73	0.00%		
485409 12 Lighting Retrofits-CH/Echo				0.00%	15,798.23	
485412 13 Multiplex Energy Audit Upgrade	511,692.32		511,692.32	0.00%	421,144.37	
485414 13 Glenwood Energy Audit Upgrades	34,026.86		34,026.86	0.00%	5,489.37	
485421 13 McLean Mill Dam Kitsuksis Creek Impr				0.00%	324,587.87	
Total Capital Construction	<u>607,722.91</u>	<u>135,000.00</u>	<u>472,722.91</u>	<u>350.17%</u>	<u>767,019.84</u>	
Paving and Road Construction						
485435 14 Paving & Road Construction	2,619.56	778,600.00	(775,980.44)	(99.66%)	47,825.04	705,000.00
Total Paving and Road Construction	<u>2,619.56</u>	<u>778,600.00</u>	<u>(775,980.44)</u>	<u>(99.66%)</u>	<u>47,825.04</u>	<u>705,000.00</u>
Storm Drain Construction						
485450 Storm Drain Construction	411,470.04	711,000.00	(299,529.96)	(42.13%)	125,933.83	730,000.00
485470 11 Storm Main Replacement				0.00%	22,263.02	
Total Storm Drain Construction	<u>411,470.04</u>	<u>711,000.00</u>	<u>(299,529.96)</u>	<u>(42.13%)</u>	<u>148,196.85</u>	<u>730,000.00</u>
Other Construction						
485484 Integrated Biomass Energy System				0.00%	(378.80)	10,000,000.00
485485 13 Plywood Plant Pier Demolition				0.00%	299.80	
485486 08 Signal Controller Software	20,380.56		20,380.56	0.00%		38,000.00
485490 14 Works Other Capital Projects	137,898.63		137,898.63	0.00%	1,451.50	250,000.00
485497 12 Tsunami Warn Sys.Stn#1 Rep	164,307.84	43,000.00	121,307.84	282.11%	80,914.73	
Total Other Construction	<u>322,587.03</u>	<u>43,000.00</u>	<u>279,587.03</u>	<u>650.20%</u>	<u>82,287.23</u>	<u>10,288,000.00</u>
Total Projects	<u>1,918,644.32</u>	<u>2,847,200.00</u>	<u>(928,555.68)</u>	<u>(32.61%)</u>	<u>1,696,290.58</u>	<u>13,348,000.00</u>
Transfers						
Total Transfers				0.00%		
Revenue (Over) Under Expenses	<u>1,864,709.32</u>	<u>2,847,200.00</u>	<u>(982,490.68)</u>	<u>(34.51%)</u>	<u>1,317,798.62</u>	<u>13,348,000.00</u>



CITY OF PORT ALBERNI
SEWER CAPITAL FUND

For the Six Months Ending Tuesday, June 30, 2015

For Management Purposes Only

	<u>June</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>	<u>Prior Year</u>	<u>Budget</u>
Source of Funds						
Federal and Provincial Assistance						
558110 Other						
Other Contributions	(\$79,489.12)		(\$79,489.12)	0.00%		
Total Other	<u>(79,489.12)</u>		<u>(79,489.12)</u>	<u>0.00%</u>		
Transfers From Funds and Reserves						
Borrowing						
Total Source of Funds	<u>(79,489.12)</u>		<u>(79,489.12)</u>	<u>0.00%</u>		
565310 Projects						
Capital Purchases				0.00%	2,000.00	
565408 Main Renewals and Relines						
Small Capital Main Replacement	1,161.15	100,000.00	(98,838.85)	(98.84%)	10,958.99	100,000.00
565416 Renewals and Relines	47,885.21		47,885.21	0.00%	606.00	370,000.00
565427 Renewals and Relines				0.00%	9,374.65	60,000.00
Total Renewals and Relines	<u>49,046.36</u>	<u>100,000.00</u>	<u>(50,953.64)</u>	<u>(50.95%)</u>	<u>20,939.64</u>	<u>530,000.00</u>
565431 Treatment and Pumping						
12 Sewer Treatment Upgrade	863,560.36		863,560.36	0.00%	602,756.10	11,950,000.00
Total Treatment and Pumping	<u>863,560.36</u>		<u>863,560.36</u>	<u>0.00%</u>	<u>602,756.10</u>	<u>11,950,000.00</u>
Total Capital Projects	<u>912,606.72</u>	<u>100,000.00</u>	<u>812,606.72</u>	<u>812.61%</u>	<u>625,695.74</u>	<u>12,480,000.00</u>
Transfers						
Total Expenses	<u>912,606.72</u>	<u>100,000.00</u>	<u>812,606.72</u>	<u>812.61%</u>	<u>625,695.74</u>	<u>12,480,000.00</u>
Source of Funds (Over) Under Expenses	<u>833,117.60</u>	<u>100,000.00</u>	<u>733,117.60</u>	<u>733.12%</u>	<u>625,695.74</u>	<u>12,480,000.00</u>



CITY OF PORT ALBERNI
WATER CAPITAL FUND

For the Six Months Ending Tuesday, June 30, 2015
For Management Purposes Only

	June	Budget	Variance	% Variance	Prior Year	Budget
Source of Funds						
517211 Federal and Provincial Assistance						
517411 Federal Assistance						
Provincial Assistance						
Total Federal & Provincial Assistance				0.00%		
Other Contributions						
Total Other Contributions				0.00%		
Transfers From Other Funds and Reserves						
Total Transfers				0.00%		
Total Source of Funds				0.00%		
Projects						
Capital Construction						
525405 Dead End Water Main Upgrades	29,844.54	100,000.00	(70,155.46)	(70.16%)	55,107.18	100,000.00
525416 2014 North Cr-7th - 10th Ave	1,050.07	915,000.00	(913,949.93)	(99.89%)	106,501.56	305,000.00
Total Capital Construction	30,894.61	1,015,000.00	(984,105.39)	(96.96%)	161,608.74	405,000.00
Treatment, Pumping & Metering						
525420 Treatment, Pumping & Metering	12,228.11		12,228.11	0.00%	1,417.50	220,000.00
525424 12 Bainbridge Treatment Plant Ph 1	3,270,586.07		3,270,586.07	0.00%	415,964.07	4,000,000.00
525425 10 SCADA Communications Upgrade	306,135.33		306,135.33	0.00%	240,193.77	
Total Treatment, Pumping & Metering	3,588,949.51		3,588,949.51	0.00%	657,575.34	4,220,000.00
Total Capital Projects	3,619,844.12	1,015,000.00	2,604,844.12	256.63%	819,184.08	4,625,000.00
Transfers						
Total Expenses	3,619,844.12	1,015,000.00	2,604,844.12	256.63%	819,184.08	4,625,000.00
Source of Funds (Over) Under Expenses	3,619,844.12	1,015,000.00	2,604,844.12	256.63%	819,184.08	4,625,000.00

Ranges: From: To: From: To:
 Cheque Number 131200 131976 Cheque Date First Last
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131200	1960	ALBERNI DISTRICT CO-OP ASSOC	5/20/2015	BMO1	PMCHQ00000370	\$196.13
131201	201803	CO-OPERATORS, THE	5/20/2015	BMO1	PMCHQ00000370	\$20,052.82
131202	16501	FORTIS BC - NATURAL GAS	5/20/2015	BMO1	PMCHQ00000370	\$15,100.42
131203	201114	FREETHY, KAREN	5/20/2015	BMO1	PMCHQ00000370	\$1,896.80
131204	203281	GAN, TIAN SENG & NIAN, LI	5/20/2015	BMO1	PMCHQ00000370	\$16,598.67
131205	204276	GARDAWORLD	5/20/2015	BMO1	PMCHQ00000370	\$2,966.99
131206	91414	HAACK, ESTER	5/20/2015	BMO1	PMCHQ00000370	\$1,050.00
131207	202319	INDUSTRIAL ALLIANCE INSURANCE	5/20/2015	BMO1	PMCHQ00000370	\$435.91
131208	37220	MALLON, MIKE	5/20/2015	BMO1	PMCHQ00000370	\$300.00
131209	203171	MOUSLEY, BRIAN	5/20/2015	BMO1	PMCHQ00000370	\$2,952.40
131210	200869	NETLINK COMPUTER INC.	5/20/2015	BMO1	PMCHQ00000370	\$680.96
131211	46100	PORT ALBERNI INTERNATIONAL TWI	5/20/2015	BMO1	PMCHQ00000370	\$311.85
131212	203356	SAMSON, NOMI	5/20/2015	BMO1	PMCHQ00000370	\$300.00
131213	202854	SCHUT, JOHN	5/20/2015	BMO1	PMCHQ00000370	\$115.00
131214	10920	TELUS	5/20/2015	BMO1	PMCHQ00000370	\$9,605.33
131215	10868	TELUS MOBILITY CELLULAR INC	5/20/2015	BMO1	PMCHQ00000370	\$4,871.66
131216	200969	VAN NISPEN, PIP	5/20/2015	BMO1	PMCHQ00000370	\$880.00
131217	10950	B C TRANSIT	5/20/2015	BMO1	PMCHQ00000371	\$77,121.84
131218	25435	GIRI, AMAR	5/20/2015	BMO1	PMCHQ00000371	\$221.00
131219	25730	GODDARD, DAN	5/20/2015	BMO1	PMCHQ00000371	\$221.00
131220	203936	ROBINSON, MARGARET	5/20/2015	BMO1	PMCHQ00000371	\$272.00
131221	915744	SCHWARZ, MIKI	5/20/2015	BMO1	PMCHQ00000371	\$1,949.40
131222	17640	CITY OF PORT ALBERNI	5/21/2015	BMO1	PMCHQ00000372	\$48.00
131223	559	0946982 BC LTD	5/21/2015	BMO1	PMCHQ00000373	\$2,368.80
131224	250	A C E COURIER SERVICES	5/21/2015	BMO1	PMCHQ00000373	\$534.32
131225	203796	ACCENT REFRIGERATION SYSTEMS	5/21/2015	BMO1	PMCHQ00000373	\$1,091.33
131226	204341	ACCURATE SCREEN	5/21/2015	BMO1	PMCHQ00000373	\$1,555.38
131227	560	ACKLANDS - GRAINGER INC	5/21/2015	BMO1	PMCHQ00000373	\$846.92
131228	640	ACME SUPPLIES LTD	5/21/2015	BMO1	PMCHQ00000373	\$711.45
131229	27020	AIR LIQUIDE CANADA INC	5/21/2015	BMO1	PMCHQ00000373	\$483.43
131230	1335	AIRGAS CANADA INC.	5/21/2015	BMO1	PMCHQ00000373	\$201.62
131231	1800	ALBERNI COMMUNICATIONS & ELECT	5/21/2015	BMO1	PMCHQ00000373	\$20.16
131232	3120	ALBERNI TOWING	5/21/2015	BMO1	PMCHQ00000373	\$196.56
131233	5740	ASSOCIATED ENGINEERING (BC) LT	5/21/2015	BMO1	PMCHQ00000373	\$9,977.42
131234	7000	BAILLEY ELECTRIC CO LTD	5/21/2015	BMO1	PMCHQ00000373	\$403.20
131235	7860	BEAVER CREEK HOME CENTRE	5/21/2015	BMO1	PMCHQ00000373	\$682.49
131236	8600	BERK'S INTERTRUCK LTD	5/21/2015	BMO1	PMCHQ00000373	\$410.43
131237	9515	BOWMARK CONCRETE LTD.	5/21/2015	BMO1	PMCHQ00000373	\$323.71
131238	10997	BRANDT TRACTOR LTD.	5/21/2015	BMO1	PMCHQ00000373	\$40.71
131239	9760	BRICK WAREHOUSE, THE	5/21/2015	BMO1	PMCHQ00000373	\$659.13
131240	204107	CANADIAN ALBERNI ENGINEERING L	5/21/2015	BMO1	PMCHQ00000373	\$930.14
131241	13790	CANADIAN CORPS OF COMMISSIONAI	5/21/2015	BMO1	PMCHQ00000373	\$1,161.09
131242	14380	CANADIAN LINEN AND UNIFORM SER	5/21/2015	BMO1	PMCHQ00000373	\$732.57
131243	15301	CANADIAN TIRE #488	5/21/2015	BMO1	PMCHQ00000373	\$102.70
131244	17550	CIRCLE DAIRY 1987 LTD	5/21/2015	BMO1	PMCHQ00000373	\$182.99
131245	17640	CITY OF PORT ALBERNI	5/21/2015	BMO1	PMCHQ00000373	\$53.45
131246	203788	CLOVERDALE PAINT INC	5/21/2015	BMO1	PMCHQ00000373	\$178.78
131247	202866	COASTAL BRIDGE & CONSTRUCTION	5/21/2015	BMO1	PMCHQ00000373	\$7,321.65
131248	23250	COASTAL PEST MANAGEMENT	5/21/2015	BMO1	PMCHQ00000373	\$47.25
131249	29133	D R CLOUGH CONSULTING	5/21/2015	BMO1	PMCHQ00000373	\$16,367.51
131250	42374	ENEX FUELS LTD.	5/21/2015	BMO1	PMCHQ00000373	\$18,453.64
131251	202377	ENTERPRISE PAPER PARKSVILLE	5/21/2015	BMO1	PMCHQ00000373	\$37.64
131252	24890	FLOORING DEPOT	5/21/2015	BMO1	PMCHQ00000373	\$4,187.07
131253	203992	FOURNIER, FARON	5/21/2015	BMO1	PMCHQ00000373	\$5.28
131254	25426	GIRISON LAUNDROMAT	5/21/2015	BMO1	PMCHQ00000373	\$280.87
131255	26070	GRAPHICS FACTORY	5/21/2015	BMO1	PMCHQ00000373	\$5,808.32

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131256	204317	GREAT CENTRAL SOCIAL COMPANY	5/21/2015	BM01	PMCHQ00000373	\$1,890.00
131257	203753	GREAT WEST ATM LTD	5/21/2015	BM01	PMCHQ00000373	\$179.20
131258	37255	GREAT WEST EQUIPMENT	5/21/2015	BM01	PMCHQ00000373	\$353.74
131259	27371	HARDING, SHELLEY	5/21/2015	BM01	PMCHQ00000373	\$126.17
131260	28067	HETHERINGTON INDUSTRIES LTD	5/21/2015	BM01	PMCHQ00000373	\$126.00
131261	202858	HRDOWNLOAD INC	5/21/2015	BM01	PMCHQ00000373	\$3,983.70
131262	30194	INLAND KENWORTH/PARKER PACIFIC	5/21/2015	BM01	PMCHQ00000373	\$5,457.18
131263	30743	INTERIOR TURF EQUIPMENT LTD	5/21/2015	BM01	PMCHQ00000373	\$493.76
131264	204033	INTER-MOUNTAIN TESTING	5/21/2015	BM01	PMCHQ00000373	\$2,503.20
131265	55523	IRWIN AIR LTD	5/21/2015	BM01	PMCHQ00000373	\$354.58
131266	204022	ISLAND FARM & GARDEN	5/21/2015	BM01	PMCHQ00000373	\$737.57
131267	32270	JACK'S TIRE SALES & SERVICES L	5/21/2015	BM01	PMCHQ00000373	\$4,120.47
131268	203488	K & G INSTALLATIONS LTD.	5/21/2015	BM01	PMCHQ00000373	\$12,232.50
131269	33777	KENDRICK EQUIPMENT 2003 LTD.	5/21/2015	BM01	PMCHQ00000373	\$1,095.57
131270	34420	L B WOODCHOPPERS LTD	5/21/2015	BM01	PMCHQ00000373	\$1,187.88
131271	35105	LEWKOWICH GEOTECHNICAL ENGINEE	5/21/2015	BM01	PMCHQ00000373	\$542.75
131272	35260	LOMBARD PRE-CAST LIMITED PARTN	5/21/2015	BM01	PMCHQ00000373	\$1,372.14
131273	203600	LOOMIS EXPRESS	5/21/2015	BM01	PMCHQ00000373	\$58.65
131274	36890	M B LABORATORIES LTD	5/21/2015	BM01	PMCHQ00000373	\$205.80
131275	35595	MACDERMOTT'S INSURANCE AGENCY L	5/21/2015	BM01	PMCHQ00000373	\$72.00
131276	201820	MCLEAN MILL NATIONAL HISTORIC	5/21/2015	BM01	PMCHQ00000373	\$717.15
131277	38079	MERIT FURNITURE	5/21/2015	BM01	PMCHQ00000373	\$462.34
131278	38860	MINISTER OF FINANCE	5/21/2015	BM01	PMCHQ00000373	\$2,567.31
131279	204164	ORKIN CANADA	5/21/2015	BM01	PMCHQ00000373	\$131.25
131280	32500	PLANETCLEAN (NANAIMO) LTD	5/21/2015	BM01	PMCHQ00000373	\$827.19
131281	200831	PORT ALBERNI TIMES GROUP INC.	5/21/2015	BM01	PMCHQ00000373	\$149.69
131282	46595	PRAXAIR DISTRIBUTION	5/21/2015	BM01	PMCHQ00000373	\$42.22
131283	203761	PRESSED METAL PRODUCTS	5/21/2015	BM01	PMCHQ00000373	\$60.90
131284	47333	QUALITY FOODS	5/21/2015	BM01	PMCHQ00000373	\$602.08
131285	47950	RAYNER BRACHT CONSTRUCTION	5/21/2015	BM01	PMCHQ00000373	\$3,936.51
131286	49140	REGIONAL DISTRICT OF ALBERNI C	5/21/2015	BM01	PMCHQ00000373	\$36,948.95
131287	49165	REHABILITATION IN MOTION INC	5/21/2015	BM01	PMCHQ00000373	\$630.00
131288	50260	ROLLINS MACHINERY LTD	5/21/2015	BM01	PMCHQ00000373	\$1,037.03
131289	203334	RUTTAN, MIKE	5/21/2015	BM01	PMCHQ00000373	\$462.20
131290	202426	SAFETYCARE INC	5/21/2015	BM01	PMCHQ00000373	\$414.75
131291	203661	SCHAFFERS' EQUIPMENT	5/21/2015	BM01	PMCHQ00000373	\$139.38
131292	52450	SHAW CABLE	5/21/2015	BM01	PMCHQ00000373	\$397.88
131293	202207	SHERINE INDUSTRIES LTD	5/21/2015	BM01	PMCHQ00000373	\$442.34
131294	52733	SHRED-IT INTERNATIONAL ULC	5/21/2015	BM01	PMCHQ00000373	\$174.93
131295	53910	SOUTHSIDE AUTO SUPPLY LTD	5/21/2015	BM01	PMCHQ00000373	\$415.65
131296	203124	STAPLES ADVANTAGE	5/21/2015	BM01	PMCHQ00000373	\$385.58
131297	202288	STAPLES/ BD# 321 PORT ALBERNI	5/21/2015	BM01	PMCHQ00000373	\$521.60
131298	204329	STERICYCLE COMMUNICATION SOLUT	5/21/2015	BM01	PMCHQ00000373	\$126.84
131299	203420	SUPREMEX INC	5/21/2015	BM01	PMCHQ00000373	\$2,215.04
131300	202391	TODD PATTON PLUMBING & HEATING	5/21/2015	BM01	PMCHQ00000373	\$3,824.10
131301	56323	TOM HARRIS CELLULAR LTD	5/21/2015	BM01	PMCHQ00000373	\$138.61
131302	57040	UAP INC	5/21/2015	BM01	PMCHQ00000373	\$24.39
131303	57080	UNISOURCE CANADA INC	5/21/2015	BM01	PMCHQ00000373	\$1,166.19
131304	60613	WESTCOAST HOME HARDWARE	5/21/2015	BM01	PMCHQ00000373	\$191.41
131305	202964	WINDLEY CONTRACTING LTD	5/21/2015	BM01	PMCHQ00000373	\$369,436.24
131306	62740	WINDSOR PLYWOOD	5/21/2015	BM01	PMCHQ00000373	\$142.46
131307	59700	WL SOLUTIONS LTD	5/21/2015	BM01	PMCHQ00000373	\$1,890.00
131308	200530	YELLOW PAGES GROUP	5/21/2015	BM01	PMCHQ00000373	\$25.42
131309	64065	ZEP SALES & SERVICE OF CANADA	5/21/2015	BM01	PMCHQ00000373	\$819.75
131310	3570	A V OUTDOOR CLUB	5/27/2015	BM01	PMCHQ00000374	\$100.00
131311	10360	B C HYDRO & POWER AUTHORITY	5/27/2015	BM01	PMCHQ00000374	\$21.85
131312	6950	BAGLEY, CATHY	5/27/2015	BM01	PMCHQ00000374	\$100.00
131313	204547	BLAKE, KIM	5/27/2015	BM01	PMCHQ00000374	\$20.00
131314	54350	BRENNTAG CANADA INC.	5/27/2015	BM01	PMCHQ00000374	\$1,855.82
131315	9760	BRICK WAREHOUSE, THE	5/27/2015	BM01	PMCHQ00000374	\$77.28
131316	202117	CARRIERE, BRIAN	5/27/2015	BM01	PMCHQ00000374	\$500.00
131317	204451	COLCLOUGH, BRANDON	5/27/2015	BM01	PMCHQ00000374	\$183.75
131319	33467	FEARING, LISA	5/27/2015	BM01	PMCHQ00000374	\$62.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131320	24951	FREETHY, GREG	5/27/2015	BMO1	PMCHQ00000374	\$280.00
131321	201114	FREETHY, KAREN	5/27/2015	BMO1	PMCHQ00000374	\$35.28
131322	27371	HARDING, SHELLEY	5/27/2015	BMO1	PMCHQ00000374	\$34.17
131323	200820	KALUGIN, BARB	5/27/2015	BMO1	PMCHQ00000374	\$60.48
131324	33777	KENDRICK EQUIPMENT 2003 LTD.	5/27/2015	BMO1	PMCHQ00000374	\$1,116.56
131325	34311	KRANEVELDT, ROB	5/27/2015	BMO1	PMCHQ00000374	\$17.58
131326	51746	KRAUSE, LISA	5/27/2015	BMO1	PMCHQ00000374	\$47.04
131327	203972	KWAN, NATHAN	5/27/2015	BMO1	PMCHQ00000374	\$60.35
131328	34420	L B WOODCHOPPERS LTD	5/27/2015	BMO1	PMCHQ00000374	\$2,613.30
131329	201663	MCLEMAN, JACK	5/27/2015	BMO1	PMCHQ00000374	\$207.00
131330	45800	PORT ALBERNI FIRE FIGHTERS ASS	5/27/2015	BMO1	PMCHQ00000374	\$3,444.00
131331	203378	POVEY, BRIAN	5/27/2015	BMO1	PMCHQ00000374	\$110.00
131332	47333	QUALITY FOODS	5/27/2015	BMO1	PMCHQ00000374	\$465.98
131333	204546	RATTELSBERGER, KLAUS	5/27/2015	BMO1	PMCHQ00000374	\$9.60
131334	203936	ROBINSON, MARGARET	5/27/2015	BMO1	PMCHQ00000374	\$255.00
131335	9325	SHANKS, RONDI	5/27/2015	BMO1	PMCHQ00000374	\$1,269.15
131336	204071	TREO PORT MANN	5/27/2015	BMO1	PMCHQ00000374	\$10.61
131337	204516	CANADA REVENUE AGENCY	5/29/2015	BMO1	PMCHQ00000375	\$86.96
131338	203796	ACCENT REFRIGERATION SYSTEMS	6/3/2015	BMO1	PMCHQ00000376	\$2,396.80
131339	560	ACKLANDS - GRAINGER INC	6/3/2015	BMO1	PMCHQ00000376	\$69.94
131340	203082	ADVANCED AUTOMATIC DOORS	6/3/2015	BMO1	PMCHQ00000376	\$846.30
131341	4795	AQUA MARINE POWER WASHING	6/3/2015	BMO1	PMCHQ00000376	\$1,208.79
131342	201038	AUSTIN, SONDR	6/3/2015	BMO1	PMCHQ00000376	\$150.00
131343	10950	B C TRANSIT	6/3/2015	BMO1	PMCHQ00000376	\$76,491.00
131344	204107	CANADIAN ALBERNI ENGINEERING L	6/3/2015	BMO1	PMCHQ00000376	\$2,685.65
131345	91066	CAPPUS, DAVE	6/3/2015	BMO1	PMCHQ00000376	\$600.00
131346	202415	ESC AUTOMATION INC	6/3/2015	BMO1	PMCHQ00000376	\$6,193.26
131347	204549	FORTIN, STEPHANIE	6/3/2015	BMO1	PMCHQ00000376	\$725.00
131348	28205	HILTON CENTRE	6/3/2015	BMO1	PMCHQ00000376	\$599.00
131349	28223	HI-PRO SPORTING GOODS	6/3/2015	BMO1	PMCHQ00000376	\$4,403.35
131350	204054	KLEMESTRUD, GITAN	6/3/2015	BMO1	PMCHQ00000376	\$250.00
131351	204601	LEE, RHYLIE	6/3/2015	BMO1	PMCHQ00000376	\$317.60
131352	36260	MCLEAN & HIGGINS LTD	6/3/2015	BMO1	PMCHQ00000376	\$335.96
131353	201566	MIGUEZ, JOHN	6/3/2015	BMO1	PMCHQ00000376	\$322.26
131354	91167	MILLER, DORIANNE	6/3/2015	BMO1	PMCHQ00000376	\$720.00
131355	46620	PRICE'S ALARM SYSTEMS	6/3/2015	BMO1	PMCHQ00000376	\$188.69
131356	48370	RECEIVER GENERAL FOR CANADA -	6/3/2015	BMO1	PMCHQ00000376	\$1,284,357.38
131357	53650	S P C A	6/3/2015	BMO1	PMCHQ00000376	\$12,294.96
131358	203356	SAMSON, NOMI	6/3/2015	BMO1	PMCHQ00000376	\$300.00
131359	915744	SCHWARZ, MIKI	6/3/2015	BMO1	PMCHQ00000376	\$46.73
131360	53999	SPIFFY IN A JIFFY JANITORIAL I	6/3/2015	BMO1	PMCHQ00000376	\$1,260.00
131361	200969	VAN NISPEN, PIP	6/3/2015	BMO1	PMCHQ00000376	\$960.00
131362	204548	WHITAKER OFFICE CLEANING	6/3/2015	BMO1	PMCHQ00000376	\$180.00
131363	204343	CYR, RANDY OR ASHLEY	6/4/2015	BMO1	PMCHQ00000377	\$280.00
131364	204602	PATTERSON, CHARLES WESLEY	6/4/2015	BMO1	PMCHQ00000377	\$673.61
131365	204534	RAYMOND JAMES LTD	6/4/2015	BMO1	PMCHQ00000378	\$5,020,765.65
131366	202615	A R MOWER SUPPLY LTD	6/4/2015	BMO1	PMCHQ00000379	\$174.49
131367	560	ACKLANDS - GRAINGER INC	6/4/2015	BMO1	PMCHQ00000379	\$1,141.76
131368	640	ACME SUPPLIES LTD	6/4/2015	BMO1	PMCHQ00000379	\$209.22
131369	45585	ALBERNI ECO DRY CLEANERS	6/4/2015	BMO1	PMCHQ00000379	\$1,061.81
131370	200877	ALBERNI GLASS & MIRROR 2003 LT	6/4/2015	BMO1	PMCHQ00000379	\$254.24
131371	2540	ALBERNI INDUSTRIAL MARINE SUPP	6/4/2015	BMO1	PMCHQ00000379	\$99.90
131372	52570	ANDREW SHERET LIMITED	6/4/2015	BMO1	PMCHQ00000379	\$8,562.86
131373	200212	ARNFIELD, SHELLEY	6/4/2015	BMO1	PMCHQ00000379	\$280.00
131374	5720	ASPLUNDH CANADA INC	6/4/2015	BMO1	PMCHQ00000379	\$6,564.60
131375	10360	B C HYDRO & POWER AUTHORITY	6/4/2015	BMO1	PMCHQ00000379	\$425.10
131376	7000	BAILEY ELECTRIC CO LTD	6/4/2015	BMO1	PMCHQ00000379	\$7,682.22
131377	7860	BEAVER CREEK HOME CENTRE	6/4/2015	BMO1	PMCHQ00000379	\$323.12
131378	203651	BELZONA MOLECULAR LTD.	6/4/2015	BMO1	PMCHQ00000379	\$2,735.25
131379	8600	BERK'S INTERTRUCK LTD	6/4/2015	BMO1	PMCHQ00000379	\$843.40
131380	7540	BEST WESTERN BARCLAY HOTEL	6/4/2015	BMO1	PMCHQ00000379	\$161.11
131381	202116	BOSTON PIZZA	6/3/2015	BMO1	PMCHQ00000379	\$375.00
131382	9515	BOWMARK CONCRETE LTD.	6/4/2015	BMO1	PMCHQ00000379	\$1,494.07

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131383	204107	CANADIAN ALBERNI ENGINEERING L	6/4/2015	BM01	PMCHQ00000379	\$318.82
131384	13790	CANADIAN CORPS OF COMMISSIONAI	6/4/2015	BM01	PMCHQ00000379	\$1,161.09
131385	14380	CANADIAN LINEN AND UNIFORM SER	6/4/2015	BM01	PMCHQ00000379	\$208.04
131386	15052	CANADIAN RED CROSS SOCIETY - C	6/4/2015	BM01	PMCHQ00000379	\$1,754.78
131387	15301	CANADIAN TIRE #488	6/4/2015	BM01	PMCHQ00000379	\$389.84
131388	15580	CANADIAN UNION OF PUBLIC EMPLO	6/4/2015	BM01	PMCHQ00000379	\$16,952.45
131389	35052	CHEVELDAVE, WAYNE OR JANZEN, S	6/4/2015	BM01	PMCHQ00000379	\$184.00
131390	17550	CIRCLE DAIRY 1987 LTD	6/4/2015	BM01	PMCHQ00000379	\$81.73
131391	46589	CLEARTECH INDUSTRIES INC	6/4/2015	BM01	PMCHQ00000379	\$1,283.21
131392	203788	CLOVERDALE PAINT INC	6/4/2015	BM01	PMCHQ00000379	\$510.33
131393	12586	CMJ EQUIPMENT	6/4/2015	BM01	PMCHQ00000379	\$1,590.75
131394	23250	COASTAL PEST MANAGEMENT	6/4/2015	BM01	PMCHQ00000379	\$52.50
131395	18735	COFFEE FUND	6/4/2015	BM01	PMCHQ00000379	\$100.00
131396	18970	COLYN'S LANDSCAPING LTD	6/4/2015	BM01	PMCHQ00000379	\$1,539.30
131397	204527	CPS (CANADA) INC	6/4/2015	BM01	PMCHQ00000379	\$1,085.51
131398	91538	DANNEBERG, INGRID	6/4/2015	BM01	PMCHQ00000379	\$30.80
131399	44880	DB PERKS & ASSOCIATES LTD.	6/4/2015	BM01	PMCHQ00000379	\$1,995.76
131400	22200	DOLANS CONCRETE LTD	6/4/2015	BM01	PMCHQ00000379	\$10,117.63
131401	201588	DOUMONT FARM GREENHOUSES	6/4/2015	BM01	PMCHQ00000379	\$7,790.19
131402	42374	ENEX FUELS LTD.	6/4/2015	BM01	PMCHQ00000379	\$4,800.74
131403	202377	ENTERPRISE PAPER PARKSVILLE	6/4/2015	BM01	PMCHQ00000379	\$30.74
131404	23495	EXHAUST MASTERS - A.P. BRAKE &	6/4/2015	BM01	PMCHQ00000379	\$252.00
131405	23866	FANTASTIC EVENTS & PARTY RENTA	6/4/2015	BM01	PMCHQ00000379	\$62.84
131406	24890	FLOORING DEPOT	6/4/2015	BM01	PMCHQ00000379	\$3,681.29
131407	204015	FRIESEN PLASTICS INC	6/4/2015	BM01	PMCHQ00000379	\$1,099.85
131408	203958	GAGNON, MICHELLE	6/4/2015	BM01	PMCHQ00000379	\$40.86
131409	25920	GRAND & TOY	6/4/2015	BM01	PMCHQ00000379	\$258.61
131410	203753	GREAT WEST ATM LTD	6/4/2015	BM01	PMCHQ00000379	\$515.20
131411	204132	GREEN APPROACH TRUF & LAWN CAR	6/4/2015	BM01	PMCHQ00000379	\$437.85
131412	27009	HACH SALES & SERVICE CANADA	6/4/2015	BM01	PMCHQ00000379	\$290.30
131413	27850	HAYLOCK BROS PAVING LTD	6/4/2015	BM01	PMCHQ00000379	\$2,043.17
131414	204004	HEROLD ENGINEERING LIMITED	6/4/2015	BM01	PMCHQ00000379	\$3,869.60
131415	28067	HETHERINGTON INDUSTRIES LTD	6/4/2015	BM01	PMCHQ00000379	\$136.50
131416	204290	HOBBY WORLD ARTS AND CRAFTS IN	6/4/2015	BM01	PMCHQ00000379	\$231.38
131417	29260	HYLAND PRECAST INC	6/4/2015	BM01	PMCHQ00000379	\$2,145.18
131418	202319	INDUSTRIAL ALLIANCE INSURANCE	6/4/2015	BM01	PMCHQ00000379	\$433.52
131419	203782	I-open Technologies	6/4/2015	BM01	PMCHQ00000379	\$24,538.50
131420	31675	ISLAND KEY COMPUTER LTD	6/4/2015	BM01	PMCHQ00000379	\$2,483.26
131421	31750	ISLAND OVERHEAD DOOR 1979 LTD	6/4/2015	BM01	PMCHQ00000379	\$376.11
131422	32400	JAL DESIGNS AND GRAPHICS INC	6/4/2015	BM01	PMCHQ00000379	\$1,096.93
131423	33860	KENNY, SCOTT	6/4/2015	BM01	PMCHQ00000379	\$197.84
131424	34215	KOERS & ASSOCIATES ENGINEERING	6/4/2015	BM01	PMCHQ00000379	\$75,704.85
131425	34420	L B WOODCHOPPERS LTD	6/4/2015	BM01	PMCHQ00000379	\$150.76
131426	203693	LADYBIRD ENGRAVING & WEB CREAT	6/4/2015	BM01	PMCHQ00000379	\$48.39
131427	204545	LAWRENCE, TANYA	6/4/2015	BM01	PMCHQ00000379	\$357.26
131428	35220	LITTLE VALLEY DELI	6/4/2015	BM01	PMCHQ00000379	\$306.24
131429	35576	LUSSIER SOIL & BARK INC.	6/4/2015	BM01	PMCHQ00000379	\$1,355.13
131430	36890	M B LABORATORIES LTD	6/4/2015	BM01	PMCHQ00000379	\$3,836.70
131431	203605	MCCONNELL, ROBYN	6/4/2015	BM01	PMCHQ00000379	\$26.35
131432	36260	MCLEAN & HIGGINS LTD	6/4/2015	BM01	PMCHQ00000379	\$484.72
131433	203632	MINISTER OF FINANCE	6/4/2015	BM01	PMCHQ00000379	\$225.00
131434	42598	NORTH DOUGLAS FOOD SERVICE DIS	6/4/2015	BM01	PMCHQ00000379	\$847.83
131435	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	6/4/2015	BM01	PMCHQ00000379	\$186.50
131436	204327	PARKSVILLE QUALICUM BEACH TOUR	6/4/2015	BM01	PMCHQ00000379	\$315.00
131437	45725	PORT ALBERNI CIVIC MANAGERS AS	6/4/2015	BM01	PMCHQ00000379	\$615.00
131438	47333	QUALITY FOODS	6/4/2015	BM01	PMCHQ00000379	\$1,035.48
131439	47950	RAYNER BRACHT CONSTRUCTION	6/4/2015	BM01	PMCHQ00000379	\$3,180.53
131440	203468	RICK NEWTONS DETAILING	6/4/2015	BM01	PMCHQ00000379	\$178.45
131441	203689	RICOH CANADA	6/4/2015	BM01	PMCHQ00000379	\$7,509.58
131442	50260	ROLLINS MACHINERY LTD	6/4/2015	BM01	PMCHQ00000379	\$2,749.22
131443	50412	ROYAL CANADIAN LEGION - BC/YUK	6/4/2015	BM01	PMCHQ00000379	\$260.00
131444	201460	SCHROEDER, AUDIT	6/4/2015	BM01	PMCHQ00000379	\$47.30
131445	204315	SFE GLOBAL	6/4/2015	BM01	PMCHQ00000379	\$367.50

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131446	52375	SHARE CANADA	6/4/2015	BMO1	PMCHQ00000379	\$3,550.05
131447	202409	SHAW BUSINESS SOLUTIONS INC.	6/4/2015	BMO1	PMCHQ00000379	\$904.96
131448	52450	SHAW CABLE	6/4/2015	BMO1	PMCHQ00000379	\$376.42
131449	203456	SHIFT ENERGY GROUP	6/4/2015	BMO1	PMCHQ00000379	\$1,615.85
131450	52733	SHRED-IT INTERNATIONAL ULC	6/4/2015	BMO1	PMCHQ00000379	\$58.31
131451	53910	SOUTHSIDE AUTO SUPPLY LTD	6/4/2015	BMO1	PMCHQ00000379	\$297.74
131452	204556	SQUIRES CONSTRUCTION LTD	6/4/2015	BMO1	PMCHQ00000379	\$380.80
131453	54170	STAFF FUND	6/4/2015	BMO1	PMCHQ00000379	\$90.00
131454	203124	STAPLES ADVANTAGE	6/4/2015	BMO1	PMCHQ00000379	\$599.22
131455	204338	TAEKEMA TRANSPORT LTD	6/4/2015	BMO1	PMCHQ00000379	\$1,890.00
131457	56230	TIM HORTONS #1462	6/4/2015	BMO1	PMCHQ00000379	\$54.01
131458	200217	VOYSEY, SHANE	6/4/2015	BMO1	PMCHQ00000379	\$93.12
131459	60060	WATSONS PAINT CENTRE (1996) LT	6/4/2015	BMO1	PMCHQ00000379	\$21,762.30
131460	60613	WESTCOAST HOME HARDWARE	6/4/2015	BMO1	PMCHQ00000379	\$135.62
131461	62740	WINDSOR PLYWOOD	6/4/2015	BMO1	PMCHQ00000379	\$1,406.63
131462	250	A C E COURIER SERVICES	6/10/2015	BMO1	PMCHQ00000380	\$26.26
131463	10360	B C HYDRO & POWER AUTHORITY	6/10/2015	BMO1	PMCHQ00000380	\$73,704.63
131464	204516	CANADA REVENUE AGENCY	6/10/2015	BMO1	PMCHQ00000380	\$268.70
131465	17640	CITY OF PORT ALBERNI	6/10/2015	BMO1	PMCHQ00000380	\$51,650.00
131466	19300	COMOX PACIFIC EXPRESS LTD	6/10/2015	BMO1	PMCHQ00000380	\$761.75
131467	201803	CO-OPERATORS, THE	6/10/2015	BMO1	PMCHQ00000380	\$25,613.14
131468	204603	FOLKARD, BRUCE	6/10/2015	BMO1	PMCHQ00000380	\$98.60
131469	203907	FOX, SUSAN	6/10/2015	BMO1	PMCHQ00000380	\$850.00
131470	25870	GOVERNMENT FINANCE OFFICERS AS	6/10/2015	BMO1	PMCHQ00000380	\$315.00
131471	200451	HILTUNEN, CRYSTAL	6/10/2015	BMO1	PMCHQ00000380	\$28.00
131472	34078	KIWANIS HILTON CENTRE	6/10/2015	BMO1	PMCHQ00000380	\$2,000.00
131473	203600	LOOMIS EXPRESS	6/10/2015	BMO1	PMCHQ00000380	\$317.78
131474	202376	MEEK, TANYA	6/10/2015	BMO1	PMCHQ00000380	\$63.02
131475	204067	MINISTRY OF FORESTS, LANDS, NATU	6/10/2015	BMO1	PMCHQ00000380	\$288.62
131476	203914	NEWBERRY, JORDAN	6/10/2015	BMO1	PMCHQ00000380	\$1,913.05
131477	204092	PORT ALBERNI MARITIME HERITAGE	6/10/2015	BMO1	PMCHQ00000380	\$125.00
131478	200831	PORT ALBERNI TIMES GROUP INC.	6/10/2015	BMO1	PMCHQ00000380	\$1,757.87
131479	47950	RAYNER BRACHT CONSTRUCTION	6/10/2015	BMO1	PMCHQ00000380	\$109,039.67
131480	203356	SAMSON, NOMI	6/10/2015	BMO1	PMCHQ00000380	\$400.00
131481	9325	SHANKS, RONDI	6/10/2015	BMO1	PMCHQ00000380	\$37.13
131482	53999	SPIFFY IN A JIFFY JANITORIAL I	6/10/2015	BMO1	PMCHQ00000380	\$1,260.00
131483	202973	ROBERTS, MIKAELA	6/10/2015	BMO1	PMCHQ00000381	\$200.00
131485	29133	D R CLOUGH CONSULTING	6/12/2015	BMO1	PMCHQ00000383	\$3,336.48
131486	204054	KLEMESTRUD, GITTAN	6/12/2015	BMO1	PMCHQ00000384	\$172.50
131487	52570	ANDREW SHERET LIMITED	6/17/2015	BMO1	PMCHQ00000385	\$249.76
131488	204604	BEHN, MARIA	6/17/2015	BMO1	PMCHQ00000385	\$273.00
131489	202885	DAGG, MICHELLE	6/17/2015	BMO1	PMCHQ00000385	\$135.00
131490	202896	DEL RIO, JIM	6/17/2015	BMO1	PMCHQ00000385	\$252.00
131491	204562	DJ'S MOVING & LOGISTICS	6/17/2015	BMO1	PMCHQ00000385	\$2,000.00
131492	23181	EMCO LIMITED	6/17/2015	BMO1	PMCHQ00000385	\$15,198.46
131493	204605	ENSOR, PETER	6/17/2015	BMO1	PMCHQ00000385	\$59.57
131494	204606	HALEY, MELENIE	6/17/2015	BMO1	PMCHQ00000385	\$127.96
131495	203171	MOUSLEY, BRIAN	6/17/2015	BMO1	PMCHQ00000385	\$86.50
131496	44587	PAULSON, RON	6/17/2015	BMO1	PMCHQ00000385	\$120.50
131497	203356	SAMSON, NOMI	6/17/2015	BMO1	PMCHQ00000385	\$300.00
131498	203774	Sanitech BYK Enterprises Inc	6/17/2015	BMO1	PMCHQ00000385	\$770.81
131499	10868	TELUS MOBILITY CELLULAR INC	6/17/2015	BMO1	PMCHQ00000385	\$226.24
131500	200969	VAN NISPEN, PIP	6/17/2015	BMO1	PMCHQ00000385	\$960.00
131501	559	0946982 BC LTD	6/18/2015	BMO1	PMCHQ00000386	\$1,653.75
131502	202615	A R MOWER SUPPLY LTD	6/18/2015	BMO1	PMCHQ00000386	\$1,434.50
131503	560	ACKLANDS - GRAINGER INC	6/18/2015	BMO1	PMCHQ00000386	\$3,979.72
131504	640	ACME SUPPLIES LTD	6/18/2015	BMO1	PMCHQ00000386	\$742.41
131505	27020	AIR LIQUIDE CANADA INC	6/18/2015	BMO1	PMCHQ00000386	\$328.80
131506	1335	AIRGAS CANADA INC.	6/18/2015	BMO1	PMCHQ00000386	\$85.38
131507	200877	ALBERNI GLASS & MIRROR 2003 LT	6/18/2015	BMO1	PMCHQ00000386	\$294.39
131508	2540	ALBERNI INDUSTRIAL MARINE SUPP	6/18/2015	BMO1	PMCHQ00000386	\$205.59
131509	5460	ARROWSMITH SERVICES	6/18/2015	BMO1	PMCHQ00000386	\$140.00
131510	5720	ASPLUNDH CANADA INC	6/18/2015	BMO1	PMCHQ00000386	\$7,053.90

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131511	5740	ASSOCIATED ENGINEERING (BC) LT	6/18/2015	BMO1	PMCHQ00000386	\$18,685.15
131512	204126	B BERRY ENTERPRISES LTD	6/18/2015	BMO1	PMCHQ00000386	\$13,211.63
131513	7000	BAILEY ELECTRIC CO LTD	6/18/2015	BMO1	PMCHQ00000386	\$6,621.71
131514	7860	BEAVER CREEK HOME CENTRE	6/18/2015	BMO1	PMCHQ00000386	\$610.19
131515	8600	BERK'S INTERTRUCK LTD	6/18/2015	BMO1	PMCHQ00000386	\$1,610.42
131516	9065	BLACK PRESS GROUP	6/18/2015	BMO1	PMCHQ00000386	\$2,353.37
131517	9515	BOWMARK CONCRETE LTD.	6/18/2015	BMO1	PMCHQ00000386	\$4,525.37
131518	10997	BRANDT TRACTOR LTD.	6/18/2015	BMO1	PMCHQ00000386	\$1,685.96
131519	204030	BROCKWHITE CONSTRUCTION MATERI	6/18/2015	BMO1	PMCHQ00000386	\$1,597.69
131520	11765	BUDGET CAR AND TRUCK RENTAL	6/18/2015	BMO1	PMCHQ00000386	\$1,085.41
131521	204107	CANADIAN ALBERNI ENGINEERING L	6/18/2015	BMO1	PMCHQ00000386	\$460.99
131522	13790	CANADIAN CORPS OF COMMISSIONAI	6/18/2015	BMO1	PMCHQ00000386	\$1,211.97
131523	14380	CANADIAN LINEN AND UNIFORM SER	6/18/2015	BMO1	PMCHQ00000386	\$361.10
131524	15301	CANADIAN TIRE #488	6/18/2015	BMO1	PMCHQ00000386	\$987.03
131525	17470	CICON, GUY	6/18/2015	BMO1	PMCHQ00000386	\$312.75
131526	17550	CIRCLE DAIRY 1987 LTD	6/18/2015	BMO1	PMCHQ00000386	\$565.13
131527	203788	CLOVERDALE PAINT INC	6/18/2015	BMO1	PMCHQ00000386	\$2,595.51
131528	204149	COAST HERITAGE CONSULTING	6/18/2015	BMO1	PMCHQ00000386	\$1,315.00
131529	18975	COLYN'S NURSERY & GARDEN CENTR	6/18/2015	BMO1	PMCHQ00000386	\$362.25
131530	44880	DB PERKS & ASSOCIATES LTD.	6/18/2015	BMO1	PMCHQ00000386	\$83.30
131531	21490	DEL EQUIPMENT LIMITED	6/18/2015	BMO1	PMCHQ00000386	\$351.25
131532	204608	DINE, MIKE	6/18/2015	BMO1	PMCHQ00000386	\$449.30
131533	22200	DOLANS CONCRETE LTD	6/18/2015	BMO1	PMCHQ00000386	\$2,158.82
131534	42374	ENEX FUELS LTD.	6/18/2015	BMO1	PMCHQ00000386	\$13,533.08
131535	202377	ENTERPRISE PAPER PARKSVILLE	6/18/2015	BMO1	PMCHQ00000386	\$56.47
131536	24890	FLOORING DEPOT	6/18/2015	BMO1	PMCHQ00000386	\$1,562.86
131537	204276	GARDAWORLD	6/18/2015	BMO1	PMCHQ00000386	\$1,634.39
131538	204555	GEO BEZDAN SALES LTD	6/18/2015	BMO1	PMCHQ00000386	\$2,089.78
131539	25870	GOVERNMENT FINANCE OFFICERS AS	6/18/2015	BMO1	PMCHQ00000386	\$190.00
131540	25920	GRAND & TOY	6/18/2015	BMO1	PMCHQ00000386	\$147.95
131541	204317	GREAT CENTRAL SOCIAL COMPANY	6/18/2015	BMO1	PMCHQ00000386	\$1,890.00
131542	203417	HAUTZINGER, TIM	6/18/2015	BMO1	PMCHQ00000386	\$1,477.40
131543	27850	HAYLOCK BROS PAVING LTD	6/18/2015	BMO1	PMCHQ00000386	\$3,358.99
131544	28067	HETHERINGTON INDUSTRIES LTD	6/18/2015	BMO1	PMCHQ00000386	\$73.50
131545	30743	INTERIOR TURF EQUIPMENT LTD	6/18/2015	BMO1	PMCHQ00000386	\$116.32
131546	31290	ISLAND BLUE PRINT CO LTD	6/18/2015	BMO1	PMCHQ00000386	\$745.37
131547	52551	ISLAND CLEANING SUPPLIES	6/18/2015	BMO1	PMCHQ00000386	\$180.56
131548	12530	ISLAND RADIO LTD.	6/18/2015	BMO1	PMCHQ00000386	\$2,100.00
131549	32270	JACK'S TIRE SALES & SERVICES L	6/18/2015	BMO1	PMCHQ00000386	\$1,867.71
131550	202936	JUMPIN JIMINY'S PLAYLAND AND C	6/18/2015	BMO1	PMCHQ00000386	\$90.30
131551	34420	L B WOODCHOPPERS LTD	6/18/2015	BMO1	PMCHQ00000386	\$2,043.36
131552	40805	LOCAL GOVERNMENT MANAGEMENT AS	6/18/2015	BMO1	PMCHQ00000386	\$892.50
131553	202355	LORDCO PARTS LTD	6/18/2015	BMO1	PMCHQ00000386	\$168.28
131554	203696	MARATHON SURFACES INC	6/18/2015	BMO1	PMCHQ00000386	\$77,318.85
131555	36260	MCLEAN & HIGGINS LTD	6/18/2015	BMO1	PMCHQ00000386	\$28.53
131556	36264	MCLEOD, ILONA	6/18/2015	BMO1	PMCHQ00000386	\$132.44
131557	202376	MEEK, TANYA	6/18/2015	BMO1	PMCHQ00000386	\$184.33
131558	38560	MINISTER OF FINANCE - Product	6/18/2015	BMO1	PMCHQ00000386	\$288.75
131559	41950	NEOCHEM a division of ENERCON	6/18/2015	BMO1	PMCHQ00000386	\$2,883.32
131560	290067	NORTH ISLAND TRACTOR	6/18/2015	BMO1	PMCHQ00000386	\$578.51
131561	43309	OTS	6/18/2015	BMO1	PMCHQ00000386	\$1,700.03
131562	204164	ORKIN CANADA	6/18/2015	BMO1	PMCHQ00000386	\$131.25
131563	204000	PACIFIC CHEVROLET BUICK GMC	6/18/2015	BMO1	PMCHQ00000386	\$51.03
131564	204554	PACIFIC NET & TWINE LTD.	6/18/2015	BMO1	PMCHQ00000386	\$1,100.00
131565	44520	PARKS & RECREATION PETTY CASH	6/18/2015	BMO1	PMCHQ00000386	\$70.25
131566	45593	PLEY, TIM	6/18/2015	BMO1	PMCHQ00000386	\$181.00
131567	200831	PORT ALBERNI TIMES GROUP INC.	6/18/2015	BMO1	PMCHQ00000386	\$1,041.34
131568	46595	PRAXAIR DISTRIBUTION	6/18/2015	BMO1	PMCHQ00000386	\$52.79
131569	47333	QUALITY FOODS	6/18/2015	BMO1	PMCHQ00000386	\$215.82
131570	204607	R ANDERSON & ASSOCIATES INC	6/18/2015	BMO1	PMCHQ00000386	\$19,228.13
131571	47950	RAYNER BRACHT CONSTRUCTION	6/18/2015	BMO1	PMCHQ00000386	\$9,821.30
131572	49140	REGIONAL DISTRICT OF ALBERNI	6/18/2015	BMO1	PMCHQ00000386	\$33,843.10
131573	49165	REHABILITATION IN MOTION INC	6/18/2015	BMO1	PMCHQ00000386	\$1,023.75

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131574	50260	ROLLINS MACHINERY LTD	6/18/2015	BMO1	PMCHQ00000386	\$3,671.78
131575	203334	RUTTAN, MIKE	6/18/2015	BMO1	PMCHQ00000386	\$127.00
131576	915744	SCHWARZ, MIKI	6/18/2015	BMO1	PMCHQ00000386	\$48.12
131577	204315	SFE GLOBAL	6/18/2015	BMO1	PMCHQ00000386	\$367.50
131578	52450	SHAW CABLE	6/18/2015	BMO1	PMCHQ00000386	\$257.27
131579	52710	SHOPPERS DRUG MART	6/18/2015	BMO1	PMCHQ00000386	\$38.01
131580	52733	SHRED-IT INTERNATIONAL ULC	6/18/2015	BMO1	PMCHQ00000386	\$58.30
131581	53910	SOUTHSIDE AUTO SUPPLY LTD	6/18/2015	BMO1	PMCHQ00000386	\$1,596.56
131582	203124	STAPLES ADVANTAGE	6/18/2015	BMO1	PMCHQ00000386	\$741.43
131583	202288	STAPLES/ BD# 321 PORT ALBERNI	6/18/2015	BMO1	PMCHQ00000386	\$14.49
131584	204052	STEAMPUNK CAFE & COFFEE HOUSE	6/18/2015	BMO1	PMCHQ00000386	\$34.65
131585	204329	STERICYCLE COMMUNICATION SOLUT	6/18/2015	BMO1	PMCHQ00000386	\$155.30
131586	55727	TEMPEST DEVELOPMENT GROUP INC.	6/18/2015	BMO1	PMCHQ00000386	\$4,184.32
131587	204561	TETZLAFF, LAURA	6/18/2015	BMO1	PMCHQ00000386	\$157.50
131588	203092	TKS HYDRAULICS & SUPPLY	6/18/2015	BMO1	PMCHQ00000386	\$25.93
131589	57040	UAP INC	6/18/2015	BMO1	PMCHQ00000386	\$169.28
131590	58172	VAN KAM FREIGHTWAYS LTD	6/18/2015	BMO1	PMCHQ00000386	\$175.69
131591	60613	WESTCOAST HOME HARDWARE	6/18/2015	BMO1	PMCHQ00000386	\$2,622.76
131592	202964	WINDLEY CONTRACTING LTD	6/18/2015	BMO1	PMCHQ00000386	\$156,565.97
131593	62740	WINDSOR PLYWOOD	6/18/2015	BMO1	PMCHQ00000386	\$40.28
131594	62745	WINTERGREEN	6/18/2015	BMO1	PMCHQ00000386	\$810.95
131595	63095	WURTH CANADA LIMITED	6/18/2015	BMO1	PMCHQ00000386	\$215.06
131596	1960	ALBERNI DISTRICT CO-OP ASSOC	6/24/2015	BMO1	PMCHQ00000387	\$316.92
131597	202286	BUTT, MICHELLE	6/24/2015	BMO1	PMCHQ00000387	\$58.72
131598	14990	CANADIAN PUBLIC WORKS ASSOC	6/24/2015	BMO1	PMCHQ00000387	\$246.40
131599	17640	CITY OF PORT ALBERNI	6/24/2015	BMO1	PMCHQ00000387	\$20,437.70
131600	23960	FENCELINE PRODUCTS LTD	6/24/2015	BMO1	PMCHQ00000387	\$1,556.30
131601	16501	FORTIS BC - NATURAL GAS	6/24/2015	BMO1	PMCHQ00000387	\$6,371.32
131602	203417	HAUTZINGER, TIM	6/24/2015	BMO1	PMCHQ00000387	\$99.89
131603	34215	KOERS & ASSOCIATES ENGINEERING	6/24/2015	BMO1	PMCHQ00000387	\$55,842.58
131604	201663	MCLEMAN, JACK	6/24/2015	BMO1	PMCHQ00000387	\$680.96
131605	204610	MURRAY, DAVE	6/24/2015	BMO1	PMCHQ00000387	\$50.00
131606	43530	PACIFIC CUSTOMS BROKERS	6/24/2015	BMO1	PMCHQ00000387	\$188.50
131607	45800	PORT ALBERNI FIRE FIGHTERS ASS	6/24/2015	BMO1	PMCHQ00000387	\$3,444.00
131608	202409	SHAW BUSINESS SOLUTIONS INC.	6/24/2015	BMO1	PMCHQ00000387	\$904.96
131609	52450	SHAW CABLE	6/24/2015	BMO1	PMCHQ00000387	\$399.80
131610	204270	STEWART, GERRY	6/24/2015	BMO1	PMCHQ00000387	\$620.00
131611	204402	SUTTON, BLAIR	6/24/2015	BMO1	PMCHQ00000387	\$36.22
131612	10920	TELUS	6/24/2015	BMO1	PMCHQ00000387	\$9,686.77
131613	10868	TELUS MOBILITY CELLULAR INC	6/24/2015	BMO1	PMCHQ00000387	\$3,434.84
131614	56525	TRANE CANADA CO	6/24/2015	BMO1	PMCHQ00000387	\$5,244.75
131615	204071	TREO PORT MANN	6/24/2015	BMO1	PMCHQ00000387	\$18.90
131616	59700	WL SOLUTIONS LTD	6/24/2015	BMO1	PMCHQ00000387	\$11,663.41
131617	17640	CITY OF PORT ALBERNI	6/25/2015	BMO1	PMCHQ00000388	\$796.00
131618	17640	CITY OF PORT ALBERNI	6/25/2015	BMO1	PMCHQ00000389	\$100.00
131619	17640	CITY OF PORT ALBERNI	6/25/2015	BMO1	PMCHQ00000390	\$48.00
131620	17640	CITY OF PORT ALBERNI	6/25/2015	BMO1	PMCHQ00000391	\$48.00
131621	30130	WESTERN VANCOUVER ISLAND INDUS	6/26/2015	BMO1	PMCHQ00000392	\$102,654.65
131622	203561	ALLAN, JENN	6/30/2015	BMO1	PMCHQ00000393	\$165.52
131623	204504	ACON REED STENHOUSE	6/30/2015	BMO1	PMCHQ00000393	\$33,750.00
131624	204438	BILODEAU, STEVE	6/30/2015	BMO1	PMCHQ00000393	\$322.54
131625	201114	FREETHY, KAREN	6/30/2015	BMO1	PMCHQ00000393	\$953.93
131626	203972	KWAN, NATHAN	6/30/2015	BMO1	PMCHQ00000393	\$95.17
131627	204601	LEE, RHYLIE	6/30/2015	BMO1	PMCHQ00000393	\$146.97
131628	44520	PARKS & RECREATION PETTY CASH	6/30/2015	BMO1	PMCHQ00000393	\$64.45
131629	45593	PLEY, TIM	6/30/2015	BMO1	PMCHQ00000393	\$36.62
131630	25322	PORT ALBERNI FIRE DEPARTMENT P	6/30/2015	BMO1	PMCHQ00000393	\$158.50
131631	52450	SHAW CABLE	6/30/2015	BMO1	PMCHQ00000393	\$738.41
131632	204402	SUTTON, BLAIR	6/30/2015	BMO1	PMCHQ00000393	\$38.39
131633	204269	WADE, BEATRICE	6/30/2015	BMO1	PMCHQ00000393	\$200.00
131634	10950	B C TRANSIT	7/2/2015	BMO1	PMCHQ00000394	\$79,774.00
131635	203576	JAMIESON, MICHELE	7/2/2015	BMO1	PMCHQ00000394	\$53,276.09
131636	201071	NEOPOST CANADA LTD.	7/2/2015	BMO1	PMCHQ00000394	\$791.28

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131637	52450	SHAW CABLE	7/2/2015	BM01	PMCHQ00000394	\$88.31
131638	204613	SUN-GLO JANITORIAL	7/2/2015	BM01	PMCHQ00000394	\$110.25
131639	200969	VAN NISPEN, PIP	7/2/2015	BM01	PMCHQ00000394	\$480.00
131640	204534	RAYMOND JAMES LTD	7/6/2015	BM01	PMCHQ00000395	\$15,052,000.00
131641	680	ACRYLCO MFG LTD	7/8/2015	BM01	PMCHQ00000396	\$2,106.72
131642	52570	ANDREW SHERET LIMITED	7/8/2015	BM01	PMCHQ00000396	\$16,175.47
131643	9900	B C AIR FILTER LTD	7/8/2015	BM01	PMCHQ00000396	\$934.03
131644	204619	BALDWIN. CARA	7/8/2015	BM01	PMCHQ00000396	\$72.00
131645	203484	CAMLOCK HOLDINGS LTD	7/8/2015	BM01	PMCHQ00000396	\$1,397.70
131646	204107	CANADIAN ALBERNI ENGINEERING L	7/8/2015	BM01	PMCHQ00000396	\$336.05
131647	14380	CANADIAN LINEN AND UNIFORM SER	7/8/2015	BM01	PMCHQ00000396	\$239.83
131648	201803	CO-OPERATORS, THE	7/8/2015	BM01	PMCHQ00000396	\$19,152.24
131649	204230	COUNTERFORCE CORPORATION	7/8/2015	BM01	PMCHQ00000396	\$1,821.41
131650	202896	DEL RIO, JIM	7/8/2015	BM01	PMCHQ00000396	\$189.00
131651	204344	DYNAMIC CLOSURES ONTARIO LTD	7/8/2015	BM01	PMCHQ00000396	\$192.15
131652	23181	EMCO LIMITED	7/8/2015	BM01	PMCHQ00000396	\$394.13
131653	204377	GUY, ANNILEE	7/8/2015	BM01	PMCHQ00000396	\$736.05
131654	28205	HILTON CENTRE	7/8/2015	BM01	PMCHQ00000396	\$599.00
131655	28223	HI-PRO SPORTING GOODS	7/8/2015	BM01	PMCHQ00000396	\$2,379.85
131656	204615	HISENSE CANADA	7/8/2015	BM01	PMCHQ00000396	\$73.39
131657	202319	INDUSTRIAL ALLIANCE INSURANCE	7/8/2015	BM01	PMCHQ00000396	\$426.59
131658	43302	LANGFORD, JANINE	7/8/2015	BM01	PMCHQ00000396	\$2,697.00
131659	34983	LAUZON, PHIL	7/8/2015	BM01	PMCHQ00000396	\$2,210.00
131660	204601	LEE, RHYLIE	7/8/2015	BM01	PMCHQ00000396	\$26.88
131661	200371	MANHAS, SUKWINDER	7/8/2015	BM01	PMCHQ00000396	\$210.00
131662	204618	MOLLARD, KEN	7/8/2015	BM01	PMCHQ00000396	\$304.10
131663	32500	PLANETCLEAN (NANAIMO) LTD	7/8/2015	BM01	PMCHQ00000396	\$54.29
131664	202973	ROBERTS, MIKAELA	7/8/2015	BM01	PMCHQ00000396	\$960.01
131665	53650	S P C A	7/8/2015	BM01	PMCHQ00000396	\$12,294.96
131666	53999	SPIFFY IN A JIFFY JANITORIAL I	7/8/2015	BM01	PMCHQ00000396	\$2,520.00
131667	56398	TD CANADA TRUST	7/8/2015	BM01	PMCHQ00000396	\$275.00
131668	34638	LANGFAB FABRICATORS LTD	7/9/2015	BM01	PMCHQ00000397	\$39,840.64
131669	56405	TD CANADA TRUST	7/9/2015	BM01	PMCHQ00000397	\$11,745.68
131670	559	0946982 BC LTD	7/10/2015	BM01	PMCHQ00000398	\$1,675.80
131671	250	A C E COURIER SERVICES	7/10/2015	BM01	PMCHQ00000398	\$457.06
131672	560	ACKLANDS - GRAINGER INC	7/10/2015	BM01	PMCHQ00000398	\$3,449.19
131673	640	ACME SUPPLIES LTD	7/10/2015	BM01	PMCHQ00000398	\$954.91
131674	1335	AIRGAS CANADA INC.	7/10/2015	BM01	PMCHQ00000398	\$89.49
131675	1800	ALBERNI COMMUNICATIONS & ELECT	7/10/2015	BM01	PMCHQ00000398	\$44,409.01
131676	45585	ALBERNI ECO DRY CLEANERS	7/10/2015	BM01	PMCHQ00000398	\$1,440.07
131677	2540	ALBERNI INDUSTRIAL MARINE SUPP	7/10/2015	BM01	PMCHQ00000398	\$497.77
131678	3120	ALBERNI TOWING	7/10/2015	BM01	PMCHQ00000398	\$196.56
131679	202238	ALBERNI UPHOLSTERY LTD	7/10/2015	BM01	PMCHQ00000398	\$504.00
131680	52570	ANDREW SHERET LIMITED	7/10/2015	BM01	PMCHQ00000398	\$513.49
131681	204013	AQUAM SPECIALISTE AQUATIQUE IN	7/10/2015	BM01	PMCHQ00000398	\$3,186.68
131682	200212	ARNFIELD, SHELLEY	7/10/2015	BM01	PMCHQ00000398	\$340.00
131683	204126	B BERRY ENTERPRISES LTD	7/10/2015	BM01	PMCHQ00000398	\$28,922.25
131684	7000	BAILEY ELECTRIC CO LTD	7/10/2015	BM01	PMCHQ00000398	\$17,676.37
131685	7860	BEAVER CREEK HOME CENTRE	7/10/2015	BM01	PMCHQ00000398	\$1,200.46
131686	8600	BERK'S INTERTRUCK LTD	7/10/2015	BM01	PMCHQ00000398	\$5,067.24
131687	9065	BLACK PRESS GROUP	7/10/2015	BM01	PMCHQ00000398	\$2,319.45
131688	202718	BOSTON PIZZA	7/10/2015	BM01	PMCHQ00000398	\$62.98
131689	9515	BOWMARK CONCRETE LTD.	7/10/2015	BM01	PMCHQ00000398	\$4,727.46
131690	11765	BUDGET CAR AND TRUCK RENTAL	7/10/2015	BM01	PMCHQ00000398	\$1,230.20
131691	204107	CANADIAN ALBERNI ENGINEERING L	7/10/2015	BM01	PMCHQ00000398	\$216.08
131692	13790	CANADIAN CORPS OF COMMISSIONAI	7/10/2015	BM01	PMCHQ00000398	\$2,322.18
131693	15301	CANADIAN TIRE #488	7/10/2015	BM01	PMCHQ00000398	\$247.94
131694	15580	CANADIAN UNION OF PUBLIC EMPLO	7/10/2015	BM01	PMCHQ00000398	\$11,618.56
131695	203688	CDW CANADA	7/10/2015	BM01	PMCHQ00000398	\$2,667.21
131696	17470	CICON, GUY	7/10/2015	BM01	PMCHQ00000398	\$275.00
131697	17550	CIRCLE DAIRY 1987 LTD	7/10/2015	BM01	PMCHQ00000398	\$462.21
131698	203788	CLOVERDALE PAINT INC	7/10/2015	BM01	PMCHQ00000398	\$1,572.07
131699	18735	COFFEE FUND	7/10/2015	BM01	PMCHQ00000398	\$75.00

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131700	18740	COKELY WIRE ROPE LTD	7/10/2015	BMO1	PMCHQ00000398	\$1,191.67
131701	19300	COMOX PACIFIC EXPRESS LTD	7/10/2015	BMO1	PMCHQ00000398	\$455.19
131702	91538	DANNEBERG, INGRID	7/10/2015	BMO1	PMCHQ00000398	\$57.75
131703	22200	DOLANS CONCRETE LTD	7/10/2015	BMO1	PMCHQ00000398	\$3,399.45
131704	204106	DOMINION GOVLAW LLP	7/10/2015	BMO1	PMCHQ00000398	\$882.01
131705	18008	DOROTHY CLARKSTONE NOTARY CORP	7/10/2015	BMO1	PMCHQ00000398	\$100.54
131706	204620	EFFORD, IAN	7/10/2015	BMO1	PMCHQ00000398	\$35.90
131707	23184	EMCON SERVICES INC	7/10/2015	BMO1	PMCHQ00000398	\$3,727.50
131708	42374	ENEX FUELS LTD.	7/10/2015	BMO1	PMCHQ00000398	\$19,819.09
131709	203480	ENVIROSMART BIODEGRADABLES	7/10/2015	BMO1	PMCHQ00000398	\$1,466.08
131710	23867	FAR WEST FOODS GROUP	7/10/2015	BMO1	PMCHQ00000398	\$586.63
131711	23960	FENCELINE PRODUCTS LTD	7/10/2015	BMO1	PMCHQ00000398	\$2,661.16
131712	204276	GARDAWORLD	7/10/2015	BMO1	PMCHQ00000398	\$1,347.22
131713	201922	GD AUTO	7/10/2015	BMO1	PMCHQ00000398	\$156.75
131714	25368	GENESIS FIRE PROTECTION	7/10/2015	BMO1	PMCHQ00000398	\$1,045.17
131715	25920	GRAND & TOY	7/10/2015	BMO1	PMCHQ00000398	\$145.41
131716	26070	GRAPHICS FACTORY	7/10/2015	BMO1	PMCHQ00000398	\$1,338.40
131717	203753	GREAT WEST ATM LTD	7/10/2015	BMO1	PMCHQ00000398	\$100.80
131718	204621	GREENE FROGGE PRESS	7/10/2015	BMO1	PMCHQ00000398	\$180.00
131719	203085	GREENWAY, RUSSELL	7/10/2015	BMO1	PMCHQ00000398	\$314.40
131720	26710	GUILLEVIN INT. INC. IND/SAFETY	7/10/2015	BMO1	PMCHQ00000398	\$42.00
131721	27009	HACH SALES & SERVICE CANADA	7/10/2015	BMO1	PMCHQ00000398	\$153.66
131722	27371	HARDING, SHELLEY	7/10/2015	BMO1	PMCHQ00000398	\$452.32
131723	27850	HAYLOCK BROS PAVING LTD	7/10/2015	BMO1	PMCHQ00000398	\$4,699.63
131725	204290	HOBBY WORLD ARTS AND CRAFTS IN	7/10/2015	BMO1	PMCHQ00000398	\$2,238.02
131726	29260	HYLAND PRECAST INC	7/10/2015	BMO1	PMCHQ00000398	\$1,673.00
131727	29890	IMAGE INSPECTION SERVICES LTD	7/10/2015	BMO1	PMCHQ00000398	\$413.25
131728	30194	INLAND KENWORTH/PARKER PACIFIC	7/10/2015	BMO1	PMCHQ00000398	\$310.73
131729	30743	INTERIOR TURF EQUIPMENT LTD	7/10/2015	BMO1	PMCHQ00000398	\$475.84
131730	203782	I-open Technologies	7/10/2015	BMO1	PMCHQ00000398	\$4,830.00
131731	31200	IRITEX PUMPS & IRRIGATION INC.	7/10/2015	BMO1	PMCHQ00000398	\$1,863.05
131732	31360	ISLAND BUSINESS PRINT GROUP LT	7/10/2015	BMO1	PMCHQ00000398	\$2,590.56
131733	31960	J K F IND BRUSH LTD	7/10/2015	BMO1	PMCHQ00000398	\$176.96
131734	32270	JACK'S TIRE SALES & SERVICES L	7/10/2015	BMO1	PMCHQ00000398	\$149.97
131735	33548	K & B GLASS	7/10/2015	BMO1	PMCHQ00000398	\$105.00
131736	12990	K. G. CAMPBELL CONTRACTING LTD	7/10/2015	BMO1	PMCHQ00000398	\$504.00
131737	33860	KENNY, SCOTT	7/10/2015	BMO1	PMCHQ00000398	\$295.63
131738	34360	KWIK AS AIR	7/10/2015	BMO1	PMCHQ00000398	\$22.05
131739	34420	L B WOODCHOPPERS LTD	7/10/2015	BMO1	PMCHQ00000398	\$461.46
131740	203693	LADYBIRD ENGRAVING & WEB CREAT	7/10/2015	BMO1	PMCHQ00000398	\$1,624.56
131741	35260	LOMBARD PRE-CAST LIMITED PARTN	7/10/2015	BMO1	PMCHQ00000398	\$4,549.78
131742	203600	LOOMIS EXPRESS	7/10/2015	BMO1	PMCHQ00000398	\$65.12
131743	36890	M B LABORATORIES LTD	7/10/2015	BMO1	PMCHQ00000398	\$4,729.20
131744	35595	MACDERMOTT'S INSURANCE AGENCY L	7/10/2015	BMO1	PMCHQ00000398	\$18.00
131745	37050	MAGIC MOMENTS SHIRTS & PRINT S	7/10/2015	BMO1	PMCHQ00000398	\$164.64
131746	36260	MCLEAN & HIGGINS LTD	7/10/2015	BMO1	PMCHQ00000398	\$282.87
131747	204256	MID ISLAND SAFETY CONSULTING I	7/10/2015	BMO1	PMCHQ00000398	\$3,429.55
131748	203389	MINISTER OF GOVERNMENT SERVICE	7/10/2015	BMO1	PMCHQ00000398	\$38.99
131749	204335	MOTION CANADA	7/10/2015	BMO1	PMCHQ00000398	\$460.04
131750	202156	MR PIN MAN INC	7/10/2015	BMO1	PMCHQ00000398	\$1,131.90
131751	41050	NAGAARD SAWMILL LTD	7/10/2015	BMO1	PMCHQ00000398	\$172.03
131752	200869	NETLINK COMPUTER INC.	7/10/2015	BMO1	PMCHQ00000398	\$336.96
131753	204553	NEXCAR SALES LTD	7/10/2015	BMO1	PMCHQ00000398	\$504.47
131754	204611	NEXGEN HEARING INDUSTRIAL	7/10/2015	BMO1	PMCHQ00000398	\$523.95
131755	203450	NFS TELECOM SOLUTIONS	7/10/2015	BMO1	PMCHQ00000398	\$2,025.00
131756	290067	NORTH ISLAND TRACTOR	7/10/2015	BMO1	PMCHQ00000398	\$7.74
131757	27010	NUU-CHAH-NULTH TRIBAL COUNCIL	7/10/2015	BMO1	PMCHQ00000398	\$80.00
131758	204164	ORKIN CANADA	7/10/2015	BMO1	PMCHQ00000398	\$139.13
131759	44520	PARKS & RECREATION PETTY CASH	7/10/2015	BMO1	PMCHQ00000398	\$121.25
131760	203884	PATTERSON, KRIS	7/10/2015	BMO1	PMCHQ00000398	\$1,700.00
131761	204563	PEGASUS GALLERY OF CANADIAN AR	7/10/2015	BMO1	PMCHQ00000398	\$1,793.34
131762	45725	PORT ALBERNI CIVIC MANAGERS AS	7/10/2015	BMO1	PMCHQ00000398	\$410.00
131763	45600	PORT ALBERNI FIRE FIGHTERS ASS	7/10/2015	BMO1	PMCHQ00000398	\$3,444.00

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131764	204326	PORT TECH SECURITY SYSTEMS	7/10/2015	BMO1	PMCHQ00000398	\$3,490.13
131765	46620	PRICE'S ALARM SYSTEMS	7/10/2015	BMO1	PMCHQ00000398	\$157.34
131766	204531	PRICE'S SECURITY LOCKSMITH'S	7/10/2015	BMO1	PMCHQ00000398	\$425.54
131767	47333	QUALITY FOODS	7/10/2015	BMO1	PMCHQ00000398	\$1,913.36
131768	47749	RAINBOW LANES	7/10/2015	BMO1	PMCHQ00000398	\$189.00
131769	47950	RAYNER BRACHT CONSTRUCTION	7/10/2015	BMO1	PMCHQ00000398	\$7,844.76
131770	48940	REC TEC INDUSTRIES	7/10/2015	BMO1	PMCHQ00000398	\$10,679.90
131771	203334	RUTTAN, MIKE	7/10/2015	BMO1	PMCHQ00000398	\$64.34
131772	51756	SCOBIE, LINDA	7/10/2015	BMO1	PMCHQ00000398	\$600.00
131773	52330	SHADES TANKERS (1976) LTD	7/10/2015	BMO1	PMCHQ00000398	\$1,287.83
131774	9325	SHANKS, RONDI	7/10/2015	BMO1	PMCHQ00000398	\$22.55
131775	204021	SHEARFORCE EQUIPMENT	7/10/2015	BMO1	PMCHQ00000398	\$7,784.00
131776	52710	SHOPPERS DRUG MART	7/10/2015	BMO1	PMCHQ00000398	\$40.69
131777	52733	SHRED-IT INTERNATIONAL ULC	7/10/2015	BMO1	PMCHQ00000398	\$174.92
131778	204133	SIMS ASSOCIATES	7/10/2015	BMO1	PMCHQ00000398	\$577.50
131779	53910	SOUTHSIDE AUTO SUPPLY LTD	7/10/2015	BMO1	PMCHQ00000398	\$895.99
131780	54170	STAFF FUND	7/10/2015	BMO1	PMCHQ00000398	\$60.00
131781	203124	STAPLES ADVANTAGE	7/10/2015	BMO1	PMCHQ00000398	\$677.05
131782	202288	STAPLES/ BD# 321 PORT ALBERNI	7/10/2015	BMO1	PMCHQ00000398	\$344.71
131783	204052	STEAMPUNK CAFE & COFFEE HOUSE	7/10/2015	BMO1	PMCHQ00000398	\$210.53
131784	204524	SURF SUP INC	7/10/2015	BMO1	PMCHQ00000398	\$1,653.75
131785	204338	TAEKEMA TRANSPORT LTD	7/10/2015	BMO1	PMCHQ00000398	\$2,079.00
131786	204612	TERRA PAVE INTERNATIONAL	7/10/2015	BMO1	PMCHQ00000398	\$250.00
131787	915751	THYSSENKRUPP ELEVATOR	7/10/2015	BMO1	PMCHQ00000398	\$504.34
131788	56230	TIM HORTONS #1462	7/10/2015	BMO1	PMCHQ00000398	\$16.98
131789	203092	TKS HYDRAULICS & SUPPLY	7/10/2015	BMO1	PMCHQ00000398	\$152.07
131790	202391	TODD PATTON PLUMBING & HEATING	7/10/2015	BMO1	PMCHQ00000398	\$73.50
131791	56323	TOM HARRIS CELLULAR LTD	7/10/2015	BMO1	PMCHQ00000398	\$408.81
131792	57040	UAP INC	7/10/2015	BMO1	PMCHQ00000398	\$120.64
131793	57080	UNISOURCE CANADA INC	7/10/2015	BMO1	PMCHQ00000398	\$1,969.73
131794	58172	VAN KAM FREIGHTWAYS LTD	7/10/2015	BMO1	PMCHQ00000398	\$304.95
131795	200217	VOYSEY, SHANE	7/10/2015	BMO1	PMCHQ00000398	\$113.96
131796	60613	WESTCOAST HOME HARDWARE	7/10/2015	BMO1	PMCHQ00000398	\$911.26
131797	62740	WINDSOR PLYWOOD	7/10/2015	BMO1	PMCHQ00000398	\$692.52
131798	59700	WL SOLUTIONS LTD	7/10/2015	BMO1	PMCHQ00000398	\$15,855.00
131799	35130	YOUNG, ANDERSON	7/10/2015	BMO1	PMCHQ00000398	\$912.81
131800	1750	ALBERNI CLAYQUOT REGIONAL HOS	7/15/2015	BMO1	PMCHQ00000399	\$661,530.06
131801	52570	ANDREW SHERET LIMITED	7/15/2015	BMO1	PMCHQ00000399	\$5,026.08
131802	5740	ASSOCIATED ENGINEERING (BC) LT	7/15/2015	BMO1	PMCHQ00000399	\$11,013.65
131803	9980	B C ASSESSMENT AUTHORITY	7/15/2015	BMO1	PMCHQ00000399	\$169,674.20
131804	10360	B C HYDRO & POWER AUTHORITY	7/15/2015	BMO1	PMCHQ00000399	\$73,899.36
131805	204543	DOROTHY CLARKSTONE IN TRUST	7/15/2015	BMO1	PMCHQ00000399	\$293,228.61
131806	23181	EMCO LIMITED	7/15/2015	BMO1	PMCHQ00000399	\$724.50
131807	32400	JAL DESIGNS AND GRAPHICS INC	7/15/2015	BMO1	PMCHQ00000399	\$1,474.37
131808	33860	KENNY, SCOTT	7/15/2015	BMO1	PMCHQ00000399	\$600.00
131809	203693	LADYBIRD ENGRAVING & WEB CREAT	7/15/2015	BMO1	PMCHQ00000399	\$501.76
131810	204622	MCNALLY, GEORGE	7/15/2015	BMO1	PMCHQ00000399	\$92.40
131811	40675	MUNICIPAL FINANCE AUTHORITY OF	7/15/2015	BMO1	PMCHQ00000399	\$450.72
131812	44520	PARKS & RECREATION PETTY CASH	7/15/2015	BMO1	PMCHQ00000399	\$60.54
131813	204623	PATTERSON, WES	7/15/2015	BMO1	PMCHQ00000399	\$739.70
131814	49929	RANDS, BRIAN	7/15/2015	BMO1	PMCHQ00000399	\$160.00
131815	49140	REGIONAL DISTRICT OF ALBERNI C	7/15/2015	BMO1	PMCHQ00000399	\$976,157.78
131816	203334	RUTTAN, MIKE	7/15/2015	BMO1	PMCHQ00000399	\$260.30
131817	203356	SAMSON, NOMI	7/15/2015	BMO1	PMCHQ00000399	\$100.00
131818	204241	SHEEN ARNOLD MCNEIL	7/15/2015	BMO1	PMCHQ00000399	\$2,220.41
131819	201617	TURGEON, JOELL	7/15/2015	BMO1	PMCHQ00000399	\$59.26
131820	200969	VAN NISPEN, PIP	7/15/2015	BMO1	PMCHQ00000399	\$480.00
131821	204269	WADE, BEATRICE	7/15/2015	BMO1	PMCHQ00000399	\$100.00
131822	60030	WATSON, KENNETH	7/15/2015	BMO1	PMCHQ00000399	\$442.85
131823	60613	WESTCOAST HOME HARDWARE	7/15/2015	BMO1	PMCHQ00000399	\$59.83
131824	44563	PATTISON OUTDOOR ADVERTISING	7/15/2015	BMO1	PMCHQ00000400	\$17,500.00
131825	204534	RAYMOND JAMES LTD	7/16/2015	BMO1	PMCHQ00000401	\$2,500,000.00
131826	150	REGULAR COUNCIL AGENDA - SEPTEMBER 14, 2015	7/17/2015	BMO1	PMCHQ00000402	\$102.52

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Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131827	309	A D S S	7/22/2015	BMO1	PMCHQ00000402	\$400.00
131828	640	ACME SUPPLIES LTD	7/22/2015	BMO1	PMCHQ00000402	\$954.91
131829	1960	ALBERNI DISTRICT CO-OP ASSOC	7/22/2015	BMO1	PMCHQ00000402	\$160.52
131830	52570	ANDREW SHERET LIMITED	7/22/2015	BMO1	PMCHQ00000402	\$1,957.01
131831	204376	BORDAL, JEFF	7/22/2015	BMO1	PMCHQ00000402	\$1,780.00
131832	9868	BRITISH COLUMBIA SAFETY AUTHOR	7/22/2015	BMO1	PMCHQ00000402	\$4,517.40
131833	204616	BROWN, ANGELA	7/22/2015	BMO1	PMCHQ00000402	\$51.45
131834	204562	DJ'S MOVING & LOGISTICS	7/22/2015	BMO1	PMCHQ00000402	\$3,850.00
131835	16501	FORTIS BC - NATURAL GAS	7/22/2015	BMO1	PMCHQ00000402	\$2,707.75
131836	201114	FREETHY, KAREN	7/22/2015	BMO1	PMCHQ00000402	\$102.21
131837	202435	FRESH AIR CINEMA INC	7/22/2015	BMO1	PMCHQ00000402	\$1,875.22
131838	28067	HETHERINGTON INDUSTRIES LTD	7/22/2015	BMO1	PMCHQ00000402	\$572.25
131839	204625	LAPRETTE, APRIL	7/22/2015	BMO1	PMCHQ00000402	\$326.02
131840	203600	LOOMIS EXPRESS	7/22/2015	BMO1	PMCHQ00000402	\$26.54
131841	203389	MINISTER OF GOVERNMENT SERVICE	7/22/2015	BMO1	PMCHQ00000402	\$92.83
131842	45593	PLEY, TIM	7/22/2015	BMO1	PMCHQ00000402	\$122.64
131843	49929	RANDS, BRIAN	7/22/2015	BMO1	PMCHQ00000402	\$1,625.00
131844	49140	REGIONAL DISTRICT OF ALBERNI C	7/22/2015	BMO1	PMCHQ00000402	\$37,456.65
131845	10920	TELUS	7/22/2015	BMO1	PMCHQ00000402	\$9,110.67
131846	10868	TELUS MOBILITY CELLULAR INC	7/22/2015	BMO1	PMCHQ00000402	\$3,167.05
131847	204559	THE SHERWIN WILLIAMS CO.	7/22/2015	BMO1	PMCHQ00000402	\$164.41
131848	250	A C E COURIER SERVICES	7/24/2015	BMO1	PMCHQ00000403	\$37.41
131849	21420	ACCO BRANDS DIRECT	7/24/2015	BMO1	PMCHQ00000403	\$59.35
131850	555	ACHINBACK FOUNDRY	7/24/2015	BMO1	PMCHQ00000403	\$382.86
131851	560	ACKLANDS - GRAINGER INC	7/24/2015	BMO1	PMCHQ00000403	\$2,188.93
131852	1000	AGO INDUSTRIES INC	7/24/2015	BMO1	PMCHQ00000403	\$1,050.27
131853	27020	AIR LIQUIDE CANADA INC	7/24/2015	BMO1	PMCHQ00000403	\$318.20
131854	1335	AIRGAS CANADA INC.	7/24/2015	BMO1	PMCHQ00000403	\$209.32
131855	1765	ALBERNI CHRYSLER LTD.	7/24/2015	BMO1	PMCHQ00000403	\$247.30
131856	29104	ALBERNI COLOUR CORNER	7/24/2015	BMO1	PMCHQ00000403	\$21.38
131857	1800	ALBERNI COMMUNICATIONS & ELECT	7/24/2015	BMO1	PMCHQ00000403	\$53.21
131858	200877	ALBERNI GLASS & MIRROR 2003 LT	7/24/2015	BMO1	PMCHQ00000403	\$340.32
131859	2540	ALBERNI INDUSTRIAL MARINE SUPP	7/24/2015	BMO1	PMCHQ00000403	\$4.44
131860	3120	ALBERNI TOWING	7/24/2015	BMO1	PMCHQ00000403	\$98.28
131861	3150	ALBERNI VALLEY CHAMBER OF COMM	7/24/2015	BMO1	PMCHQ00000403	\$21,000.00
131862	203076	ALBERNI VALLEY VACUUMS	7/24/2015	BMO1	PMCHQ00000403	\$157.92
131863	52570	ANDREW SHERET LIMITED	7/24/2015	BMO1	PMCHQ00000403	\$3,371.44
131864	200212	ARNFIELD, SHELLY	7/24/2015	BMO1	PMCHQ00000403	\$315.00
131865	5525	ARTCRAFT DISPLAY GRAPHICS	7/24/2015	BMO1	PMCHQ00000403	\$821.45
131866	5720	ASPLUNDH CANADA INC	7/24/2015	BMO1	PMCHQ00000403	\$2,715.30
131867	10360	B C HYDRO & POWER AUTHORITY	7/24/2015	BMO1	PMCHQ00000403	\$196.40
131868	7000	BAILEY ELECTRIC CO LTD	7/24/2015	BMO1	PMCHQ00000403	\$2,431.68
131869	7860	BEAVER CREEK HOME CENTRE	7/24/2015	BMO1	PMCHQ00000403	\$173.82
131870	8600	BERK'S INTERTRUCK LTD	7/24/2015	BMO1	PMCHQ00000403	\$1,334.81
131871	9515	BOWMARK CONCRETE LTD.	7/24/2015	BMO1	PMCHQ00000403	\$1,139.88
131872	54350	BRENNTAG CANADA INC.	7/24/2015	BMO1	PMCHQ00000403	\$2,888.64
131873	9868	BRITISH COLUMBIA SAFETY AUTHOR	7/24/2015	BMO1	PMCHQ00000403	\$352.00
131874	203363	BUSINESS EXAMINER	7/24/2015	BMO1	PMCHQ00000403	\$1,044.75
131875	203484	CAMLOCK HOLDINGS LTD	7/24/2015	BMO1	PMCHQ00000403	\$75.46
131876	204626	CANADA REVENUE AGENCY	7/24/2015	BMO1	PMCHQ00000403	\$663.52
131877	13790	CANADIAN CORPS OF COMMISSIONAI	7/24/2015	BMO1	PMCHQ00000403	\$696.65
131878	14380	CANADIAN LINEN AND UNIFORM SER	7/24/2015	BMO1	PMCHQ00000403	\$499.02
131879	15052	CANADIAN RED CROSS SOCIETY - C	7/24/2015	BMO1	PMCHQ00000403	\$7.84
131880	15301	CANADIAN TIRE #488	7/24/2015	BMO1	PMCHQ00000403	\$785.96
131881	15580	CANADIAN UNION OF PUBLIC EMPLO	7/24/2015	BMO1	PMCHQ00000403	\$11,825.79
131882	17550	CIRCLE DAIRY 1987 LTD	7/24/2015	BMO1	PMCHQ00000403	\$205.41
131883	203788	CLOVERDALE PAINT INC	7/24/2015	BMO1	PMCHQ00000403	\$1,680.55
131884	23250	COASTAL PEST MANAGEMENT	7/24/2015	BMO1	PMCHQ00000403	\$47.25
131885	29133	D R CLOUGH CONSULTING	7/24/2015	BMO1	PMCHQ00000403	\$10,983.37
131886	44880	DB PERKS & ASSOCIATES LTD.	7/24/2015	BMO1	PMCHQ00000403	\$9,369.76
131887	204038	DECLAN INDUSTRIES INC.	7/24/2015	BMO1	PMCHQ00000403	\$169.40
131888	22200	DOLANS CONCRETE LTD	7/24/2015	BMO1	PMCHQ00000403	\$6,497.83
131889	20274	DOLANS CONCRETE LTD	7/24/2015	BMO1	PMCHQ00000403	\$362.89

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131890	204552	DON SAYWELL DEVELOPMENTS LTD	7/24/2015	BMO1	PMCHQ00000403	\$15,120.00
131891	42374	ENEX FUELS LTD.	7/24/2015	BMO1	PMCHQ00000403	\$18,844.91
131892	204330	FLYING COLOURS INTERNATIONAL	7/24/2015	BMO1	PMCHQ00000403	\$1,366.21
131893	203773	GALLAGHER, DANIEL	7/24/2015	BMO1	PMCHQ00000403	\$8,151.34
131894	204565	GARAGE DOOR DOCTOR	7/24/2015	BMO1	PMCHQ00000403	\$1,893.57
131895	25920	GRAND & TOY	7/24/2015	BMO1	PMCHQ00000403	\$60.83
131896	26070	GRAPHICS FACTORY	7/24/2015	BMO1	PMCHQ00000403	\$123.20
131897	27850	HAYLOCK BROS PAVING LTD	7/24/2015	BMO1	PMCHQ00000403	\$1,118.05
131898	204004	HEROLD ENGINEERING LIMITED	7/24/2015	BMO1	PMCHQ00000403	\$2,134.13
131899	202319	INDUSTRIAL ALLIANCE INSURANCE	7/24/2015	BMO1	PMCHQ00000403	\$428.66
131900	30194	INLAND KENWORTH/PARKER PACIFIC	7/24/2015	BMO1	PMCHQ00000403	\$808.94
131901	204120	IRIDIA MEDICAL	7/24/2015	BMO1	PMCHQ00000403	\$141.58
131902	204022	ISLAND FARM & GARDEN	7/24/2015	BMO1	PMCHQ00000403	\$737.57
131903	12530	ISLAND RADIO LTD.	7/24/2015	BMO1	PMCHQ00000403	\$154.35
131904	32270	JACK'S TIRE SALES & SERVICES L	7/24/2015	BMO1	PMCHQ00000403	\$5,329.36
131905	32400	JAL DESIGNS AND GRAPHICS INC	7/24/2015	BMO1	PMCHQ00000403	\$181.44
131906	33548	K & B GLASS	7/24/2015	BMO1	PMCHQ00000403	\$185.85
131907	34215	KOERS & ASSOCIATES ENGINEERING	7/24/2015	BMO1	PMCHQ00000403	\$3,373.53
131908	34420	L B WOODCHOPPERS LTD	7/24/2015	BMO1	PMCHQ00000403	\$2,102.43
131909	202355	LORDCO PARTS LTD	7/24/2015	BMO1	PMCHQ00000403	\$20.30
131910	35576	LUSSIER SOIL & BARK INC.	7/24/2015	BMO1	PMCHQ00000403	\$3,090.57
131911	36890	M B LABORATORIES LTD	7/24/2015	BMO1	PMCHQ00000403	\$638.40
131912	37050	MAGIC MOMENTS SHIRTS & PRINT S	7/24/2015	BMO1	PMCHQ00000403	\$23.52
131913	203605	MCCONNELL, ROBYN	7/24/2015	BMO1	PMCHQ00000403	\$13.97
131914	36260	MCLEAN & HIGGINS LTD	7/24/2015	BMO1	PMCHQ00000403	\$248.94
131915	203991	MCLEOD, TINA	7/24/2015	BMO1	PMCHQ00000403	\$48.00
131916	203351	MORDEN, JANE	7/24/2015	BMO1	PMCHQ00000403	\$682.00
131917	201071	NEOPOST CANADA LTD.	7/24/2015	BMO1	PMCHQ00000403	\$242.66
131918	201272	PCAG PROPERTY ADVISORS INC	7/24/2015	BMO1	PMCHQ00000403	\$299.25
131919	32500	PLANETCLEAN (NANAIMO) LTD	7/24/2015	BMO1	PMCHQ00000403	\$387.57
131920	45710	PORT ALBERNI BLACK SHEEP RUGBY	7/24/2015	BMO1	PMCHQ00000403	\$165.00
131921	45725	PORT ALBERNI CIVIC MANAGERS AS	7/24/2015	BMO1	PMCHQ00000403	\$434.00
131922	46595	PRAXAIR DISTRIBUTION	7/24/2015	BMO1	PMCHQ00000403	\$743.84
131923	47333	QUALITY FOODS	7/24/2015	BMO1	PMCHQ00000403	\$1,490.42
131924	47950	RAYNER BRACHT CONSTRUCTION	7/24/2015	BMO1	PMCHQ00000403	\$10,778.17
131925	50199	ROCKY MOUNTAIN PHOENIX	7/24/2015	BMO1	PMCHQ00000403	\$75.60
131926	203661	SCHAFFERS' EQUIPMENT	7/24/2015	BMO1	PMCHQ00000403	\$576.28
131927	204315	SFE GLOBAL	7/24/2015	BMO1	PMCHQ00000403	\$3,438.75
131928	52710	SHOPPERS DRUG MART	7/24/2015	BMO1	PMCHQ00000403	\$12.61
131929	53540	SNAP ON TOOLS C/O BARRY THOMAS	7/24/2015	BMO1	PMCHQ00000403	\$397.60
131930	52907	SOUTHERN RAILWAY OF VANCOUVER	7/24/2015	BMO1	PMCHQ00000403	\$137.56
131931	53910	SOUTHSIDE AUTO SUPPLY LTD	7/24/2015	BMO1	PMCHQ00000403	\$753.44
131932	203124	STAPLES ADVANTAGE	7/24/2015	BMO1	PMCHQ00000403	\$1,844.46
131933	204329	STERICYCLE COMMUNICATION SOLUT	7/24/2015	BMO1	PMCHQ00000403	\$155.30
131934	204402	SUTTON, BLAIR	7/24/2015	BMO1	PMCHQ00000403	\$33.03
131935	10868	TELUS MOBILITY CELLULAR INC	7/24/2015	BMO1	PMCHQ00000403	\$226.24
131936	204566	TERRA REMOTE SENSING INC	7/24/2015	BMO1	PMCHQ00000403	\$1,575.00
131937	203092	TKS HYDRAULICS & SUPPLY	7/24/2015	BMO1	PMCHQ00000403	\$168.65
131938	56450	TOURISM VANCOUVER ISLAND/CO-OP	7/24/2015	BMO1	PMCHQ00000403	\$836.45
131939	57040	UAP INC	7/24/2015	BMO1	PMCHQ00000403	\$211.19
131940	60090	WATSON GLOVES	7/24/2015	BMO1	PMCHQ00000403	\$456.68
131941	60794	WEST VAN ISLE CONTRACTING CO.	7/24/2015	BMO1	PMCHQ00000403	\$4,541.25
131942	60613	WESTCOAST HOME HARDWARE	7/24/2015	BMO1	PMCHQ00000403	\$774.92
131943	204363	WILSON, HAELLIE	7/24/2015	BMO1	PMCHQ00000403	\$696.14
131944	62740	WINDSOR PLYWOOD	7/24/2015	BMO1	PMCHQ00000403	\$1,369.75
131945	63095	WURTH CANADA LIMITED	7/24/2015	BMO1	PMCHQ00000403	\$232.58
131946	200530	YELLOW PAGES GROUP	7/24/2015	BMO1	PMCHQ00000403	\$23.10
131947	64065	ZEP SALES & SERVICE OF CANADA	7/24/2015	BMO1	PMCHQ00000403	\$674.57
131948	20208	ZONE WEST LTD	7/24/2015	BMO1	PMCHQ00000403	\$871.57
131949	203758	PORT ALBERNI JUNIOR HOCKEY SOC	7/24/2015	BMO1	PMCHQ00000404	\$64,000.00
131950	203141	ALARIE, CHRISSY	7/30/2015	BMO1	PMCHQ00000405	\$800.00
131951	204002	BC TRANSIT	7/30/2015	BMO1	PMCHQ00000405	\$78,916.00
131952	204276	ENRUAL JEFF	7/27/2015	BMO1	PMCHQ00000405	\$86.47

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
131953	203918	BRACK, CHRISTINA	7/30/2015	BMO1	PMCHQ00000405	\$300.00
131954	54350	BRENNTAG CANADA INC.	7/30/2015	BMO1	PMCHQ00000405	\$2,789.47
131955	204628	BYRON LLOYD	7/30/2015	BMO1	PMCHQ00000405	\$758.13
131956	17470	CICON, GUY	7/30/2015	BMO1	PMCHQ00000405	\$64.00
131957	201114	FREETHY, KAREN	7/30/2015	BMO1	PMCHQ00000405	\$44.80
131958	28205	HILTON CENTRE	7/30/2015	BMO1	PMCHQ00000405	\$599.00
131959	204262	KLEYN, MICHAEL	7/30/2015	BMO1	PMCHQ00000405	\$1,350.00
131960	204630	LEE, WARREN	7/30/2015	BMO1	PMCHQ00000405	\$240.00
131961	91004	L'HEUREUX, LAURIE	7/30/2015	BMO1	PMCHQ00000405	\$537.56
131962	203600	LOOMIS EXPRESS	7/30/2015	BMO1	PMCHQ00000405	\$28.35
131963	204629	MELISSA WELSH PHOTOGRAPHY	7/30/2015	BMO1	PMCHQ00000405	\$204.75
131964	201071	NEOPOST CANADA LTD.	7/30/2015	BMO1	PMCHQ00000405	\$4,002.65
131965	25322	PORT ALBERNI FIRE DEPARTMENT P	7/30/2015	BMO1	PMCHQ00000405	\$108.25
131966	201051	REDLIN, DIANE	7/30/2015	BMO1	PMCHQ00000405	\$630.00
131967	53650	S P C A	7/30/2015	BMO1	PMCHQ00000405	\$12,294.96
131968	203356	SAMSON, NOMI	7/30/2015	BMO1	PMCHQ00000405	\$200.00
131969	204627	SARAH RIDDALLS	7/30/2015	BMO1	PMCHQ00000405	\$48.60
131970	52450	SHAW CABLE	7/30/2015	BMO1	PMCHQ00000405	\$55.37
131971	53499	SMITH, KIRSTEN	7/30/2015	BMO1	PMCHQ00000405	\$214.36
131972	204214	SPARTAN CONTROLS	7/30/2015	BMO1	PMCHQ00000405	\$21.00
131973	53999	SPIFFY IN A JIFFY JANITORIAL I	7/30/2015	BMO1	PMCHQ00000405	\$1,260.00
131974	204402	SUTTON, BLAIR	7/30/2015	BMO1	PMCHQ00000405	\$41.03
131975	200969	VAN NISPEN, PIP	7/30/2015	BMO1	PMCHQ00000405	\$480.00
131976	202523	WELLS, SHAWNA	7/30/2015	BMO1	PMCHQ00000405	\$1,240.00

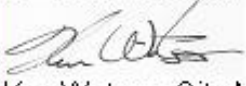
Total Cheques: 773

Total Amount of Cheques: \$29,133,595.95

**CLERK'S DEPARTMENT
REPORT TO COUNCIL**

TO: Ken Watson, City Manager
FROM: Davina Hartwell, City Clerk
COPIES TO: Mayor and Council
Cathy Rothwell
DATE: August 26, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:



Ken Watson, City Manager

SUBJECT: BC Transit – Federal Election Polling Day

Issue:

Request for Council's consideration of providing free bus transportation on federal election polling day, October 19, 2015.

Background:

As part of the 2011 municipal election, the ADSS Civic Studies 11 class took on a variety of initiatives to raise voter awareness and turnout. One of their requests to Council was for the provision of free transportation on general voting day in order to maximize residents' ability to get out and vote.

Council continued this initiative for the 2014 municipal election and in order to encourage voter participation in the upcoming federal election, I would recommend that Council continue this practice by providing free transportation on voting day, October 19th, 2015.

There is no expense cost for the City to provide this service, rather the amount of revenue for that day would be foregone. The estimated revenue foregone would be \$300-350.

Recommendation:

That the report from the City Clerk dated August 26, 2015 be received and Council for the City of Port Alberni approve free bus transportation on federal election voting day, October 19th, 2015.

Respectfully submitted,





PLANNING DEPARTMENT

TO: Ken Watson, City Manager
FROM: Scott Smith, City Planner
DATE: September 9, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:

Ken Watson, City Manager

SUBJECT: 21st Avenue Arterial Road

Issue

To consider the status of the proposed 21st Avenue arterial road routing in the Official Community Plan.

Background

City Council requested that staff provide a report on the proposed 21st Avenue arterial road route in the Official Community Plan. Although the proposed route is often referred to as a bypass, the City of Port Alberni has grown, and will continue to grow, towards the east. The proposed road would serve as a major north/south arterial road rather than a bypass.

As part of the 1981 Alberni Valley Transportation Network Plan (prepared jointly by the City, ACRD and Ministry of Highways), a major road along the east boundary of the City was proposed and adopted. In order to determine a preferred route for the 21st Avenue arterial road an Engineering study was completed by Stanley Consulting in 1998. The consultants considered a number of optional routes, developed relative costing for each option and provided a recommended "preferred route". Maps from the study, showing the preferred route, are attached for information. Both the Transportation Network Plan and the Stanley report can be reviewed on the City website in the documents library.

The previous Official Community Plan, adopted in 1993, had shown a major road along the east boundary of the City based on the 1981 Alberni Valley Transportation Network Plan. The current OCP, adopted in 2007, shows the preferred route from the Stanley report on Map 8: Major Road Network Plan. A copy of Map 8 from the OCP is attached and 21st Avenue is shown as a Green dashed line, labelled Proposed Bypass. An aerial photo showing the proposed route is also included for Council's information.

In addition to Map 8, Council Policy 8.1.4 in the OCP states as follows:

"North-south linkages are not well developed in the City due to topographic influences. Improved vehicular and pedestrian linkages are supported on the basis of more detailed transportation and environmental studies. Based on previous technical analysis, preference shall be given to the development of an east-side bypass as a major north-south road. Appropriate right-of-way will be acquired accordingly. Community need, based on such issues as traffic volumes, emergency access and/or development pressure will influence the construction timeframe."

The proposed 21st Avenue road is a long term transportation project. The road would be very expensive and the current traffic volumes do not warrant the construction of a major arterial road. Although this project is not warranted at this time, the City should consider and plan for long term transportation projects. Having long term transportation projects designated in the OCP is essential.

Based on the engineering study and the designation of 21st Avenue in the OCP, the City has, over the years, acquired road right-of-way as opportunities were presented along the proposed route. This project is a long term road network strategy and is not in the 5 year financial plan. However, a second Roger Creek crossing, which is a component of this route is an issue that has been raised by the community in recent years.

In 2013 the Alberni Clayoquot Regional District undertook a route study and conceptual design, for a ring road connecting Highway #4 and Franklin River Road. This study was completed by R.F. Binnie and Associates. The following four options were reviewed in the Binnie study providing for bypass routes further east of the City boundaries.

- Option 1 - from Highway 4 to Cameron Main/Franklin River Road junction (see attached).
- Option 2 - from Highway 4 to Franklin River Road, intersecting about 1 km south of Anderson Road (see attached).
- Option 3 - a combination of option 1 and 2.
- Option 4 - from Dundalk Road to Franklin River Road. This option was not reviewed in detail as it was determined not to be viable due to steep grades and the cost of crossing Rogers Creek.

Maps showing options 1 and 2 are attached for information and the cost estimates for two options range from \$17 to \$20 million. While the Binnie report has been received by the ACRD Board, none of the presented options have been endorsed or included in the ACRD's land use planning processes.

Discussion

Although the envisaged 21st Avenue arterial road and crossing of Roger Creek would allow for shorter commutes north and south in the City, there is no evidence that it is needed to resolve traffic congestion or volume problems at this time.

If the Ministry of Transportation or another group were to construct any of the ring road options studied in the ACRD's 2013 Binnie report, then the portion of 21st Avenue south of Redford Street may not be necessary. If one of the ring road options was to be constructed, it would be appropriate for the City of Port Alberni to consider connections to that ring road from Burde Street and Argyle Street. A Burde Street connection would be relatively close and would not involve any major creek crossings. The connection to Argyle Street would be much further and would require crossing tributaries of Dry Creek depending on final routing of a ring road. The construction of a ring road east of the City will not provide any improvement in traffic movement north to south within the City of Port Alberni.

Even if a ring road is undertaken by others outside the City boundaries, it is strongly recommended that the section of the proposed 21st Avenue arterial road from Redford Street to Johnston Road (Hwy. #4) stay in the OCP and remain designated as a long term transportation project. This section of 21st Avenue not only improves overall north/south connectivity, it connects three major transportation nodes. The hospital at the south terminus is not only a major traffic node, but 21st Avenue would also provide for faster emergency services from the north part of the City and Cherry Creek. The mall area at the north terminus includes the Alberni Mall, Pacific Rim Shopping Centre, No Frills and Wall Mart, which are all major traffic trip generators. A short connection to Roger Street from the 21st Avenue arterial road would provide for an easy access to the City of Port

Alberni's major recreational facilities, North Island College and ADSS, which are also traffic generators.

Options

1. Leave the current 21st Avenue route on the Major Road Network Plan in the OCP.
2. Remove the 21st Avenue route on the Major Road Network Plan in the OCP.
3. Keep the portion of the 21st Avenue route running between Johnston Road and Redford Street and delete the balance south of Redford Street on the Major Road Network Plan in the OCP.

Option 1

This option would allow for long term planning for the 21st Avenue arterial road and the protection of the road right-of-way when opportunities come forward to the City of Port Alberni.

Option 2

This option would preclude the City's ability to protect and acquire right-of-way for a long term arterial road. There would be no major north/south arterial roads being planned or designated in the OCP, for future traffic movement within the City of Port Alberni.

Option 3

Option 3 is to delete the 21st Avenue route south of Redford Street, but maintain the proposed route section between Redford Street and Johnston Road. Although it would still be a long term transportation project this option would permit planning for a 21st Avenue connection from Redford Street to Johnston Road. As previously stated this would connect three major transportation nodes, provide for improved emergency response and provide for a second crossing of Rogers Creek. The 21st Avenue route to the south of Redford Street would be deleted from the OCP and would not be a long term road project for the City of Port Alberni. The route for 21st Avenue south of Redford Street provides for a good engineering alignment, but from a land use planning perspective it would have an environmental impact and would also significantly impact the City of Port Alberni's trail system.

Conclusions

If any of the proposed ring road options were to be constructed, it is recommended that a connection of Burde Street and Argyle Street to a ring road be considered as long term road projects in the OCP. Although this would provide future connections to a possible ring road, it would not provide for any new arterial road for traffic movement north and south within the City of Port Alberni.

Although 21st Avenue is a long term road project and would not be built for some time, deleting it entirely from the OCP would be a significant shift in the City of Port Alberni's planning for major road projects. The ACRD board has received the ring road report by Binnie and Associates. However the report has not been included in any OCP or land use plan for the regional district. Until there is some certainty regarding if any of the ring road routes will actually be built, it is recommended (Option 1) that the 21st Avenue arterial road, remain on the Major Road Network Plan in the Official Community Plan.

No public comment or stakeholder input has been undertaken regarding a proposed change to the Major Road Network Plan in the OCP. Amendments to the Official Community Plan are normally sent to the Advisory Planning Commission for a recommendation to Council. If City Council wishes to proceed with an amendment to the Official Community Plans, Major Road Network Plan it is

recommended that the issue be referred to the APC and the Traffic Committee for recommendations to City Council.

Recommendation

That the report from the City Planner dated September 9, 2015, be received and Council for the City of Port Alberni confirm that the 21st Avenue arterial road remain on the Major Road Network Plan in the Official Community Plan.

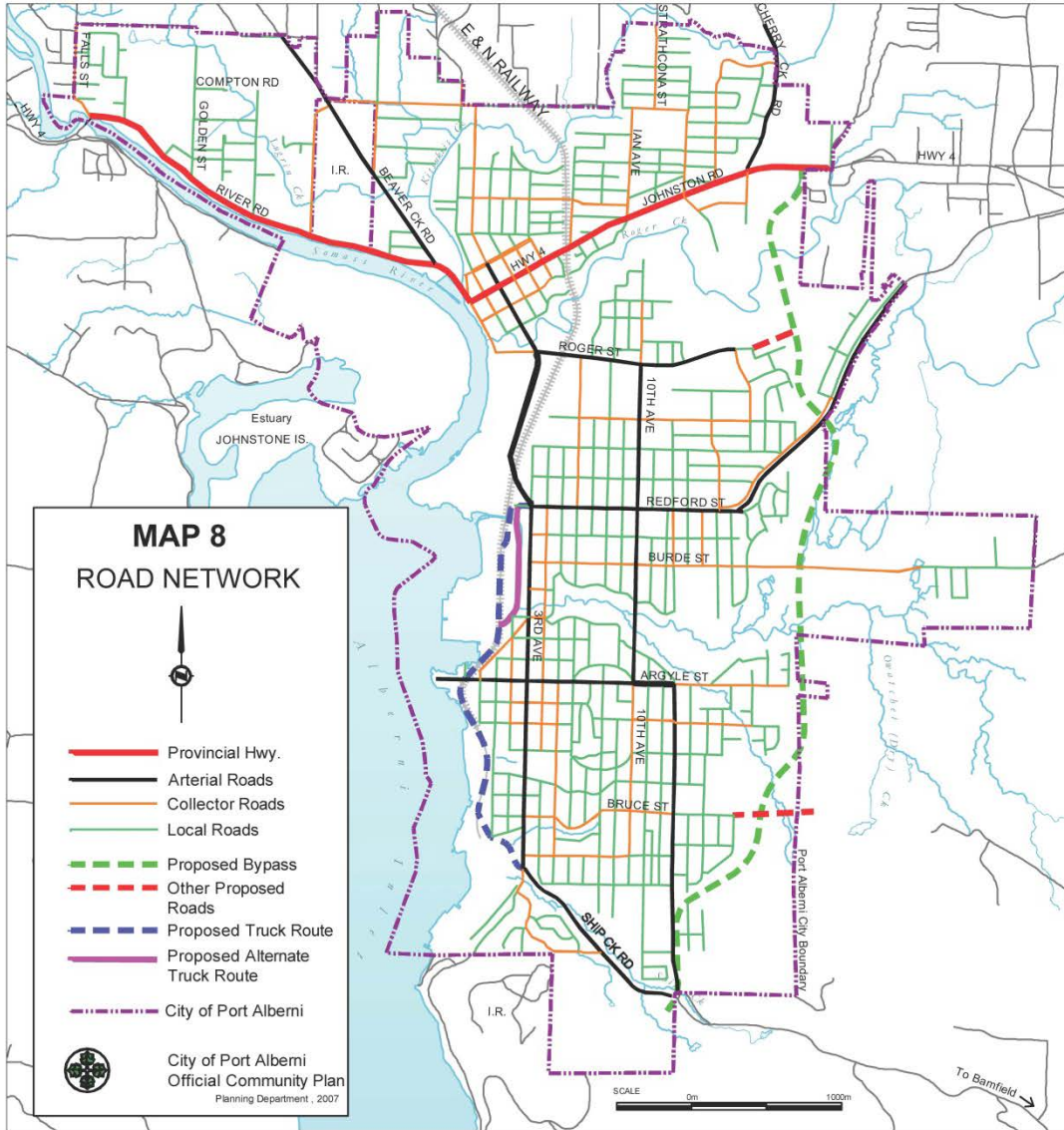
Respectfully submitted,

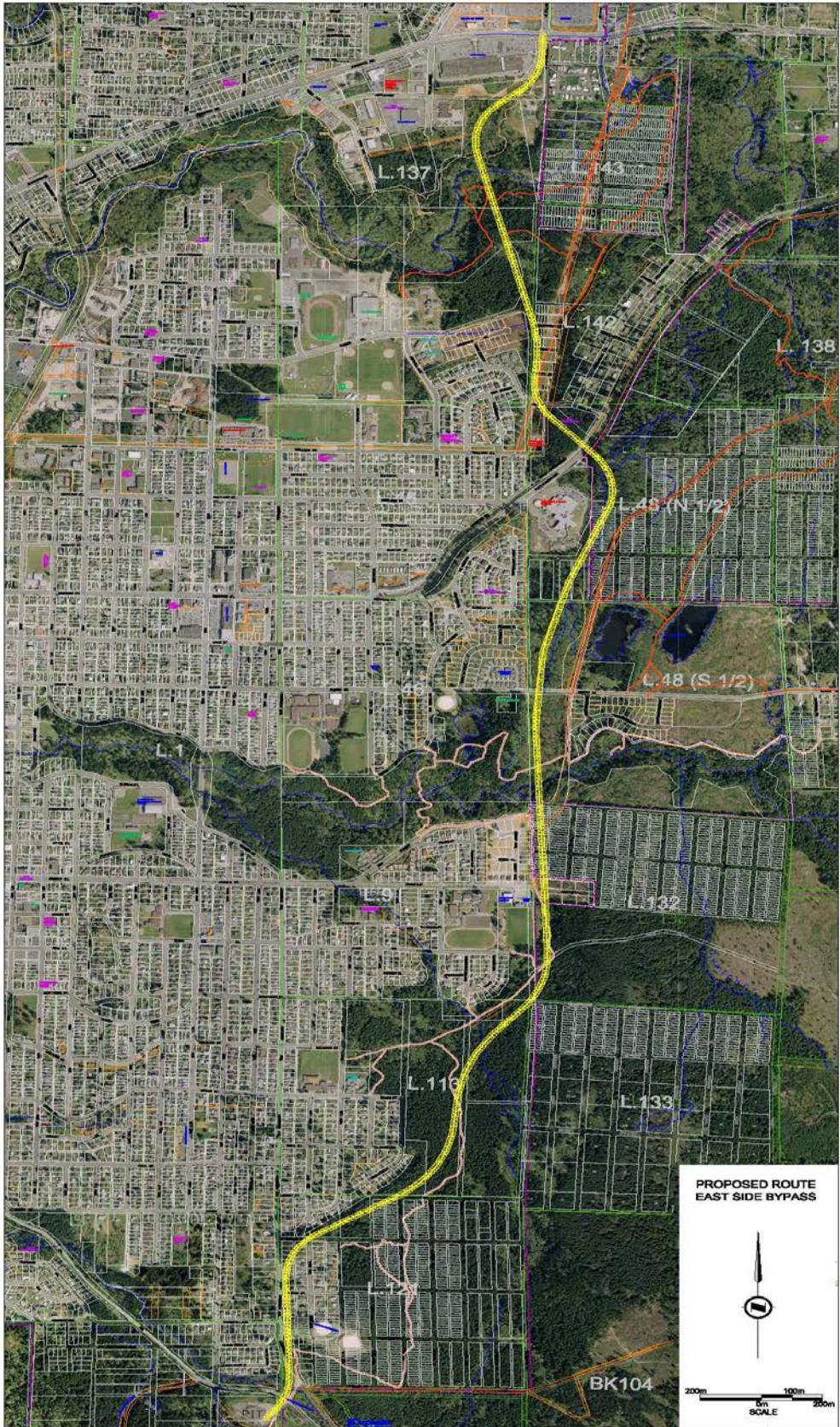


Scott Smith, MCIP
City Planner



Map 8: Major Road Network Plan

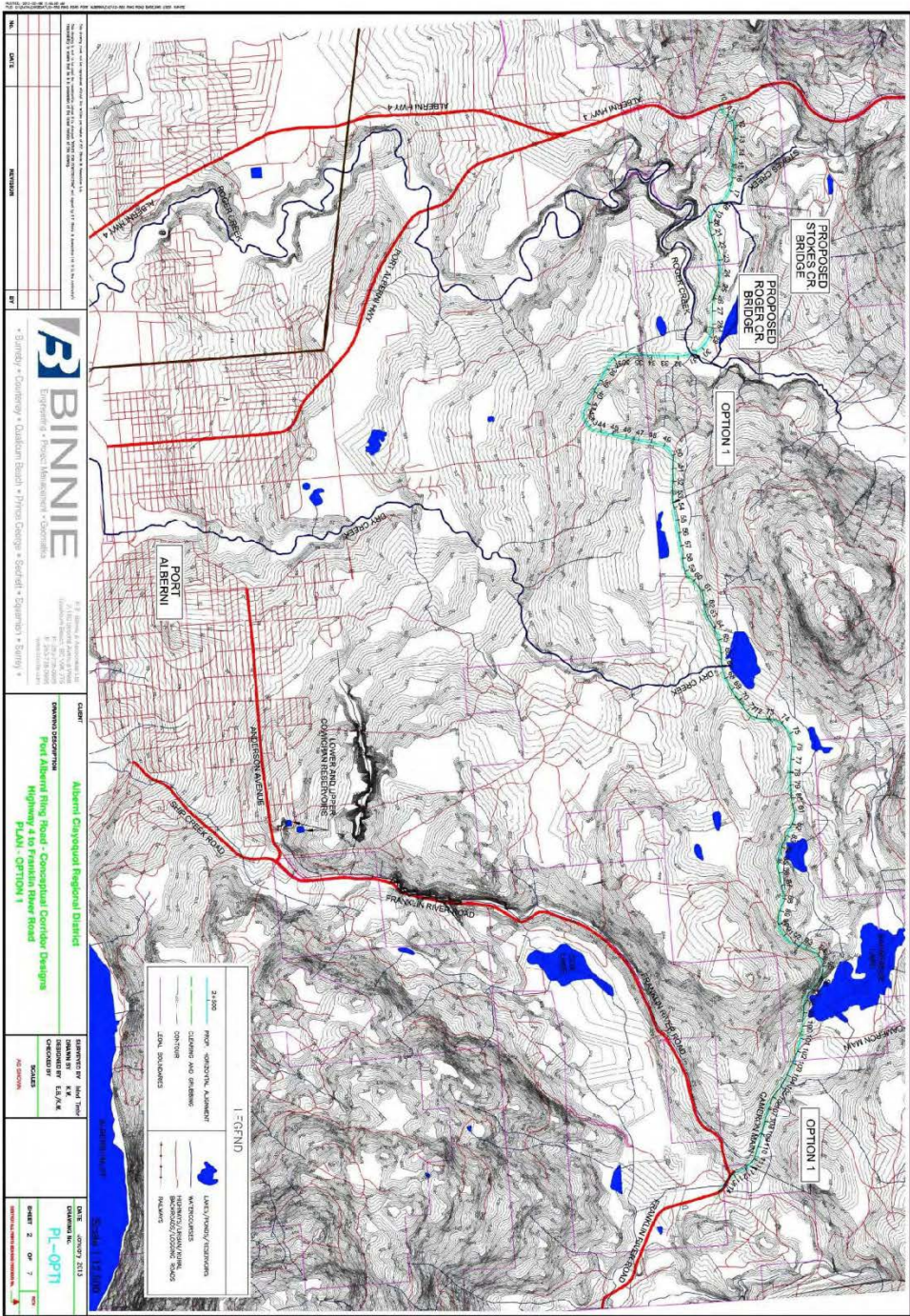






Ring Road Route Study - Highway 4 to Franklin River Road
Route Study - Conceptual Design and Cost Estimate

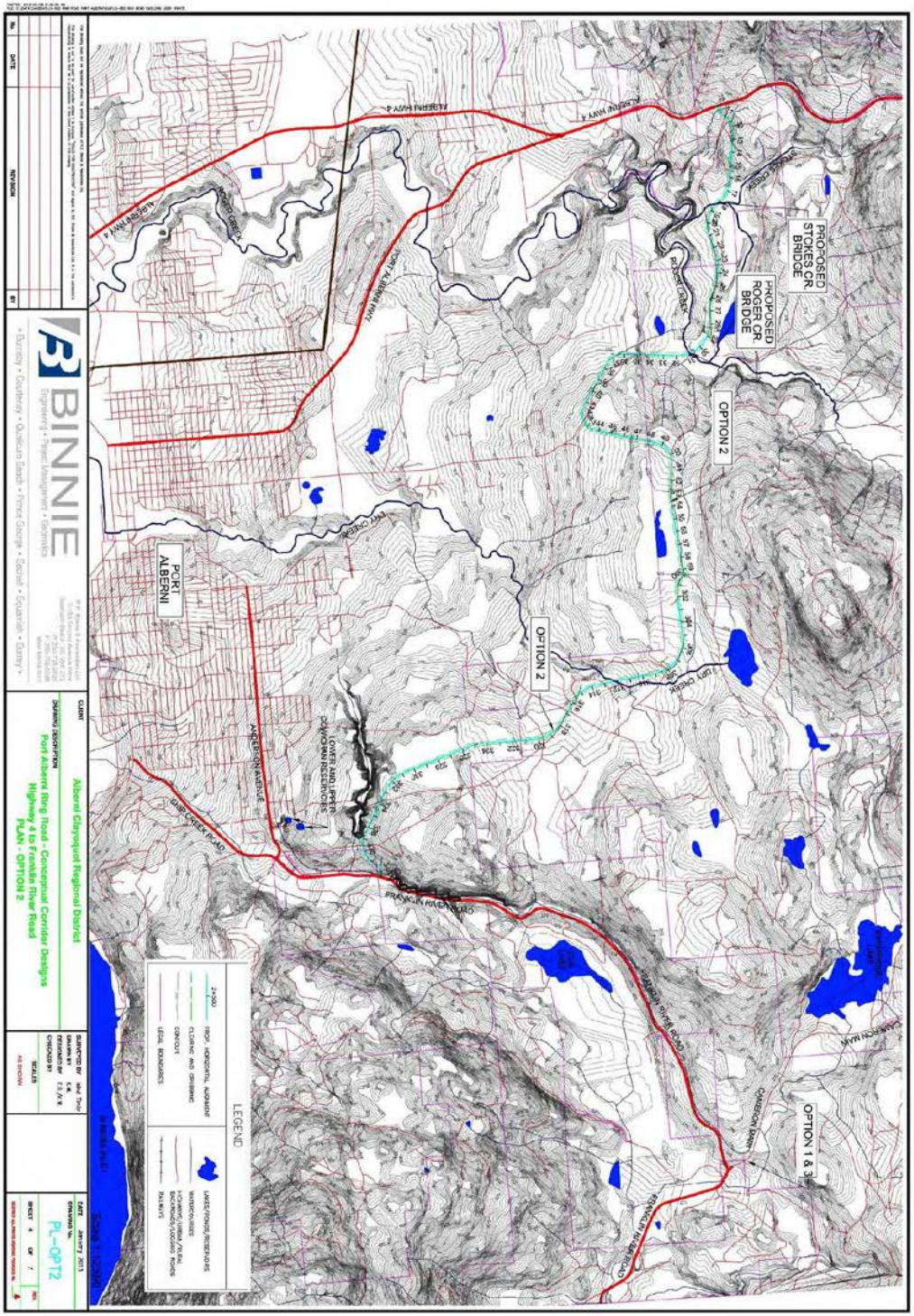
2.1 FIGURE 2.1 OPTION 1 PLAN

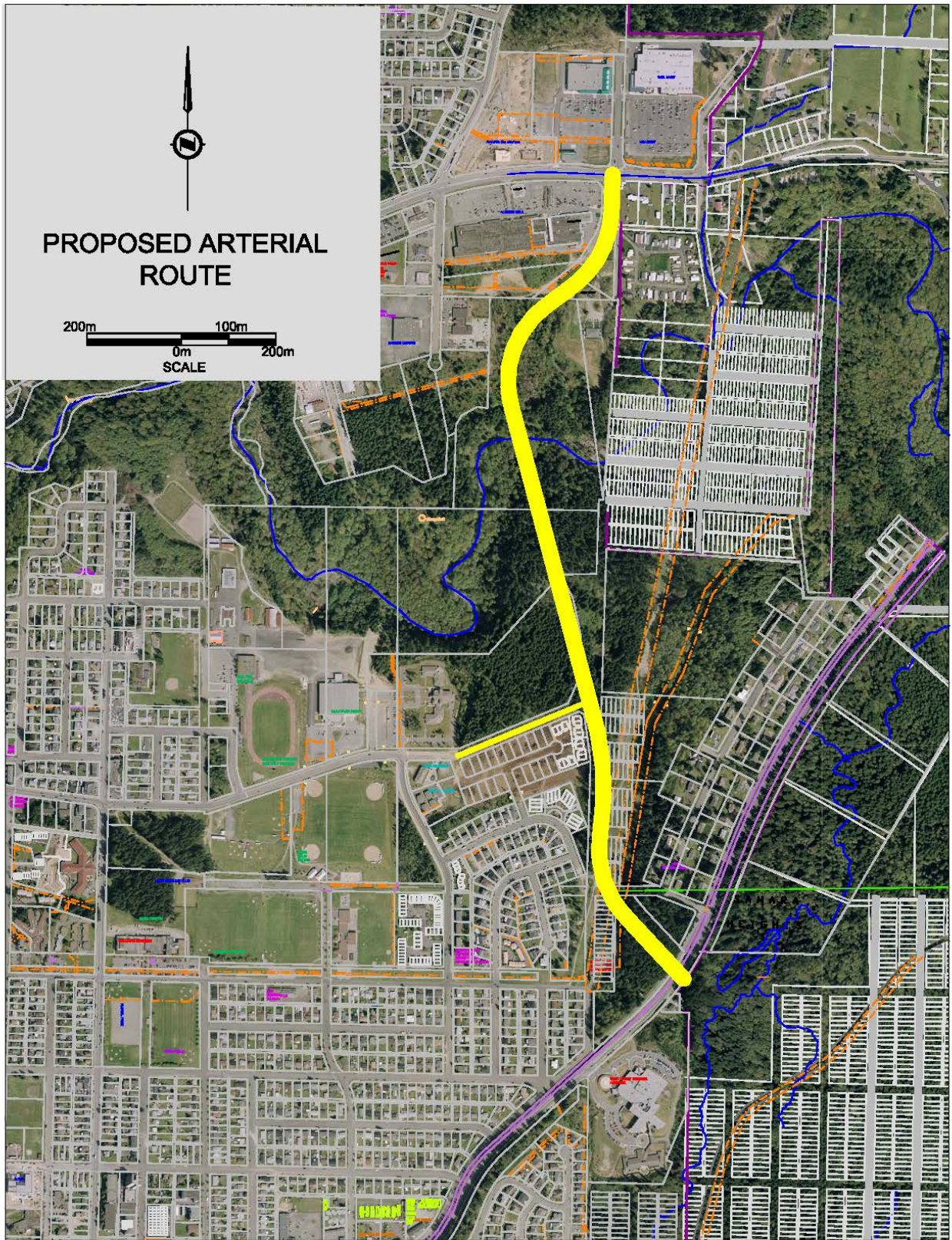




Ring Road Route Study – Highway 4 to Franklin River Road
Route Study – Conceptual Design and Cost Estimate

2.3 FIGURE 2.3 OPTION 2 PLAN








FINANCE DEPARTMENT REPORT

TO: Ken Watson – City Manager
FROM: Cathy Rothwell – Director of Finance
COPIES TO: Mayor and Council
Davina Hartwell – City Clerk
DATE: September 1, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:

Ken Watson, City Manager

**SUBJECT: RCMP Contract Operating Surplus for their fiscal year ending
March 31, 2015**

ISSUE:

The RCMP Operating Surplus Reserve balance exceeds the maximum of \$1 million at present. The accumulated balance as of March 31, 2014 was \$961,041.63, and the surplus arising from the RCMP's March 31, 2015 year end financial statements was \$612,749.00, for a total of \$1,573,790.63.

BACKGROUND:

The purpose of the RCMP Operating Surplus Reserve was to have available funding in the event of major investigations or extraordinary events not funded by the RCMP operating contract. At the February 25, 2013 Regular Council meeting, Council directed the RCMP Operating Surplus Reserve continue to be funded to a maximum of \$1 million.

DISCUSSION:

The RCMP Operating Surplus Reserve current balance is \$1,573,790.63, of which \$573,790.63 exceeds the maximum of \$1 million, set per previous Council direction. The City's statutory Land Sale Reserve is depleted at approximately \$77,500 at the present, which limits the City's ability to acquire lands that will enhance Council's Strategic Plan. A transfer of the excess RCMP Operating Surplus Reserve to Land Sale Reserve will somewhat restore the Land Sale Reserve in the absence of city owned land sales, and enable Council to continue forward with its Strategic Plan.

Strategic Plan Implications:

2. Connected Community
 - 2.1 Maintain infrastructure
3. Environmental Protection
 - 3.1 Protect water, air and land quality
4. Liveability
 - 4.1 Ensure an inviting community
6. Responsive Government
 - 6.2 Effective and efficient operations and delivery of service

RECOMMENDATION:

The Director of Finance recommends transferring the excess RCMP Operating Surplus Reserve funds of \$573,790.63 to the Land Sale Reserve Fund.

The following resolution is recommended:

That the report from the Director of Finance dated September 1, 2015 be received, and Council for the City of Port Alberni direct the transfer of \$573,790.63 from the RCMP Operating Surplus Reserve to the Land Sale Reserve.

Respectfully submitted,




Director of Finance



CITY OF PORT ALBERNI

ECONOMIC DEVELOPMENT MANAGER REPORT

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

TO: Ken Watson, City Manager
FROM: Pat Deakin, Economic Development Manager
DATE: For discussion at the Regular Sept 14, 2015 Council Meeting

SUBJECT: 'BUSINESS WALKS' BEING ENCOURAGED BY BCEDA

Issue:

The BC Economic Development Association (BCEDA) is encouraging municipalities to host 'Business Walks' during Small Business Month (October) in 2015. In late August the BCEDA announced more than 45 communities in BC had committed to a Business Walk. Council is being asked if they would like to do one of these.

Discussion:

A 'Business Walk' is a day dedicated to learning more about local businesses through short face-to-face interviews done in the business itself. Local leaders and key community stakeholders visit a large number of businesses with the intention of gathering some first-hand knowledge that could help form part of a business retention or attraction strategy. The Business Walk generally also serves to strengthen relationships with the business community.

During a Business Walk, teams of 2 or 3 people go into every business in a specified area and ask a few questions designed to give all participants a sense of the business environment.

The most common 3 questions asked are these:

1. Please rate the current state of your business?
2. What do you like most about doing business in the area?
3. What can be done to help your business thrive?

It is generally one of the tools used by a community as part of a more comprehensive Business Retention and Expansion Program.

In 2013, Community Futures, the Chamber and the City partnered on a more comprehensive Business Retention Survey in Port Alberni which gathered a great deal of data and formed the basis for a 'Top 10 to Tackle' (a list of issues to address). In 2014, a few of the previous Council members conducted an informal Business Walk, primarily in the lower Johnston Road area.

Although only one day in length the Business Walk would require significant staff time in advance of the day to organize the teams, identify the business areas to be visited, alert the business community and prepare the response sheets. Subsequent to the Business Walk, the

answers gathered by the teams would be input to our Business Counts software (used for the Business Retention Survey) and a report prepared.

If Council chose to go ahead with a Business Walk, the Boards of Community Futures and the Chamber could be asked if they would like to participate to update the findings of the Business Retention Survey. Other key organizations in the community (Port Authority, Alberni Valley Electoral Areas of the Regional District, First Nations) could also be asked if they had an interest in the Business Walk.

Also if Council did choose to go ahead with a Business Walk, a slightly different set of questions would be encouraged as follows:

1. How is business (please rate the current state of your business)?
2. What could be done to help your business thrive?
3. Of the Top 10 issues identified in the 2013 Business Retention Survey, which 3 would you give highest priority to?
4. Is there another issue you consider more important than any of those identified in 2013?

Options:

1. Direct Staff to Organize a Business Walk
Pro: would signal to small business that the City 'supports' their success
Pro: would allow for a comparison to the 2013 Business Retention Survey findings
Con: would take Economic Development staff time away from other Council priorities
2. Do Not Do a Business Walk at this time
Pro: keep Economic Development staff focused on other Council priorities
Pro: the 'Top 10 to Tackle' list may still be the most relevant issues for business
Con: miss the opportunity to connect with the small business community at this time

Council direction on this matter is sought. The 'Top 10 to Tackle' from the 2013 Business Retention Survey is included below for Council's consideration.



Pat Deakin
Economic Development Manager


The 'Top 10 to Tackle' (the list of priority issues from the 2013 Business Retention Survey)

1. Attitudes: Potentially the most significant obstacle to growth, attitudes within the community topped the list of barriers
2. Beautification: Dedication to beautification from the entrance of the community and throughout is high on the list. Look good, feel good, be proud
3. Business Succession: Many business owners are nearing the end of their working careers yet have no exit strategy
4. Business Training: Electronic Media and Customer Service to compete with competitors and attract / retain customers
5. Employee Attraction: Many professional services have identified a recruitment problem and this issue is expected to continue
6. Quay Improvements: Parking, retail / event offerings, aesthetics en route, consistent hours of merchant operations and signage to get there
7. Marketing and Promotion of our Community: Tell the world how great Port Alberni is – Improve Port Alberni's Brand
8. North Port / South Port: All areas of community to be considered equally
9. Second Highway: A second highway is viewed as ideal to help all aspects of the economy
10. Taxation / Tax Incentives: Monitor and use them to support business



FINANCE DEPARTMENT REPORT

TO: Ken Watson – City Manager
FROM: Cathy Rothwell – Director of Finance
COPIES TO: Mayor and Council
Davina Hartwell – City Clerk
DATE: September 10, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:

Ken Watson, City Manager

SUBJECT: Seniors' Free Day on BC Transit

ISSUE:

Council requested a report on the viability of establishing a program where seniors could ride on public transit for free on a certain day of the week.

BACKGROUND:

Transit ridership has declined, and seniors may not be availing themselves of the opportunity to take advantage of the benefits of using public transit.

DISCUSSION:

The following information is provided by BC Transit:

Free service is not recommended by BC Transit for three main reasons:

1. BC Transit's research and studies indicate that the fare is not the predominant reason that discourages seniors from using this service. The main reasons why potential riders do not use the transit service relate to misinformation and a poor understanding of how to use transit, service being unsuitable in terms of origin, destination, time of day service is required, and
2. Free rides to a specific target market can set a precedent to others. A reduction in the senior fare could be considered, however this conflicts with the BC Transit fare policy guidelines and recommendations.
3. The reduction of fares reduces one of the City's funding sources.

Suggested Options:

A proactive approach is recommended, that is aimed at attempting to increase senior transit ridership by creating or increasing the awareness of this service that is offered by the City and BC Transit. There are a number of programs that have been developed and implemented BC Transit within the province – with varying success:

Option 1

Partnering: Implementation of this program involves partnering with a seniors' centre located in close proximity to a bus route, offering an educational session with their members and then demonstrating with an actual trip on an in-service bus. Potential customers could join this session

as many times as they like. This could easily be adapted as a volunteer program and be offered quarterly or more frequently. Volunteers working with the local transit operator and the City, identify seniors' centres and bus routes as well as any nuances with the service that the potential customers should know. Volunteers would also provide a summary report from each session. Volunteers would receive a complimentary monthly pass for the period in which the program run (e.g. quarterly) which is used for training and personal use.

Promotion and Cost – Posters would be created for display at seniors' centres, prominent locations in the city (City Hall, Library, Echo Centre), as well as on the City's and BC Transit's website. Costs, currently estimated at \$1,000 (depending on scope) would be expensed through marketing budget of the Annual Operating Agreement.

Evaluation – the impact of this program should be evaluated annually to determine its success by surveying attendees to see how much the service is being used.

Option 2

Bus Buddy: The Bus Buddy program (started in Victoria, was highly effective and morphed into a formal program known as a Community Travel Training program), where seasoned transit riders/volunteers can be offered free transit fares/passes to help take out new riders out and assist them in learning to ride the system (particularly for a more senior audience who may be intimidated by riding transit and reading schedules, etc.). One can expand this program (potentially more efficiently when volunteers are in demand) by having volunteers taking out groups of seniors from senior centres, activity centres, healthcare facilities, etc.

For successful implementation of Option 2, volunteers should have a good knowledge of bus routes as well as any nuances with the transit service that the potential customers should be aware of (e.g. interpreting the printed schedule, transfers, etc.), work with the City and Diversified Transportation to identify locations to promote the service, circulate marketing materials to promote the program and provide a monthly summary report of activities. The volunteers would receive complimentary monthly passes for the period in which the program run that is used for training purposes and personal use. Cost will be expensed through marketing budget of the Annual Operating Agreement; however it is expected to be more than Option 1 as it may involve dealing with customers on an individual basis. Security checks of volunteers may be required as they will be dealing with potential customers on a one on one basis.

Evaluation – based on reporting back from volunteers on activity and perceived success rates.

Strategic Plan Implications:

2. Connected Community
 - 2.1 Maintain infrastructure
3. Environmental Protection
 - 3.1 Protect water, air and land quality
4. Liveability
 - 4.1 Ensure an inviting community
6. Responsive Government
 - 6.2 Effective and efficient operations and delivery of service

RECOMMENDATION:

The Director of Finance recommends implementation of Option 1 – Partnering. The cost is minimal, at approximately \$1,000; and the program will enhance service to seniors, and transit ridership.

The following resolution is recommended:

That the report from the Director of Finance dated September 10, 2015 be received, and staff be directed to implement Option 1 in collaboration with BC Transit, a partnership with a seniors' centre (Sunshine Club) to offer an educational session and actual trip on an in-service bus designed to raise awareness of the service offered by the City and BC Transit.

Respectfully submitted,



Director of Finance

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
1.	SICC Jan 7/08	Policy requiring review and adoption of Policy Manual following each general municipal election	Goal #6: Responsive Government	Mid 2015 Report to Council/ Recommend changes to Policy Manual. Ratification of all Policies in Manual by Council – City Manager	High
2.	Special Mar 5/13 Special Aug10/15	Staff to provide report and associated bylaw required to amend the OCP to delete the proposed bypass in the major road network map. Staff directed to proceed with report/bylaw	Goal #2: Connected Community	City Planner Report September 14/15 Update sections 2.2.7, 2.3, and Map 8 Major Road Network.- City Planner	High
3.	Regular May 26/14	Preparation of Bylaws and policies for implementation of bylaw adjudication system	Goal #6: Responsive Government	Order in Council effective July 14, 2014. Bylaws and policies being prepared - City Clerk/City Planner	High
4.	Regular May 26/14	Report and recommendations re development of tax revitalization program for all commercial areas	Goal #5: Revitalize the Economy	Current revitalization exemption bylaw in place for Uptown only. Previous Council direction to expand to all Commercial areas. Confirmation requested from new Council. Draft Bylaw in progress. – EDM/City Clerk/Planner	High
5.	Regular July 28/14	Further discussion regarding safe walkway Harbour Quay to Harbour Quay Marina	Goal #2: Connected Community	On hold pending potential redevelopment of adjacent “Imperial Oil” property for public use. – City Manager	Medium
6.	SICC Oct. 14/14	Report re synopsis and options for consideration re Alberni Paving operations at Fall Fair grounds	Goal #3: Environmental Protection Goal #4: Liveability	Meeting held on Nov 12 th . Relocation of tenant to suitable site in progress. City Manager to follow up with deadline date for relocation	Medium
7.	Regular Nov. 24/14	Report on mail-in voting for future elections.	Goal #6: Responsive Government	Report with options to be provided in with time to allow adoption in advance of 2018 election. -City Clerk	Low
8.	Regular Jan 12/15	Report & recommendations re revisions to Sign Bylaw with regards to election signage	Goal #6: Responsive Government	Report with options to be provided in with time to allow adoption in advance of 2018 election. -City Clerk	Low
9.	Regular Feb 10/15	Prepare Pesticide Reduction Policy/public education – best practices	Goal #3: Environmental Protection	Policy and public education plan under development - Director of Parks, Rec & Heritage	Low
10.	Regular Feb 23/15	Report re feasibility of Sprout Business Development Concept	Goal #5: Revitalize the Economy	Report in progress - Economic Dev. Manager Chamber of Commerce also reviewing similar program	Medium

Council Directed Action Items on Current Status Report

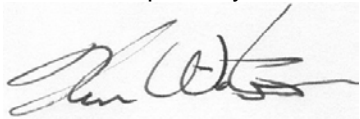
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
11.	Regular Feb 23/15 May 25/15	Report and recommendations re electronic participation in meetings. Modify terms of the Question Period to allow members of the public to direct questions to Council on any topic of relevance to the City.	Goal #6: Responsive Government	City Clerk – Procedure Bylaw changes required. Full review to be undertaken.	Medium
12.	Regular Mar 9/15	Revisit options to ban smoking in City facilities and parks	Goal #3: Environmental Protection	Director of Parks, Recreation & Heritage – include actions taken by other communities for area specific smoking bans	Low
13.	Special Budget – Mar 30/15	Arrange mtg between Council/staff/OIC to discuss additional RCMP member and municipal staff employee	Goal #6: Responsive Government	Schedule meeting. Potential to include issue of additional staff at RCMP as part of upcoming Audit of Management Structure? – City Manager	Low
14.	Special Budget – Mar 30/15	Arrange mtg with Chamber/ AV Tourism/ACRD re external marketing of Alberni Valley	Goal #5: Revitalize the Economy Goal #6: Responsive Government	Report from EDM in September regarding recent meetings.	Medium
15.	Regular April 27/15	Discussion with Canadian Tire re sani-dump station open year round + signage	Goal #3: Environmental Protection	City Engineer to advise when complete	Medium
16.	Regular April 27/15	Signage for Dry Creek Sani-dump station			
17.	Regular May 25/15	Report re potential to intersperse food plants in the City's existing planting beds where practical	Goal #3: Environmental Protection	Parks Supt. to provide report.	Low
18.	Regular May 25/15	Investigate installing automatic water turbidity and temperature monitors on tributaries feeding Bainbridge/China Creek intakes	Goal #3: Environmental Protection	City Engineer	Low
19.	Regular June 8/15	Investigate NIDMAR Consensus Based Disability Management System & Audit	Goal #6: Responsive Government	Director of Corporate Services	Medium
20.	Regular June 22/15	Report and amendment to the Zoning Bylaw to restrict liquor sales in grocery stores.	Goal #6: Responsive Government	City Planner	Medium
21.	Regular July 13/15	Report re Remuneration Bylaw amendment Mayor's business expenses.	Goal #6: Responsive Government	No longer required – discussion with Mayor regarding allocation of expenses.	87

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
22.	Regular July 27/15	Amend Fire Control Bylaw to reflect full year round backyard burn ban commencing April 16, 2016	Goal #3: Environmental Protection	Fire Chief/Clerk – Spring 2016	Low
23.	Regular July 27/15	Report outlining costs/implications of providing free transit to seniors one day per week	Goal #2: Connected Community	Director of Finance – Report Sept 14/15	Low
24.	Regular Aug 10/15	Prepare RFP for Clutesi Haven Marina commercial development in conjunction with PAPA	Goal #4: Liveability Goal #5: Revitalize the Economy	Economic Development Manager – RFP to be issued by end 2015	High
25.	Regular Aug 10/15	Review and report re rainbow crosswalks – upper 3 rd /Argyle	Goal #2: Connected Community	City Engineer	Low

Items Arising by Council Direction for Upcoming 5 Year Plan Consideration

	Meeting and Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
1.	Special Budget – Mar 23/15 Special Aug 10/15	Review kitchen and yard waste pickup for implementation in 2016	Goal #3: Environmental Protection	City staff engaged with ACRD on SWMP Plan monitoring advisory committee and also developing plans for future collection of yard waste and organics. Timing contingent on decision re composting facility Aug 10/15 direction to prepare report outlining options to proceed without ACRD participation – City Engineer	High
2.	Special Budget – Mar 23/15	Review potential reductions in library service/costs for 2016	Goal #1: Live Within Our Means	Negotiation with VIRL pending. Council appointee (VIRL rep or other?) – City Manager	Medium
3.	Special Budget – Mar 30/15	Staff to bring forward Canal Beach upgrades in 2016 for consideration	Goal #4: Liveability	Plans under development for 2016 Budget presentation – Director of Parks and Recreation	Budget
4.	Special Budget – Mar 30/15	Review potential of transit reductions (Sunday service and stats) commencing 2017.	Goal #1: Live Within Our Means	Discussion with BC Transit pending. Report with options to be provided for 2016 Budget consideration. – Director of Finance/ City Manager	Budget
5.	Regular April 13/15	Include emergency generator for City Hall in 2016 budget - \$50,000	Goal #6: Responsive Government	Investigation of options underway including generator and solar/battery format. Report to be available for 2016 Budget consideration. Director of Parks, Recreations & Heritage	Budget
6.	Regular July 22/15	Report outlining options for electric vehicles in City fleet	Goal #3: Environmental Protection	Mech. Services Supt.	Budget
7.	SICC July 27/15	Include costs for laying conduit between City buildings when replacing roads as part of 2016 5 Year Plan.		City Engineer – budget process	Budget

Respectfully Submitted



Ken Watson - City Manager

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CITY OF PORT ALBERNI PLANNING AND BUILDING DEPARTMENT

MONTHLY REPORT FOR AUGUST, 2015

For the month of August 2015 the Planning Department reports the following significant items:

- The Approving Officer issued a preliminary layout approval for a proposed 6-lot subdivision on Strick Road. The Approving Officer also gave final approval for a 2-lot subdivision on Margaret Street.

DEVELOPMENT APPLICATION ACTIVITY REPORT		
Type	Year to Date - 2014	Year to Date - 2015
Subdivision	3	3
OCP and/or Rezoning	2	9
Development Variance	2	4
Development Permit	0	2
Temporary Use Permit	0	1
Sign Bylaw	1	0
Total Applications	8	19

RESIDENTIAL BUILDING UNITS COMPARISON		
Type	Year to Date - 2014	Year to Date - 2015
Single Family	15	14
Duplex	0	0
Multiple	4	0
Secondary Suite	0	4
Total Units	19 units	18 units



ENGINEERING DEPARTMENT HIGHLIGHTS OF DEPARTMENTAL ACTIVITIES JULY/AUGUST 2015

PUBLIC WORKS

Argyle and Kingsway Capital Improvements:

- Kingsway Storm Sewer project is under construction .
- Some detours will occur when the 75 m of underground storm and sanitary sewers are installed.
- This work supports the Uchucklesaht development project.



WATERWORKS

Water Distribution

- Customer Water Service Requests – 31
- 4th Ave and Neil St - replacement of the Pressure Regulating Valve.
- Reduced Water restriction Stage 2 to Stage 1 in effect Monday, September 14th.



Water Treatment Plant

- Bainbridge Water Treatment Plant is substantially complete. Final acceptance will be issued after final testing and site restoration.



WASTEWATER / STORMWATER

Dry Creek Flood Protection Project:

- Project is progressing well and is 75% complete
- Channel lining and habitat pools are under construction east of 3rd Ave.
- The main culvert installation under 3rd Ave will begin the week of September 14th.



City of Port Alberni – Corporate Services September 2015 Report to Council

Human Resources Activities

- **Hiring Processes** – We are currently interviewing for Lifeguards (casual).
- **New Hires/Postings**
 - GIS Technician – we have hired Byron Lloyd who started on September 8 as our GIS Technician. This position was formerly Engineering Technician 2 (mapping) and vacated upon the retirement of Linda Scobbie.
 - Building and Plumbing Inspector – Rob Gaudreault has rejoined the City in this role. Rob was the Building Inspector for the Regional District.
 - Program Assistants (Multiplex) – Lyndsey Taylor, Miya Henson, Colton Gomez-Leishman, Kaitlyn Heck, Eileen Ursel

Occupational Health and Safety

- **Confined Space Program** – The City has recently updated and completely revised our confined space program.

Community Development Activities

- **Community Investment Program** – An additional community workshop took place on Wednesday, September 2, 2015 at 4:00 pm. A total of 68 organizations were represented at the workshops. The deadline for applications is October 1, 2015.
- **Social Planning Council** – Met with the Council to further discuss the creation of an Advisory Commission to advise Council on social issues. A report will be coming to Council at the October 26, 2015 meeting.

Information Technology Activities – Jeff Pelech

- Work has begun on the installation of the audio/video equipment for the Council Chambers. The wiring has been run. The Shaw technician will complete installation of the cables and equipment. Testing of the equipment and the creation of the audio/video signal is expected to begin next week. I think it's too much to say we can stream Council meetings in September, but it will be close.
- We had repeated test sessions to get our old internal phone system working on the Shaw PRI network that we have been converting to. Unfortunately, we were unable to get the system working. Our old equipment is a large contributing factor. Testing and the PRI cutover have been put on hold, and we are proceeding with the RFP for the new internal phone system. RFP is being prepared with a closing date of September 30. The RFP has a 30 day timeline for the project to begin.
- Tempest was onsite Aug 24-28 for the implementation of the new Tempest business licensing module
- Microsoft Dynamics migration to version 2015 from current version 2010 is well underway. Brilliant Technologies has installed client for testing with the testing being undertaken by the Finance Department.
- Project for replacement of Class software for Parks, Recreation and Heritage is underway. Three live demos of the top three contenders are scheduled for September. The success of this project for us is dependent upon the participation of the involved departments: IT, Finance, Parks, Recreation and Heritage.
- The Public GIS Web Map ended its 10 day trial Aug 21 and has gone into its warranty period. We will release and announce it to the Public in the immediate future, but want to do some media build-up and advertising first.

Parks, Recreation, Heritage Activities

- Summer programs are now finished. Exit interviews were conducted with summer program staff.



Aquatic Centre re-opened September 8th. Exciting changes to the pool include the Mural Project that was a partnership between the Community Arts Council and Parks, Recreation and Heritage. Bright colours were added through painting the pergola and new furniture.



A number of issues were uncovered during the annual shut down. Including rotted pipes from the supply system to the main pool.



The underwater lights are corroding. Light bulbs burn out and constantly need replacement. Currently experimenting with an LED bulb that may last longer but is much more expensive. Trying it out in one fixture for now.

- Projects undertaken this summer



Echo Centre Canopy roof replacement



Abbeyfield roof replacement



Cleaning the exterior of the RCMP detachment



Main trail from Tebo to the second bridge is capped with base material and we will be placing the walking surface materials.




Pickle ball court - perimeter drains and landscaping still to be completed.

Theresa Kingston

Submitted by:
Theresa Kingston, Director of Corporate Services

**CITY CLERK'S DEPARTMENT
REPORT TO COUNCIL**

TO: Ken Watson, City Manager
FROM: Davina Hartwell, City Clerk
COPIES TO: Mayor and Council
Cathy Rothwell, Director of Finance
Diane Koch, Deputy Director of Finance
DATE: September 5, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:

Ken Watson, City Manager

SUBJECT: Permissive Tax Exemptions for 2016-2019

BACKGROUND:

The current four year term for permissive tax exemptions expires December 31st, 2015. New applications for 2016-2019 were invited this year from eligible community organizations.

In addition to the requirements of the *Community Charter*, Council's policy for permissive tax exemption states that the land or buildings shall provide for at least one of the following:

- athletic or recreational programs or facilities for public use;
- services for special needs groups;
- facilities or programming for youth and seniors;
- protection and maintenance of important community heritage;
- seniors care facility;
- arts, cultural or educational programs or facilities;
- emergency or rescue services;
- services for the public in a formal partnership with the City or;
- preservation to an environmental or ecologically sensitive area designated within the Official Community Plan.

DISCUSSION:

Staff undertook a detailed review of each organization's folio resulting in a number of amendments and corrections being made to the Roll by BC Assessment. The most notable correction to the Assessment Roll is in regards to the tax exemption eligibility for the Cottages on 10th Avenue owned by the Alberni Valley Senior Citizens Home Society. It was found that these had been incorrectly granted a statutory exemption from taxation under Section 220(1)(i) of the *Community Charter* since their construction in 2010. Section 220(1)(i) of the *Community Charter* applies to:

- i) *a building that was constructed or reconstructed with the assistance of aid granted by the Provincial government after January 1, 1947 but before April 1, 1974 and that is owned and used exclusively without profit by a corporation to provide homes for elderly citizens, together with the land on which the building stands.*

Pioneer Towers continues to qualify under this section and remains statutorily exempt from taxation. BC Assessment has notified Alberni Valley Senior Citizens Home Society that the Cottages will become fully taxable in 2016.

Places of Public Worship folios were also examined in detail by staff. The Knox Presbyterian Church on Regina Ave is no longer operating and the property will become fully taxable in 2016.

The Community Investment Program Committee met on August 19, 2015 to consider applications received and to review and discuss exemptions for Places of Public Worship. Committee Members in attendance were Russ McLaughlin; Ron Jorgenson; Kenn Whiteman and Councillor Paulson. The Committee held a second meeting on September 1st, 2015 to meet with representatives of Port Alberni Gymnastics Association to further review their application.

The Committee recommendations are as follows:

- That Council proceed with adoption of a new Places of Public Worship Bylaw (as attached) and that within the next four year term a policy/guideline be implemented to establish specific criteria for granting permissive tax exemptions to ensure consistency for all places of public worship. This will likely involve a review of what other municipalities do in regards to exempting places of public worship and may result in a portion of these properties becoming taxable in the future.
- That Council proceed with adoption of a Permissive Tax Exemption Bylaw for the 2016-2019 term for the organizations outlined on the attached Notice which were deemed to meet the criteria outlined in the *Community Charter* as well as Council's policy.

Applications denied are:

- Alberni Community & Women's Services Society for property at 3054 3rd Avenue which they have purchased and are actively seeking a tenant for – does not currently qualify for exemption
- Alberni Valley Senior Citizens Home Society – Cottages do not meet criteria for exemption

The attached notice indicates the organization, the subject property and an estimate of the tax revenue to be foregone. These estimates are required as a condition of the *Community Charter*, but are calculated based on the 2015 assessment roll so are subject to change. This notice will form the basis of the public notification required to be provided under the terms of the *Community Charter* prior to Council's adoption of the relevant bylaws.

RECOMMENDATION:

The following resolutions are proposed:

That the report from the City Clerk dated September 5, 2015 outlining the recommendations of the Community Investment Program Committee, be received.

That "Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887" be now introduced and read a first time.

That "Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887" be read a second time.

That "Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887" be read a third time.

That "Places of Public Worship Exemption Bylaw No. 4886" be now introduced and read a first time.

That "Places of Public Worship Exemption Bylaw No. 4886" be read a second time.

That "Places of Public Worship Exemption Bylaw No. 4886" be read a third time.

Respectfully submitted

Davina Hartwell

Davina Hartwell
City Clerk

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PUBLIC NOTICE
Permissive Tax Exemptions

Council for the City of Port Alberni will consider adoption of the following bylaws at their Regular Meeting of September 28th, 2015 at 7:00 p.m. in City Hall Council Chambers, 4850 Argyle Street:

Places of Public Worship Bylaw Exemption Bylaw, No. 4886; Permissive Tax Exemption Bylaw, 2016, Bylaw No. 4887 and Permissive Tax Exemption Central Park Bylaw 2016, Bylaw No. 4884.

Copies of the above noted bylaws are available from the City Clerk's Department at City Hall. Comments regarding the proposed bylaws are requested in writing by 12 noon on Monday, September 28, 2015. For more information please contact:

Davina Hartwell, City Clerk Phone: 250-720-2810 Fax: 723-1003 e-mail: davina_hartwell@portalberni.ca

Roll No.	Owner	Civic Address	Legal Description	Est. City Taxes Foregone 2016	Est. City Taxes Foregone 2017/18
Places of Public Worship Bylaw Exemption Bylaw, No. 4886					
001-0331-00	Anglican Synod Diocese	4766 Angus St.	LT 16-18 BLK 24 DL 1 ALD PL VIP197B	\$1,514.15	\$3,119.75
001-0344-10	Alberni Valley Gurdawara	4741 Montrose St.	LT A SEC 1 ALD PL VIP71512	\$350.21	\$721.57
001-1816-00	Bishop of Victoria	4731 Burke Rd.	LT 13-16 BLK J DL 1 ALD PL VIP1558	\$1,409.29	\$2,903.70
001-2514-00	BC Conference of the Mennonite	4295 8th Ave.	LT 6 DL 1 ALD PL VIP6552	\$1,042.72	\$2,148.42
001-2902-00	Salvation Army	4841 Redford St.	Portion of LT 1 DL 1 ALD PL VIP9599	\$2,543.94	\$5,241.53
001-2912-00	First Christian reformed	5033 Roger St.	LT 4-6 DL 1 ALD PL VIP9644	\$3,489.65	\$7,190.07
001-3053-00	Glenwood Gospel	4450 8th Ave.	LT A BLK 2 DL 1 ALD PL VIP11410	\$910.45	\$1,875.89
001-3372-00	Khalsa Diwan Society	3558 12th Ave.	LT 3 DL 1 ALD PL VIP14400	\$341.71	\$704.06
001-3507-00	Khalsa Diwan Society	4144 8th Ave.	LT 8 DL 1 ALD PL VIP18042	2,316.91	\$4,773.76
001-3896-00	Sri Sanatan Dharam	4332 Scott St.	LT C DL 1 ALD PL VIP29604	\$2,550.55	\$5,255.15
011-0119-00	Bethel Christian Fellowship	5350 Margaret St.	LT 3 DL 11 ALD PL VIP1047	\$ 1,250.57	\$2,576.67
012-0166-00	Lathom Road Gospel	4574 Lathom	LT 1/2/3 BLK 11 DL 12 ALD PL VIP1010	\$504.21	\$1,038.87
013-0409-00	Arrowsmith Baptist	4283 Glenside Rd.	LT B DL 13 ALD PL VIP25410	\$3,749.46	\$7,725.39
013-0435-10	Jericho Road Church	5100 Tebo Ave.	Portion of LT 1 DL 13 ALD PL VIP78180	\$4,047.06	\$8,338.56
045-0343-00	Seventh- Day	4109 Kendall Ave.	LT 5 DL 45 ALD PL VIP19662	\$986.03	\$2,031.62
045-0357-00	Pentecostal Assemblies	3946 Wallace St.	LT A DL 45 ALD PL VIP28546	\$2,828.31	\$5,827.45
091-0079-00	First United	3747 Church St.	LT 1 DL 91 ALD PL VIP14938	\$4,082.69	\$8,411.97
001-1498-10	Lutheran Church	4408 Redford St.	BLK 142 DL 1 ALD PL VIP197B	\$779.78	\$1,606.66
048-0900-00	Nazarene Church	4190 Victoria Dr.	LT 1 DL 48 ALD PL EPP2112	\$1,458.41	\$3,004.91
Permissive Tax Exemption Bylaw, 2016, Bylaw No. 4887 - Municipal Property					
092-0691-10, 092-0694-00* 092-0696-10*	Alberni District Fall Fair * Alberni Fall Fair owns	4102 Hollywood St.	Portion of Lot 2, DL 92, Plan 29389	\$10,377.74	\$21,382.30
990-0511-10	Alberni District Fall Fair	Anderson Ave.	Lot 1, DL 1, AD Plan VIP5330 except plan multiple, that part included in lease from the City of Port Alberni	\$551.44	\$1,136.19
092-0691-15	666082 BC Ltd (dba Alberni Valley Bulldogs)	3737 Roger Street	Lot 1, DL 92, Plan 27429	\$627.51	\$1,292.92
001-3107-02	Alberni Valley Childcare Society (Stepping Stones Too)	4222 Cedarwood St.	Portion of Lot 15, Block 5, DL 1, Plan 11410	\$3,727.28	\$7,679.69
001-3380-01	Alberni Valley Curling Club	3250 9th Ave.	Portion of Lot 1, DL 1, Plan 14814	\$5,883.84	\$12,123.06
092-0696-03	Alberni Valley Junior Baseball Association	4000 Compton Rd.	Lot A, DL 13, Plan 29927	\$331.12	\$682.24
092-0691-03	Alberni Valley Minor Hockey Association	3737 Roger St.	Office within Multiplex - Portion of Lot 1, Plan 5330	\$1,649.45	\$3,398.53
092-0696-01	Alberni Valley Minor Softball	4200 Wood Ave.	Portion of Lot A, DL 92, Plan 31446	\$598.18	\$1,232.49
092-0696-02	Alberni Valley Youth Soccer Association	4200 Wood Ave.	Portion of Lot A, DL 92, Plan 31446	\$2,628.16	\$5,415.06
014-0506-10	BC SPCA	4936 Broughton St.	Part of Lot B, DL 14, Plan 31798 and Part of Lot A, DL 137, Plan 62423, Part of DL 143	\$11,600.20	\$23,901.05
001-1562-00, 001-1563-00, 001-1564-00	Community Arts Council of the Alberni Valley (Rollin Art Centre)	3061-3098 8th Ave.	Lots 20-22, Block 150, DL 1, Plan 197B	\$3,149.39	\$6,489.00
990-0513-02	Echo Sunshine Club	4255 Wallace St.	Portion of Lot 1, DL 1, Plan 5330	\$141.24	\$291.01
092-0691-02	Mount Arrowsmith Skating Club	3737 Roger St.	Office within Multiplex, Portion of Lot 1, Plan 27429	\$383.60	\$790.37
990-0513-03	Port Alberni Aquatic - Tsunami Swim Club	4255 Wallace St.	Portion of Lot 1, DL 1, Plan 5330	\$240.04	\$494.58
990-0513-01	Port Alberni Lawn Bowling Club	4255-A Wallace St.	Portion of Lot 1, DL 1, Plan 5330	\$4,532.70	\$9,339.18
001-3380-00	Port Alberni Men's Slowpitch League concession-168 sq.ft.)	3250 9th Ave.	Part of Lot 1, District Lot 1, Plan 14814	\$95.46	\$196.69
001-3380-01	Western Vancouver Island Industrial Heritage Society (Portion of old Arena - 9th Ave.)	3250 9th Ave.	Lot 1, DL 1, Plan 14815 (Portion of Old Arena)	\$5,830.15	\$12,012.44

990-0307-20	Western Vancouver Island Industrial Heritage Society (Train Station)	3100 Kingsway Ave.	Re: Lot A, DL 1, Plan 49411 (Train Station)	\$4,062.27	\$8,369.90
Permissive Tax Exemption Bylaw, 2016, Bylaw No. 4887 - Charitable or Not for Profit					
001-0874-00	Alberni Community & Women's Services Society	3082 - 3rd Ave.	Portion of Lot 1, DL 1, AD Plan VIP56667	\$1,968.80	\$4,056.52
013-0399-01	Alberni Community & Women's Services Society		Lot A, DL 13, Plan 64605	\$3,158.98	\$6,508.76
001-0821-00	Alberni Valley Hospice Society (Ty Watson House)	2649 2nd Ave.	Lots 23-24, Block 67, DL 1, Plan 197B	\$1,719.17	\$3,542.18
014-0511-00	Alberni Valley Rescue Squad	4790 Tebo Ave.	Lot 2, DL 137, Plan 52779	\$6,212.65	\$12,800.54
001-3910-00	Bread of Life Centre	3130 3rd Ave.	Lot A, DL 1, Plan 30733	\$1,867.11	\$3,846.99
001-0943-00	Canadian Mental Health Association, Port Alberni Branch	3178 2nd Ave.	Lot 2, Block 85, DL 1, Plan 197	\$2,465.53	\$5,079.98
001-3939-00	Canadian Mental Health Association, Port Alberni Branch	3131 5th Ave. (19 x 1 bed; 3 x 2 bed)	Lot 1, DL 1, Plan VIP33433	\$12,770.02	\$26,311.35
001-3410-00	CTH Management Association (Kiwans Hilton Children's Centre)	4325 Neill St.	Lots 5 & 6, DL 1, Plan 15331	\$25,855.66	\$53,273.00
001-0649-00	Falls Road Eagles Hall Society	3561 - 3rd Avenue	Lot 21, Block 50, District Lot 1, Plan 197B	\$1,464.20	\$3,016.84
001-0971-00	Port Alberni Association for Community Living	3009 1st Ave.	Lot 13, Block 86, DL 1, Plan 197	\$467.36	\$962.95
001-3703-00	Port Alberni Association for Community Living	3008 2nd Ave.	Lot A, DL 1, Plan 26322 + Lot 15, Blk 86, DL1 Plan 197	\$4,505.31	\$9,282.74
092-0417-00	Port Alberni Association for Community Living	3585 Huff Dr.	Lot 57, DL 92, Plan 39317	\$2,257.68	\$4,651.72
001-0034-00	Port Alberni Association for Community Living	4471 Margaret St.	Lot 2, Block 4, DL 1, Plan 197	\$5,848.34	\$12,049.92
001-3048-00	Port Alberni Association for Community Living	4521 Dogwood	Lot 14 - 15, Blk 2, DL1, VIP11410	\$3,061.95	\$6,308.84
001-3167-02	Port Alberni Maritime Heritage Society (Marine Interp/Discovery Centre/ Lighthouse)	2900 Harbour Rd.	Portion of DL 1 adjacent to Plan 11583, Block 112A - located on the Pier at Harbour Quay Marina	\$7,393.59	\$15,233.75
001-1168-10	Port Alberni Maritime Heritage Society (Banfield LifeBoat)	5425 Argyle St.	Lot A, DL 1 and 118, Plan 73300	\$176.75	\$364.18
001-3107-03	Port Alberni Youth Centre Society	4210 Cedarwood St.	Lot 15, DL 1, Plan EPP9096	\$5,826.73	\$12,005.39
001-0726-00	Portal Players Dramatic Society	4904 Argyle St.	Amended Lot 3, Block 55, DL 1, Plan 197B	\$4,881.98	\$10,058.83
001-0100-00	Pot Luck Ceramics	4473 Gertrude St.	Lot 2, Block 9, District Lot 1, Plan 197	\$2,415.13	\$4,976.13
001-3579-00	Somass War Memorial Building Society (Royal Canadian Legion Branch 293)	4680 Victoria Quay	Lot A, Plan 56012	\$5,074.65	\$10,455.81
Permissive Tax Exemption Bylaw, 2016, Bylaw No. 4887 - Public Athletic or Recreational					
092-0691-04	Alberni Athletic Association	3727 Roger St.	Lot A, DL 92, Plan EPP6009	\$19,781.87	\$40,758.56
091-0077-05	Port Alberni Black Sheep Rugby Club	3420 Argyle St.	Lot A, DL 91, Plan 63503	\$10,686.87	\$22,019.23
091-0077-10	Port Alberni Gymnastics Association	3450 Argyle St.	Lot 1, DL 91, Plan 60758	\$14,332.57	\$29,530.83
Permissive Tax Exemption Bylaw, 2016, Bylaw No. 4887 - Seniors/Community Care/Private School					
001-3931-00	Alberni-Clayoquot Continuing Care Society (Fir Park Village)	4411 Wallace St.	Lot B, DL 1, Plan 32448	\$1,175.74	\$2,422.49
001-3556-10	Alberni-Clayoquot Continuing Care Society (Echo Village)	4200 10 th Ave.	Lot A, DL 1, Plan VIS5964	\$2,403.17	\$4,951.49
001-3930-00	Alberni Valley Senior Citizens' Homes (Pioneer Towers)	4467 Wallace St.	Lot A, District Lot 1, Plan 32448	\$740.87	\$1,526.49
001-2527-00	John Paul II Catholic School	4006 8th Ave.	Lot A, DL 1, Plan 6564 (Exc. Plan 55599)	\$3,109.80	\$6,407.43
Permissive Tax Exemption Central Park Bylaw 2016, Bylaw No. 4884 - Partnering Agreement - Public Park Space					
001-3932-00	Ocean Canal Clubhouse Inc. Central Park	3009 3 rd Ave.	Lot A, DL 1 ALD Plan VIP32610	\$542.00	\$1,116.74
TOTAL EST. MUNICIPAL TAXES FOREGONE				\$244,730.35	\$504,242.41

CITY OF PORT ALBERNI

BYLAW NO. 4887

A BYLAW TO EXEMPT CERTAIN LANDS AND
IMPROVEMENTS FROM TAXATION FOR THE YEAR 2016

Whereas Section 224 of the *Community Charter*, RSBC 2003 provides that the Council may by bylaw, in accordance with the section, exempt land or improvements or both from taxation under Section 197 (1) (a) of the *Community Charter* to the extent, for the period and subject to the conditions provided in the bylaw, and;

Whereas Council deems it appropriate to exempt certain properties from taxation.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. Title

This Bylaw may be known and cited for all purposes as "**Permissive Tax Exemption Bylaw 2016, Bylaw No. 4887**".

2. Exempted Properties

The lands, and all improvements thereon unless otherwise indicated, as set out in Schedule "A" are exempted from taxation for the period prescribed in Schedule "A" in accordance with Section 224 of the *Community Charter*.

READ A FIRST TIME THIS DAY OF SEPTEMBER, 2015.

READ A SECOND TIME THIS DAY OF SEPTEMBER, 2015.

READ A THIRD TIME THIS DAY OF SEPTEMBER, 2015.

PUBLIC NOTICE PROVIDED PURSUANT TO SECTION 94 OF THE COMMUNITY CHARTER.

FINALLY ADOPTED BY COUNCIL THIS DAY OF , 2015.

Mayor

Clerk

**BYLAW NO. 4887
SCHEDULE A
DESCRIPTION OF PERMISSIVE TAX EXEMPTIONS 2016-2019**

Roll No.	Owner	Civic Address	Legal Description
Municipal Property			
092-0691-10	Alberni District Fall Fair	3737 Roger St.	Lot 1, DL92, Plan VIP 27429 exc. Plan VIP58940 (included in lease from City to Fall Fair)
092-0694-00*	Alberni District Fall Fair <i>* Alberni Fall Fair owns</i>	4090 Hollywood St.	Portion of Lot 2, DL 92, Plan 29389 <i>(as outlined on Schedule A-1)</i>
092-0696-10*	Alberni District Fall Fair <i>* Alberni Fall Fair owns</i>	4480 Vimy St.	Lot A, DL 92, Plan VIP31446 exc. Plan VIP58940, & Exc PL VIP87123 VIP88262 & EPP12140 (included in lease)
990-0511-10	Alberni District Fall Fair	Anderson Ave.	Lot 1, DL 1, AD Plan VIP5330 except plan multiple, that part included in lease from the City of Port Alberni
092-0691-15	666082 BC Ltd (dba Alberni Valley Bulldogs)	3737 Roger Street	Lot 1, DL 92, Plan 27429 <i>(as outlined on Schedule A-2.1 and A-2.2)</i>
001-3107-02	Alberni Valley Childcare Society (Stepping Stones Too)	4222 Cedarwood St.	Portion of Lot 15, Block 5, DL 1, Plan 11410 <i>(as outlined on Schedule A-3)</i>
001-3380-01	Alberni Valley Curling Club	3250 9th Ave.	Portion of Lot 1, DL 1, Plan 14814 <i>(as outlined on Schedule A-4)</i>
092-0696-03	Alberni Valley Junior Baseball Association	4000 Compton Rd.	Lot A, DL 13, Plan 29927 <i>(as outlined on Schedule A-5)</i>
092-0691-03	Alberni Valley Minor Hockey Association	3737 Roger St.	Office within Multiplex - Portion of Lot 1, Plan 5330 <i>(as outlined on Schedule A-6)</i>
092-0696-01	Alberni Valley Minor Softball	4200 Wood Ave.	Portion of Lot A, DL 92, Plan 31446 <i>(as outlined on Schedule A-7)</i>
092-0696-02	Alberni Valley Youth Soccer Association	4200 Wood Ave.	Portion of Lot A, DL 92, Plan 31446 <i>(as outlined on Schedule A-8)</i>
014-0506-10	BC SPCA	4936 Broughton St.	Part of Lot B, DL 14, Plan 31798 and Part of Lot A, DL 137, Plan 62423, Part of DL 143
001-1562-00, 001-1563-00, 001-1564-00	Community Arts Council of the Alberni Valley (Rollin Art Centre)	3061-3098 8th Ave.	Lots 20-22, Block 150, DL 1, Plan 197B
990-0513-02	Echo Sunshine Club	4255 Wallace St.	Portion of Lot 1, DL 1, Plan 5330 <i>(as outlined on Schedule A-9)</i>
092-0691-02	Mount Arrowsmith Skating Club	3737 Roger St.	Office within Multiplex, Portion of Lot 1, Plan 27429 <i>(as outlined on Schedule A-10)</i>
990-0513-03	Port Alberni Aquatic - Tsunami Swim Club	4255 Wallace St.	Portion of Lot 1, DL 1, Plan 5330 <i>(as outlined on Schedule A-11)</i>
990-0513-01	Port Alberni Lawn Bowling Club	4255-A Wallace St.	Portion of Lot 1, DL 1, Plan 5330 <i>(as outlined on Schedule A-12)</i>

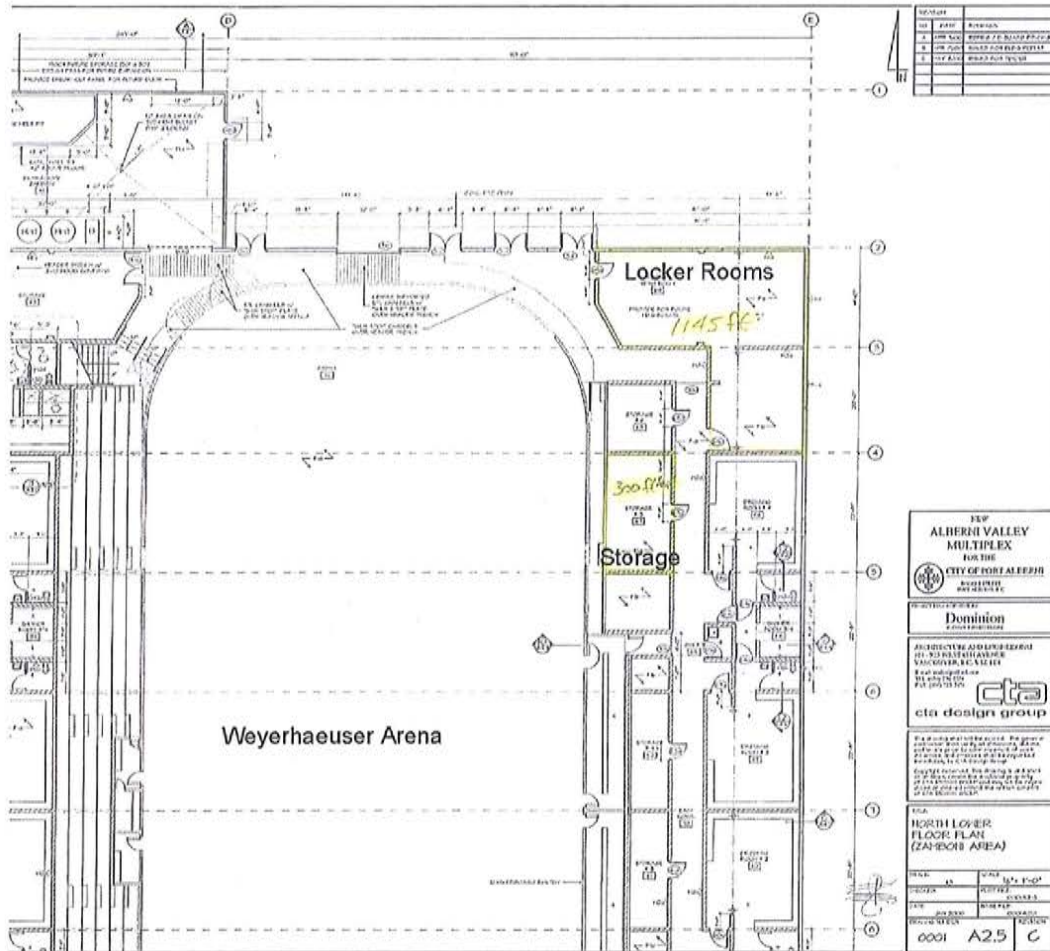
001-3380-00	Port Alberni Men's Slowpitch League concession-168 sq.ft.)	3250 9th Ave.	Part of Lot 1, District Lot 1, Plan 14814 (as outlined on Schedule A-13)
001-3380-01	Western Vancouver Island Industrial Heritage Society (Portion of old Arena - 9th Ave.)	3250 9th Ave.	Portion of Lot 1, DL 1, Plan 14815 (as outlined on Schedule A-14)
990-0307-20	Western Vancouver Island Industrial Heritage Society (Train Station)	3100 Kingsway Ave.	Lot A, DL 1, Plan 49411 (as outlined on Schedule A-15)
Charitable or Not for Profit			
001-0874-00	Alberni Community & Women's Services Society	3082 3 rd Ave.	Portion of Lot 1, DL 1, AD Plan VIP56667 (as outlined on Schedule A-16)
013-0399-01	Alberni Community & Women's Services Society		Lot A, DL 13, Plan 64605
001-0821-00	Alberni Valley Hospice Society (Ty Watson House)	2649 2nd Ave.	Lots 23-24, Block 67, DL 1, Plan 197B
014-0511-00	Alberni Valley Rescue Squad	4790 Tebo Ave.	Lot 2, DL 137, Plan 52779
001-3910-00	Bread of Life Centre	3130 3rd Ave.	Lot A, DL 1, Plan 30733
001-0943-00	Canadian Mental Health Association, Port Alberni Branch	3178 2nd Ave.	Lot 2, Block 85, DL 1, Plan 197
001-3939-00	Canadian Mental Health Association, Port Alberni Branch	3131 5th Ave. (19 x 1 bed; 3 x 2 bed)	Portion of Lot 1, DL 1, Plan VIP33433
001-3410-00	CTH Management Association (Kiwans Hilton Children's Centre)	4325 Neill St.	Lots 5 & 6, DL 1, Plan 15331
001-0649-00	Falls Road Eagles Hall Society	3561 - 3rd Avenue	Lot 21, Block 50, District Lot 1, Plan 197B
001-0971-00	Port Alberni Association for Community Living	3009 1st Ave.	Lot 13, Block 86, DL 1, Plan 197
001-3703-00	Port Alberni Association for Community Living	3008 2nd Ave.	Lot A, DL 1, Plan 26322 + Lot 15, Blk 86, DL1 Plan 197
092-0417-00	Port Alberni Association for Community Living	3585 Huff Dr.	Lot 57, DL 92, Plan 39317
001-0034-00	Port Alberni Association for Community Living	4471 Margaret St.	Lot 2, Block 4, DL 1, Plan 197
001-3048-00	Port Alberni Association for Community Living	4521 Dogwood	Lot 14 - 15, Blk 2, DL1, VIP11410
001-3167-02	Port Alberni Maritime Heritage Society (Marine Interp/Discovery Centre/ Lighthouse)	2900 Harbour Rd.	Portion of DL 1 adjacent to Plan 11583, Block 112A - located on the Pier at Harbour Quay Marina (as outlined on Schedule A-17)
001-1168-10	Port Alberni Maritime Heritage Society (Banfield LifeBoat)	5425 Argyle St.	Portion of Lot A, DL 1 and 118, Plan 73300 (as outlined on Schedule A-18)

001-3107-03	Port Alberni Youth Centre Society	4210 Cedarwood St.	Lot 15, DL 1, Plan EPP9096
001-0726-00	Portal Players Dramatic Society	4904 Argyle St.	Amended Lot 3, Block 55, DL 1, Plan 197B
001-0100-00	Pot Luck Ceramics	4473 Gertrude St.	Lot 2, Block 9, District Lot 1, Plan 197
001-3579-00	Somass War Memorial Building Society <i>(Royal Canadian Legion Branch 293)</i>	4680 Victoria Quay	Portion of Lot A, Plan 56012 <i>(as outlined on Schedule A-19)</i>
Public Athletic or Recreational			
092-0691-04	Alberni Athletic Association	3727 Roger St.	Lot A, DL 92, Plan EPP6009
091-0077-05	Port Alberni Black Sheep Rugby Club	3420 Argyle St.	Lot A, DL 91, Plan 63503
091-0077-10	Port Alberni Gymnastics Association	3450 Argyle St.	Lot 1, DL 91, Plan 60758
Seniors/Community Care/Private School			
001-3931-00	Alberni-Clayoquot Continuing Care Society (Fir Park Village)	4411 Wallace St.	Lot B, DL 1, Plan 32448
001-3556-10	Alberni-Clayoquot Continuing Care Society (Echo Village)	4200 10 th Ave.	Lot A. DL 1, Plan VIS5964
001-3930-00	Alberni Valley Senior Citizens' Homes (Pioneer Towers)	4467 Wallace St.	Lot A, District Lot 1, Plan 32448
001-2527-00	John Paul II Catholic School	4006 8th Ave.	Lot A, DL 1, Plan 6564 (Exc. Plan 55599)

Schedule A-1



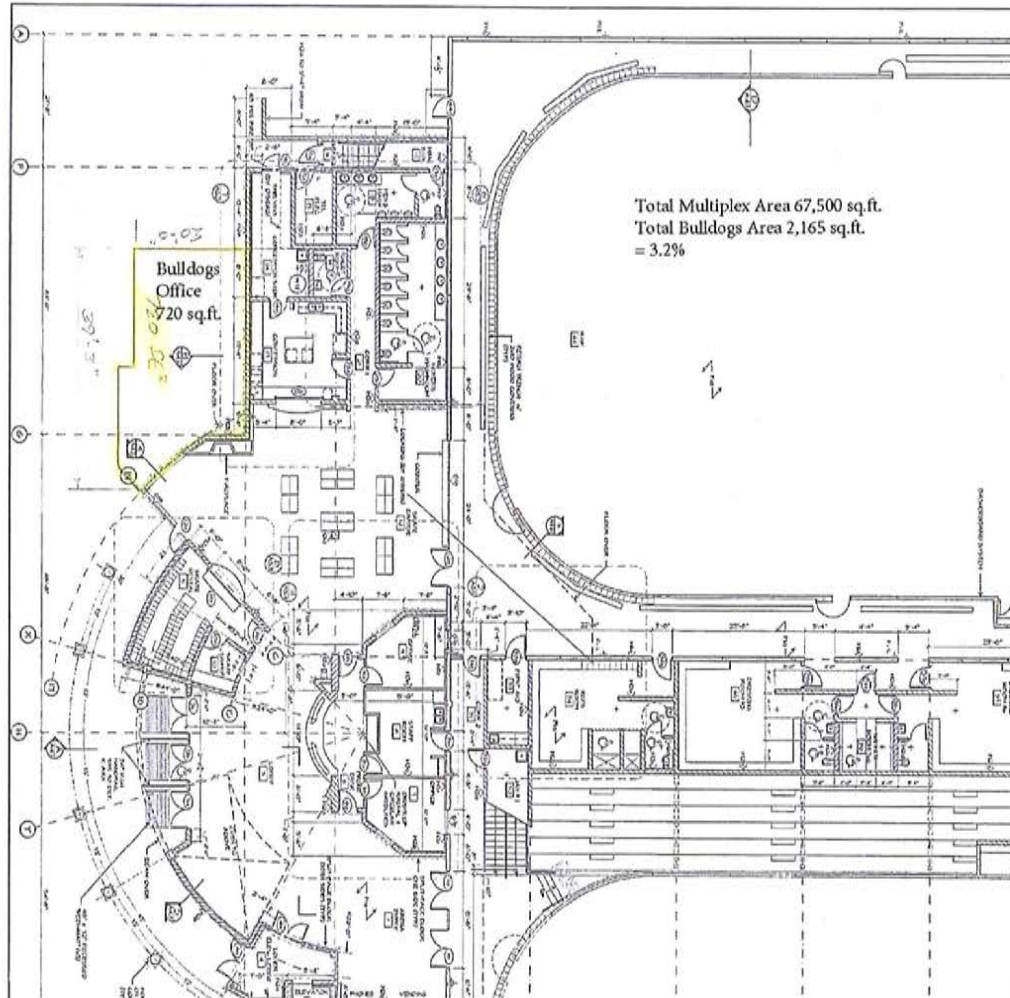
Schedule A-2.1



SUBJECT PROPERTY
666082 BC Ltd (dba Alberni Valley Bulldogs
Part of Lot 1, DL92, Plan 27429 (3737 Roger St.)
Locker Rooms/Storage

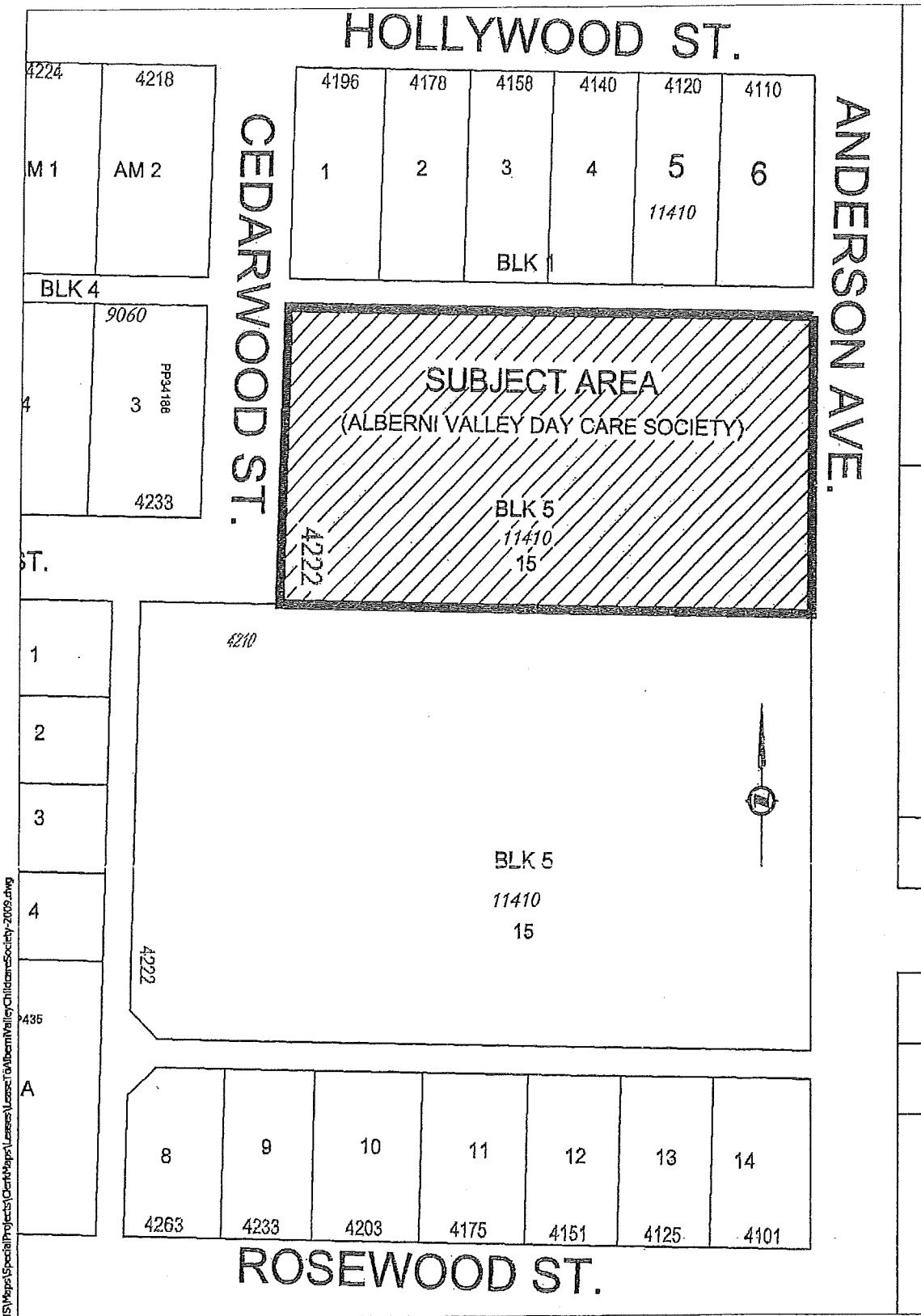
Schedule A-2.2

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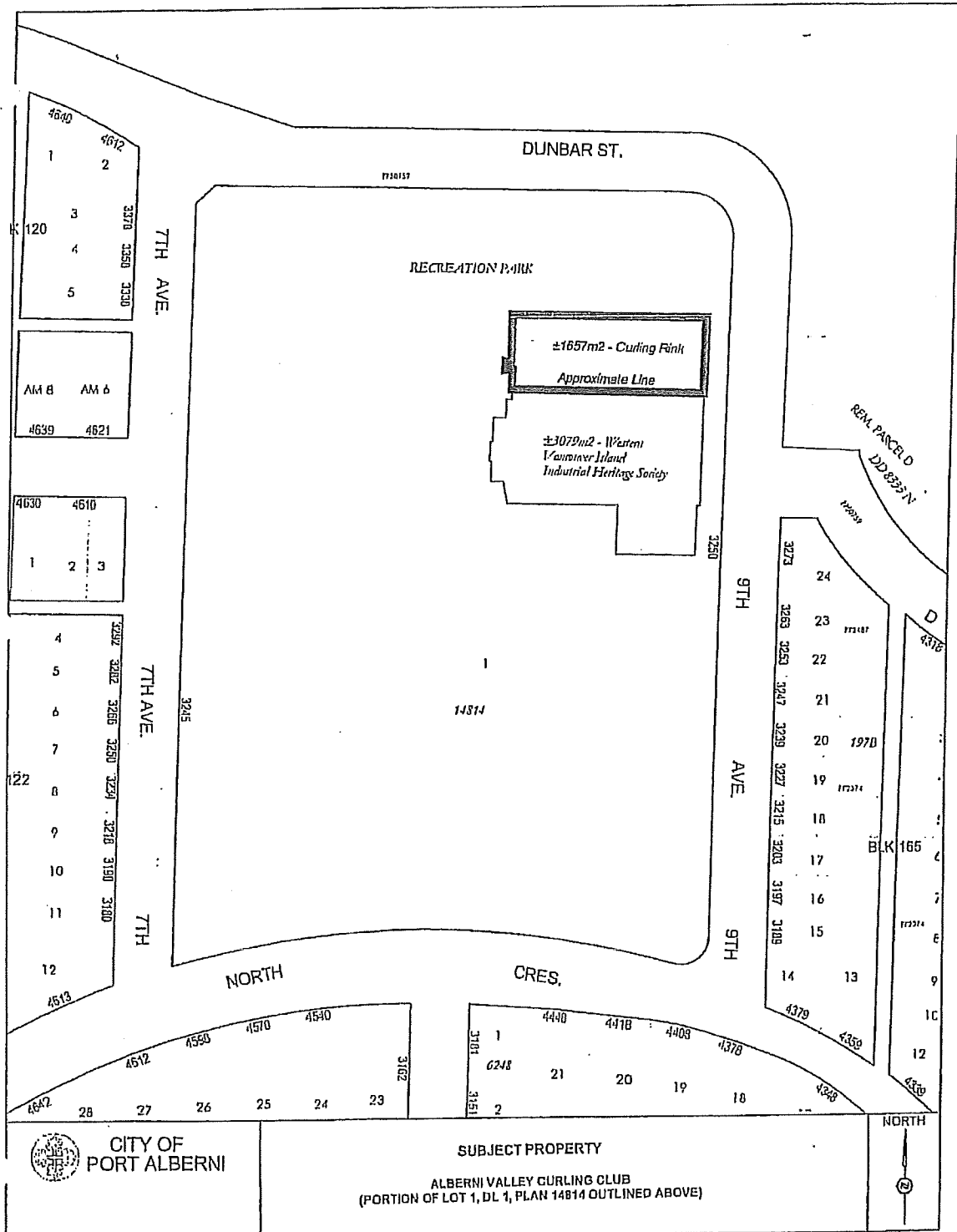
SUBJECT PROPERTY
666082 BC Ltd (dba Alberni Valley Bulldogs
Part of Lot 1, DL92, Plan 27429 (3737 Roger St.)
Office Space

Schedule A-3

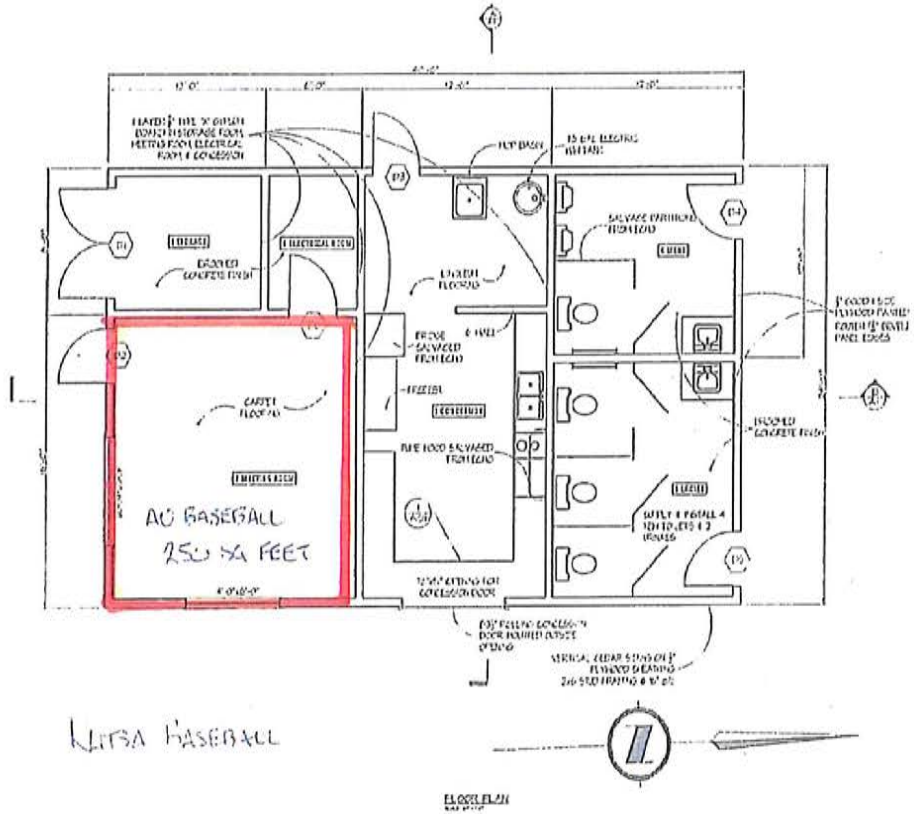



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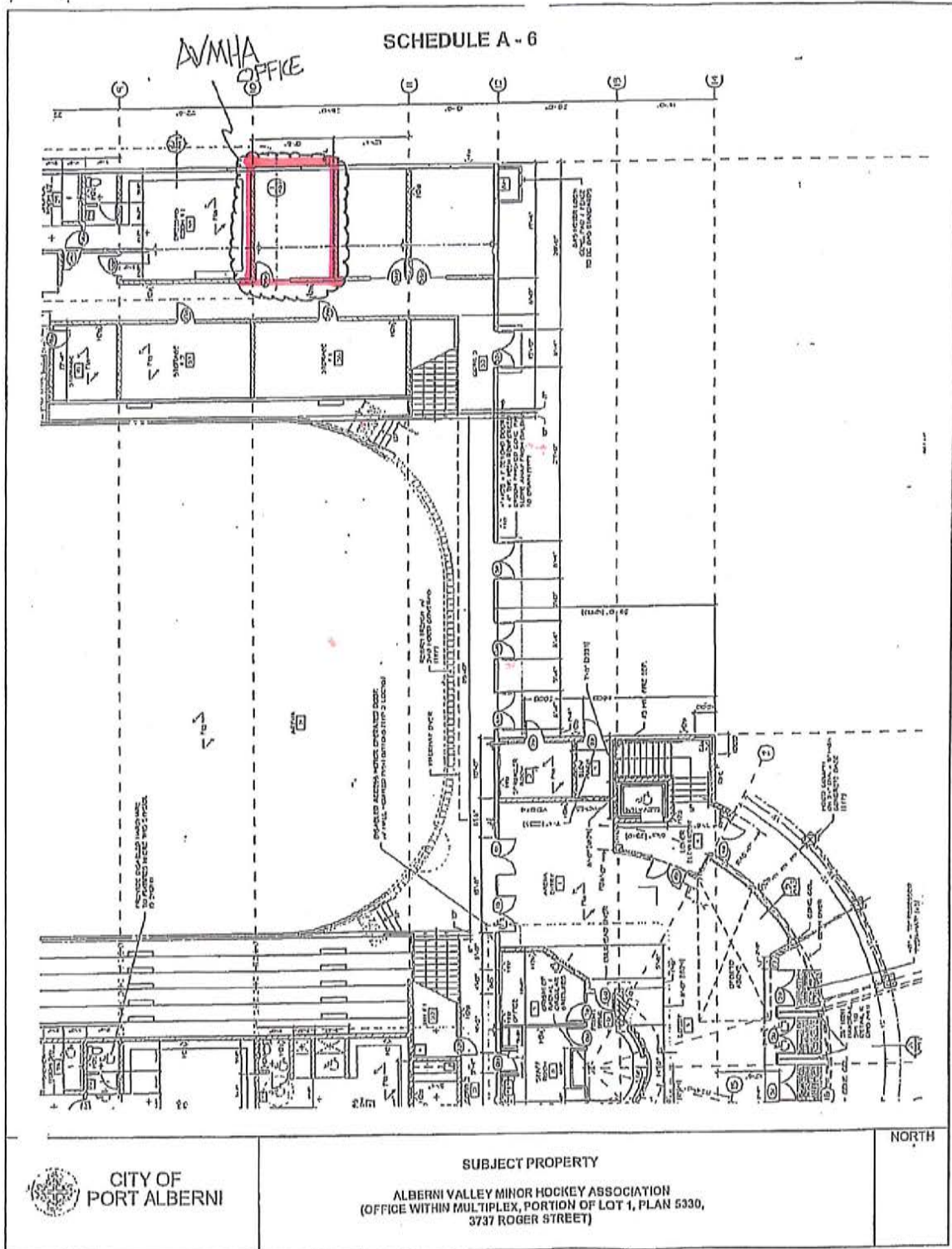
SCHEDULE A - 4

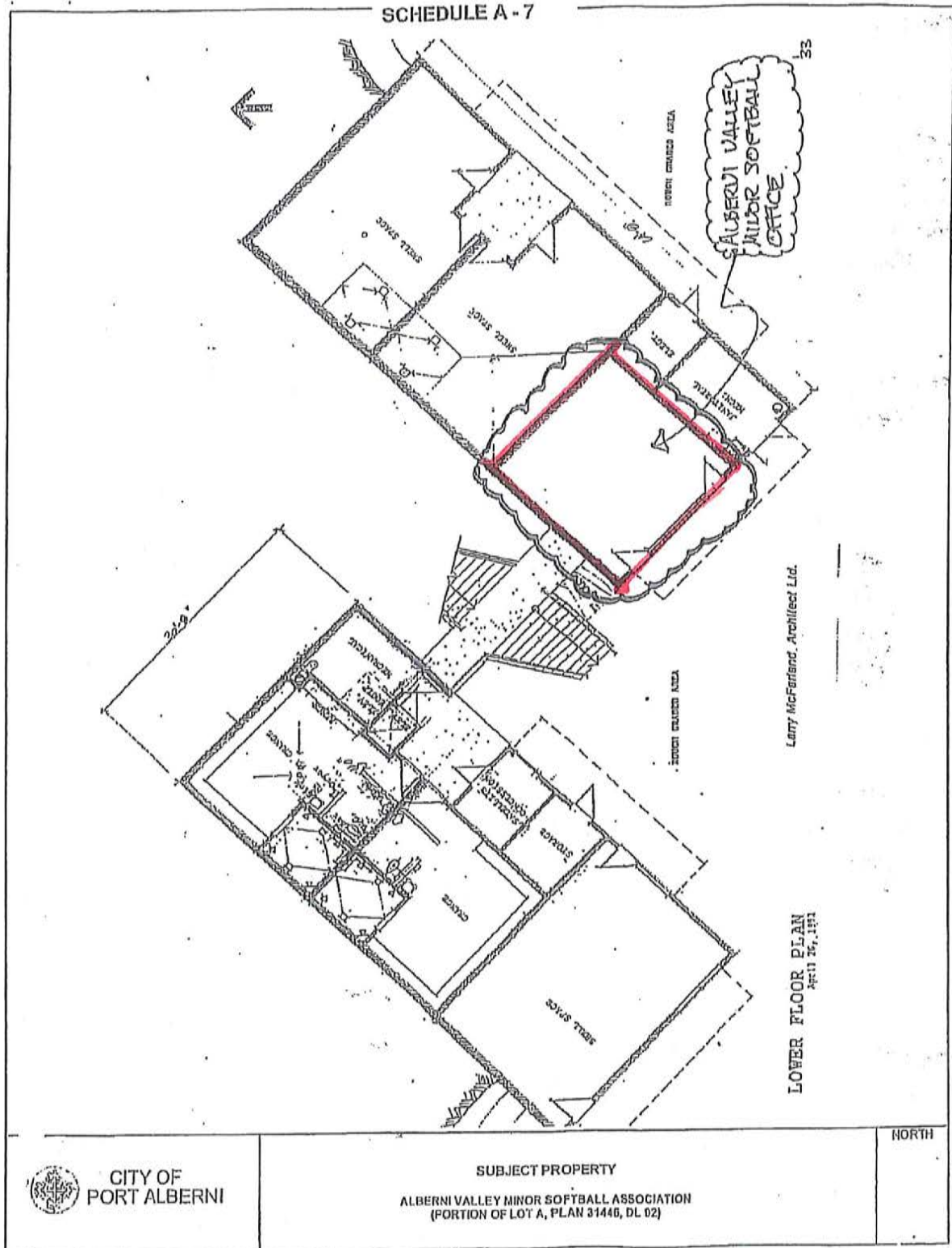


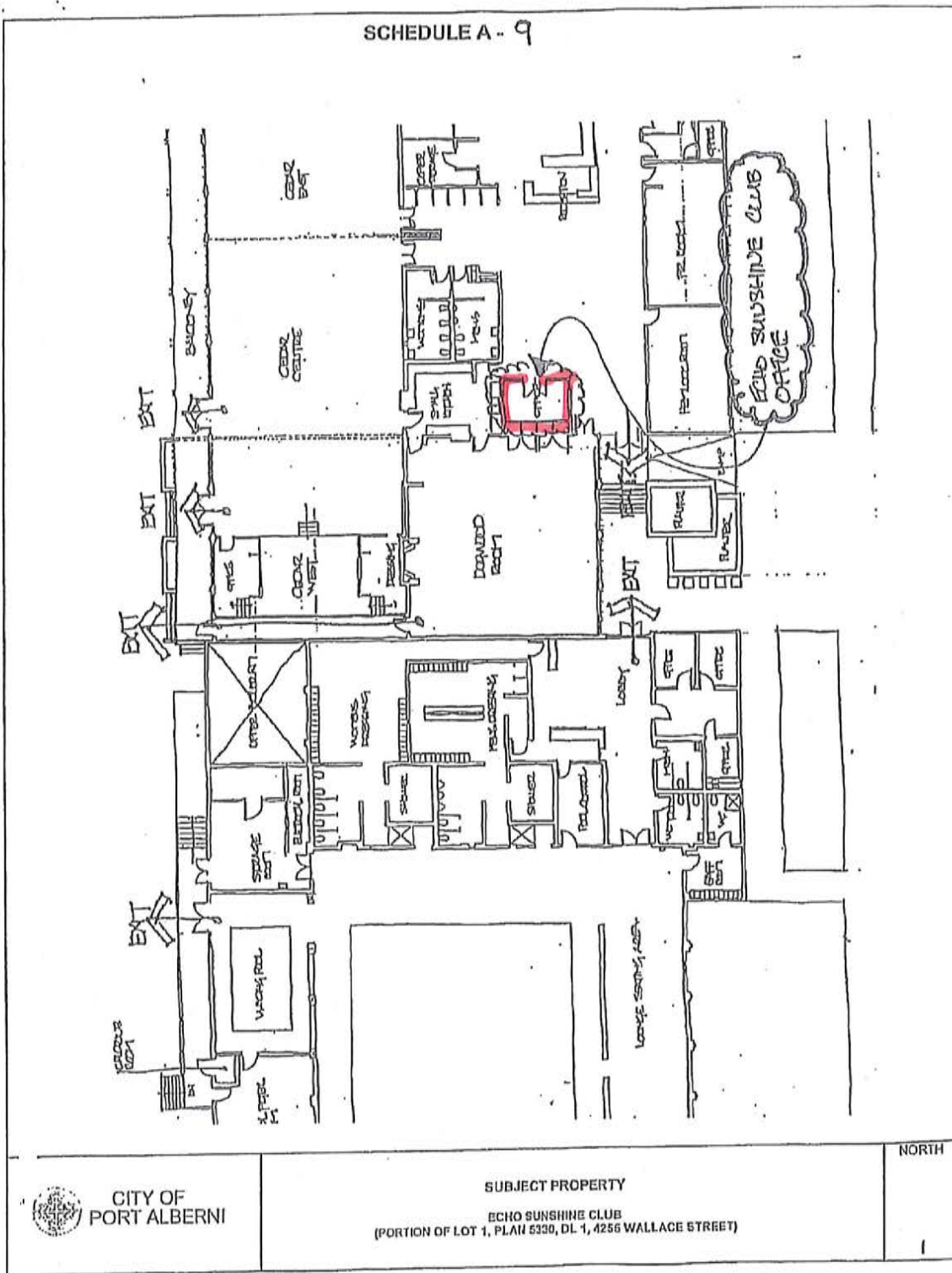
SCHEDULE A - 5

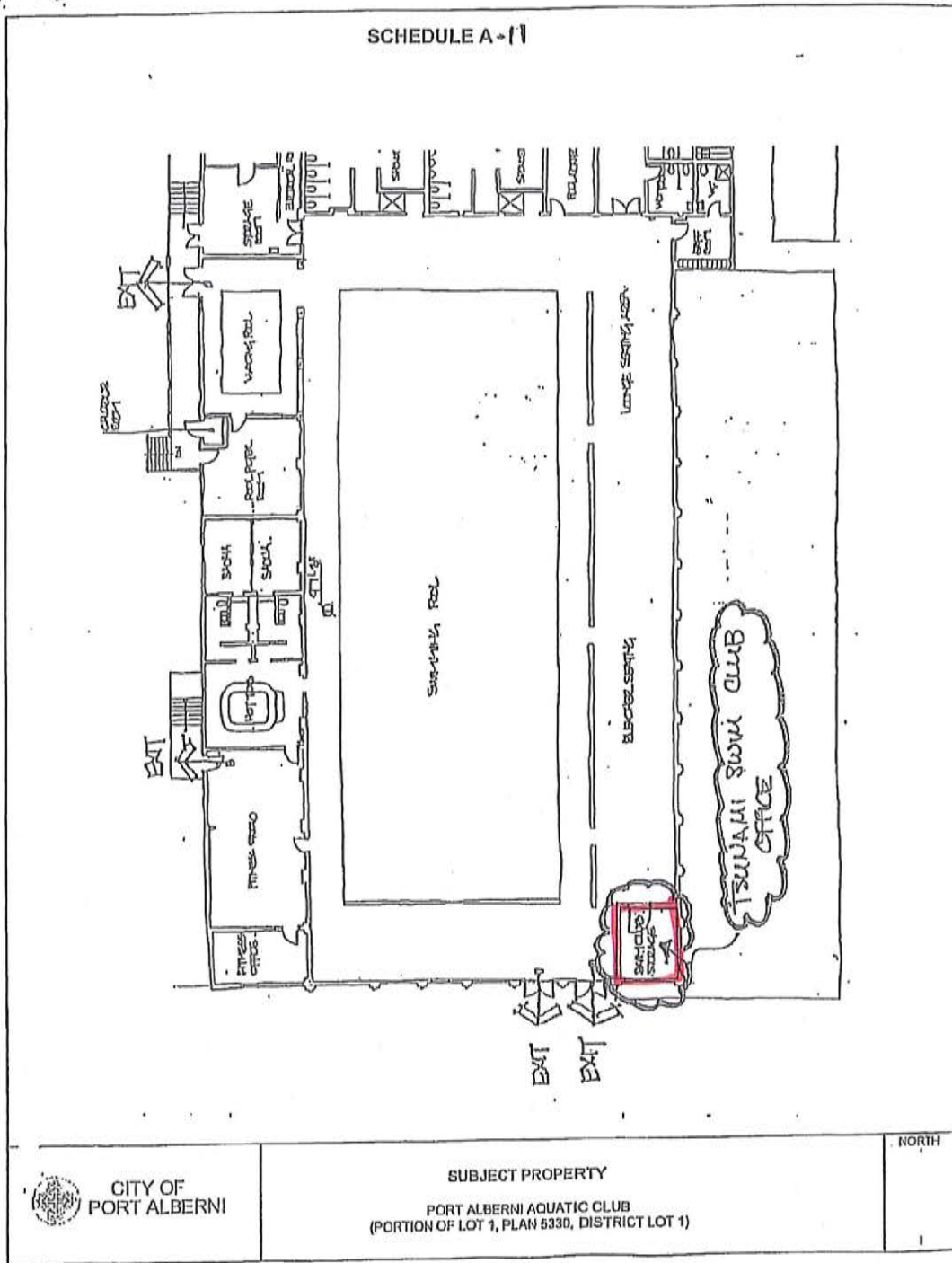


 <p>CITY OF PORT ALBERNI</p>	<p>SUBJECT PROPERTY</p> <p>ALBERNI VALLEY JUNIOR BASEBALL ASSOCIATION (PORTION OF LOT A, DL13, PLAN 29927)</p>
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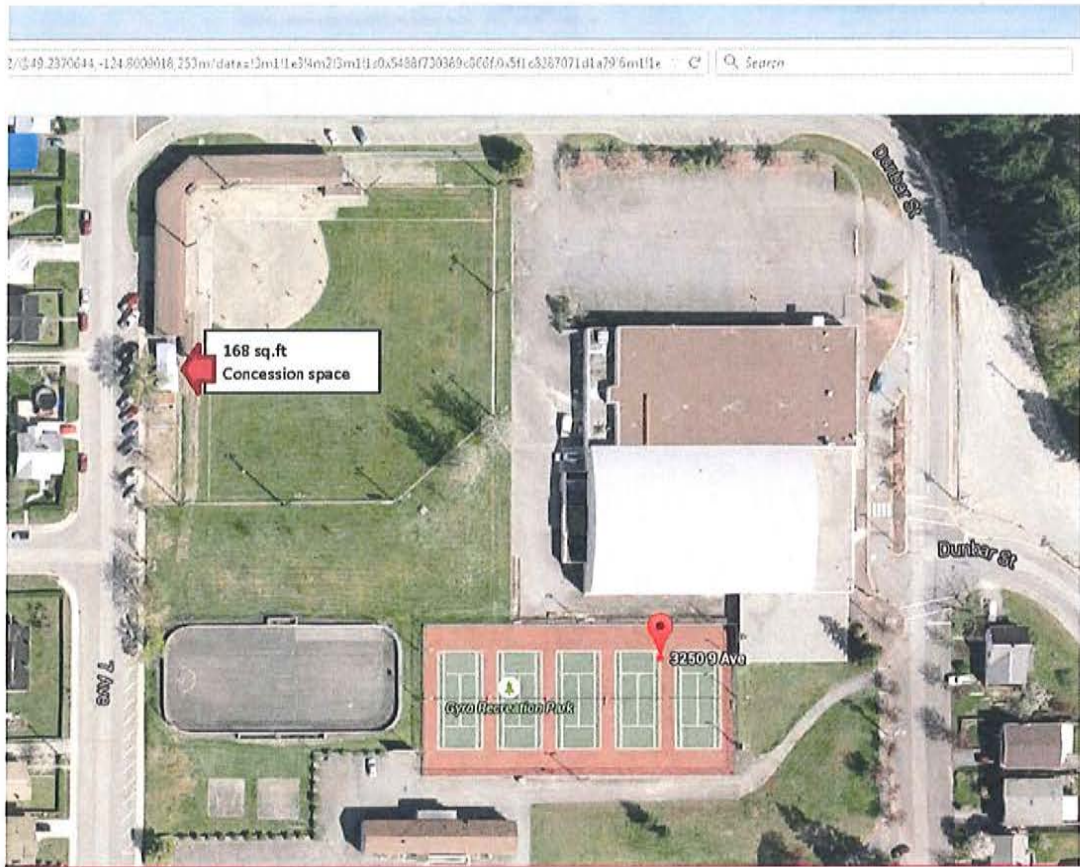




Schedule A-12

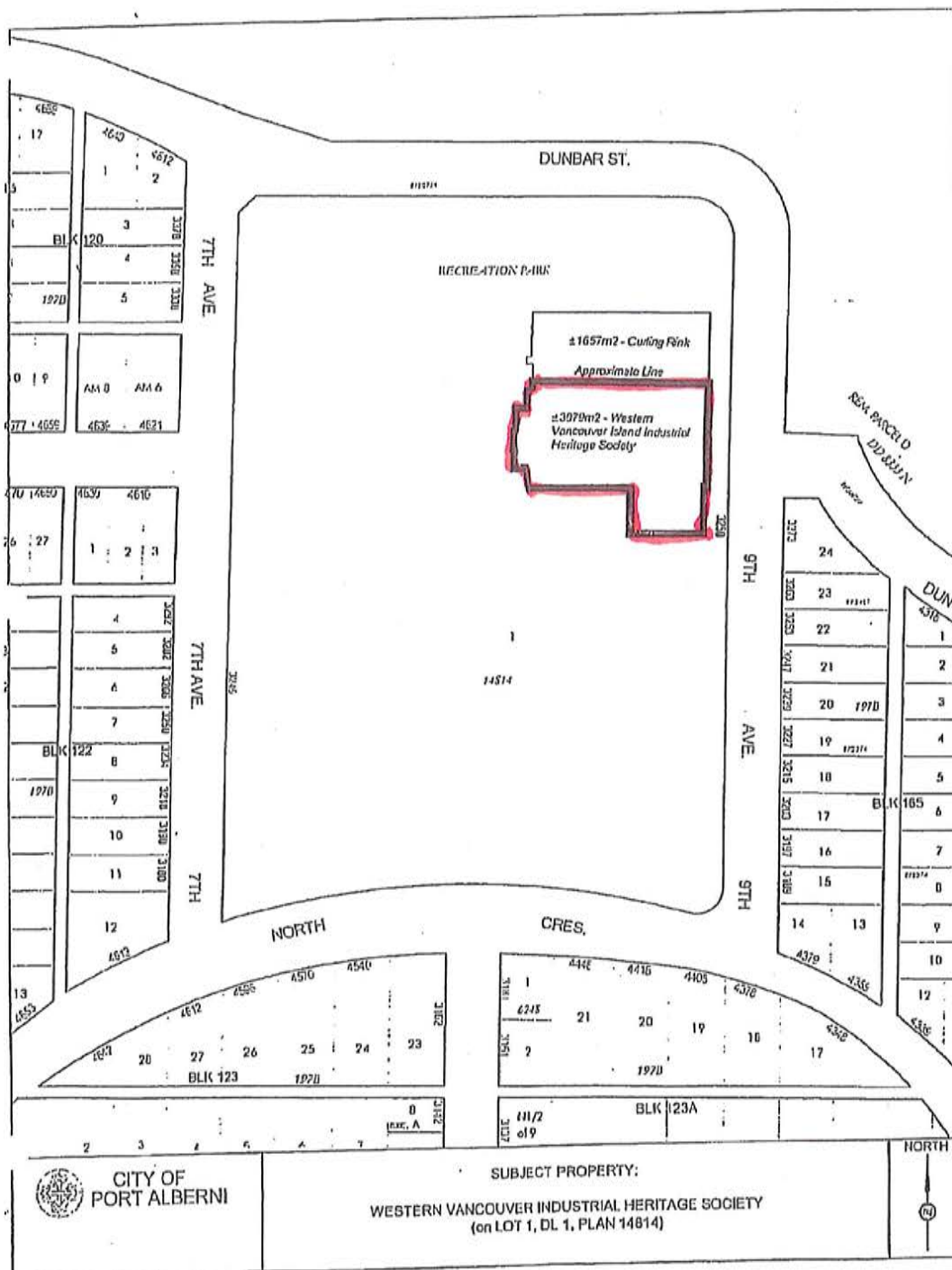


Schedule A-13



SUBJECT PROPERTY
Port Alberni Men's Slowpitch League (168 sq.ft)
Part of Lot 1, District Lot 1, Plan 14814

SCHEDULE A-14



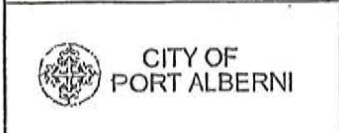
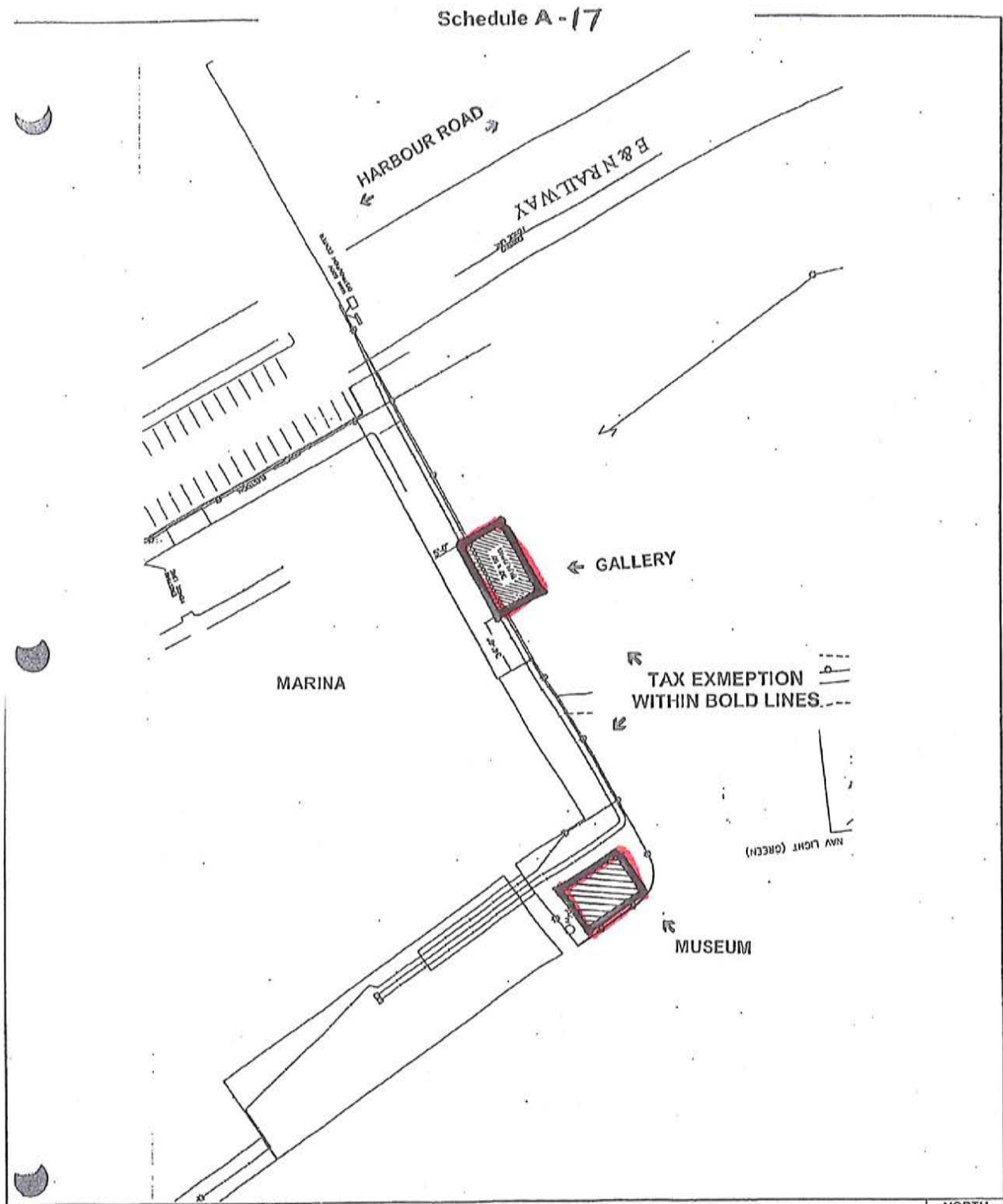
SUBJECT PROPERTY:
WESTERN VANCOUVER INDUSTRIAL HERITAGE SOCIETY
(on LOT 1, DL 1, PLAN 14814)

Schedule A-15



Schedule A-16

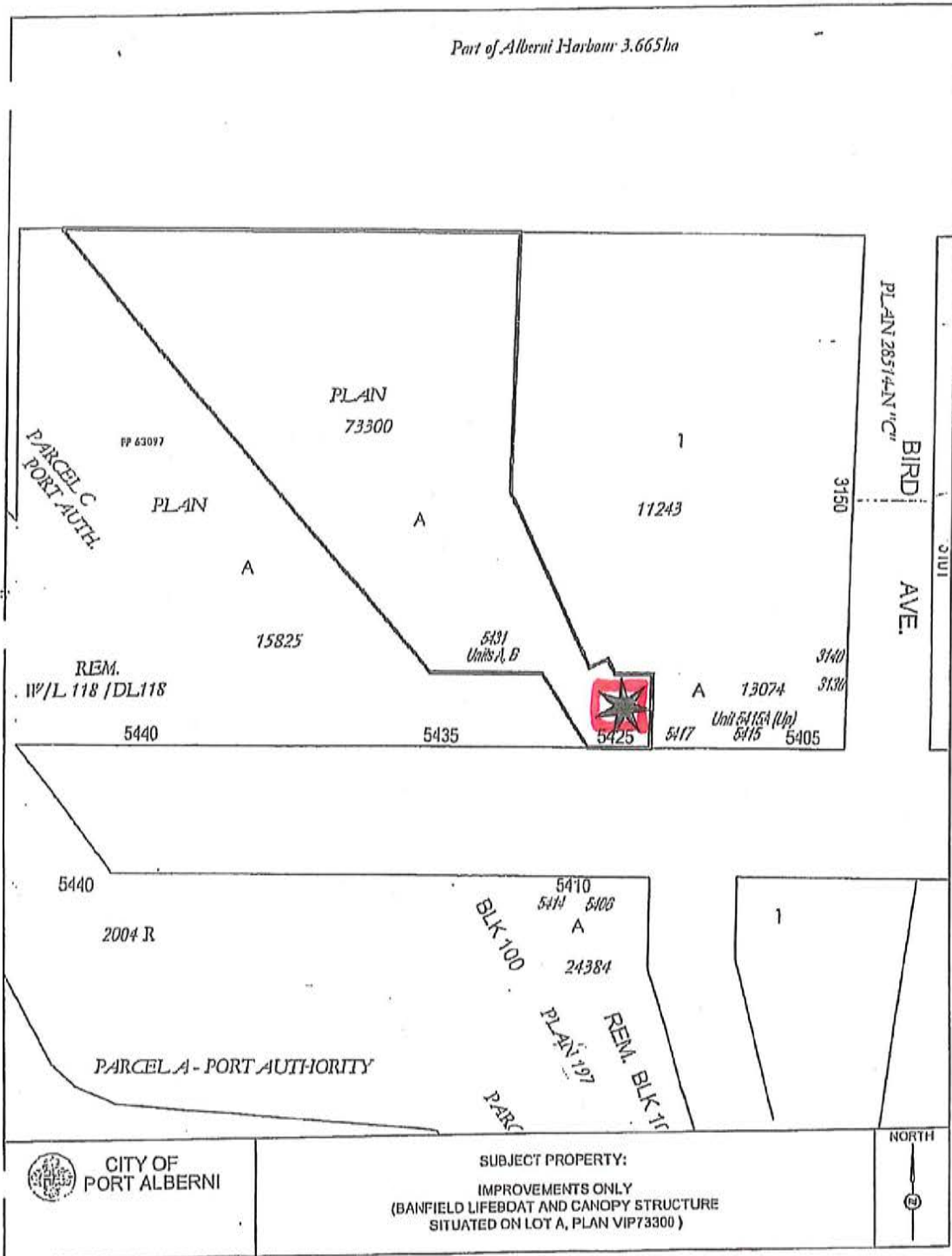




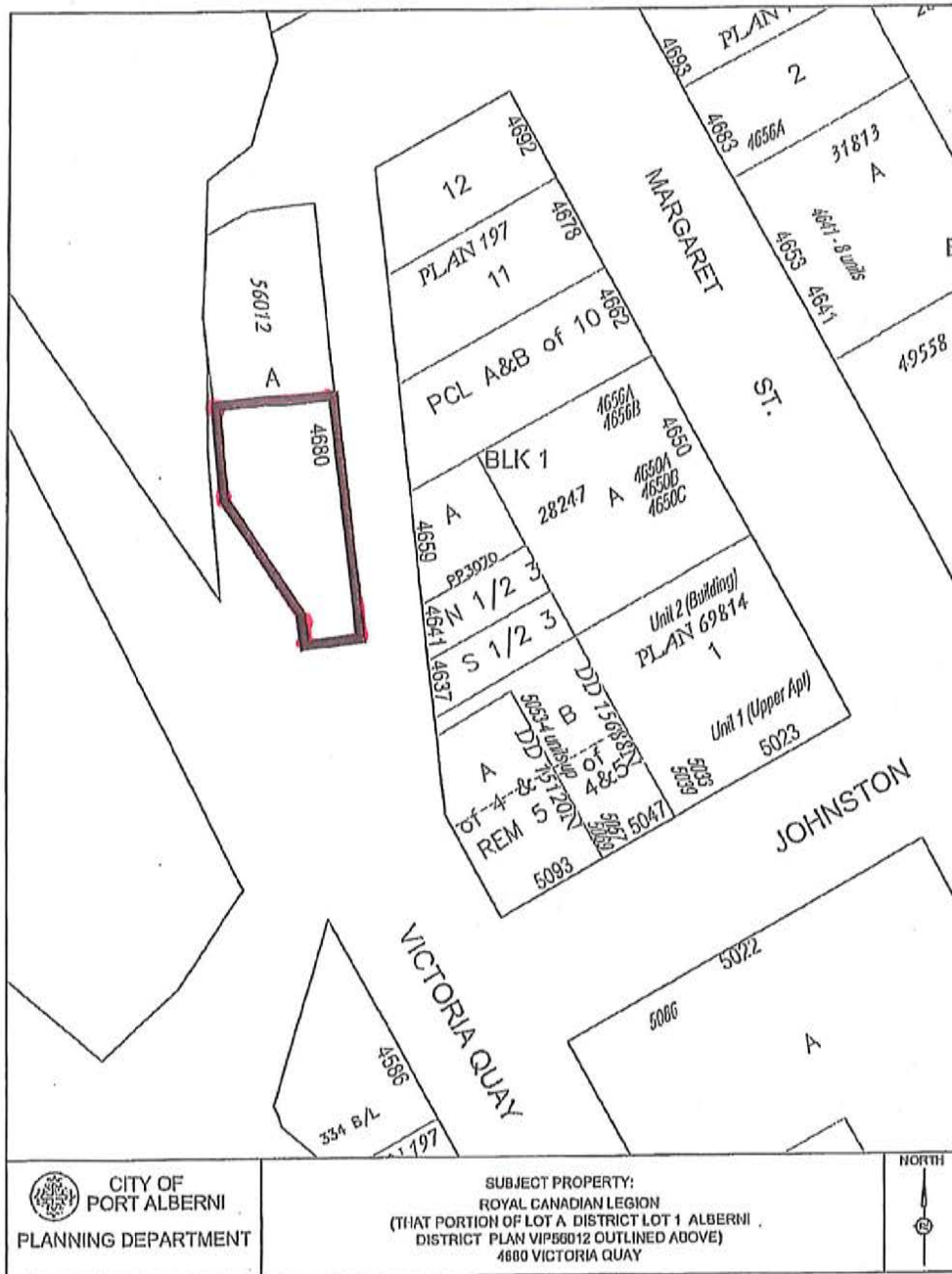
SUBJECT PROPERTY
PORT ALBERNI MARITIME HERITAGE SOCIETY
(ALBERNI LAND DISTRICT FEDERAL LEASE FOR MARITIME
HERITAGE MUSEUM AND GALLERY LOCATED ON PIER AT
HARBOUR QUAY MARINA)



SCHEDULE A - 18



SCHEDULE A - 19



L:\GIS\apps\reports\Projects\Clerk\Map\Tax\TaxExemptAndAndImpres\Bylaw 4887-July\2007.dwg, 7/2/2007 11:10:04 AM

CITY OF PORT ALBERNI

BYLAW NO. 4886

PLACES OF PUBLIC WORSHIP EXEMPTION BYLAW

WHEREAS Section 224(1)(f) of the *Community Charter* provides that Council may exempt from taxation, in relation to property that is exempt under section 220(1)(h) of the *Community Charter*:

- (i) an area of land surrounding the exempt building;
- (ii) a hall that the Council considers is necessary to the exempt building and the land on which the hall stands, and
- (iii) an area of land surrounding a hall that is exempt under subparagraph (ii).

AND WHEREAS it is deemed expedient to exempt land or improvements used or occupied by a religious organization for the purpose of public worship.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF PORT ALBERNI, IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be known and cited for all purposes as "**Places of Public Worship Exemption 2016, Bylaw No. 4886**".

2. EXEMPTIONS

The balance of land and improvements, not otherwise exempt pursuant to Section 220(1)(h) of the *Community Charter*, are hereby exempted by Council from taxation for the following properties:

Roll Number	Organization	Legal Description of Property	Civic Address
001-0331-00	St. Alban's Anglican Church /Trinity Church	LT 16-18 BLK 24 DL 1 ALD PL VIP197B	4766 Angus St.
001-0344-10	Alberni Valley Gurdwara Society	LT A SEC 1 ALD PL VIP71512	4741 Montrose St.
001-1816-00	Bishop of Victoria – Notre Dame Church	LT 13-16 BLK J DL 1 ALD PL VIP1558	4731 Burke Rd.
001-2514-00	BC Conference of the Mennonite Brethren Church	LT 6 DL 1 ALD PL VIP6552	4295 8th Ave.
001-2902-00	Salvation Army Church	Portion of LT 1 DL 1 ALD PL VIP9599	4841 Redford St.
001-2912-00	First Christian Reformed Church	LT 4-6 DL 1 ALD PL VIP9644	5033 Roger St.
001-3053-00	Glenwood Gospel Hall	LT A BLK 2 DL 1 ALD PL VIP11410	4450 8th Ave.

Roll Number	Organization	Legal Description of Property	Civic Address
001-3372-00	Khalsa Diwan Society	LT 3 DL 1 ALD PL VIP14400	3558 12th Ave.
001-3507-00	Khalsa Diwan Society – Guru Nanak Sikh Temple	LT 8 DL 1 ALD PL VIP18042	4144 8th Ave.
001-3896-00	Sri Sanatan Dharam Society	LT C DL 1 ALD PL VIP29604	4332 Scott St.
011-0119-00	Bethel Christian Fellowship Society	LT 3 DL 11 ALD PL VIP1047	5350 Margaret St.
012-0166-00	Lathom Road Gospel Hall	LT 1/2/3 BLK 11 DL 12 ALD PL VIP1010	4574 Lathom Rd.
013-0409-00	Arrowsmith Baptist Church	LT B DL 13 ALD PL VIP25410	4283 Glenside Rd.
013-0435-10	Jericho Road Church	Portion of LT 1 DL 13 ALD PL VIP78180	5100 Tebo Ave.
045-0343-00	Seventh-Day Adventist Church	LT 5 DL 45 ALD PL VIP19662	4109 Kendall Ave.
045-0357-00	Pentecostal Assemblies of Canada	LT A DL 45 ALD PL VIP28546	3946 Wallace St.
091-0079-00	First United Church	LT 1 DL 91 ALD PL VIP14938	3747 Church St.
001-1498-10	Grace Lutheran Church	BLK 142 DL 1 ALD PL VIP197B	4408 Redford St.
048-0900-00	Southside Community Church of the Nazarene	LT 1 DL 48 ALD PL EPP2112	4190 Victoria Dr.

3. REPEAL

Bylaw Nos. 4568, 4598, 4641, 4808, 4852 and 4863 are hereby repealed.

READ A FIRST TIME THIS DAY OF SEPTEMBER, 2015.

READ A SECOND TIME THIS DAY OF SEPTEMBER, 2015.

READ A THIRD TIME THIS DAY OF SEPTEMBER, 2015.

PUBLIC NOTICE PROVIDED PURSUANT TO SECTION 94 OF THE *COMMUNITY CHARTER*.


FINALLY ADOPTED BY COUNCIL THIS DAY OF , 2015.

Mayor

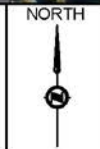
Clerk

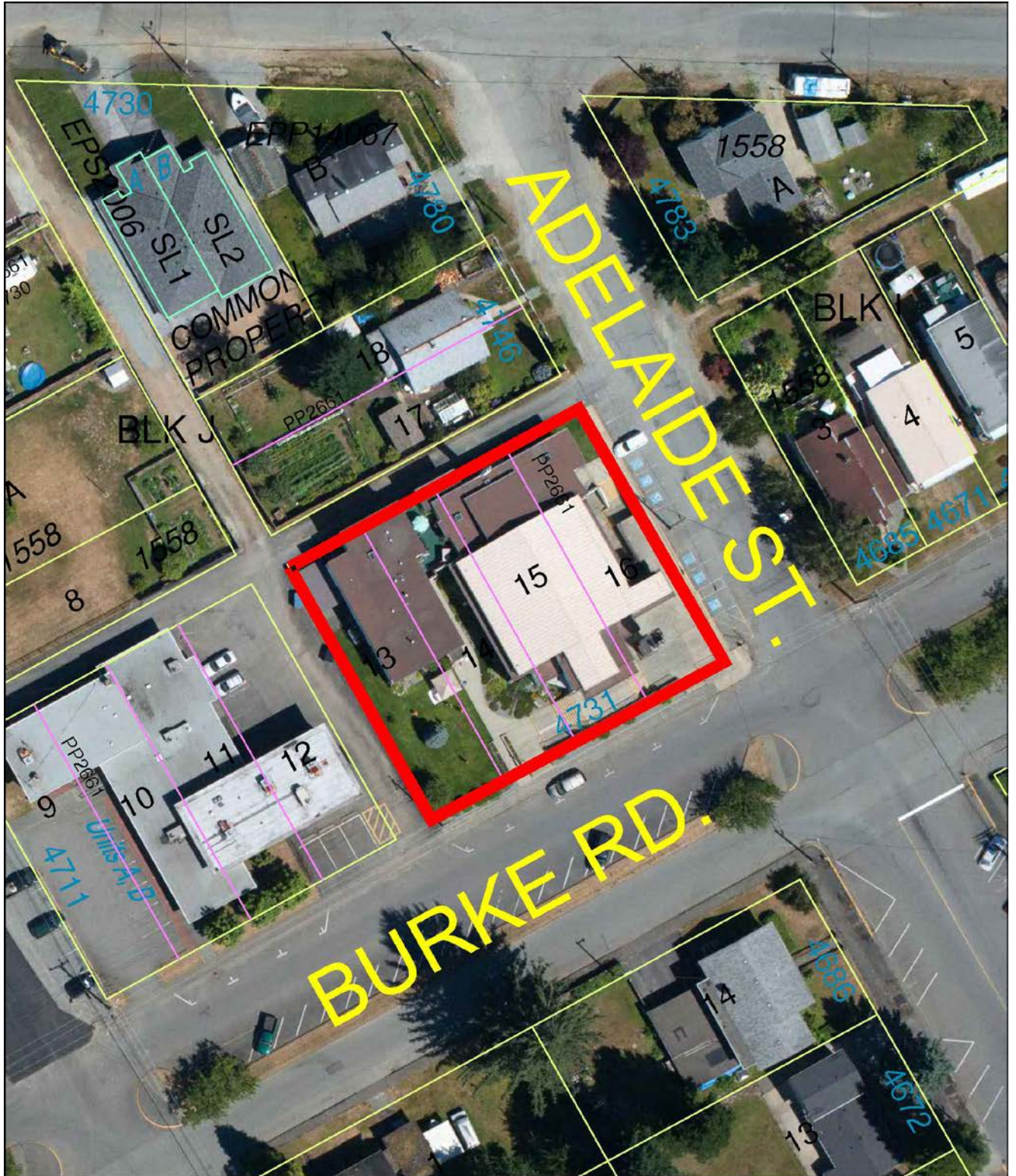
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 CITY OF
 PORT ALBERNI
 PLANNING DEPARTMENT

SUBJECT PROPERTY:
 ST. ALBAN'S ANGLICAN CHURCH / TRINITY CHURCH - 4766 ANGUS ST.
 (Lots 16, 17 and 18, Block 24, District Lot 1, Alberni District, Plan VIP197B)





CITY OF
PORT ALBERNI

PLANNING DEPARTMENT



SUBJECT PROPERTY:

NOTRE DAME CHURCH - 4731 BURKE RD.
(Lots 13 to 16, Block J, District Lot 1, Alberni District, Plan VIP1558)

NORTH





 <p>CITY OF PORT ALBERNI PLANNING DEPARTMENT</p>	<p>SUBJECT PROPERTY: THE BC CONFERENCE OF THE MENNONITE BRETHAREN CHURCH - 4295 8TH AVE. (Lot 6, District Lot 1, Alberni District, Plan VIP6552)</p>	<p>NORTH</p> 
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CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:
SALVATION ARMY CURCH - 4841 REDFORD ST.
(Portion of Lot 1, District Lot 1, Alberni District, Plan VIP9599)





CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

FIRST CHRISTIAN REFORMED CHURCH - 5033 ROGER ST.
(Lots 4, 5 and 6, District Lot 1, Alberni District, Plan VIP9644)

NORTH





CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:
TRUSTEE OF THE GLENWOOD GOSPEL ASSEMBLY
GLENWOOD GOSPEL HALL - 4450 8TH AVE.
(Lot A, District Lot 1, Alberni District, Plan VIP11410)

NORTH





CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

KHALSA DIWAN SOCIETY - 3558 12TH AVE.
(Lot 3, District Lot 1, Alberni District, Plan VIP14400)

NORTH





8TH AVE.

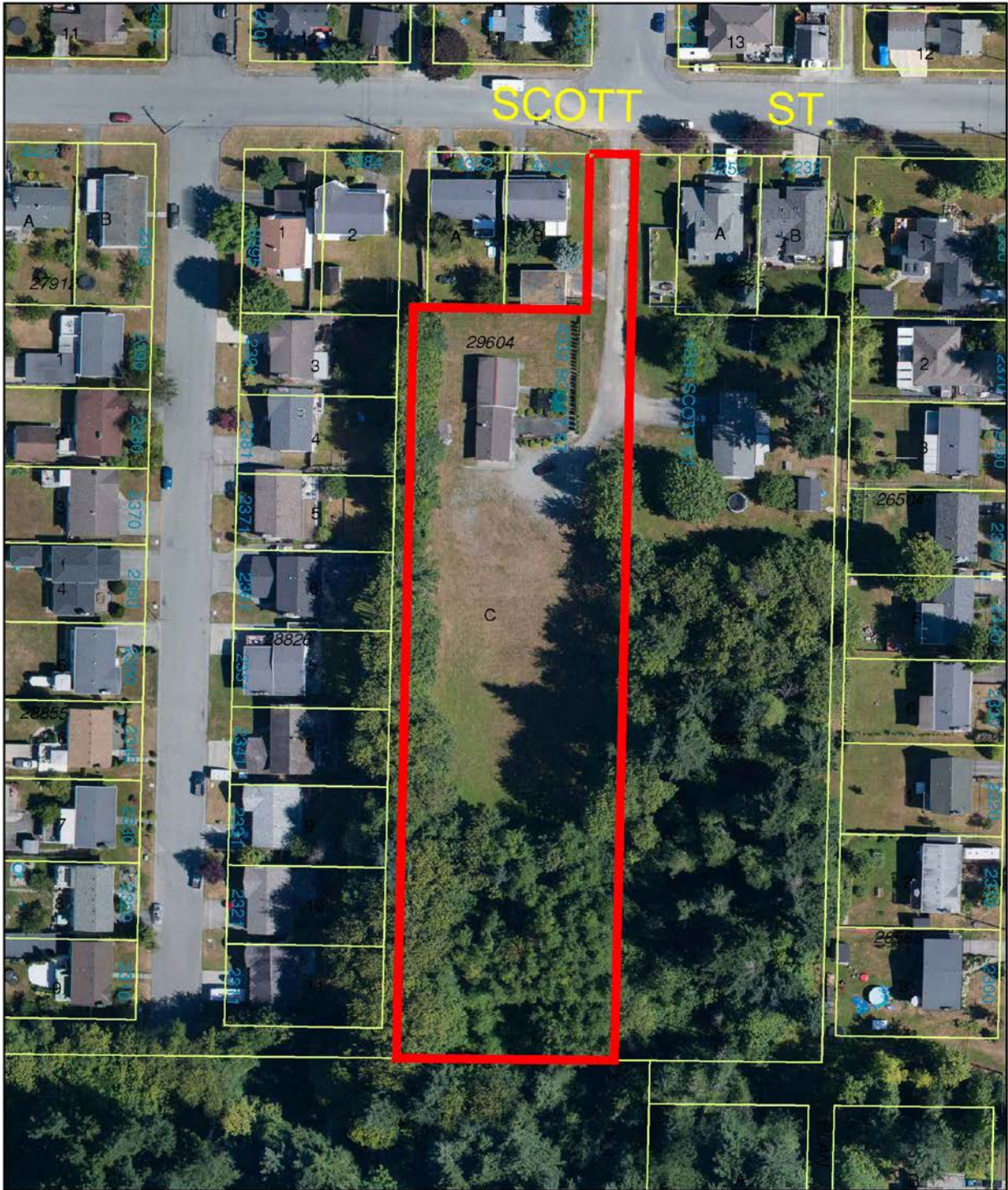


CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

GURU NANAK SIKH TEMPLE - 4144 8TH AVE.
(Lot 8, District Lot 1, Alberni District, Plan VIP18042)





CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

SRI SANATAN DHARAM SOCIETY OF BRITISH COLUMBIA - 4332 SCOTT ST.
(Lot C, District Lot 1, Alberni District, Plan VIP29604)

NORTH





CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

BETHEL CHRISTIAN FELLOWSHIP SOCIETY - 5350 MARGARET ST.
(Lots 1, 2, 3 and 4, District Lot 11, Alberni District, Plan VIP1047)

NORTH






CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

LATHOM ROAD GOSPEL HALL - 4574 LATHOM RD.
(Lots 1, 2 and 3, Block 11, District Lot 12, Alberni District, Plan VIP1010)






**CITY OF
PORT ALBERNI**
 PLANNING DEPARTMENT

SUBJECT PROPERTY:
 JERICO ROAD CHURCH - 5100 TEBO AVE.
 (Lot 1, District Lot 13, Alberni District, Plan VIP78180)



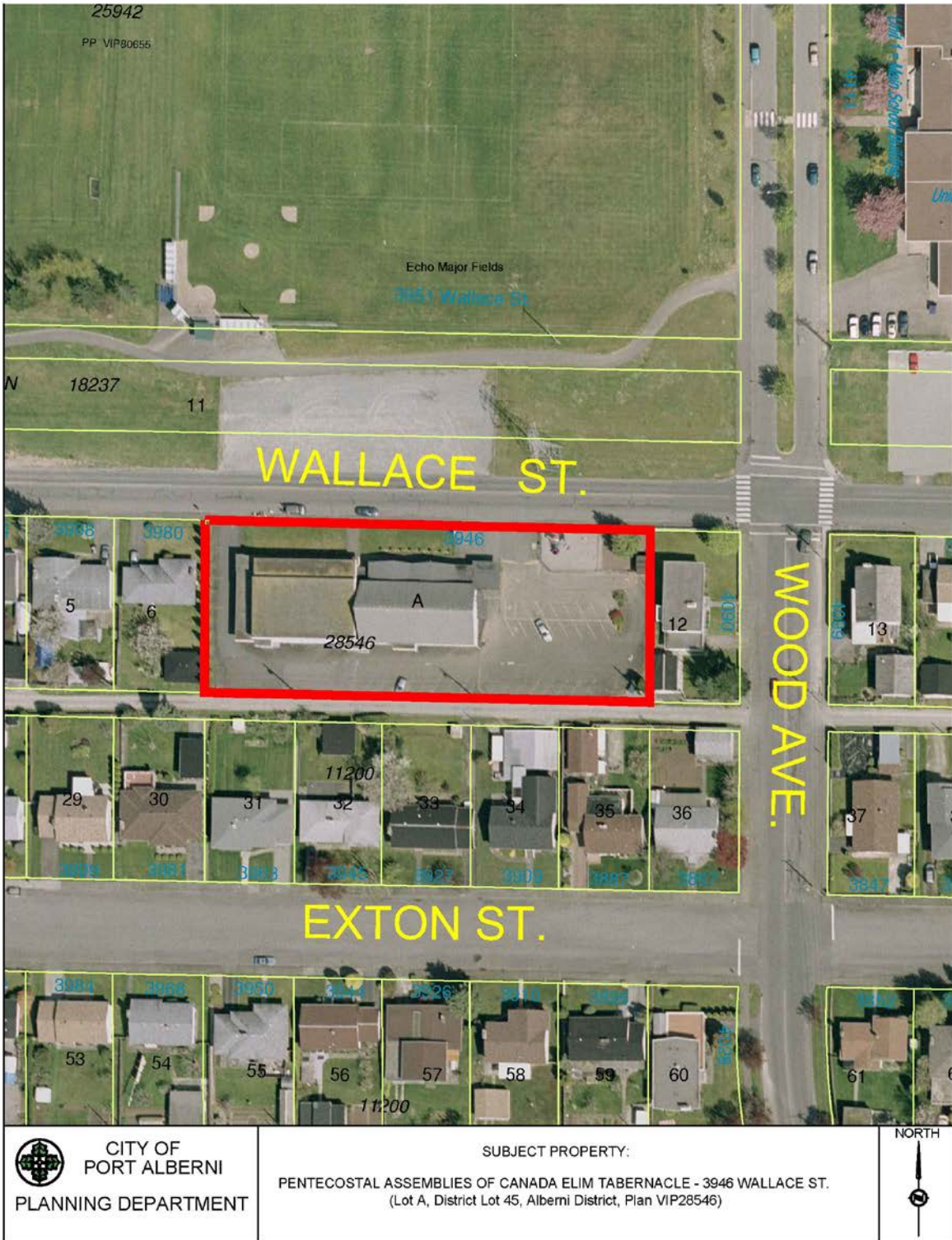


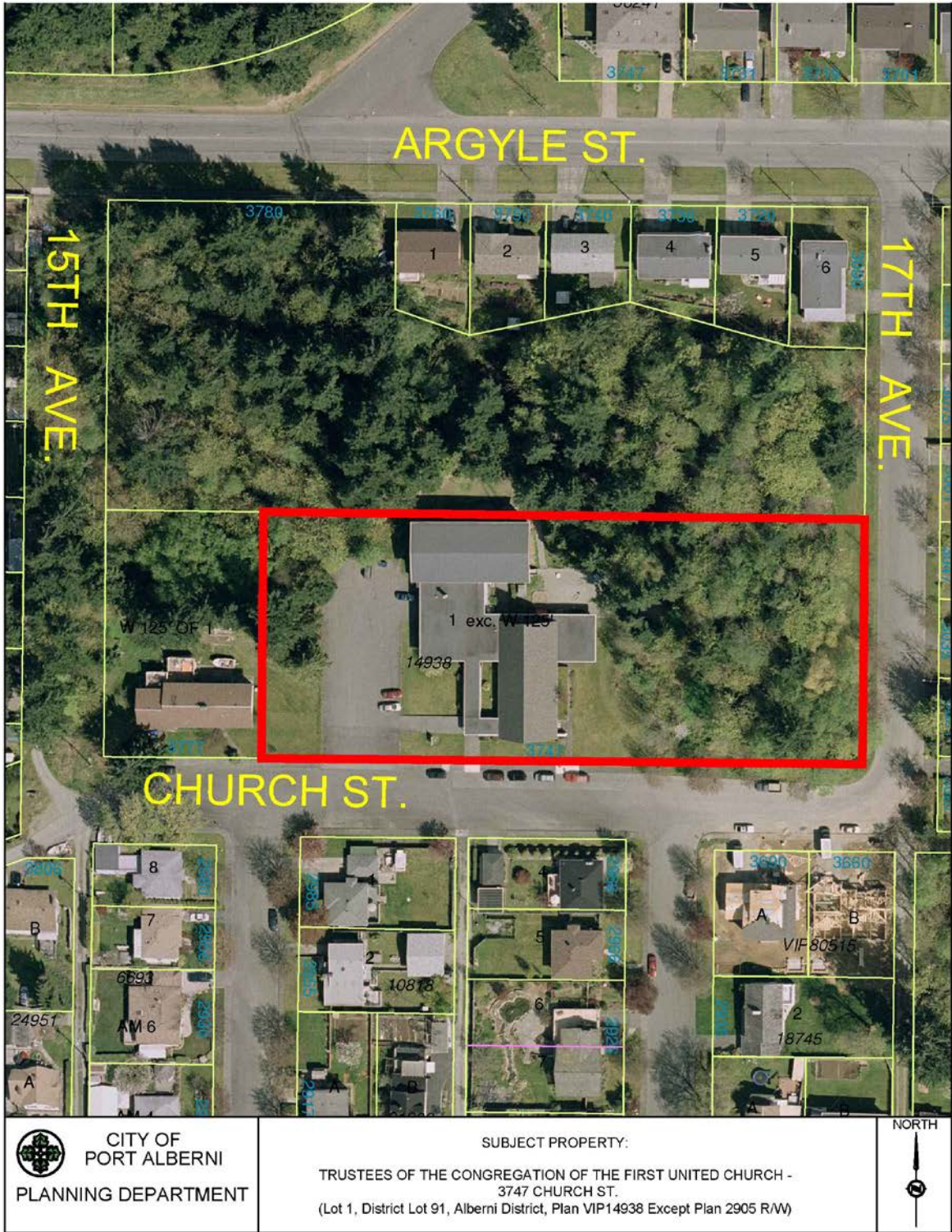
CITY OF
PORT ALBERNI
PLANNING DEPARTMENT


SUBJECT PROPERTY:

SEVENTH DAY ADVENTIST CURCH - 4109 KENDALL AVE.
(Lot 5, District Lot 45, Alberni District, Plan VIP19662)








**CITY OF
PORT ALBERNI**
 PLANNING DEPARTMENT

SUBJECT PROPERTY:
 TRUSTEES OF THE CONGREGATION OF THE FIRST UNITED CHURCH -
 3747 CHURCH ST.
 (Lot 1, District Lot 91, Alberni District, Plan VIP14938 Except Plan 2905 R/W)





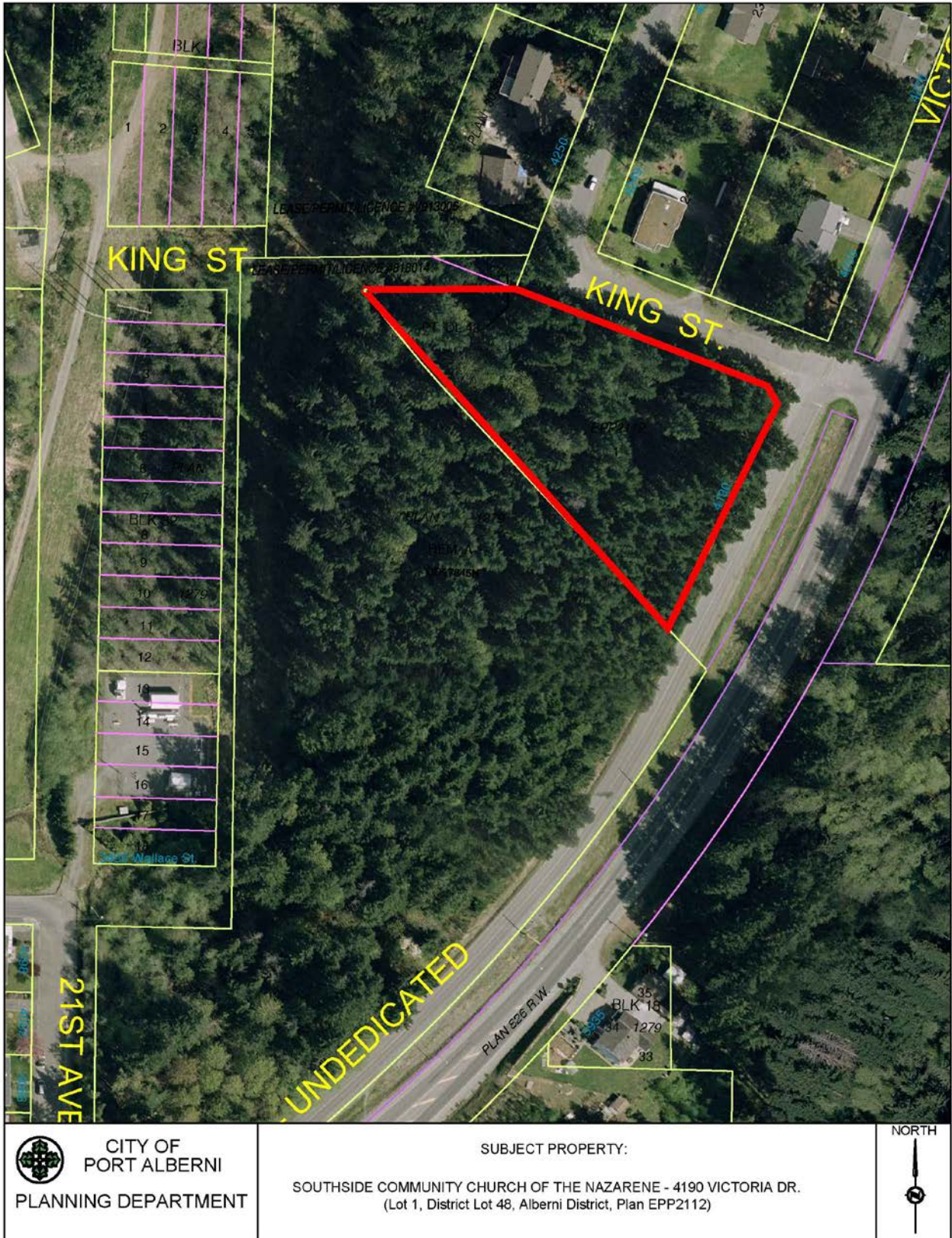
CITY OF
PORT ALBERNI
PLANNING DEPARTMENT

SUBJECT PROPERTY:

GRACE LUTHERAN CHURCH - 4408 REDFORD ST.
(Block 142, District Lot 1, Alberni District, Plan VIP197B, PARCEL B)

NORTH





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CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Ken Watson, City Manager
FROM: Scott Smith, City Planner
DATE: September 2, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:


Ken Watson, City Manager

SUBJECT: DEVELOPMENT APPLICATION - Development Variance
4065 6th Avenue - That part of Lot 16, District Lot 1, Alberni District, Plan 13685 lying to the North of a boundary parallel to and perpendicularly distant 150 feet from the Northerly boundary of said Lot 16. (PID: 004-625-919)
Applicant: E. Drew dba Slammers Gym Inc.

ISSUE

At issue is the consideration of an application for a Development Variance Permit (DVP). The applicants are applying to vary Zoning Bylaw regulations to decrease the number of required parking spaces for the permitted uses.

BACKGROUND

The property at 4065 6th Avenue is designated Institutional in the OCP and zoned P1 – Institutional in the Zoning Bylaw. The site specific Zoning amendment application has been approved by City Council on the property to allow the operation of a restaurant on the premises. The property is 40.2 metres (132 ft.) wide, and has a depth of 45.7 metres (150 ft.) giving it an area of 1839.4 m² (19,800 ft²). The legal frontage and current parking spaces are accessed off Wallace Street and the physical entrance to the building is located off 6th Avenue.

Although there is no proposed expansion to the building, the change of use for a portion of the building, from hall to restaurant, results in a higher parking requirement. In order to permit the operation of a restaurant a variance is required to the parking regulations.

DISCUSSION

Surrounding Area

The area is a mix of commercial, light industrial, institutional and residential uses. There are multi-family residential buildings directly to the east of the property on 7th Avenue, with office buildings and John Paul II Catholic School on the other side of 7th Avenue. To the north is the hydro right-of-way with the main transmission towers, with offices and Slammers Gym further north. To the west are the Telus building and former BC Hydro facility. To the south is City owned park property that is leased to the Italian Society, with a funeral home facility further south and residences to the southwest.

Parking

The Zoning bylaw regulations for the Required Amount of Parking:

- *Restaurant 1 per 4 seats*
- *Public Assembly place - 1 per 40 m² (431 ft²) of gross floor area or 1 per 4 seats, whichever is greater*

The reconfigured parking lot (plan attached) will have 16 on-site parking spaces, including 2 handicapped spaces. The upper hall area requires 13 parking spaces. The proposed 80 seat restaurant requires 20 parking spaces. The Zoning bylaw regulations would require a total of 33 on-site parking spaces for the proposed project. The applicant is requesting to reduce the number of on-site parking spaces required from 33 to 16, a variance of 17 parking spaces.

Although the requested parking variance is significant, the former Italian Hall has hosted many large events with several hundred people. The location of the property has some advantageous circumstances for accommodating parking. Wallace Street is adjacent to the Hydro transmission tower right-of-way that is City owned land. A significant amount of on-street parking can be accommodated along the north side of Wallace Street without interfering with any private property. On-street parking on 6th Avenue in front of the Telus building also provides further parking without interfering in the business.

STATUS OF THE APPLICATION

At the July 30, 2015 meeting of the Advisory Planning Commission the following motions were made and carried:

1. *That the City of Port Alberni Advisory Planning Commission recommends to City Council that the City proceed with the necessary Development Variance Permit to vary Zoning Bylaw 4832 as follows:*
 - a) *Vary Section 7.9 Required Amount of Parking regulations from 33 parking spaces to 16 parking spaces, a variance of 17 parking spaces for the property located at 4065 6th Avenue.*
2. *That City Council direct staff to give notice of intent to consider the issuance of Development Variance Permit No. 87 for 4065 6th Avenue.*

At its August 10, 2015 regular meeting, City Council received the APC recommendations for 4065 6th Avenue. A copy of the notice for Development Variance Permit No. 87 is attached and notification was given as required by the Local Government Act.

CONCLUSIONS

Although the on-street parking cannot be considered in order to meet the parking requirements of the Zoning Bylaw, the unique circumstances in the area of 4065 – 6th Avenue could be considered in the variance request. Given the history of large events being held at this location, the on-street parking does not have a significant impact on the adjacent properties.

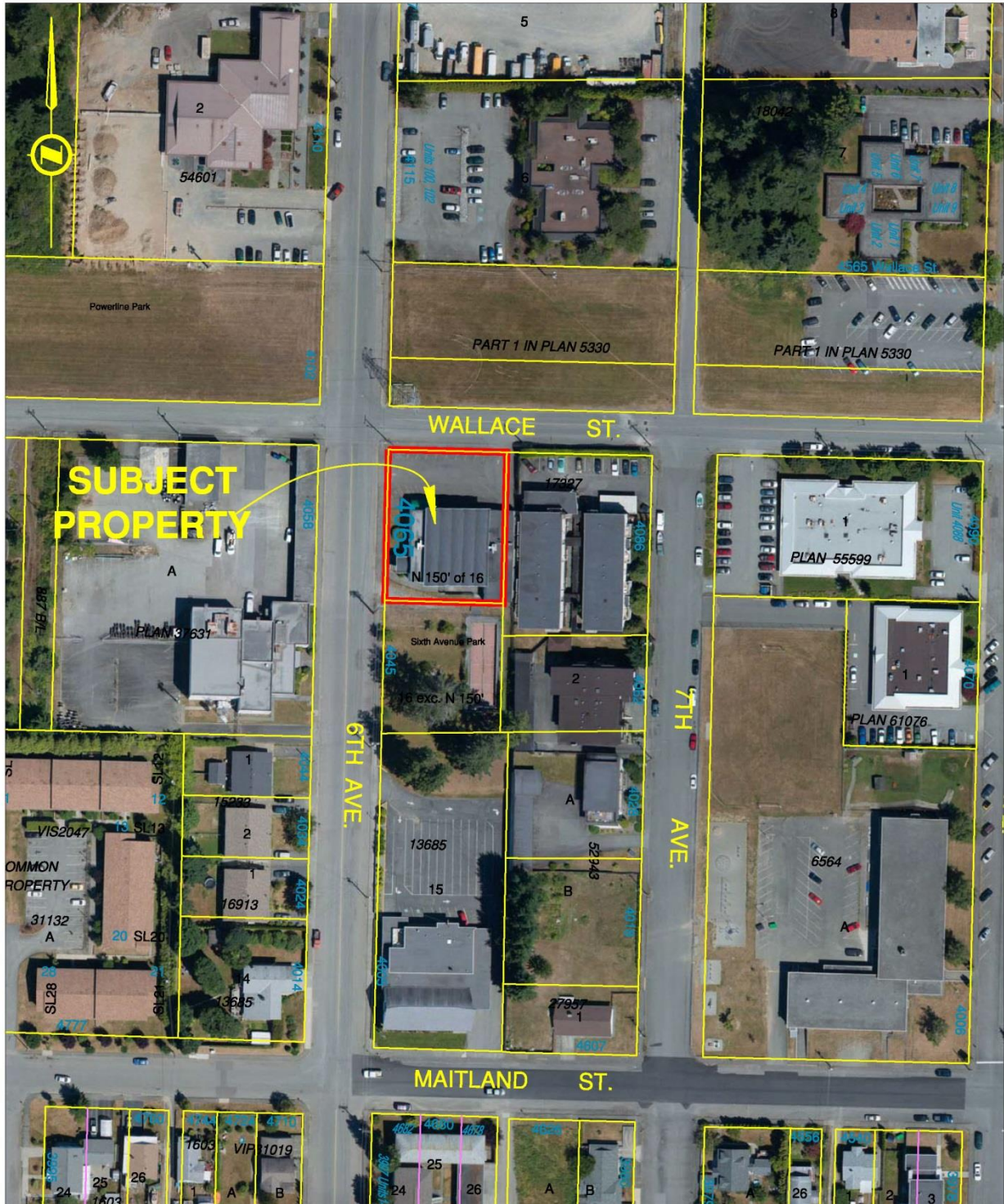
The Planning Department supports the issuing of a Development Variance Permit No. 87 for 4065 6th Avenue.

Respectfully submitted



Scott Smith, MCIP
City Planner

SITE MAP:





September 3, 2015

CITY OF PORT ALBERNI

Notice of Development Variance Permit

To: Owners and Occupiers of Property

Re: Section 922 of the *Local Government Act* - Development Variance Permit No. 87 relating to the Port Alberni Zoning Bylaw 2014, Bylaw No. 4832.

The applicant is applying for a Development Variance Permit to vary zoning regulations to decrease the number of required parking spaces for the permitted uses. The proposed Variances are as follows:

Development Variance Permit No. 87 – For development on the land described as ‘**That part of Lot 16, District Lot 1, Alberni District, Plan 13685 lying to the North of a boundary parallel to and perpendicularly distant 150 feet from the Northerly boundary of said Lot 16 (PID: 004-625-919)**’ and located at **4065 6th Avenue** as outlined on the Schedule A map attached. The applicant is applying to vary the regulations of the Port Alberni Zoning Bylaw 2014, Bylaw No. 4832, for the property located at 4065 6th Avenue, by:

1. *Varying Section 7.9 Required Amount of Parking regulations from 33 parking spaces to 16 parking spaces, a variance of 17 parking spaces for the property located at 4065 6th Avenue.;*

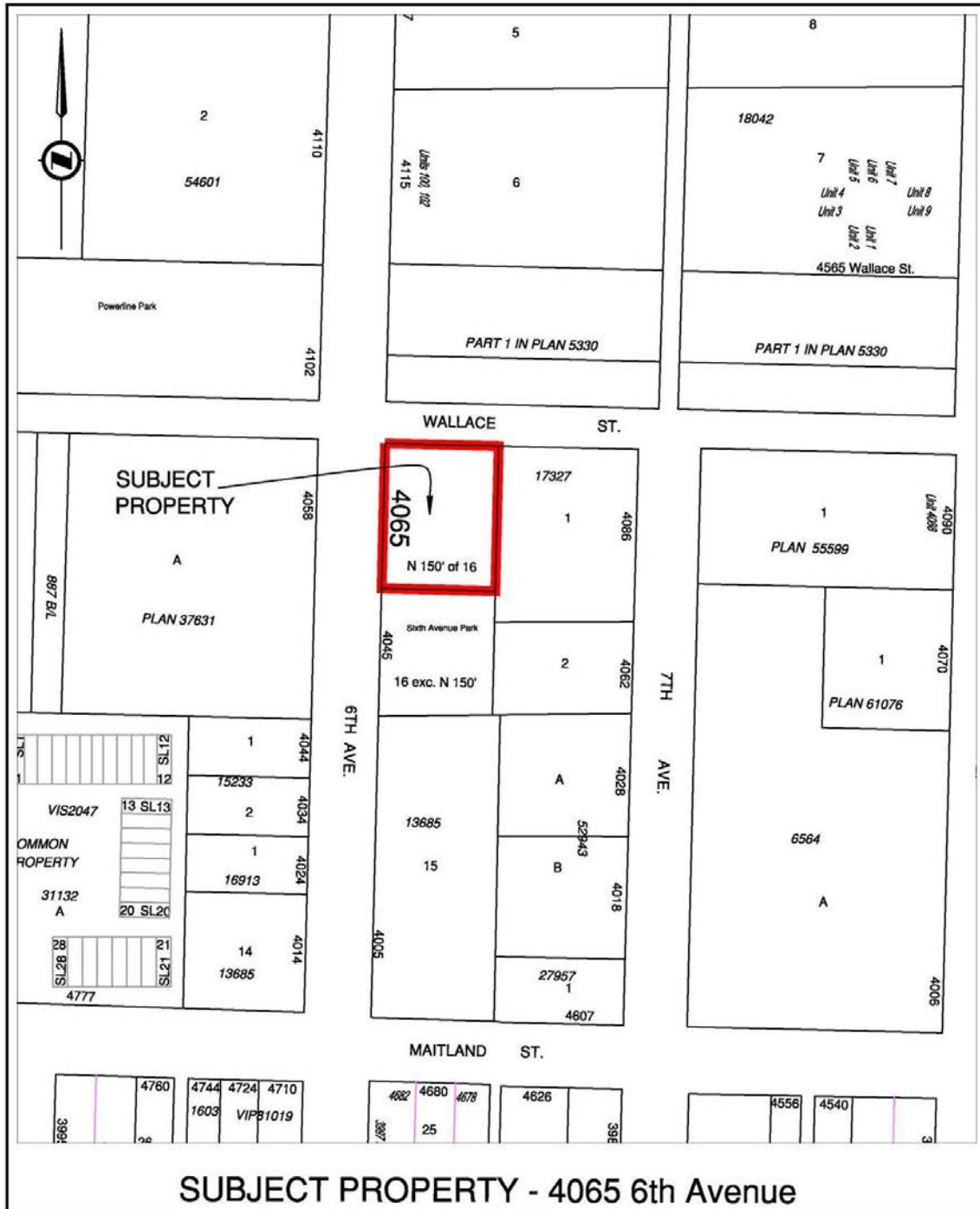
The Council of the City of Port Alberni reviewed the Development Variance Permit application at its meeting held on **August 10, 2015** and **will be considering a resolution to issue the Permit at a meeting on Monday, September 14, 2015**. Prior to issuing the Permit, Council is required to notify owners and occupiers of property in the vicinity of the subject property.

Copies of the proposed Permit may be inspected at the offices of the Planning Department, City Hall, between Monday and Friday (exclusive of statutory holidays) from **Thursday, September 3, 2015 to Monday, September 14, 2015** between the hours of 8:30 a.m. and 4:30 p.m.

Any person who deems their property affected by the above-described application may direct their comments, in writing, to Council by addressing a letter to the City Planner, 4850 Argyle Street, Port Alberni BC, V9Y 1V8. **If preferred, representation may be made to Council at its regular meeting to be held on Monday, September 14, 2015 in the Council Chambers to commence at 7:00 pm.**

Scott Smith, MCIP
City Planner

SCHEDULE A TO DEVELOPMENT VARIANCE PERMIT NO. 87





CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Ken Watson, City Manager

FROM: Scott Smith, City Planner

DATE: September 2, 2015

I concur, forward to next
Regular Council Meeting
for Consideration:

Ken Watson, City Manager

**SUBJECT: Development Variance Permit:
3033 - 3rd Avenue**

Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B
PID: 013-965-492

Applicant: Jaspal Saroya

Issue

To consider an application for a Development Variance Permit to vary the Zoning Bylaw regulations for the maximum number of building storeys permitted and the maximum building height permitted for a proposed development at 3033 - 3rd Avenue.

Background

The owner of the currently vacant lot is proposing a mixed use development that would consist of 40 residential units totaling 3,483 m² (37,490 ft²), plus 8 commercial units with 553 m² (5,952 ft²) space. The attached plans show the five storey building elevation and the general interior layout of the building. The 1st floor contains 8 commercial units as well as storage locker spaces for the residential units on the upper floors and a mechanical room. Each of the 4 residential storeys will include 10 dwelling units for a total of 40 units. The two bedroom units vary in size from 72.5 m² to 80 m² (780 to 861 ft²). Each residential unit is equipped with a small balcony.

The property at 3033 - 3rd Avenue is one legal parcel (see attached aerial plan) and is zoned C7 – Core Business. The proposed mixed commercial and residential building is a permitted use in the C7 zone. Multi-family residential development in the Uptown area is supported in the Official Community Plan and the Uptown and Waterfront Redevelopment Study. The property is within Development Permit Area No. 2 (Commercial). The development permit process will require a review of the form and character of the project and will be presented to City Council for approval. This report covers only the requested variances to the Zoning bylaw for the project at 3033 - 3rd Avenue.

Discussion

Surrounding Area:

The property is located along the main 3rd Avenue commercial artery in the uptown area. Small businesses and offices are the primary occupants in all of the surrounding properties with some buildings currently containing some residential and/or office units above the ground level.

Building Height:

The C7 zone has density bonusing provisions that allow a developer some latitude to increase the number of storeys and maximum height permitted if certain criteria are met. Under the density bonusing provisions, the permitted number of storeys is increased to six and the maximum height is increased to 18 metres (60 feet). The proposed project does not meet the density bonusing provisions and the applicant is therefore seeking variances for the project.

The standard maximum building height permitted is 14 metres (45.9 ft) in the C7 zone. The applicant is seeking a variance of the maximum building height from 14 metres to 17 metres (55.7 ft).

Some of the neighbouring commercial buildings to the east may have their views of the Alberni Inlet impacted. With the natural downward slope of this area from east to west, the impact on the views should be reduced. The building will not impact the important view corridor along Argyle Street. There will be a limited shadow effect for nearby properties to the west across 3rd Avenue. These are primarily commercial properties and the shadow effect should not be as significant as it would be for residential buildings.

Number of Storeys:

The maximum number of building storeys permitted in the C7 zone is four (4). The applicant is seeking a variance of the maximum number of building storey from four (4) to five (5). Although this building would become the tallest in the Uptown area, it would not be the tallest in the City as the residential building near 10th Avenue and Morton Street is ten storeys. An elevator is proposed to provide access to all storeys in the building.

The Fire department has done a very preliminary review of the concept plans and does not object to the height of the building. A full code review will be required at the building permit stage for the project.

Open Space / Balconies

There is no requirement for common Open Space or Balconies in the C7 Core Business zone however the developer is proposing to include a small balcony on each of the 40 residential units. Many modern residential towers do not provide balconies.

Parking

In the C7 zone most commercial uses do not require on-site parking because of the amount of on-street parking provided in the area. Therefore, parking spaces are not required for the commercial portion of the development. Residential dwellings in the C7 zone require on-site parking of 0.5 parking spaces per residential unit above commercial space. The required parking for the development would be 20 spaces. The proposal includes plans for 28 parking spaces including 2 handicapped spaces which exceed the requirements.

Some residents who will live in the building will not have vehicles. The need for every resident to have a vehicle is reduced in a downtown setting as the residents can take advantage of shopping at the local businesses and make use of the available transit.

Variance Summary:

<u>Zoning Requirement</u>		<u>Regulation</u>		<u>Proposed</u>	<u>Variance</u>
Max. Building Height	from	14.0 m	to	17 m	3 m
Max. Number of Principal Storeys	from	4	to	5	1

Status of the Application

At its July 30, 2015 meeting of the Advisory Planning Commission the following motions were made and carried:

The following resolutions are proposed:

1. *That the City of Port Alberni Advisory Planning Commission recommends to City Council that the City proceed with the necessary Development Variance Permit to vary Zoning Bylaw #4832 as follows:*
 - a. *Vary Section 5.24.2 Site Development Regulations, Maximum Height, Principal Building from 14.0 metres to 17 metres, a variance of 3 metres, on Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue).*
 - b. *Vary Section 5.24.2 Site Development Regulations, Maximum Number of Principal Building Storeys from 4 to 5, a variance of 1 storey, on Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue).*
2. *That City Council give notice of intent to consider the issuance of a Development Variance Permit for Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue).*

At its August 10, 2015 regular meeting, City Council received the APC recommendations for 3033 3rd Avenue. A copy of the notice for Development Variance Permit No. 88 is attached and notification was given as required by the Local Government Act.

Conclusions

There are two variances to the Zoning Bylaw being requested for the project at 3033 3rd Avenue as noted below:

1. To increase the maximum building height by 3 metres to 17 metres.
2. To increase the maximum number of storeys permitted from 4 to 5.

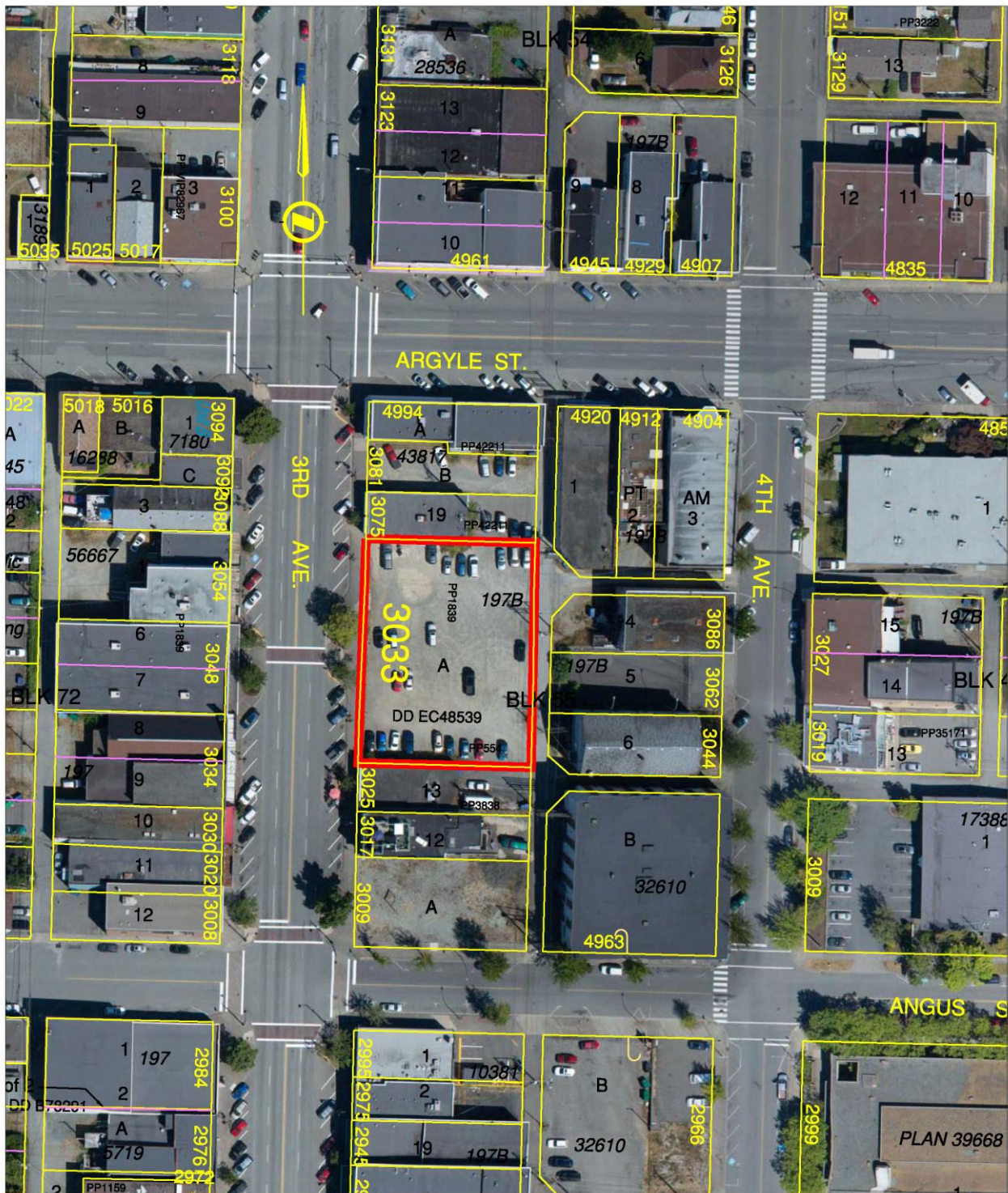
The proposed project is a major redevelopment in the Uptown core and will add a significant residential component. The Official Community Plan and the Uptown and Waterfront Redevelopment Study both support residential densification in the Uptown Core. Residential uses above ground floor commercial uses can provide different forms of housing, increase vibrancy in the area and enhance the area as a people oriented place.

The Planning Department supports the issuing of a Development Variance Permit No.88 for 3033 - 3rd Avenue.

Respectfully submitted,



Scott Smith, MCIP
City Planner

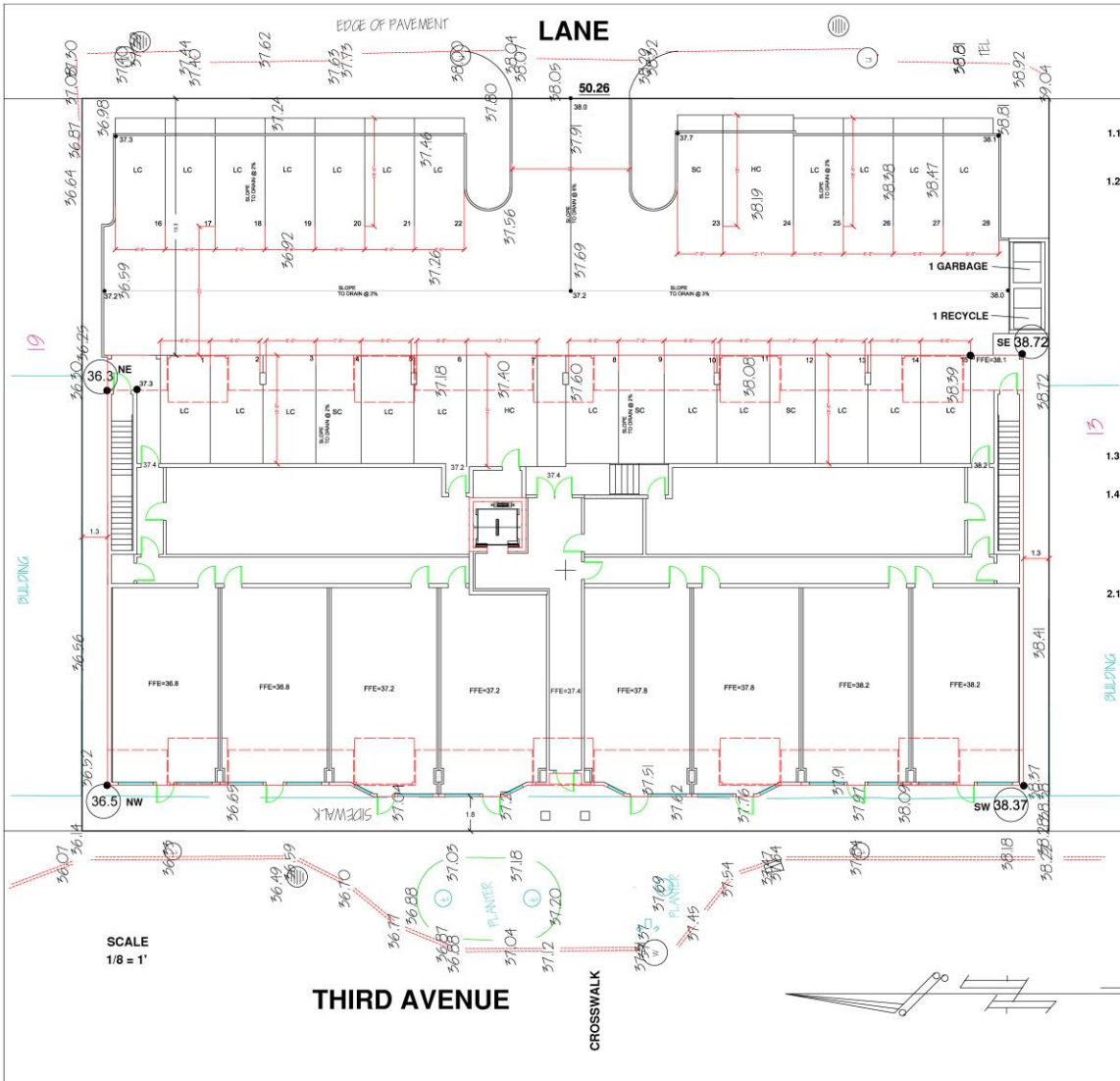


SUBJECT PROPERTY - 3033 3RD AVENUE

THIRD AVENUE

CROSSWA

DP-1



SCALE
1/8" = 1'

- 1.1 Building
8 COMMERCIAL DOORS
40 two-bedroom Residential
- 1.2 Density
LOT SIZE 1,915 M SQ / 20,609 SQ. '
MAXIMUM DENSITY IS 3.0 X 20,609 = 61,827 SQ. '
1 ST FLOOR TOTAL
FLOOR AREA 8,628 sq. '
TOTAL COMMERCIAL FLOOR AREA
5,952 SQ. ' 12.9%
2 ND FLOOR
FLOOR AREA 9,374 sq. '
3 RD FLOOR
FLOOR AREA 9,374 sq. '
4 TH FLOOR
FLOOR AREA 9,374 sq. '
5TH FLOOR
FLOOR AREA 9,374 sq. '
TOTAL RESIDENTIAL FLOOR AREA
37,496 SQ. '
TOTAL USABLE AREA
45,124 SQ. '
Density is 2.24 (3.0 Allowable)
- 1.3 Lot Coverage
BUILDING FOOTPRINT IS 11,546 SQ. ' OR 56 %
- 1.4 AVERAGE GRADE
SW = 38.37
NW = 36.5
SE = 38.72
NE = 36.3
AVERAGE GRADE = 37.47
ROOF HEIGHT 16.716 M
- 2.1 Parking
40 two-bedroom X .5 = 20 REQUIRED
SPACES PROVIDED
4 SMALL CAR (SC) 14%
22 LARGE CAR (LC)
2 H/C
TOTAL 28 SPACES

PORT ALBERNI PROJECT

3033 3RD AVE, PORT ALBERNI, BC

LOT A (DD EC48839), BLOCK 55,
DISTRICT LOT 1, ALBERNI DISTRICT, PLAN 1978

Zone C-7

NOTES: DATE:

DP-1 SITE PLAN
DP-2 ELEVATIONS
DP-3 FLOOR PLANS
DP-4 ROOF PLAN

JURIS
VOLDEMARS
BERGINS, M.A.I.B.C.
ARCHITECT
6911 Main Rd, Nanaimo B.C. V9V 1A1
TEL: (250) 990-9127
email: jbergins@shaw.com

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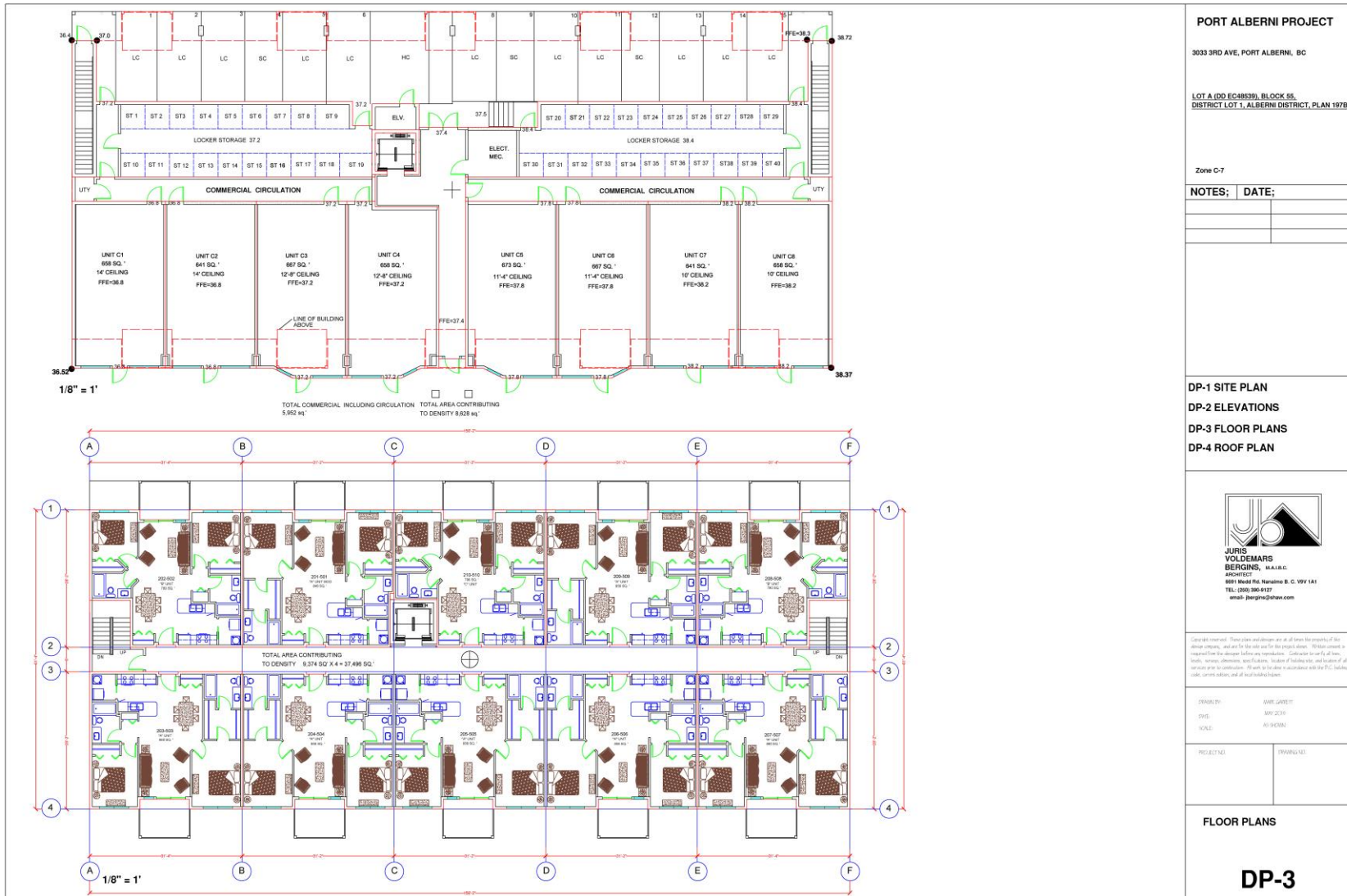
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PROJ. NO. DRAWING NO.

SITE PLAN

DP-1

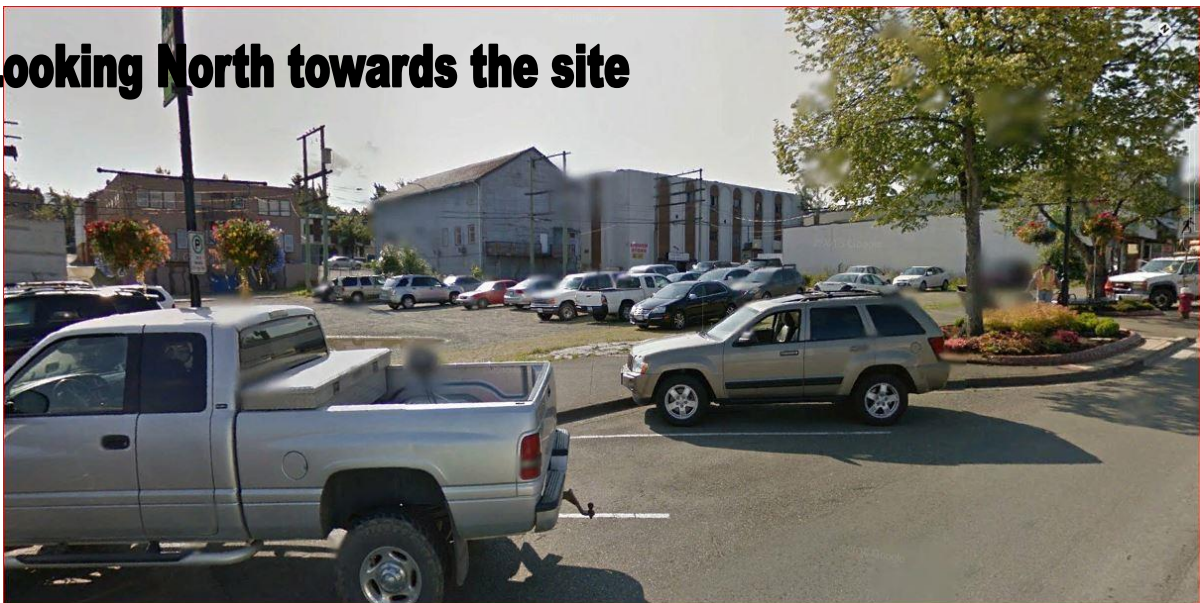




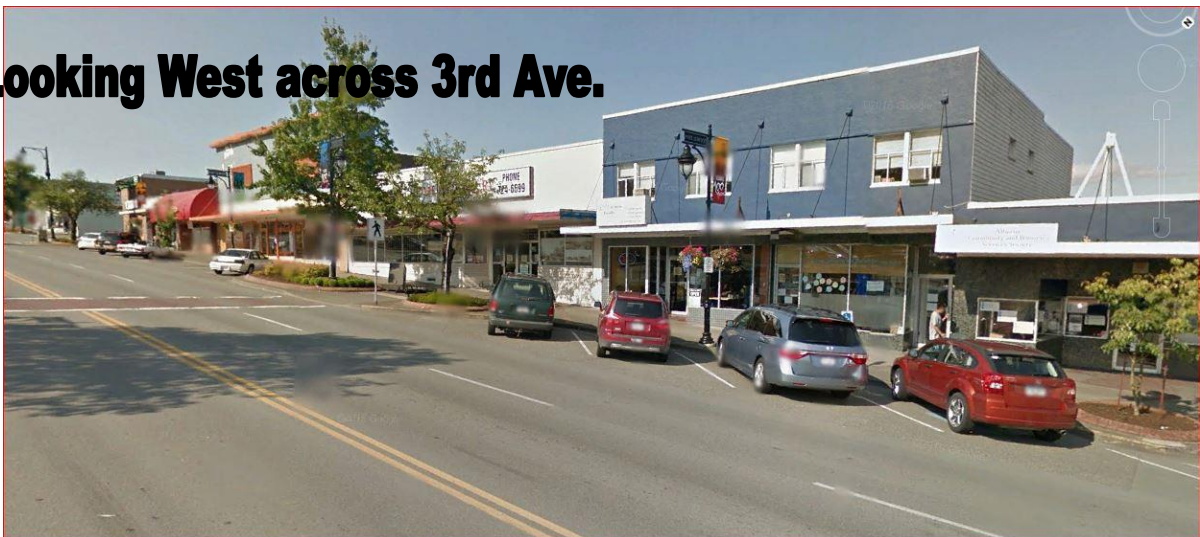
Looking South towards the site



Looking North towards the site



Looking West across 3rd Ave.





September 3, 2015

CITY OF PORT ALBERNI

Notice of Development Variance Permit

To: Owners and Occupiers of Property

Re: Section 922 of the *Local Government Act* - Development Variance Permit No. 88
relating to the Port Alberni Zoning Bylaw 2014, Bylaw No. 4832.

The applicant is applying for a Development Variance Permit to vary zoning regulations for the maximum number of building storeys permitted and the maximum building height permitted for a proposed development at 3033 - 3rd Avenue. The proposed Variances are as follows:

Development Variance Permit No. 88 – For development on the land described as 'Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B (PID: 013-965-492)' and located at **3033 - 3rd Avenue** as outlined on the Schedule A map attached. The applicant is applying to vary the regulations of the Port Alberni Zoning Bylaw 2014, Bylaw No. 4832, for the property located at 3033 - 3rd Avenue, by:

1. *Varying Section 5.24.2 Site Development Regulations, Maximum Height, Principal Building from 14.0 metres to 17 metres, a variance of 3 metres, on Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue); and*
2. *Varying Section 5.24.2 Site Development Regulations, Maximum Number of Principal Building Storeys from 4 to 5, a variance of 1 storey, on Lot A (DD EC48539), Block 55, District Lot 1, Alberni District, Plan VIP197B, PID: 013-965-492 (3033 3rd Avenue).*

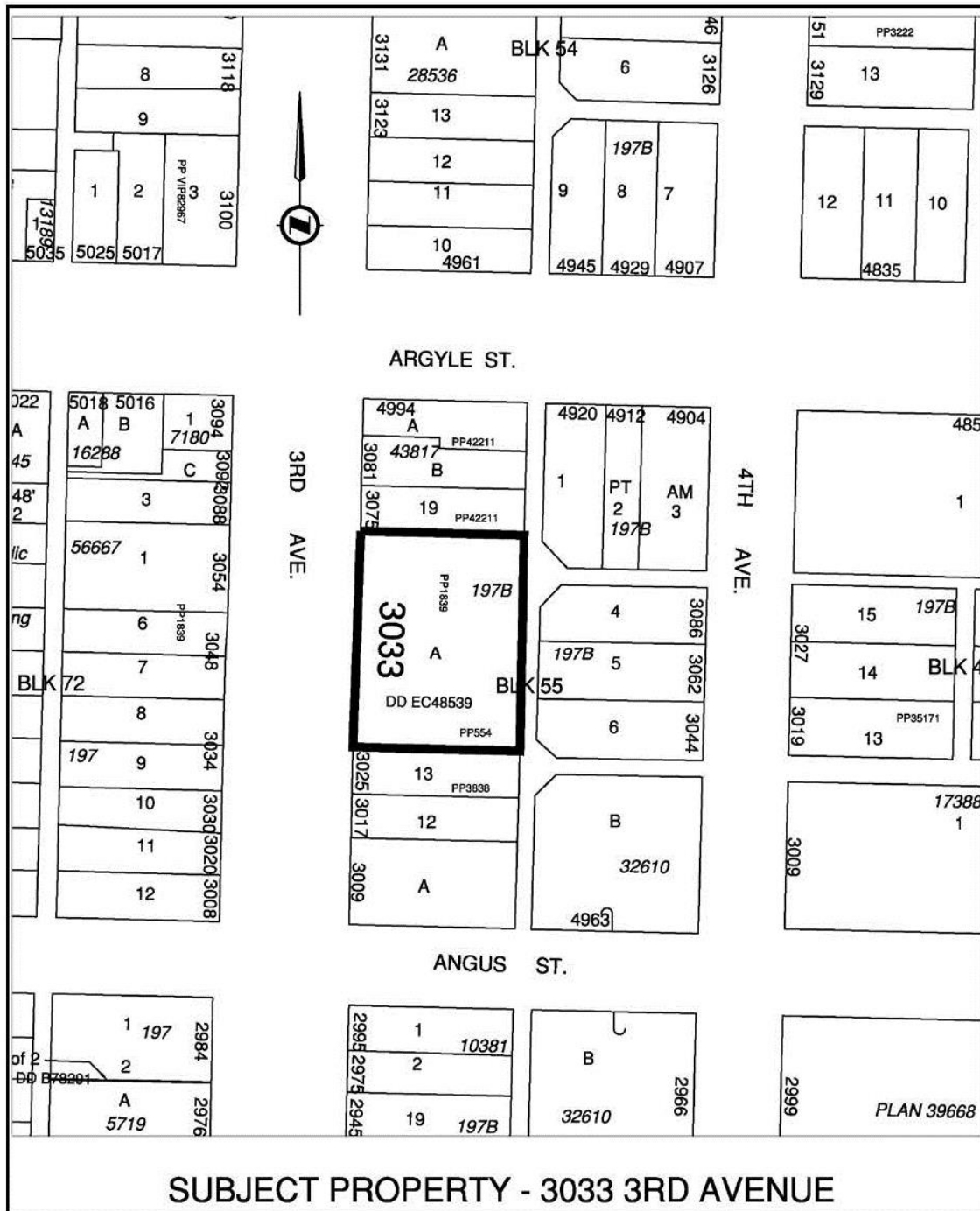
The Council of the City of Port Alberni reviewed the Development Variance Permit application at its meeting held on **August 10, 2015** and **will be considering a resolution to issue the Permit at a meeting on Monday, September 14, 2015**. Prior to issuing the Permit, Council is required to notify owners and occupiers of property in the vicinity of the subject property.

Copies of the proposed Permit may be inspected at the offices of the Planning Department, City Hall, between Monday and Friday (exclusive of statutory holidays) from **Thursday, September 3, 2015 to Monday, September 14, 2015** between the hours of 8:30 a.m. and 4:30 p.m.

Any person who deems their property affected by the above-described application may direct their comments, in writing, to Council by addressing a letter to the City Planner, 4850 Argyle Street, Port Alberni BC, V9Y 1V8. **If preferred, representation may be made to Council at its regular meeting to be held on Monday, September 14, 2015 in the Council Chambers to commence at 7:00 pm.**

Scott Smith, MCIP
City Planner

SCHEDULE A TO DEVELOPMENT VARIANCE PERMIT NO. 88



C I T Y O F
PORT
COQUITLAM

Office of Mayor Greg Moore

July 6, 2015

Dear Colleague,

Terry believed that "Anything is possible if we try". On February 1, 1981, Terry's dream of raising \$1 for every Canadian was achieved when \$24.1 million dollars was raised. And, while advances in diagnosis, treatment and outcomes for those with cancer have dramatically improved in the last 35 years, there is still much more that can be achieved if we all try. That's why Mayors Clay, Stewart and I issued the Mayor's Challenge.

On the 35th anniversary of Terry's run when Canada's population is 35million I am challenging each of you to raise \$1 for every resident.

35 years * 35 million residents * 35 million dollars

- Here are a few ways you can inspire your community to be part of Terry's dream.
- Publicly challenge a neighboring community to raise more funds per capita than yours or enter more participants in their Terry Fox Run
- Challenge a local community that doesn't have a run to host a Terry Fox Run
- Inspire civic pride in the challenge through your local media, your Chamber of Commerce and faith communities
- Ask your local schools to get involved
- Engage your staff: create a web presence on your civic website, host a fundraiser among city staff and residents
- Challenge your business community, sports teams and service clubs to support Terry's dream
- Challenge the post-secondary institution in your community to host a **Terry's CAUSE On Campus** event

I look forward to hearing the results from your community.

Sincerely,


Greg Moore


Mayor

2580 Shaughnessy Street, Port Coquitlam, BC, Canada, V3C 2A8

Tel: 604-927-5410 Fax: 604-927-5331

www.portcoquitlam.ca

ENTERED



THE TERRY FOX FOUNDATION

SPONSOR A PARTICIPANT DONATE NOW

Media Centre English Français

LOGIN/REGISTER CONTACT MERCHANDISE

TERRY FOX RUN TEAMS NATIONAL SCHOOL RUN DAY CANCER SURVIVORS TERRY FOX & THE FOUNDATION INTERNATIONAL RUNS TERRY'S CAUSE ON CAMPUS OTHER EVENTS

TERRY FOX MAYORS CHALLENGE




HELP US RAISE \$1 FOR EVERY PERSON IN YOUR COMMUNITY



QUICK LINKS

- Home
- Terry Fox Outer Cove Gathering - April 12
- Terry Fox Mayors Challenge
- Confederation Bridge Terry Fox Run
- Mt. Terry Fox Trek
- Media Centre
- Corporate Giving
- Get involved

Get Involved



Cancer Research




We officially challenge you and your community to raise \$1 for each resident in the place you call home.

- 35th Anniversary of Terry's Marathon of Hope
- 35 million People in Canada
- \$1 raised for each person =
- \$35 million for cancer research!

See You in September!

Richard Stewart (Coquitlam), Mike Clay (Port Moody) Greg Moore (Port Coquitlam)

Ask YOUR Mayor to:

- Challenge a neighbouring community (do it publicly!) •
- Talk to your local media •

- Send out a press release •
- Talk to your local chamber of commerce •
- Ask your local schools to get involved •
- Challenge a neighboring community to host a Terry Fox Run if they don't have one
- Make a friendly challenge or waiver with a Mayor in another city as to who can have the most participants or raise the most \$
- Challenge your business community to enter a Team
- Challenge the post secondary institution in your community to host a [Terry's CAUSE On Campus](#) event
- Call or email us and ask for help! 1-888-836-9786 or [email your provincial director](#)

TERRY FOX'S HOMETOWN
MAYORS CHALLENGE YOU...

[Home](#) | [Privacy Statement](#) | [Site Map](#) | [Contact Us](#)
© 2015 The Terry Fox Foundation
Charitable Business Number: 10809 9979 RR0001

Search

Sul

August 14, 2015

Mayor & Council
4850 Argyle Street
Port Alberni BC V9Y 1V8

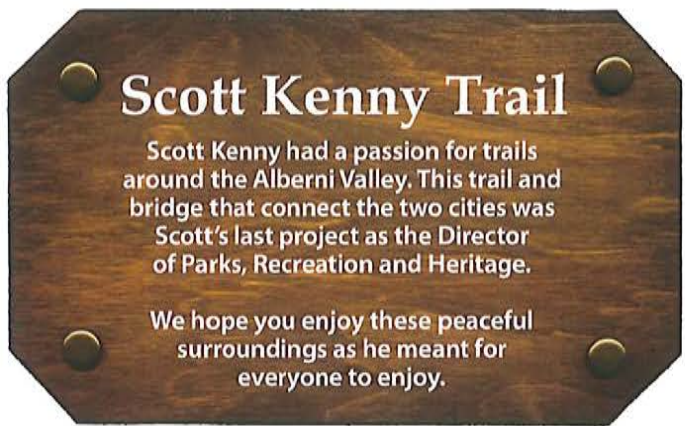
Dear Mayor & Council,

We have watched Scott Kenny be an important part of our new trail systems around Port Alberni and would like to ask to name a trail in his honor. Now that Scott is retiring we would like to have something recognized with his name on it.

We would ask that you name the trail from the Logger's Sports beside the Kin Hut, down to Rogers Creek, over the new walking bridge and up to Tebo Avenue; **Scott Kenny Trail**. We would also ask that a plaque (see sample below) be put on both sides explaining who Scott Kenny is and about his passion with Port Alberni's trail systems over the years.

We believe this could be done at minimal cost and help us recognize a well-respected man. We thank you in advance for your consideration.




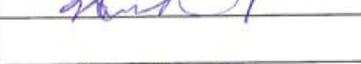
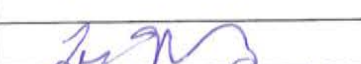




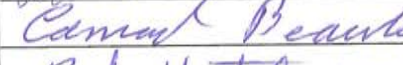
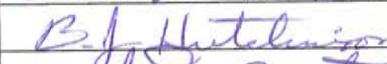
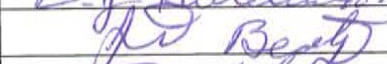


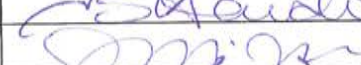

Lisa Krause



ENTERED

Name	Signature
BARBARA JEAN JACKSON	Barbara J. Jackson
INGRID DANNEBERG	Danneberg
NATHAN KWAN	
MIKI SCHWARZ	
ROB KRANEVELDT	
LAURIE L'HEUREUX	
Shylie Lee	
JORDAN NEWBERRY	
Annie O'Connor	Annie O'Connor
TANTA MEEK	Meek
Randy Fraser	
Karen Freethy	Freethy
Brian Jessen	
Shayla Vandermey	
CATHY BAGLEY	Bagley
CHRIS DOWSON	Chris E. Dowson
SKELIA KENNY	Shylie Lee
Anne Kenny	Anne Kenney.
MARK KENNY	Mark Kenney.
kerrikenney	
MICHAEL BAUER	
Dawne McMurtrie	McMurtrie
ALBERT LASCO	
FLORA MCKEON	Flora McKee.
Barry Vandermey	Barry Vandermey
Karina Kobus	Kobus
Brandon Kuemper	Brandon Kuemper
Justin Tremblay	Justin Tremblay
VIWEE LAUZAN	
BRUCE KENDAU	
Steve Bilodeau	Steve Bilodeau
CHRISSEY ALARIE	Chrissy Alarie
CHRISTINE LOUÉ	Christine Loué

Name	Signature
REAL LANGFORD	Real Langford
Janine Langford	J. Langford
ELEANOR MITCHELL	Eleanor Mitchell
FRANK C. STETS	Frank C. Stets
CHRYL COFFEY	Chryl Coffey
Deanne Coulson	Deanne Coulson
Patricia McEvoy	Patricia McEvoy
Tom McEvoy	Tom McEvoy
Kim Linda Whitman	Kim Linda Whitman
WILE TRAKEMA	Wile Trakema
Russell Dyson	Russell Dyson
Jennifer Dyson	Jennifer Dyson
John Douglas	John Douglas
Donna Douglas	Donna Douglas
Maria Spencer	Maria Spencer
Maureen Parker	Maureen Parker
Donna Brett	Donna M Brett
GARY BRETT	Gary Brett
Theresa Kingston	Theresa Kingston
Dolly McRae	Dolly McRae
Ken McRae	Ken McRae
Daphne Dobie	Daphne Dobie
MARILYN HARGREAVES	Marilyn Hargreaves
VERONICA IRG	Veronica Irg
CRYSTAL HILTUNEN	Crystal Hiltunen
Rondi Shanks	Rondi Shanks
Dave Shanks	Dave Shanks
CLAY WARD	Clay Ward
CO QUACH	Co Quach
FOLKERT GROOT	Folkert Groot
L. DUKE	L. DUKE
Ron Boehm	Ron Boehm
Ron Boehm	Ron Boehm

Name	Signature
Jacob Colyn	
Mitzie Colyn	
LEN BUTLER	
Guy McCormick	
Dan King	
Maureen Mackenzie	
Dan Goddard	
Frank Berniga	
Conrad Beachica	
Brian Hutchinson	
DAVE BEATY	
JACK BUFFIE	
Shelley Harding	
Jean Mulstosh	
Vicky SEREDICK	
GARY BENDER	



PORT ALBERNI ASSOCIATION FOR COMMUNITY LIVING

3008 2nd Avenue, Port Alberni, BC, V9Y 1Y9
Phone: 250 724 7155 Fax: 250 723 0404
Email: admin@paacl.ca Web: www.paacl.ca

RECEIVED

AUG 27 2015

CITY OF PORT ALBERNI

August 24th, 2015

Mayor and Council
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Re: Community Living Month

Dear Mayor and Council,

I am writing to request that the city of Port Alberni proclaim October as, "Community Living Month".

The Province of British Columbia and Inclusion BC (formerly BC Association for Community Living) have proclaimed October as Community Living Month. Throughout the month of October, communities around the province put on various activities to create a strong unified message of inclusion for children & youth with special needs and adults with developmental disabilities. Locally, we also take this opportunity to increase the awareness of our organization and the programs and services we deliver. Our agency, the Port Alberni Association for Community Living (PAACL), will be hosting an Open House and Grand Opening of our newest satellite office on Eighth/Dogwood in early October, hosting an Artisan Exhibit showcasing the many talents of our staff and participants at our Margartet Street location in mid October and participating in the annual Family Fun Fair at the Glenwood Community Centre at the end of October to cap off the Community Living Month celebration and promotion.

Once again, it would be greatly appreciated if the city of Port Alberni could declare October as Community Living Month. If at all possible, I would also like to arrange a time for a photo opportunity at your convenience. If you would like any further information please feel free to contact me. Thank you!

Warm regards,

Craig Summers, Executive Director
Port Alberni Association for Community Living
Phone: 250-724-7155
Email: executivedirector@paacl.ca

ENTERED



RECEIVED

AUG 10 2015

CITY OF PORT ALBERNI

Reference: 216143

August 6, 2015

His Worship Mayor Mike Ruttan
City of Port Alberni
4850 Argyle Street
Port Alberni, British Columbia
V9Y 1V8

Dear Mayor Ruttan:

Thank you for the meeting on June 9, 2015, and the follow up letter of June 22, 2015. I am pleased to hear that since our meeting there have been a few new developments regarding the topics we discussed.

The draft City of Port Alberni Watershed Management Plan that you provided to the South Island Natural Resource District (SINRD) is in the process of being reviewed by our West Coast Natural Resource technical staff. We appreciate the opportunity to review the plan and you can expect comments back later this summer.

Regarding your request for further information on log exports, I understand that John Cook, our Timber Export Specialist, was able to meet with your council and SINRD staff with a presentation on log export policy. I trust you found this presentation useful and informative and encourage you to follow up with John Cook, Timber Export Specialist, by phone at 250 387-8916 or by email at John.R.Cook@gov.bc.ca, if you have any further questions.

Finally, I understand that you continued your discussion with SINRD regarding opportunities for Project Based Learning, with a plan to meet again in September regarding next steps for the learning centre and locations for learning opportunities. In the long term, this work may involve the potential expansion to your community forest agreement as discussed; however, this expansion cannot proceed until district staff have finalized tenure commitments for local First Nations.

ENTERED

Page 1 of 2

Ministry of Forests, Lands and
Natural Resource Operations

Office of the Minister

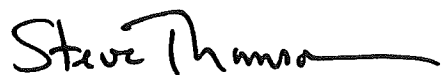
Mailing Address:
PO BOX 9049 Stn Prov Govt
Victoria, BC V8W 9E2

Telephone: (250) 387-6240
Fax: (250) 387-1040
Website: www.gov.bc.ca/for

Mayor Mike Ruttan

Thank you again for the June 9, 2015, meeting and continuing to work collaboratively with the SINRD on issues of importance to the City of Port Alberni.

Sincerely,

A handwritten signature in black ink that reads "Steve Thomson" with a long horizontal flourish extending to the right.

Steve Thomson
Minister

pc: Mary Bauto, A/District Manager, South Island Natural Resource District
John Cook, Timber Export Specialist, Competitiveness and Innovation Branch



CITY OF PORT ALBERNI

Office of the Mayor

City Hall
4850 Argyle Street,
Port Alberni, BC V9Y 1V8
Telephone: 250-723-2146 Fax: 250-723-1003
www.portalberni.ca

COPY

June 22, 2015

Honourable Steve Thomson
Minister of Forests, Lands and Natural Resource Operations
PO Box 9049 Stn Prov Govt
Victoria, B.C.
V8W 9E2

Dear Minister Thomson:

Thank you for taking the time to meet with myself, Councillor Jack McLeman and Alberni Valley Community Forest Manager, Chris Law on June 9, 2015.

I greatly appreciate your support regarding local forestry matters, a sector that contributes so greatly to our community's wellbeing. Your attendance at the ADSS Project Based Learning (PBL) graduation ceremony underscores this support and was certainly a highlight for the students and their families.

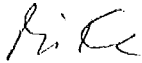
The addition of approximately 31 hectares to the Alberni Valley Community Forest for use by the PBL program will definitely assist in furthering this program's success and mitigating the impacts of the proposed airport expansion. We look forward to further discussing this matter over the coming months to ensure the best possible outcome for all parties.

I would also like to take this opportunity to reiterate our invitation to review and comment on the draft Watershed Management Plan that we shared with you and your staff. The City, together with other local governments and stakeholder groups has been meeting regularly regarding our drinking watersheds. These meetings have been very productive but as you know, this is a complex matter involving many different interests and values. We would appreciate your review of this draft plan that articulates our goals and actions to manage land, water and other resources.

Finally, I also look forward to receiving further information from your staff in regards to log exports. Our Council is interested in becoming more informed on this matter to ensure that we are benefiting adequately as a community and a region. We greatly appreciate the offer to have your staff support this information gathering.

Again, thank you for taking the time to meet and discuss these important matters.

Yours truly,
CITY OF PORT ALBERNI

A handwritten signature in black ink, appearing to read "Mike Ruttan".

Mike Ruttan
Mayor

J:\Clerks_Confidential\Administration\Mayor\Letters\2015\MinisterForests_Thank you_Meeting_June2015.docx

SENIORS ADVISORY COMMITTEE
Minutes of Meeting Thursday July 9, 2015
4:30 p.m. in the City Chambers

Attendees: Councillor Denis Sauve Darren Saare
 Margaret Vatamaniuck Bill Randles
 Susan Barnett

1. Introduction

The meeting was chaired by Darren Saare. The minutes of the 11 June 2015 meeting were adopted, moved by Margaret Vatamaniuck and seconded by Bill Randles.

2. Old Business

Discussion regarding the sunshine Club's Community Resource Guide was tabled until Maureen Brechin is able to attend.

3. New Business

There was a general discussion about the New Horizons for Seniors Program. It was agreed that this program may be used for future new projects and upgrades, to increase transportation for seniors such as increasing the HandyDart hours .This is a multi-year funding pool. Darren Saare will consult with Jake Martens about the status of prior transportation studies. It was agreed that the committee needs a list of community stakeholders for seniors. Darren Saare will action this item.

Elder Abuse: Denis Sauve is waiting to hear back from the Sunshine Club about setting up a presentation at a later date. This item was tabled until the Sunshine Club is available for consultation.

Housing: There are on-going discussions with Davina Hartwell as to process researching the need and setting up stakeholder's meetings. Darren Saare to meet with Patty Edwards at the MLA's office to get their support and determine initial processes. It was noted that the Stakeholder's Committee to End Homelessness in Port Alberni has been very successful and serves as a good example for us to spearhead a similar project for seniors.

Denis Sauve advised the committee that he intends to make a motion in council to undertake a feasibility study to make bus fares free for seniors on Mondays. He indicated that the customer base would be small and have little negative impact on the city budget but give seniors a fare break. The committee discussed the pros and cons at length and voted to support his intent to make this motion before city council.

4. Adjournment

The next meeting will be held Thursday September 10th as most members will be absent in August.
Meeting adjourned at 5:15 p.m.

Darren Saare, Chair

Davina Hartwell, City Clerk



Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

RECEIVED

AUG 20 2015

CITY OF PORT ALBERNI

August 17, 2015

Director of Finance
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Your File Votre référence
100-157

Our File Notre référence
E753-28-5

Municipal Policing Agreement
April 1, 2015 to March 31, 2016 Fiscal Year

In compliance with article 17.3.a) of the Municipal Policing Agreement, please find attached our monthly Financial Statement. The statement provides a year end forecast of expenditures as of **July 31, 2015**.

This Statement lists all the direct expenditures incurred to provide police services to your municipality from April 1, 2015 to **July 31, 2015**. This statement also contains reference to indirect costs which are included in the year end forecast.

Should you have any questions regarding this material, please contact Bradley Lanthier, Sr. Manager Contract Policing at 778-290-2705.

Max Xiao, MBA, CPA, CMA
Regional Director
Financial Management & Accounting Operations
Corporate Management & Comptrollership Branch, Pacific Region

c.c. OIC Port Alberni Detachment



RCMP E Division HQ
Finance Section, Mailstop #908
14200 Green Timbers Way
Surrey, BC Canada V3T 6P3

PORT ALBERNI

2015/08/13

Expenditures to 2015/07/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
STANDARD OBJ. 01 - PERSONNEL					
CEG 10 - PAY - PUBLIC SERVICE EMPLOYEES	0	0	0	0	0
CEG 30 - PAY - MEMBERS:					0
CE 500110 - REGULAR PAY	2,985,399	218,357	867,270	2,551,740	433,659
CE 500112 - RETROACTIVE PAY		0	0	0	0
CE 500113 - ACTING PAY	20,000	169	1,926	20,000	0
CE 500114 - SERVICE PAY	92,011	6,622	26,543	92,011	0
CE 500117 - SHIFT DIFFERENTIAL	56,611	358	358	50,000	6,611
CE 500163 - MARKET ADJUSTMENT ALLOWANCE	0	0	0	0	0
CE 500164 - SENIOR CST ALLOWANCE	34,440	3,308	12,750	34,440	0
CE 501127 - RETRO PAY - PRIOR YEAR		0	0	0	0
CE 501194 - REGULAR TIME - RESERVISTS	7,000	2,616	2,616	5,000	2,000
CE 501198 - BIINGUAL BONUS - Current	0	0	0	0	0
CE 502103 - OPERATIONAL CLOTHING ALLOWANCE	5,900	266	1,325	3,929	1,971
MISC. CE's INCLUDED UNDER CEG 30	44,040	6,144	15,587	40,093	3,947
CEG 30 - PAY - MEMBERS - TOTAL	3,203,961	231,916	913,008	2,757,774	446,188
CEG 31 - OVERTIME - MEMBERS	250,000	0	33,491	250,000	0
CEG 32 - PAY - MEMBERS (POLICY CENTRE) Credit Item			72,057		
CEG 40 - TRANSFER ALLOWANCES - INTRA-RCMP (Credit Item)		0	0		
CEG 41 - TRANSFER ALLOWANCES - INTER-RCMP (Credit Item)		0	0		
CEG 45 - PERSONNEL - PAY RAISE CONTINGENCY	0	0	0	62,500	-62,500
TOTAL STANDARD OBJ. 01 - PERSONNEL	3,454,485	231,916	1,018,556	3,070,274	384,212

STANDARD OBJ. 02 – TRANSPORTATION & TELECOMMUNICATION

CEG 50 - TRAVEL	34,000	1,275	4,688	34,000	0
CEG 51 - TRAVEL ADVANCES	0	0	0	0	0
CEG 52 - TRAINING TRAVEL (DCCEG)	25,500	731	8,253	25,500	0
CEG 53 - TRAINING TRAVEL (POST)	5,500	0	436	436	5,064
CEG 54 - IPA & FSD TRAVEL	0	0	0	0	0
CEG 55 - CENTRALIZED TRAINING TRAVEL	0	0	0	0	0
CEG's 60-66 - TRANSFER COSTS (Credit Item)			-5,577		
CEG 70 - FREIGHT, POSTAGE, ETC.	3,800	205	986	3,800	0
CEG 100 - TELECOMMUNICATIONS SERVICES (DCCEG)	0	0	0	0	0
CEG 101 - TELEPHONE SERVICES (POST)	0	0	0	0	0
CEG 140 - COMPUTER COMM SERVICES (SSC)	0	0	0	0	0
TOTAL STANDARD OBJ. 02 – TRANSPORTATION & TELECOM	68,800	2,211	8,787	63,736	5,064

STANDARD OBJ. 03 - INFORMATION

CEG 120 - ADVERTISING	0	0	11	11	-11
CEG 130 - PUBLICATION SERVICES	0	0	407	407	-407
TOTAL STANDARD OBJ. 03 - INFORMATION	0	0	418	418	-418

STANDARD OBJ. 04 - PROFESSIONAL & SPEC. SVCS

CEG 160 - LEGAL SERVICES (Credit Item)		0	0		
CEG 170 - CONTRACTED SERVICES (DCCEG)	0	0	0	0	0
CEG 171 - CONTRACTED SERVICES (POST)	0	0	0	0	0
CEG 190 - TRAINING & SEMINARS (DCCEG)	29,470	5,326	6,126	29,470	0
CEG 191 - TRAINING & SEMINARS (POST)	3,500	0	0	0	3,500
CEG 192 - OFFICIAL LANGUAGE TRAINING	0	0	0	0	0
CEG 200 - HEALTH SERVICES - MEMBER (Credit Item)		0	0		
CEG 201 - HEALTH SERVICES - OTHERS (Credit Item)		0	0		
CEG 202 - HEALTH SERVICES - PENSIONERS (Credit Item)		0	0		
CEG 210 - PROTECTION SERVICES	0	0	0	0	0
CEG 213 - CORPS OF COMMISSIONAIRES	0	0	0	0	0
CEG 218 - CONTAMINATED SITES	0	0	0	0	0
CEG 219 - PROFESSIONAL SERVICES	39,526	1,964	7,497	39,526	0
CEG 220 - OTHER SERVICES	5,000	273	2,450	5,000	0
CEG 221 - IM/IT SERVICES	10,200	0	0	10,200	0
CEG 223 - RADIO COMMUNICATIONS SYSTEMS	43,000	0	9,163	43,000	0
CEG 228 - CADC SPENDING OF PROCEEDS	0	0	0	0	0
CEG 229 - CADC ALLOCATED (Credit)		0	0		
CEG 230 - DIV FUND TRANSFER	0	0	0	0	0
CEG 231 - DCM FUND TRANSFER	0	0	0	0	0
CEG 232 - O&M OPERATIONAL CONTINGENCY	0	0	0	0	0
CEG 233 - CORPORATE CONTINGENCY	0	0	0	0	0
TOTAL STANDARD OBJ. 04 - PROFESSIONAL & SPEC. SVCS	130,696	7,563	25,236	127,196	3,500

PORT ALBERNI

2015/08/13

Expenditures to 2015/07/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
STANDARD OBJ. 05 - RENTALS					
CEG 240 - RENTAL-LAND,BLDG & WORKS (DCCEG)	0	0	0	0	0
CEG 241 - RENTAL-LAND,BLDG & WORKS (POST)	1,233	0	0	0	1,233
CEG 250 - RENTAL - COMMUNICATION EQUIP (DCCEG)	0	0	0	0	0
CEG 251 - RENTAL - COMMUNICATION EQUIP (POST) SSC	0	0	0	0	0
CEG 258 - RENTAL - MOTORIZED VEHICLES	922	0	0	0	922
CEG 260 - RENTAL OF CONVEYANCE	0	0	0	0	0
CEG 261 - LEASING OF AIRCRAFT	0	0	0	0	0
CEG 265 - LEASED VEHICLES	0	0	0	0	0
CEG 280 - INFORMATION TECHNOLOGY RENTALS	0	0	0	0	0
CEG 290 - RENTAL - OTHERS	6,506	141	435	3,500	3,008
TOTAL STANDARD OBJ. 05 - RENTALS	8,661	141	435	3,500	5,161

STANDARD OBJ. 06 - PURCHASED, REPAIR AND MAINTENANCE					
CEG 310 - REPAIR OF BUILDINGS & WORKS (DCCEG)	0	0	0	0	0
CEG 311 - REPAIR OF BUILDINGS & WORKS (POST)	0	0	0	0	0
CEG 350 - REPAIR SHIPS & BOATS	0	0	0	0	0
CEG 360 - REPAIR OF AIRCRAFT	0	0	0	0	0
CEG 370 - REPAIR OF VEHICLES	38,000	10,993	28,523	38,000	0
CEG 380 - REPAIR OF OFFICE & LAB EQUIPMENT	0	0	0	0	0
CEG 390 - REPAIR OF MISC. EQUIPMENT	2,300	4	253	2,000	300
CEG 392 - REPAIR OF AFIS EQUIP	0	0	0	0	0
CEG 393 - IT REPAIR AND MAINTENANCE	0	0	0	0	0
TOTAL STANDARD OBJ. 06 - PURCHASED, REPAIR AND MAINT	40,300	10,997	28,775	40,000	300

STANDARD OBJ. 07 - UTIL, MATERIAL AND SUPPLIES					
CEG 400 - UTILITIES	0	0	0	0	0
CEG 430 - FUEL	83,015	5,750	21,784	75,000	8,015
CEG 470 - PHOTOGRAPHIC GOODS	715	549	702	715	0
CEG 500 - STATIONERY	16,750	581	1,918	16,750	0
CEG 510 - CLOTHING & KIT	21,500	899	3,674	21,500	0
CEG 530 - LABORATORY SUPPLIES	0	0	0	0	0
CEG 540 - SUPPLY & SUNDRY EQUIPMENT	18,000	94	3,157	18,000	0
CEG 541 - ACQUISITION CREDIT CARDS	0	0	0	0	0
CEG 550 - HOUSE FURNISHINGS	0	0	0	0	0
CEG 630 - MESS PURCHASES	0	0	0	0	0
CEG 640 - MESS CREDITS	0	0	0	0	0
TOTAL STANDARD OBJ. 07 - UTIL, MATERIAL AND SUPP	139,980	7,874	31,236	131,965	8,015

STANDARD OBJ. 09 - CONSTR. OR ACQUIS. OF MACHINES & EQUIPMENT<\$10,000 OR ASSETS UNDER CONSTR.					
CEG 440 - TRANSPORT SUPPLIES	1,350	0	0	1,350	0
CEG 441 - VEHICLE CHANGEOVERS	69,000	0	0	65,000	4,000
CEG 450 - COMNS PARTS & CONSUMABLES	3,985	0	0	2,700	1,285
CEG 480 - FIREARMS & AMMUNITION	6,000	0	1,962	1,962	4,038
CEG 770 - RADIO COMMUN. EQUIPMENT- SYSTEM AND USER EQUIP.	16,778	0	0	16,778	0
CEG 771 - COMMS. EQUIPMENT	427	0	0	427	0
CEG 810 - LABORATORY EQUIPMENT	0	0	0	0	0
CEG 811 - PROJECT DEVELOPMENT - NON SALARY	0	0	0	0	0
CEG 812 - PROJECT DEVELOPMENT - SALARY	0	0	0	0	0
CEG 820 - PHOTOGRAPHIC EQUIPMENT	0	0	0	0	0
CEG 821 - AFIS EQUIP	0	0	0	0	0
CEG 822 - IDENT EQUIPMENT	0	0	0	0	0
CEG 830 - FURNITURE AND FIXTURES	0	0	0	0	0
CEG 840 - COMPUTER EQUIPMENT AND SOFTWARE	0	0	0	0	0
CEG 841 - ACQUISITION OF COMPUTER EQUIPMENT	5,500	0	2,937	15,000	-9,500
CEG 842 - ACQUISITION OF SOFTWARE	0	0	0	0	0
CEG 845 - SPECIALIZED EQUIPMENT (CAPITAL)	0	0	0	0	0
CEG 850 - AUDIO VISUAL AIDS	0	0	0	0	0
CEG 860 - INVESTIGATIONAL EQUIPMENT	8,600	0	0	5,000	3,600
CEG 870 - SHIPS AND BOATS (CAPITAL)	0	0	0	0	0
CEG 871 - MISC. BOATS	0	0	0	0	0
CEG 880 - AIRCRAFT (CAPITAL)	0	0	0	0	0
CEG 890 - VEHICLES (CAPITAL)	147,000	0	0	147,000	0
CEG 891 - MISC. VEHICLES	0	0	0	0	0
CEG 900 - OTHER EQUIPMENT	0	0	0	0	0
CEG 910 - OFFICE MACHINES	4,000	281	1,038	4,000	0
CEG 920 - SECURITY EQUIPMENT	2,127	0	0	2,127	0
TOTAL STANDARD OBJ. 09 - CONSTR. OR ACQUIS. OF MACHINES & EQ	264,767	281	5,937	261,344	3,423

PORT ALBERNI

2015/08/13

Expenditures to 2015/07/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
STANDARD OBJ. 12 - OTHER SUBSIDIES & PAYMENTS					
CEG 570 - PRISONER EXPENSES	0	15	14	14	-14
CEG 580 - SECRET EXPENSES	4,461	0	0	2,000	2,461
CEG 581 - SPECIAL "I" EXPENDITURES	0	0	0	0	0
CEG 590 - MISC. EXPENDITURES	0	0	0	0	0
CEG 591 - DISCOUNT FOR EARLY PAYMENT	0	0	0	0	0
CEG 592 - PAYMENT IN LIEU OF TAXES	0	0	0	0	0
CEG 600 - FOREIGN SERVICE	0	0	0	0	0
CEG 620 - CLAIMS and COMP.SETTLEMENTS (Credit Item)		0	0		
CEG 650 - WRITE-OFF	0	0	0	0	0
TOTAL STANDARD OBJ. 12 - OTHER SUBSIDIES & PAYMENTS	4,461	15	14	2,014	2,446

SUB-TOTAL DIRECT COSTS (Before Credits & Adjustments)	4,112,151	260,998	1,119,395	3,700,448	411,703
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YEAR TO DATE CREDITS					
MEDICAL LEAVE / SUSPENSION > 30 DAYS - CEG 32		-	72,057		
TRANSFER ALLOWANCES - CEG 40 & 41		-	-		
TRANSFER COSTS - CEG's 60 - 66		-	(5,577)		
100% SHARED SERVICES CANADA - (Various CEGs)		-	-		
LEGAL FEES - CEG 160		-	-		
HEALTH SERVICES CEG 200, CEG 201 & CEG 202		-	-		
COMP. CLAIMS & EX-GRATIAS - CEG 620		-	-		
ICBC REPAIRS TO POLICE VEHICLE CREDITS					
REFUND OF CREDITS UNDER CE 1691					
TOTAL CREDITS		-	66,481		

TOTAL DIRECT COST AFTER CREDITS	4,112,151	260,998	1,052,914	3,700,448	411,703
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INDIRECT COST (Summary)					
1) RM Pensions	706,390			607,949	98,441
2) RM CPP	84,741			76,852	7,889
3) Employer's Contr. to E.I. for R/M's	37,130			35,322	1,808
4) Division Administration (per cap x avg.# RM's)	799,000			739,440	59,560
5) Recruitment & Training	136,408			122,254	14,154
6) National Programs, Other Indirect Costs & Consolidated Svcs.	86,235			77,832	8,403
7) Police Dog Service Training	27,624			28,601	(977)
8) Amortization of Equipment > \$150,000 @ 10%	-			-	-
9) CPP & EI for Reservists	290			232	58
10) Cost of ERC/PCC as a Per Capita of...(PCC incl. under Nat. Programs - e	-			-	-
TOTAL INDIRECT COSTS	1,877,818			1,688,483	189,335

TOTAL COSTS (Direct + indirect) @ 100%	5,989,968			5,388,931	601,038
FEDERAL COST 10 %	598,997			538,893	60,104
TOTAL MUNICIPAL POLICING COSTS 90%	5,390,972			4,850,038	540,934

FTE - FULL TIME EQUIVALENTS	ESTABLISHED STRENGTH			CURRENT UTILIZATION	
RM / CM - ESTABLISHED	34.00				
RM / CM - FUNDED	34.00			30.81	
RESERVISTS	0.08			0.06	

PORT ALBERNI

2015/08/13

Expenditures to 2015/07/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
INDIRECT COSTS - DETAILS					
REGULAR & CIVILIAN MEMBERS					
1) Pensions (Total Pensionable Earnings)	3,111,850			2,678,191	
Pension Rate	22.70%			22.70%	
Total Cost of RM/CM Pension.....	706,390			607,949	98,441
2) CPP (Pensionable Items) based on a Per Capita Cost of...	2,492			2,494.39	
Total Cost CPP (per Cap times FTE)	84,741			76,852.16	7,889
3) Employer's Contributions to EI based on a Per Capita Cost of...	1,092			1,146.45	
Total Cost of E.I. Contributions (per Capita x FTE)	37,130			35,322	1,808
4) Division Administration based on a Per Capita Cost of...	23,500			24,000	
Total Cost of Div. Administration (Per Capita x FTE)	799,000			739,440	59,560
5) Recruitment & Training					
Per Capita Cost of Training.....(effective 2015/16)...	1,068			2,944	
Per Capita Cost of Recruiting....	2,944			1,024	
Total Cost of Recruitment & Trng (Per Capita X FTE Utilization)	136,408			122,254	14,154
6) National Programs, Other Indirect Costs & Consolidated Services	2,536			2,526	
Total Cost of National Programs (See Below)	86,235			77,832	8,403
7) Police Dog Svc. Trng. based on a Per Cap. cost of (eff. F/Yr. 2015/16)..	27,624			28,601	
Total Cost of PDS.Trng (Per cap. X # of PD Teams)	27,624			28,601	(977)
TOTAL INDIRECT COSTS - RM's & CM's	1,877,528			1,688,251	189,277
INDIRECT COSTS - Reservists					
a) CPP for Reservists Per Capita Cost of	2,492			2,494	
Total Cost of Reservists CPP (Per Capita x FTE)	191			152	39
b) Employer's Contr. to E.I. Per Capita Cost	1,286			1,317	
Total Cost of Reservist's E.I. Contributions (Per Capita x FTE)	99			80	18
9) TOTAL INDIRECT COSTS - RESERVISTS	290			232	58
TOTAL INDIRECT COSTS	1,877,818			1,688,483	189,335
NATIONAL PROGRAMS, OTHER INDIRECT COSTS & CONSOLIDATED SERVICES					
NATIONAL PROGRAMS					
Cadet & Recruit Training	-			-	-
Police Dog Service Training	-			-	-
OTHER INDIRECT COSTS					
Public Complaints Committee (PCC)	508.48			493.59	
Enhanced Reporting & Accountability	118.31			119.57	
Legal Advisory Services	165.53			169.04	
Estimated Severance Payout	1,023.00			1,023.00	
CONSOLIDATED SERVICES					
Shared Services Canada	721.00			721.00	
Accounting Operations	-			-	
Pay & Compensation	-			-	
TOTAL PER CAPITA COST	2,536.32			2,526.20	
SUMMARY					
	BUDGET CAP			YEAR END FORECAST	EST. SURPLUS / DEFICIT
PAY	3,454,485			3,070,274	384,212
BENEFITS (RM Pensions, CPP & E.I.)	828,261			720,124	108,137
OPERATING & MAINTENANCE	657,665			630,174	27,491
CAPITAL	-			-	-
CREDITS	-			-	-
INDIRECTS	1,049,557			968,359	81,197
Adjustments					
TOTAL DIRECT and INDIRECT	5,989,968			5,388,931	601,038
MUNICIPAL COST 90 %	5,390,972			4,850,038	540,934

RECEIVED

AUG 21 2015

CITY OF PORT ALBERNI

Members of Council
City of Port Alberni

Dear Council Members:

Many of us remember the Seaman's Haven on 2nd Ave. Which looked after the needs of seafarers. That Seaman's Haven has been gone for nearly twenty years.

The needs of seafarers have not gone away. Many have families, and they need to contact their loved ones back home. They may need to buy a SIM Card, or find appropriate reading materials. But their first question always is: "Where is the nearest WIFI centre?" or "Do you have a seafarer's meeting place?"

Anyone who has gone down to Harbour Quay on winter evenings when a ship is tied up in port, will see small groups of men huddled in front of the Blue Door Café in the wind and the rain trying to contact their homes. For many of them who are 'on the circuit between Asian ports and North America', Port Alberni is their first and often, and only port of call in three weeks and ready access to communications is very inconvenient.

NAMMA- -North American Maritime Ministries Association, is our sponsoring organization. We are partnering with them, local churches, ITF (the International Transport Federation - the Seafarer's Union), Port Alberni Port Authority, local businesses and service organizations and the City of Port Alberni. They ask us to garner support from local communities in what ever that form takes: advice, encouragement, direction, and moral support. If local organizations find it in their hearts and budgets to financially contribute to the start up and continued financial maintenance of this project, that is laudable and worthy of public identification and our thanks.

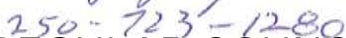
Our aim is to build a Seafarer's Centre on a piece of property contained on Port Alberni Port Authority dock area. The parcel they have chosen is next to the Maritime Heritage Centre south of Harbour Quay. Hydro and WIFI are accessible and the building is to be in a secure compound that the seafarers can get to with ease. We want to provide a lending library of several hundred books. As one ship captain pointed out, books, magazines, and news material are hard to come by in the middle of the Pacific Ocean, and "We have been looking at the same faces for 23 days!" This is evidence of an intellectually hungry man!

We, the representatives of the Seafarer's Ministry would like the opportunity to thank you for allowing us to tell you about this worthwhile project.

Yours truly,


Matt Gregory





ENTERED



British Columbia MEDAL OF GOOD CITIZENSHIP



August 27, 2015

Mayor Mike Ruttan and Councillors
City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

Dear Mayor and Councillors:

Re: Medal of Good Citizenship ~ Call for Nominations

Premier Christy Clark recently unveiled the design of the Province's new Medal of Good Citizenship. Nominations for this new honour for generous acts are now being accepted.

The Medal of Good Citizenship will recognize individuals who, through exceptional long-term efforts, have made outstanding contributions to the well-being of their communities without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness, and outstanding contribution to community life. Anyone is welcome to nominate a deserving individual as a candidate. I seek your assistance in informing your municipality about this opportunity to take part in the public recognition of its outstanding citizens.

An independent selection committee will consider the nominations.

Nomination forms for the Medal are available at the Honours and Awards Secretariat website. The completed Nomination Form, description of achievement, testimonial letters and any supporting materials must be submitted electronically as one package by email to the Honours and Awards Secretariat at bchonoursandawards@gov.bc.ca by **Friday, September 25, 2015**. Nominations received after this will automatically be forwarded for consideration in 2016.

Yours sincerely,

A handwritten signature in cursive script that reads "Marc-André Ouellette".

Marc-André Ouellette, L.V.O.
Honours and Awards Secretariat

ENTERED



MEDAL
of **GOOD**
CITIZENSHIP

**I WANT TO
NOMINATE SOMEONE!**

Nomination forms are available at
www.gov.bc.ca/medalofgoodcitizenship.

Deadline for entries is the last
Friday in September.

For information on eligibility
and other information:
www.gov.bc.ca/medalofgoodcitizenship.

Email us at:
bc_honoursandawards@gov.bc.ca

Mail us at:
Honours and Awards Secretariat
P.O. Box 9422, Stn Prov Govt
Victoria, BC V8V 1S2

Phone: 250-387-1616 Fax: 250-356-2814

Show an
EXTRAORDINARY
CITIZEN *their contributions*
are noticed

The **MEDAL OF GOOD CITIZENSHIP** recognizes individuals who have acted in a particularly generous, kind or selfless manner for the common good without expectation of reward. The medal reflects their acts of selflessness, generosity, and service to community life at the local or regional level.

Formal recognition of citizens is an important way to express the gratitude and highlight exceptional role models for British Columbians.





British Columbia MEDAL OF GOOD CITIZENSHIP



PURPOSE

Provincial honours are a memorable and distinctive way for the government of British Columbia to thank and pay special tribute to those British Columbians whose lives exemplify excellence and achievement of the highest order. The men and women we honour are truly representative of the province of British Columbia's caring and diverse society, and their lives and deeds stand as shining examples for us all.

In 1989, the government of British Columbia established the British Columbia Medal for Good Citizenship to recognize persons who have acted in a particularly generous, kind or selfless manner for the common good without expectation of reward. This Medal was launched in 2015.

WHO IS ELIGIBLE?

Any Canadian citizen who is a current or former long-term resident of British Columbia is eligible for nomination for the BC Medal of Good Citizenship. No elected federal, provincial or municipal representative may be awarded the Medal while such person remains in office. The Medal is not awarded for acts of bravery. Self-nominations will not be accepted. There is no age limit—youth nominations are welcome.

HOW ARE RECIPIENTS SELECTED?

An independent selection committee considers all nominations.

WHEN ARE THE AWARDS PRESENTED?

The inaugural Medal of Good Citizenship presentation ceremony will be held late 2015. Medal recipients are notified by phone in advance of the ceremony.

WHEN IS THE DEADLINE?

Nominations are accepted year-round; the closing date is the last Friday in September. Nominations received after this date will be considered the following year. The person submitting the nomination must sign nomination forms.

NOMINATION GUIDELINES

The completed signed nomination form, 500 word description of achievement, two signed testimonials and any supporting materials must be submitted electronically as one package. If more than one nomination is submitted for the same nominee, only the first nomination received will be considered. Please contact the Honours and Awards Secretariat for alternate submission options if required.

NEED MORE INFORMATION?

Additional information and nomination forms may be obtained by contacting the British Columbia Honours and Awards Secretariat at 250-387-1616 or by email to bchonoursandawards@gov.bc.ca

The information on this form is collected under the authority of the Section 26(c) and 27(1)(c) of the *Freedom of Information and Protection of Privacy Act* [RSBC 1996 c.165] and will help us to assess the eligibility and to notify recipients of the Medal of Good Citizenship.

By submitting this form you are confirming that individuals who have agreed to submit letters in support of this nomination have authorized you to provide their information as disclosed on this form.

If you have any questions about the collection, use or disclosure of this information, please contact the Honours and Awards Secretariat at 250-387-1616 or by e-mail at bchonoursandawards@gov.bc.ca. Knowledge of a proposed nomination should be restricted to the individuals compiling the nomination.

B.C. MEDAL OF GOOD CITIZENSHIP – NOMINATION FORM

Name of Person being Nominated

Mr.		
PREFIX	FIRST NAME	LAST NAME (include post-nominals where applicable)
TITLE	ORGANIZATION	
ADDRESS		
	British Columbia	
CITY/TOWN	PROVINCE	POSTAL CODE
TELEPHONE	CELL	EMAIL
Is your nominee a resident of British Columbia?		
DATE OF BIRTH (MM/DD/YYYY)	YES	NO (specify)

SHORT DESCRIPTION OF ACHIEVEMENT (maximum 10 words)

Name of Nominator

Mr.		
PREFIX	FIRST NAME	LAST NAME (include post-nominals where applicable)
TITLE	ORGANIZATION	
ADDRESS		
	British Columbia	
CITY/TOWN	PROVINCE	POSTAL CODE
TELEPHONE	CELL	EMAIL
SIGNATURE OF NOMINATOR		DATE (MM/DD/YYYY)

Send the completed form and supporting material electronically to bchonoursandawards@gov.bc.ca.

Useful Contacts:

MAIL: Honours and Awards Secretariat
P.O. Box 9422 STN PROV GOVT
Victoria, British Columbia V8W 9V1

COURIER: 2nd Floor, 553 Superior Street
Victoria, British Columbia V8V 1T7

Completed nominations must be received by the last Friday in September.

For more information, contact the British Columbia Honours and Awards Secretariat at 250.387.1616 or by email to bchonoursandawards@gov.bc.ca

Each nomination must include the following:

- The completed nomination form signed by the nominator (including the 10 word summary)
- Description of achievement (500 words) submitted electronically describing:
 - an achievement which emphasizes and encourages the virtue of good citizenship by showing that the individual being nominated exemplifies that virtue;
 - the impact of the achievement and how the achievement enriched the lives of others;
 - what made this an outstanding achievement— indicate any extraordinary circumstances or challenges the nominee faced, if applicable include statistics or historical background;
 - examples of ongoing leadership and dedication;
 - how long you have known the nominee;
 - when the achievement was initiated and completed.
- A minimum of (2) two signed testimonials from (2) two separate individuals, other than the nominator, who have direct knowledge of the value and impact of the achievement and who support your nomination. Please ensure that the contact information (address, telephone number and e-mail) for the testimonial writers is included in the letter. Please *do not exceed six letters*. They must be on 8½ x 11" paper, typed or clearly hand-written in dark ink.

Additional Information

You may provide material in support of your nomination. Please ensure that this material is succinct and directly relevant to the nomination. All support materials must be on 8½ x 11" paper, typed, reproduced or clearly hand-written in dark ink. Do not send originals of important or official documents, as they will not be returned.

ACCEPTABLE

- Including an expanded statement of your reasons for the nomination
- Biography of the nominee
- List of achievements

NON-ACCEPTABLE

- Cassettes
- Videotapes
- Compact discs
- Photographs
- Albums
- Newspaper clippings (unless photocopied onto 8½ x 11" paper) as they will be discarded

PLEASE NOTE: Nominations should be submitted electronically whenever possible. The completed Nomination Form, testimonial letters and any supporting materials must be received by **the last Friday in September** to be considered in the current calendar year. Nominations received after this will be included in the selection process for the next calendar year.



Submitting your completed application

Please review and acknowledge the following. Please email your completed nomination to bchonoursandawards@gov.bc.ca. Note that Supporters may be contacted to validate their testimonials.

- The Nominator (the person completing this form) is clearly identified and the contact information is complete to allow correspondence from the Honours and Awards Secretariat.
- Description of achievement (500 word max) is included.
- Two signed testimonials from two separate individuals, other than the nominator, are attached.
- The Freedom of Information requirements as specified are understood.
- I hereby declare that all the information provided in this application is true and accurate in every respect. I understand that the nominee would be denied the Medal if the information is found to be inaccurate for any reason.

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to mayor and council members of port alberni

as a taxpayer for the past 47 years i cant understand why you would want to cansil a lease for a piece of property at the old plywood site for \$1200.00 per month when you have no plans for the property or do you ~~???~~ i would hope that you dont plan an extension the the little used canal beach.

i would also hope any future expansion of canal beach or any other major parks and recreation projects would be put on hold until our streets and water/sewer lines are brought up to a satisfacory standard

Pete Milliken

Port alberni

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AUG 18 2015

CITY OF PORT ALBERNI

Mr J *Pete Milliken*
3622 15th Ave

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E.I.



Vancouver Island

BUILDING TRADES

July 30, 2015

Office of the Prime Minister
80 Wellington Avenue
Ottawa, ON K1A 0A2

Attention: Stephen Harper
The Right Honourable Prime Minister

Re: Asbestos Awareness and Registries

Dear Prime Minister:

I would like to start by thanking you and the federal government for putting the effort into apprenticeship trades training. Without the highest standards and safest learned practices, the construction and maintenance industries would be fraught with many more injuries and fatalities it typically sees.

Which brings me to the reason I'm writing you. As you well know, the mining of asbestos shut-down a couple of years ago, and Canada is no longer exporting this dangerous product abroad to emerging countries like India to process. However, asbestos is not unlike a land mine waiting patiently until someone often not directly involved with the purpose walks innocently by and ends their life. Of course the one is usually immediate, while the other prolongs a person's painful existence, the Canadian construction landscape is checkered with these delayed landmines.

As a 35 year construction and shipyard electrician, I have watched many friends and co-workers diagnosed with pleural plaques on their lungs and asbestosis. This diagnosis is nothing less than a death sentence, they slowly and prematurely wither away, and die an agonizing death due solely from breathing, while at work.

For the past 14 years I have served as the President of Vancouver Island's Building Trades, an organization of approximately 7,000 construction workers, who also move in and out of the west-coast shipbuilding and repair industry.

The proliferation of products containing asbestos throughout the building construction industry over the past 75 and more years will likely go down in modern-day civilized history as one of our worst self-inflicted health care casualties, and it will not subside for many years to come. The best we can hope for is to mitigate its relentless wake.

Therefore, we are calling on the Federal Government as well as all provincial and municipal governments

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Re: Asbestos Awareness and Registries

July 30, 2015

to develop and establish a **National Building Registry of all Public Buildings which utilize Building Products containing Asbestos**, and to make that registry online and available to all restoration and construction workers and companies so they may see if the buildings they (will) work in, have asbestos products and what form those products containing the asbestos fibers are in (ie. floor tiles, ceiling tiles, insulation, drywall, pipe and cladding, etc), and how best to remove or disturb each type of product. We are proposing the Building Registry begin with all public buildings, our parliament, legislatures, office and administration buildings, schools, hospitals, city halls, and associated real estate and public work yards.

We are also calling on the Federal and provincial governments which utilize public marine transportation, the Canadian Navy, Coast Guard, Ocean Sciences, and any other publicly owned vessel to develop and establish a **National Vessel Registry of all Maritime Vessels which utilize Products and equipment containing Asbestos**. That the Registry be available online so that Canadian Shipyard Workers can obtain the information on the products that could potentially kill them prior to them beginning work on the particular equipment, system or vessel structure.

When we properly identify and publish the risks construction/shipyard/remediation, and all workers face, the Canadian workforce will be better prepared and we will all benefit from reduced and controlled exposure. That was essentially the national thrust of programs like; “Right to Know” and “WHMIS”.

The baby boomer generation is well versed in asbestos we have seen its extraction from our lands, we have used it, we have lived and worked with it all around us. We are on the eve of mass retirement with a new generation of workers who know very little of the harmful effects asbestos exposure can cause.

Therefore, we are calling on the Federal and provincial governments to develop a plan to better educate our youth moving into the construction and heavy industry sectors with the purpose to help identify products made of asbestos and those which can often contain asbestos, by establishing the last week of April as “Asbestos Awareness” week. This would be in-step with our closest neighbour and largest trading partner as the USA have recently proclaimed the first week of April dedicated to the same cause. Why we are suggesting the last week of April as, April 28th is globally known as the “**Day of Mourning**”, a day recognized to honour those who lost their lives while at work, and the number one fatal illness in Canada are those workers who died from inhaling asbestos dust. We believe the highest level of respect we can give those who lost their lives while at work is to fight for those who continue to do the job, to educate the living against the dangers, so they can return home to their loved ones.

We are also recommending that a national standard apprenticeship be developed known as “Hazmat Worker” so those that are involved in remediation have the developed skills and knowledge in proper procedure of remediation of asbestos products. Today these workers are lucky to receive any information of the asbestos product they are removing, how to remove it safely and maybe a throwaway pair of coveralls and a dust mask. Many of them are hired by a labour broker as an independent contractor so they have no recourse to the unsafe work.

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Re: Asbestos Awareness and Registries

July 30, 2015

Lastly, we are calling on the Federal Government and provincial governments to move forward on Legislation banning all products containing asbestos to cease being imported into Canada. We have finally come to grips with what the rest of the world's developed nations have known for decades, products containing asbestos can be fatal from simply drawing a breath of air, something we all do 20-30 thousand times each and every day. Currently, our import laws allow unregulated importation of asbestos products, they can be found in anything from our after-market vehicle brake pads, some types of building piping, laminate flooring and many other products without our knowledge.

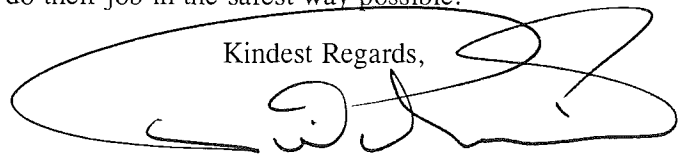
As a business manager I am responsible for those that come in to visit our establishment, if I ignore the sheet of ice at the front entrance and that causes an individual pain and suffering from their fall our business is liable for that pain and suffering. The asbestos tragedy in our eyes is no different, our governments know of its existence in their buildings, it is the tax payer at some time that will be financially impacted, not necessarily the employer who simply came to pull the data cabling throughout a building disturbing the asbestos dust in the ceiling tiles, causing the workers death.

Canadians look towards their elected officials to champion the causes that serve and protect them, it is our own elected officials who for the past five decades have allowed this travesty to continue and spread with full knowledge of the personal anguish, pain and sorrow it was causing. It is time to write a new chapter on this tragic story, with pages of education, transparency, understanding, and knowledge.

We look forward to seeing real action with measurable results on this file in the names of those who have lost their lives, their families, as well as those young adults entering the trades today.

I would like to thank you for your time in reading our recommendations and look forward to a day when every worker can obtain the information they need to do their job in the safest way possible.

Kindest Regards,



Phil Venoit
President,
VI-Building Trades

cc. Christy Clark, Premier British Columbia
Rachel Knotley, Premier Alberta
Brad Wall, Premier Saskatchewan
Greg Selinger, Premier Manitoba
Kathleen Wynne, Premier Ontario
Philippe Couillard, Premier Quebec
Stephen McNeil, Premier Nova Scotia
Brian Gallant, Premier New Brunswick
Wade MacLauchlan, Premier Prince Edward Island
Paul Davis, Premier Newfoundland
Members of Parliament
Bob Blakely, Executive Director Canadian Building Trades
Members of the Legislative Assemblies
Mayor and Council

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