

CITY OF PORT ALBERNI - MEETING SCHEDULE

TUESDAY, OCTOBER 11, 2016

3:00 pm	Special In-Camera Meeting <i>@ Committee Room</i>	CLOSED TO PUBLIC
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7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING
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DATES TO NOTE

Thurs. Oct 13 4:30 pm	Seniors Advisory Committee <i>@ Committee Room</i>	OPEN MEETING
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Wed. Oct 19 10:00 am	Advisory Traffic Committee <i>@ Committee Room</i>	OPEN MEETING
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Thurs. Oct 20 12:00 pm	Advisory Planning Commission <i>@ Committee Room</i>	OPEN MEETING
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Mon. Oct 24 7:00 pm	Regular Council Meeting <i>@ Council Chambers</i>	OPEN MEETING
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A G E N D A

REGULAR MEETING OF COUNCIL

**TUESDAY, OCTOBER 11, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

The following pages list all agenda items received by the deadline. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports refer to the City's website www.portalberni.ca or contact the City Clerk phone: (250 720-2810) or email: davina_hartwell@portalberni.ca

PRESENT:

A. APPROVAL OF AGENDA (including introduction of late items)

The deadline for agenda items is 12 noon on the Wednesday before the scheduled regular meeting. Acceptance of late items is at the discretion of Council.

1. Recognition of Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the City Clerk.

That the agenda be approved as circulated with the addition of late items as outlined.

B. ADOPTION OF MINUTES - Page 12

1. Special Meeting held at 3:30 pm and Regular Council Meeting held at 7:00 pm on September 12, 2016.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics of relevance to City Council. A maximum of four speakers for no more than three minutes each will be accommodated.

D. DELEGATIONS

1. Recognition of Champions

Maggie Slassor in attendance to introduce the 2016 BC 55+ Games champions from the Alberni Valley.

2. Young Professionals of the Alberni Valley - Page 26

In attendance to discuss an initiative to install bike racks at various locations around the community and to request the City's assistance with the transportation, storage and eventual installation.

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

1. Director of Finance - Greenwood Cemetery - Revenues & Expenses Review - Page 28

Report dated October 3, 2016 requesting Council's consideration of an amendment to user fees for the Greenwood Cemetery located at 5360 Josephine Street.

That the report dated October 3, 2016 from the Director of Finance regarding the Greenwood Cemetery, be received, and Council direct staff to bring forward amendments to City of Port Alberni Cemetery Management, Bylaw No. 4732 to reflect fee increases as proposed.

2. Director of Community Services - Alternate Delivery Model for Museum and Heritage Services - Arts, Culture and Heritage Plan - Page 32

Report dated October 4, 2016 from the Director of Community Services providing further details regarding the timeline and costs for the creation of an Arts, Culture and Heritage Plan.

That the report dated October 4, 2016 from the Director of Community Services, be received and the City of Port Alberni proceed with the Arts, Culture and Heritage Plan as outlined in the proposal prepared by Nene Kraneveldt with funds coming from the Community Development budget in the Parks, Recreation and Heritage Department.

3. Somass Basin Watershed Board

Council to consider an appointment to the Somass Basin Watershed Board.

That Mayor/Councillor _____ be appointed to the Somass Basin Watershed Board.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. Accounts

That the certification of the Director of Finance dated October 11, 2016 be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$_____, be approved.

2. Director of Finance - Gas Tax Agreement Community Works Fund Payment August, 2016 - Page 42

Report dated September 9, 2016 detailing the distribution of Gas Tax Agreement - Community Works Fund payments.

That the report dated September 9, 2016 from the Director of Finance, be received.

3. Chief Administrative Officer – McLean Mill Fire Pump - Page 43

Report dated October 4, 2016 requesting Council's approval to replace the fire pump at the McLean Mill National Historic Site.

That the report from the Chief Administrative Officer dated October 4, 2016 be received and Council for the City of Port Alberni direct staff to proceed with the replacement of the McLean Mill fire pump and associated works at the approximate cost of \$117,850.13 with funding from the 2016 Contingency Account.

**4. City Planner / Economic Development Manager -
4356 & 4349 Gertrude Street (former Tidebrook property) - Page 45**

Report dated October 4, 2016, at the request of Council, to consider the current market condition and the development of a portion of City owned land for commercial development.

That the report dated October 4, 2016 from the City Planner and the Economic Development Officer, be received.

Council direction is requested.

5. Current Status Report - Page 57

That the Current Status Report be received.

6. Managers' Monthly Reports

Providing information about current departmental operations.

Planning Department - Page 63

That the monthly report from the City Planner providing information about current departmental operations, be received.

*** Recess ***

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to landuse policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two Council meetings. Each reading enables council to reflect on the bylaw before proceeding further.

1. "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919"

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4919.

2. "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920"

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4920.

3. "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921"

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4921.

4. "Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette), Bylaw No. 4908" - Page 64

Report dated October 3, 2016 from the City Planner approval was received from the Ministry of Transportation on June 16, 2016.

That "Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue - D. Paquette), bylaw No. 4908", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4908.

H. CORRESPONDENCE FOR ACTION

All correspondence addressed to the Mayor and Council by an identifiable citizen is included on an Agenda. Action items are those asking for a specific request of Council and will be provided a response.

1. AW Neill Elementary School - Page 65

Letter dated September 13, 2016 from Ron Behnke, Principal, expressing concern regarding the safety of students and parents who walk along Compton Road and requesting the ditches be replaced with underground culverts to provide space for a sidewalk and parking.

That the letter dated September 13, 2016 from Ron Behnke expressing concern regarding the safety of students and parents who walk along Compton Road and requesting the ditches be replaced with underground culverts, be received and referred for consideration during the upcoming Five Year Financial Plan.

2. Cathy Peters - Human Trafficking/Sexual Exploitation - Page 66

Letter received September 21, 2016 expressing concern regarding human trafficking and sexual exploitation in British Columbia and requesting information on actions taken by City of Port Alberni.

That the letter received September 21, 2016 from Cathy Peters, be received and referred to the RCMP Officer in Charge.

3. Jane Oliver & Rick Jorgensen - View Street Market - Page 70

Letter dated September 27, 2016 from Jane Oliver and Rick Jorgensen requesting amendments to the City's Zoning and Waterworks Bylaws to permit the sale of eggs and honey and provide urban farms with the same water consumption rates as industrial customers.

That the letter dated September 27, 2016 from Jane Oliver and Rick Jorgensen, be received.

Council direction required.

I. PROCLAMATIONS

J. INFORMATIONAL CORRESPONDENCE

Correspondence which provides information to Council but does not make a specific request or topics that are not relevant to city services and responsibilities are included.

1. President and Vice-Chancellor, University of Victoria - Page 71

Letter dated September 9, 2016 regarding grants-in-lieu of property taxes for public post-secondary institutions and advising that the 2016 amount for Port Alberni is \$217.

2. BC Road Builders & Heavy Construction Association - Page 72

Letter dated August 31, 2016 enclosing copy of their 2016 Strategic Work Plan and brochure entitled "Standardization of Construction Specifications and Contract Language (*both in "Reading File"*)

3. Vancouver Island Regional Library - Page 73

Letter dated September 20, 2016 providing their 2017-2021 Financial Plan (*video in "Reading File"*), noting an average increase of 4.25% or a per capita increase of \$1.59.

4. Stacey Gaiga - Page 77

E-mail dated September 7, 2016 expressing concern regarding the perceived inadequate scope of work with respect to the operational review of CanTimber Biotech, and enclosing a letter dated September 2, 2016 from Ms. Gaiga's lawyers and a letter dated August 19, 2016 from Dr. Hasselback, Medical Health Officer, Island Health.

5. RCMP, Pacific Region - Municipal Policing Agreement - Page 85

Letter dated September 19, 2016 providing expenditures to August 31, 2016.

6. Geoscience BC - Page 90

Letter dated September 16, 2016 enclosing their brochure titled "Earth Science: A Sustainable Investment in BC's Future". (*Brochures in "Reading File"*).

7. 2016 State of the Island Economic Summit - Page 91

Information regarding the State of the Island Economic Summit at the Vancouver Island Conference Center in Nanaimo, October 26 and 27, 2016.

8. BC Non-Profit Housing Association - Page 92

E-mail dated September 23, 2016 inviting Council to attend its Housing Central Conference regarding affordable housing in Richmond from November 20 to 23, 2016.

9. Green Communities Committee - Page 93

Letter dated September 21, 2016 on behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee congratulating the City for its successful efforts to measure and reduce corporate greenhouse gas emissions for 2015 and awarding the Level 2 recognition - "Measurement".

10. Minister of Community Sport and Cultural Development - Page 97

Letter dated September 23, 2016 providing a Stakeholder Engagement Summary reflecting comments and recommendations regarding challenges and opportunities of ride sourcing in the British Columbia passenger transportation sector and inviting any comments on the findings of this consultation.

11. Alberni Valley Heritage Commission - Page 112

Minutes from June 1, 2016 meeting.

12. Canadian Union of Public Workers (CUPW) - Page 117

Letter dated September 7, 2016 following up on their June 6th correspondence (*attached*) about the Canada Post Review and providing additional information.

13. British Columbia Youth Parliament - Page 131

Letter dated September 8, 2016 inviting eligible youth from the municipality to apply to sit as members of the Youth Parliament.

**14. Councillor Ron Paulson - Union of British Columbia Municipalities
- Page 132**

Report from Councillor Paulson's attendance at the UBCM Convention.

That Informational Correspondence items numbered 1 through 14 be received and filed.

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Mayor's Report

That the Mayor's verbal report be received.

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

That the Councillors' verbal reports be received.

M. NEW BUSINESS

An opportunity for the Mayor or Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings.

N. QUESTION PERIOD

An opportunity for the public and the press to ask questions of the Mayor and Council.

O. ADJOURNMENT

That the meeting adjourn at pm.

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING
MONDAY, SEPTEMBER 12, 2016 AT 3:30 PM
IN THE CITY HALL COMMITTEE ROOM**

PRESENT: Mayor Ruttan, Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

STAFF: Tim Pley, CAO
Davina Hartwell, City Clerk
Krista Tremblay, Manager of Human Resources

It was moved and seconded that:

That Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows.

Section 90(1)(c) labour relations or other employee relations

Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

CARRIED

CERTIFIED CORRECT

Mayor Mike Ruttan



Davina Hartwell, City Clerk

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ENTERED

**MINUTES OF REGULAR MEETING OF COUNCIL
MONDAY, SEPTEMBER 12, 2016 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Ruttan; Councillors Alemany, McLeman, Minions, Paulson, Sauvé and Washington

A. CALL TO ORDER AND APPROVAL OF AGENDA

It was moved and seconded:

That the agenda be approved as circulated with the addition of late items D. 3 AV Community Forest Corporation; H.1.1 Christine Jarvis and H 1.2 Janith Little.

CARRIED

B. ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Special Meeting held at 6:15 pm and Regular Council Meeting held at 7:00 pm on August 8, 2016, be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Bonnie Morgan expressed concern regarding maintenance issues at Greenwood Cemetery.

D. DELEGATIONS

1. Sheena Falconer, West Coast Aquatic and Graham Hill, North West Hydraulics

In attendance to provide an update from the Watershed Stakeholders Group and a presentation regarding the Somass River Integrated Fish Habitat Restoration Plan.

ENTERED

It was moved and seconded:

That Council for the City of Port Alberni provide a letter to the Minister of Fisheries supporting the request from West Coast Aquatic for \$15 million funding for the Somass River Integrated Fish Habitat Restoration project.

CARRIED

2. Patty Edwards

Presented a resolution requesting Council's support at the UBCM urging the Government of British Columbia to adopt a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty in BC by setting concrete targets and timelines to reduce poverty.

3. Alberni Valley Community Forest Corporation

Chris Law, Manager and Chris Duncan attended on behalf of the Corporation to provide an update on the status of the Community Forest and to present a dividend cheque in the amount of \$100,000.

It was moved and seconded:

That Council for the City of Port Alberni thank the Alberni Valley Community Forest Corporation for their work and put the \$100,000 dividend cheque in the Community Forest Legacy Fund.

CARRIED

E. UNFINISHED BUSINESS

1. Chief Administrative Officer – Response to Questions - Roland Smith

It was moved and seconded:

That the report dated August 4, 2016 from the Chief Administrative Officer responding to a letter dated July 20, 2016 from Mr. Roland Smith, be received.

CARRIED

2. Lots A & B Former Plywood Site – Confirmation of Sale

The Mayor confirmed that the sale of Lots A & B of the former Plywood Site to a numbered company owned by Canadian Maritime Engineering is now complete.

F. **STAFF REPORTS**

1. **Accounts**

It was moved and seconded:

That the certification of the Director of Finance dated September 12, 2016 be received and the cheques numbered 135978 to 136325 inclusive, in payment of accounts totalling \$979,423.32, be approved.

CARRIED

2. **Director of Finance - Audit Committee**

It was moved and seconded:

That the minutes of the August 8, 2016 Audit Committee; the Responses to Questions arising from that meeting dated August 23, 2016, the Quarterly Analysis of Mayor and Council Travel and Convention Expenses ending June 30, 2016, the financial statements ending June 30, 2016 and the Vendor Cheque Register Report ending August 2, 2016, be received.

CARRIED

3. **Chief Administrative Officer – McLean Mill Governance**

The CAO provided a verbal report of the meeting between Council, staff, and members of the Board of Management with lawyer, Michael Litchfield.

It was moved and seconded:

That Council for the City of Port Alberni proceed with formation of a Society to undertake management of the McLean Mill National Historic Site.

CARRIED

It was moved and seconded:

That Council for the City of Port Alberni proceed with a public process inviting applications for Directors for the new Society.

CARRIED

4. Director of Community Services – Alternate Delivery Model for Museum and Heritage Services – Arts, Cultural and Heritage Plan

It was moved and seconded:

That Council for the City of Port Alberni receive the report dated September 5, 2016 from the Director of Community Services and approve in principal the creation of an Arts, Culture and Heritage Plan with specific details on timeline and costs to be reported at the next Council meeting.

CARRIED

5. City Planner – Westporte Request for Proposals

It was moved and seconded:

That the report from the City Planner dated September 6, 2016, be received and Council for the City of Port Alberni take no further action at this time.

It was moved and seconded:

That the motion be amended to reflect no action be taken until the first Council meeting in March.

DEFEATED

It was moved and seconded:

That the report from the City Planner dated September 6, 2016, be received and Council for the City of Port Alberni take no further action at this time.

CARRIED

The Mayor called a recess at 8:28 p.m.

The meeting resumed at 8:40 p.m

6. City Clerk – La Bruschetta Bistro – Change to Liquor Licence – Entertainment Endorsement

It was moved and seconded:

That Council for the City of Port Alberni support the amendment to the food primary liquor licence for La Bruschetta Bistro for Patron Participation Entertainment and endorse the comments as provided in the report from the City Clerk dated September 8, 2016.

CARRIED

7. Director of Finance – RCMP Contract Operating Surplus for their fiscal year ending March 31, 2016

It was moved and seconded:

That the report from the Director of Finance dated August 31, 2016 be received, and Council for the City of Port Alberni direct the transfer of \$265,362.88 from the RCMP Operating Surplus Reserve, 50% to the Land Sale Reserve and 50% to the Parks and Recreation Capital Reserve Fund.

CARRIED

8. Current Status Report

It was moved and seconded:

That the Current Status Report be received.

CARRIED

9. Managers' Monthly Reports

Economic Development

It was moved and seconded:

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

CARRIED

G. BYLAWS

1. "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919"

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be read a second time.

CARRIED

It was moved and seconded:

That "Council Remuneration and Expense Bylaw, 2014, Amendment No. 2, Bylaw No. 4919", be read a third time.

CARRIED

2. "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920"

It was moved and seconded:

That Council for the City of Port Alberni endorse the recommendations of the Community Investment Program Committee.

CARRIED

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be read a second time.

CARRIED

It was moved and seconded:

That "Permissive Tax Exemption Bylaw 2017, Bylaw No. 4920", be read a third time.

CARRIED

3. "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921"

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1, Bylaw No. 4921", be read a second time.

CARRIED

It was moved and seconded:

That "Places of Public Worship Exemption Bylaw, Amendment No. 1", Bylaw No. 4921", be read a third time.

CARRIED

4. "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910"

It was moved and seconded:

That the report from the City Planner dated September 7, 2016, be received.

CARRIED

It was moved and seconded:

That "Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910", be now introduced and read a first time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910”, be read a second time.

CARRIED

It was moved and seconded:

That “Portion of Lane Closure Adjacent to 3894 – 4th Avenue and Removal of Dedication Bylaw No. 4910”, be read a third time.

DEFEATED

H. CORRESPONDENCE FOR ACTION

1. Penny Parcher

It was moved and seconded:

That the email dated August 17, 2016 requesting Council consider allocating funds to the Greenwood Cemetery for irrigation and grounds keeping, be received and referred for consideration during the upcoming Five Year Financial Plan.

CARRIED

1.1/1.2 Christine Jarvis & Janith Little

It was moved and seconded:

That the emails dated September 9, 2016 from Christine Jarvis & Janith Little regarding allocating funds to the Greenwood Cemetery for irrigation and grounds keeping, be received.

CARRIED

2. Alberni Valley Chamber of Commerce

It was moved and seconded:

That the letter dated August 19, 2016 requesting permission to install coin operated binoculars at the Victoria Quay, be received and Council for the City of Port Alberni support the request and direct staff to work with the Chamber of Commerce regarding locations.

CARRIED

3. Canadian Cancer Society

It was moved and seconded:

That the letter dated August 12, 2016 requesting endorsement of the Canadian Cancer Society's recommendation of smoke and vape-free outdoor public places in British Columbia, be received.

CARRIED

4. BC Government and Service Employees' Union (BCGEU)

It was moved and seconded:

That the information from by the BCGEU, be received and Council for the City of Port Alberni support the resolution at the UBCM urging the Government of British Columbia to adopt policies to retain skilled jobs by awarding maintenance contracts for highways, roads and bridges to companies that will maintain the employment and successorship rights which will benefit local economies.

CARRIED

I. PROCLAMATIONS

1. Port Alberni Toy Run

It was moved and seconded:

That the letter dated August 25, 2016 from the Port Alberni Toy Run requesting that the week of September 12th to 18th, 2016 be proclaimed as "Toy Run Week" in Port Alberni, be received and the week proclaimed as requested.

CARRIED

2. Community Living Month

It was moved and seconded:

That the letters received from Port Alberni Association for Community Living and Community Living British Columbia requesting that the month of October be proclaimed as "Community Living Month" in Port Alberni and a photo op be arranged as requested.

CARRIED

3. Fire Prevention Office, Port Alberni Fire Department

It was moved and seconded:

That the letter dated September 7, 2016, 2016 from the Fire Prevention Office, Port Alberni Fire Department requesting that October 9th to 15th, 2016 be proclaimed as “Fire Prevention Week” in Port Alberni, be received and the week proclaimed as requested.

CARRIED

J. INFORMATIONAL CORRESPONDENCE

1. City of Abashiri

Letter dated July 27, 2016 expressing their appreciation for the City's support of the Twinning Society and the hospitality they received during their recent visit.

2. Tim and Jane Stewart

Email dated August 7, 2016 thanking the City, local businesses and the Alberni Valley Drag Race Association volunteers for putting together an amazing drag racing weekend.

3. Kari Chase, Owner – Healthy Habits

Email dated August 20, 2016 thanking the City for the efforts to accommodate the drag racing weekend on Stamp Avenue noting the economic benefits to businesses.

4. Seniors Advisory Committee

The minutes of the June 9, 2016 meeting.

5. Port Alberni Better at Home Program

Invitation to the 2016 Alberni Valley Volunteer Fair to be held on Wednesday, September 21, 2016 from 3 pm to 7 pm at Echo Centre.

6. RCMP, E Division HQ - Municipal Policing Agreement

Letter dated August 18, 2016 providing expenditures to July 31, 2016.

7. Production Care Association of Canada

Letter received August 19, 2016 advising of the Alarm Recycle program operated by Production Care Association of Canada, a program that recycles expired smoke, carbon monoxide or combination carbon and smoke alarms at no cost.

8. Watershed Forest Alliance

Letter dated August 24, 2016 thanking Council for allowing them to present their recent report: Forest Harvesting and Water Quality: A Case Study of the China Creek Drinking Watershed and further clarifying the watershed committees current role and future direction.

9. Statistics Canada

Email dated August 31, 2016 advising the response rate for the 2016 Census was the best they have ever received and that the data will be released on February 8, 2017.

10. Food Security and Climate Disruption Committee

The minutes of the August 4, 2016 meeting.

It was moved and seconded:

That Informational Correspondence items numbered 1 through 10 be received and filed.

CARRIED

K. REPORT FROM IN-CAMERA

Council brought forward their direction from the April 25, 2016 Special in-camera meeting of Council that a call for proposals be issued for development of a portion of the former Tidebrook property on Gertrude Street.

It was moved and seconded:

That Council for the City of Port Alberni direct staff to provide a report regarding the market for commercial development prior to preparing a call for proposals for the former Tidebrook property on Gertrude Street.

CARRIED

L. COUNCIL REPORTS

1. Mayor's Report

It was moved and seconded:

That the Mayor's verbal report be received.

CARRIED

2. Regional District Report (Mayor Ruttan/Councillor McLeman)

It was moved and seconded:

That the Regional District verbal report be received.

CARRIED

3. Councillors' Reports

It was moved and seconded:

That the Councillors' verbal reports be received.

CARRIED

M. NEW BUSINESS

1. Thunder in the Valley

It was moved and seconded:

That following the recent Thunder in the Valley event, Council for the City of Port Alberni direct staff to provide a report copied to the Advisory Traffic Committee and Food Security and Climate Disruption Committee, outlining the environmental impacts of the event, cost to the City, economic impact to the community, and lessons learned.

DEFEATED

N. QUESTION PERIOD

The public and press was afforded an opportunity to ask questions of the Mayor and Council.

O. ADJOURNMENT

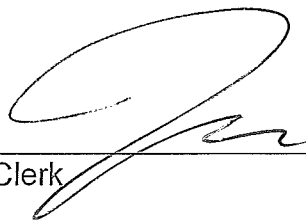
It was moved and seconded:

That the meeting adjourn at 10:23 pm.

CARRIED

CERTIFIED CORRECT

Mayor

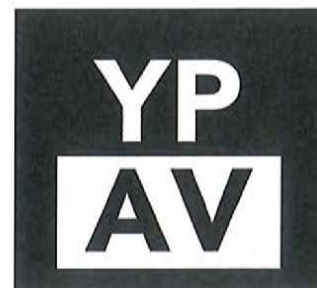


Clerk

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Oct. 30, 2015

City of Port Alberni
Attn: Mayor Ruttan & Council
4850 Argyle St.
Port Alberni, BC
V9Y 1W8



Dear Mayor and Council,

Earlier this year, the Young Professionals of the Alberni Valley embarked on a project to convert unused Catalyst Paper industrial parts into bike rack. Having secured community support and funding for the project, we are asking the city to provide help via transport, storage and installation of the bike racks.

Background:

The lack of cycling amenities in Port Alberni is well known and was highlighted in the city's 2014 Active Transportation Plan: "end of trip facilities are lacking within the city, there are a very limited number of bicycle parking facilities" (pg. 30). "Every bicycle trip requires that the bicycle be parked at the end of the trip. Therefore, providing safe and secure on-street parking at key locations throughout the city is a significant means of encouraging cycling in conjunction with developing a comprehensive network of cycling facilities" (pg. 41).

The YPAV have formed partnerships with Catalyst Paper, the Port Alberni Rotary Club and the ADSS welding class for the project. Catalyst is providing the parts, Rotary is providing funding via a partnership on their summer 2014 golf tournament and ADSS will complete the work. Proceeds from the YPAV Alberni Inlet Cruise will also go towards this project. Partnering with the high school encourages a new generation of youth to take pride in and ownership of their community.

Members of the YPAV, Kevin Wright and city staff did a site tour at Catalyst in August and selected the parts necessary. Catalyst has requested that the parts not stay on their property while they are being worked on. The completed projects would be in the same vein as the gear bike rack in front of Steampunks Cafe.

Request:

That the city of Port Alberni direct staff to assist the YPAV in the transportation, storage and eventual installation of the bike racks in Port Alberni. Possible locations to be determined in consultation with the city and the cycling community.

Regards,

Young Professionals of the Alberni Valley

Contact: info@ypalbernivalley.ca or 778-689-4238

Bike Rack Order Form

The Young Professionals of the Alberni Valley have put together a custom Port Alberni bike rack design and are organizing a group, bulk buy purchase. The Young Professionals are subsidizing this bike rack purchase to help spur on bike rack development in the Alberni Valley and create some consistency across rack design. The City of Port Alberni has also generously offered to help install the bike racks. All orders must be received by October 4th, 2016 to be eligible for this pricing and to be included in this order.

Please contact info@ypalbernivalley.ca to submit your order. Payment for your order is due, along with your order form, by October 4th, 2016.

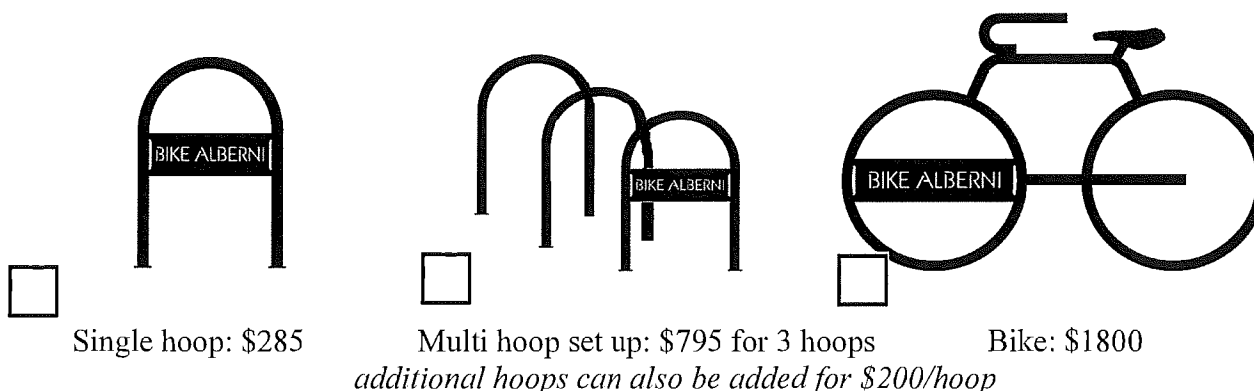
Organization: _____ Anticipated location of the bike rack: _____

Main contact name: _____

Contact number: _____

Email: _____

Bike Rack Order Please make a check mark in the box beside the rack of your choice or indicate with a number if you would like more than 1 rack:



Costs include the shipping. Racks will be delivered to Port Alberni and YPAV will arrange with the City of Port Alberni to have the racks installed together. Racks are assuming a flat concrete surface where the rack can be mounted. For other surfaces additional fees may apply.

Total Cost (*Cost = cost per rack x number of racks desired*): _____

Please send payment (Cheques preferred) made out to Young Professionals of the Alberni Valley.

Cheques can be mailed to:
Young Professionals of the Alberni Valley
c/o David O'Scienny
3245 3rd Avenue
Port Alberni BC.
V9Y 4C9



CITY OF PORT ALBERNI

FINANCE DEPARTMENT REPORT

TO: Tim Pley, CAO
FROM: Cathy Rothwell, Director of Finance
COPIES TO: Mayor and Council
Davina Hartwell, City Clerk
DATE: October 3, 2016

I concur, forward to next Regular
Council Meeting for Consideration:

Tim Pley, Acting City Manager/
Fire Chief

SUBJECT: Greenwood Cemetery – Revenues & Expenses Review

Issue

Council's consideration of an amendment to user fees for the Greenwood Cemetery.

Background

The City of Port Alberni owns and operates the Greenwood Cemetery located at 5360 Josephine Street. The 8.1 acre site was originally cleared in the late 1800s with the earliest recorded burial in 1896. Services are generally administered by the Engineering and Public Works Department and include burials and interments, memorial markers and cross installations, and general property maintenance. The regulation, operation and maintenance of the cemetery is guided by Bylaw No.4732, City of Port Alberni Cemetery Management.

The City has operated the cemetery under the principle that fees and charges for marker installations and interments should be funded from fees for same, and general property maintenance should be funded by interest from the Cemetery Care Fund, a trust fund established for that purpose. With service sustainability in mind, the Deputy Director of Finance prepared a memo in 2014 to the City Engineer providing a user fee and funding review and comparison to other local cemeteries.

Since 2011, revenue has not been sufficient to fund expenses for marker installations, interments (except for 2012), and maintenance. The shortfalls have been funded from property taxes, at an average of approximately \$11,000 per year for the last five years. Revenue from plot sales has been used to offset operating costs. The purpose of this revenue is for offsetting the costs of original development, not operating costs. If the operations and maintenance costs are self-sustaining, then the plot sale revenue could be used for improvements to the cemetery, such as an irrigation system or other public amenities.

ENTERED

Discussion

Cemetery services and marker installation fees should be set at a level that provides sufficient revenue to cover expenses for those services; and the interest earned from the Cemetery Care Fund should cover the care and maintenance of the cemetery. Fees and Care Fund contributions are well below local industry averages. A schedule is attached that compares the City of Port Alberni with Alberni Valley Memorial Park (private), Qualicum Beach, Courtenay, North Cowichan, and Campbell River. The schedule includes proposed tariffs and Care Fund contribution increases to bring the City closer to industry average. The proposed tariffs will cover the cemetery service and marker installation expenses, and the increase to the Care Fund contributions will bring the interest revenue up to cover maintenance expenses. Plot sale revenue could then be used for cemetery improvements.

Recommendation

Rate increases are proposed to ensure the City adequately funds the Greenwood Cemetery in accordance with the original funding structure as per the attached schedule.

The following resolution is proposed:

That the report dated October 3, 2016 from the Director of Finance regarding the Greenwood Cemetery, be received, and Council direct staff to bring forward amendments to City of Port Alberni Cemetery Management, Bylaw No. 4732 to reflect fee increases as proposed.

Respectfully submitted,



Cathy Rothwell
Director of Finance

Cemetery Rates Comparison:

Aug-16

Greenwood Cemetery Port Alberni

Other Cemeteries

Cemetery Space (Resident)

Tariff	Existing			Proposed			AV Memorial Park			Qualicum			Courtenay		North Cowichan		Campbell River	
	Care Fund	Total	Tariff	Care Fund	Total		Tariff (private)	Tariff	Carefund	Tariff	Carefund	Tariff	Carefund	Tariff	Carefund	Tariff	Carefund	
\$ 390.00	\$ 130.00	\$ 520.00	\$ 546.00	\$ 182.00	\$ 728.00		\$ 1,095.00	\$ 825.00	\$ 210.00	\$ 549.00	\$ 183.00	\$ 952.50	\$ 317.50	\$ 686.00	\$ 342.00			
\$ 270.00	\$ 90.00	\$ 360.00	\$ 378.00	\$ 126.00	\$ 504.00		\$ 600.00	not spec		\$ 225.00	\$ 75.00	\$ 337.50	\$ 112.50	\$ 418.00	\$ 209.00			
\$ 180.00	\$ 60.00	\$ 240.00	\$ 252.00	\$ 84.00	\$ 336.00		not spec	not spec		\$ 131.25	\$ 43.75	not spec		\$ 209.00	\$ 105.00			
\$ 180.00	\$ 60.00	\$ 240.00	\$ 252.00	\$ 84.00	\$ 336.00		\$700.00-\$850.00	\$ 350.00	\$ 90.00	\$ 225.00	\$ 75.00	\$ 324.00	\$ 81.00	\$ 209.00	\$ 105.00			

Cemetery Space (Non-Resident)

Adult	\$ 585.00	\$ 195.00	\$ 780.00	\$ 819.00	\$ 273.00	\$ 1,092.00	\$700.00-\$850.00	\$ 1,525.00	\$ 385.00	\$ 855.00	\$ 285.00	\$ 2,103.75	\$ 701.25	\$ 860.00	\$ 432.00		
Child	\$ 405.00	\$ 135.00	\$ 540.00	\$ 567.00	\$ 189.00	\$ 756.00	not spec	not spec		\$ 315.00	\$ 105.00	\$ 667.50	\$ 222.50	\$ 530.00	\$ 266.00		
Infant	\$ 270.00	\$ 90.00	\$ 360.00	\$ 378.00	\$ 126.00	\$ 504.00	not spec	not spec		\$ 246.00	\$ 82.00	not spec		\$ 276.00	\$ 138.00		
Cremated	\$ 270.00	\$ 90.00	\$ 360.00	\$ 378.00	\$ 126.00	\$ 504.00	not spec	\$ 625.00	\$ 160.00	\$ 315.00	\$ 105.00	\$ 690.00	\$ 230.00	\$ 276.00	\$ 138.00		

Cemetery Services:

Open & Close of Grave for Burial

Adult (Less Grave Liner Cost)	\$ 705.00	\$ -	\$ 705.00	\$ 880.00	\$ -	\$ 880.00	\$ 795.00	\$ 725.00		\$ 1,215.00		\$ 1,440.00	\$ -	\$ 1,123.00			
Grave Liner Cost (plus taxes)	\$ 170.00	\$ -	\$ 170.00	\$ 212.50	\$ -	\$ 212.50	\$ 135.00	\$ 400.00		not spec		\$ 680.00	\$ -	\$ 393.00			
Child	\$ 425.00	\$ -	\$ 425.00	\$ 530.00	\$ -	\$ 530.00	not spec	not spec		\$ 700.00		\$ 705.00	\$ -	\$ 543.00			
Infant	\$ 371.50	\$ -	\$ 371.50	\$ 465.00	\$ -	\$ 465.00	not spec	not spec		\$ 285.00		not spec		\$ 447.00			
Cremated	\$ 225.00	\$ -	\$ 225.00	\$ 450.00	\$ -	\$ 450.00	\$ 245.00	\$ 300.00		\$ 285.00		\$ 680.00	\$ -	\$ 301.00			

Open & Close Grave for Exhumation

Adult	\$ 1,312.50	\$ -	\$ 1,312.50	Change to			by contract			\$ 1,600.00		\$ 2,870.00	\$ -	\$ 2,245.00			
Child	\$ 637.50	\$ -	\$ 637.50	Double Cost of			by contract			\$ 1,000.00		\$ 1,410.00	\$ -	\$ 1,088.00			
Infant	\$ 557.25	\$ -	\$ 557.25	Open & Close of			by contract			\$ 425.00				\$ 948.00			
Cremated	\$ 337.50	\$ -	\$ 337.50	Burial			\$ 300.00			\$ 425.00		\$ 1,055.00	\$ -	\$ 434.00			

All burials after 4 pm Monday to Friday:

Add 50% to Opening & Closing burial rates							add: 300	add: 675		Add:250		Double rate		Add: 254 1st 3Hrs			
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All burials on Saturday, Sunday or Statutory Holiday

Add 75% to Opening & Closing burial rates							add: 100	add: 825		Add: 125%		Double rate		Add: 1028			
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Memorial Installations:

Bronze(all sizes)set in concrete

\$ 140.00	\$ 10.00	\$ 150.00	\$ 182.00	\$ 50.00	\$ 232.00	\$ 595.00	\$ 150.00	\$ 40.00	\$ 150.00	\$ 10.00	\$ 340.00	\$ 25.00	\$ 169.00	\$ 85.00			
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Granite (all sizes)

\$ 90.00	\$ 10.00	\$ 100.00	\$ 117.00	\$ 50.00	\$ 167.00	\$ 375.00	\$ 150.00	\$ 40.00	\$ 150.00	\$ 10.00	\$ 340.00	\$ 25.00	\$ 169.00	\$ 85.00			
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Add: installed in concrete

\$ 50.00	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ 100.00	\$ 275.00					290 Single/345 Double						
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Rem. & Repl. Memorial for engraving

\$ 125.00	\$ -	\$ 125.00	\$ 162.50	\$ -	\$ 162.50	\$ 345.00			\$ 40.00	\$ 10.00	not spec						
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Add: reinstall in concrete

\$ 50.00	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ 100.00	\$ 275.00											
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Field of Honor Crosses

\$ 35.00	\$ 10.00	\$ 45.00	\$ 45.50	\$ 25.00	\$ 70.50												
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Flower Container

\$ 25.00	\$ -	\$ 25.00	\$ 35.00	\$ -	\$ 35.00				\$ 34.00								
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Add: set in concrete

\$ 25.00	\$ -	\$ 25.00	\$ 50.00	\$ 25.00	\$ 75.00		\$ 65.00										
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Tent Set up

\$ 50.00	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ 100.00				\$ 125.00								
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Transfer of License

\$ 10.00		\$ 10.00	\$ 25.00	\$ -	\$ 25.00		\$ 50.00		\$ 20.00		\$ 43.00		\$ 63.00				
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Proposed Tariff and Care Fund Increases

	Existing			Proposed		
	Tariff	Care Fund	Total	Tariff	Care Fund	Total
Cemetery Space (Resident)						
Adult	390.00	130.00	520.00	546.00	182.00	728.00
Child	270.00	90.00	360.00	378.00	126.00	504.00
Infant	180.00	60.00	240.00	252.00	84.00	336.00
Cremated	180.00	60.00	240.00	252.00	84.00	336.00
Cemetery Space (Non-Resident)						
Adult	585.00	195.00	780.00	819.00	273.00	1,092.00
Child	405.00	135.00	540.00	567.00	189.00	756.00
Infant	270.00	90.00	360.00	378.00	126.00	504.00
Cremated	270.00	90.00	360.00	378.00	126.00	504.00
Cemetery Services:						
Open & Close of Grave for Burial						
Adult (Less Grave Liner Cost)	705.00	-	705.00	880.00	-	880.00
Grave Liner Cost (plus taxes)	170.00	-	170.00	212.50	-	212.50
Child	425.00	-	425.00	530.00	-	530.00
Infant	371.50	-	371.50	465.00	-	465.00
Cremated	225.00	-	225.00	450.00	-	450.00
Open & Close Grave for Exhumation						
Adult	1,312.50	-	1,312.50	Change to		
Child	637.50	-	637.50	Double Cost of		
Infant	557.25	-	557.25	Open & Close of		
Cremated	337.50	-	337.50	Burial		
All burials after 4 pm Monday to Friday:	Add 50% to Opening & Closing burial rates					
All burials on Saturday, Sunday or Statutory Holiday	Add 75% to Opening & Closing burial rates					
Memorial Installations:						
Bronze(all sizes)set in concrete	140.00	10.00	150.00	182.00	50.00	232.00
Granite (all sizes)	90.00	10.00	100.00	117.00	50.00	167.00
Add: installed in concrete	50.00	-	50.00	100.00	-	100.00
Rem. & Repl. Memorial for engraving	125.00	-	125.00	162.50	-	162.50
Add: reinstall in concrete	50.00	-	50.00	100.00	-	100.00
Field of Honor Crosses	35.00	10.00	45.00	45.50	25.00	70.50
Flower Container	25.00	-	25.00	35.00	-	35.00
Add: set in concrete	25.00	-	25.00	50.00	25.00	75.00
Tent Set up	50.00	-	50.00	100.00	-	100.00
Transfer of License	10.00		10.00	25.00	-	25.00

**Community Services – Parks, Recreation and Heritage
Report to Council**

TO: Tim Pley, CAO

FROM: Theresa Kingston, Director of Community Services

COPIES TO: Jamie Morton, Manager of Museum, Heritage and Culture

DATE: October 4, 2016



SUBJECT: Alternate Delivery Model for Museum and Heritage Services – Arts, Culture and Heritage Plan

Background

At the September 12, 2016 Council meeting, a report requesting the undertaking of an Arts, Culture and Heritage Plan was presented and accepted by Council.

The motion was:

That Council for the City of Port Alberni receive the report dated September 5, 2016 from the Director of Community Services and approve in principal the creation of an Arts, Culture and Heritage Plan with specific details on timeline and costs to be reported at the next Council meeting.

The purpose of the Plan is to assist in the development of an alternate delivery model for Museum and Heritage Services, as previously directed by Council, and would:

- Identify priorities in the sector
- Support development of partnerships
- Provide community-driven opportunities to develop pride of place and civic identity
- Improve communication and cooperation amongst stakeholders
- Review, assess and improve funding models to better meet the needs of the community

Discussion

The plan would be undertaken by external facilitators with oversight and direction provided by the Director of Community Services. Parks, Recreation and Heritage staff will provide assistance in completion of the plan where feasible.

ENTERED

The recommended facilitators are Nene Kraneveldt (project lead) and Kelly Poirier (graphic facilitation). A project proposal is attached that outlines objectives and outcomes, a timeline and information about the facilitators. Both of the facilitators are highly skilled, have a background in heritage and the arts and live in the Alberni Valley.

The costs to undertake the plan are approximately \$20,000.00. This would be covered by funds available in the Community Development budget.

Recommendation

The City of Port Alberni proceed with the Arts, Culture and Heritage Plan as outlined in the proposal prepared by Nene Kraneveldt with funds coming from the Community Development budget in the Parks, Recreation and Heritage Department.

Respectfully submitted

A handwritten signature in cursive script that reads "Theresa Kingston".

Theresa Kingston
Director of Community Services



Alberni Valley Arts and Heritage Strategy: Community Engagement Proposal

October 2016

Prepared by: Nene Kraneveldt - Imagination FX

P: 250.730.6363

E: nenekraneveldt@gmail.com

CONTENTS

Opportunity	1
Harvesting	2
Reflecting	3
Sharing	4
Facilitators	5

The City of Port Alberni desires to work with the community and partners to determine an alternate delivery model for the museum and heritage services. This direction is a result of a recommendation in the Organization and Compensation Review prepared by Judy Rogers.

The Council for City of Port Alberni directed the City Manager and Director of Community Services to provide a report including a proposed work plan for Council's consideration.

A Stakeholder Group has been established and has held two meetings to date. The group has identified:

- There is a need for a more comprehensive plan that takes into account the delivery of services in the area of arts, culture and heritage.
- Currently the delivery of such services is fragmented, with a number of organizations delivering services and programs. Without having an integrated plan, the efforts of these groups are not coordinated and opportunities for increased collaboration are often overlooked.
- There are potential opportunities for the development of an integrated delivery model for arts, culture and heritage which could address Council's direction for an alternate delivery of heritage services.
- In order to create these opportunities it is necessary to engage the community and create an Arts, Culture and Heritage plan that provides direction for the community.

This proposal outlines a path to achieve that goal.

PHASE 1 - October

Key Stakeholder Interviews to harvest qualitative and quantitative data

Tools / Methods:

- › Meetings and discussions with a broad cross-section of individual groups (Heritage Commission, Port Alberni Maritime Heritage Society, Industrial Heritage Society, and Alberni District Historical Society, First Nations, Community Arts Council, City Mayor and Council, Capital Theatre/Portal Players, Art Rave, etc.)
- › Consistent methodology - questions & query for each group

Objectives:

- › Hearing the individual perspective(s), needs and dreams of each group
- › Deep listening to identify what the 'REAL' barriers and challenges are to collaboration and integration in our community
- › Collecting a big picture view of potential capacity, resources as well as gaps

Outcomes:

- › Provide summary to group/build initial trust & transparency of process
- › Collection and analysis of common themes emerging from Port Alberni Arts and heritage non-profit sector
- › Aggregated data and responses of the information and responses
- › Data that is measurable (quantitative) and fact based to remove emotion and position

PHASE 1 - November

Validating/What We Heard: Reflecting Back Interview Results

Tools / Methods

- › Large group discussion session – bringing all stakeholders together and interested community members
- › Presentation of findings
- › Presentation of examples of other communities with strong models of collective actions/collaboration in arts and culture (i.e. amazing arts festivals, arts organizations, umbrella marketing, umbrella fundraising support)
- › World Café Sessions – building upon results/focus on collective needs & collective strengths/capacity

Objectives:

- › Begin to lay out the ‘bigger’ picture
- › Validate what was heard – groups feel supported and can see ‘whats in it for them’
- › See themselves & each other reflected back in the conversation
- › Identify needs, supports, resources, gaps and strengths clearly - begin to see patterns and connections
- › Illuminate strengths and the value of interdependence

Outcomes:

- › Discussion Summary
- › Begin a collective picture and refinement of needs
- › Start exploring the potential and benefits of collaboration & integration

PHASE 3 - January

Sharing DRAFT Structures for Discussion and Next Steps

Tools / Methods

- › Invite stakeholder group back
- › Review the 'journey' so far
- › Provide the 'spring boards' that emerged for discussion, refinement, prioritization
- › Host world 'action' cafes and / or dotmocracy
- › Discussion for each option exploring what they see as benefits
- › Discussion concerns & solutions/options for each – what is one thing that could make this 'even better'?

Objectives:

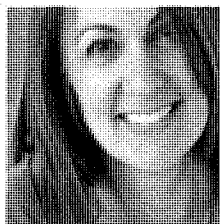
- › Arrive at some workable options that were developed by broad comment and participation
- › Continue building collaboration and trust
- › Clearly see options and benefits
- › Move from positional to potential
- › Let participants know what is next, what the process – i.e. provide to Theresa and present to Mayor and Council.

Outcomes:

- › Draft recommendations for options, organizational structures, agreement for first steps in collective action
- › Engaged comments and prioritization by participants
- › Record of engagement
- › Brought back and reported back to participants for trust and transparency

The Facilitators

5



Nene Kraneveldt

Nene Kraneveldt is a community development specialist who brings a wealth of knowledge and experience to the research and projects she undertakes. A member of the Hupacasath Nation (one of the 14 Nuuchahnulth Nations), Nene has worked with First Nations, indigenous organizations, and federal and provincial governments for more than 15 years. As a First Nation's change agent, she has first-hand experience in indigenous issues and has committed her entire professional career to improving social, community, and economic conditions for indigenous people in British Columbia.

Nene holds a Masters Degree in Leadership and Training from Royal Roads University. As a lifelong learner she continues to build knowledge through academic pursuits and research opportunities.

Nene is best known for her ability to build and maintain positive relationships with community organizations, funders, community members, and federal and provincial governments. Nene is also an acclaimed speaker, having spoken at national and international conferences and events.

Nene works from the mantra "building individuals, families, communities, and nations one person at a time," and has a passion for co-creating human, social, community and economic development programming.

The Facilitators

5



Kelly Poirier

Kelly holds a Bachelor of Fine Arts degree from Emily Carr Institute of Art and Design in Vancouver. Kelly has an in-depth understanding of First Nations' arts and culture, having grown up on Tseshaht territory and attended Haa-huu-payak School. She learned song, dance and language studies from elders Carrie Little and Cathy Robinson. Throughout her studies, Kelly also obtained unique job skillsets, working in various part-time positions – always linking herself to the arts or First Nations organizations.

Kelly has demonstrated leadership, organization, creative problem solving, and research skills, as well as a strong communication and teamwork background having served as a marketing and publicity coordinator for several non-profit arts and cultural organizations.

Kelly continues to develop her understanding of Nuuchah-nulth and West Coast First Nations' culture, organization and politics, which unearths further knowledge of protocol and cultural appropriateness.

Kelly also understands the application of public relations and fundraising. Kelly's vision is to bridge the gaps between disparate interest groups, and economic and cultural sectors within communities.



CITY OF PORT ALBERNI M E M O R A N D U M

To: Tim Pley, CAO
From: Cathy Rothwell, Director of Finance
Copy: Mayor and Council
Davina Hartwell, City Clerk
Date: September 9, 2016

I concur, forward to next Regular
Council Meeting for Consideration:

Tim Pley, Acting City Manager/
Fire Chief

Subject: Gas Tax Agreement Community Works Fund Payment August 2016

The City received \$400,490.96 as its first 2016 distribution of Community Works Funds. The funds are accumulated in a reserve and allocated to eligible capital projects as required. Eligible projects include local roads, bridges, and active transportation infrastructure (cycling lanes and paths, sidewalks, and hiking and walking trails); highways infrastructure; short-sea shipping; short-line rail; regional and local airports; broadband connectivity; public transit; drinking water; waste water; solid waste; community energy systems; brownfield redevelopment; sport infrastructure; cultural infrastructure; tourism infrastructure; disaster mitigation; and capacity building related to long term planning practices. Eligible expenditures include capital improvements to tangible capital assets; asset management planning; and long term infrastructure plans.

Typical projects for the City include energy efficient capital improvements to City buildings, waste water collection and distribution; Liquid Waste Management Plan; and hiking and walking trails. Specific projects funded in part by Gas Tax funding are detailed in the Capital Budget document with source of funds shown as "Gas Tax".

These are semiannual payments and are expected to continue for the duration of the Gas Tax Agreement 2014 through 2024.

Respectfully submitted,

Cathy Rothwell
Director of Finance

ENTERED



CITY OF PORT ALBERNI

CITY MANAGER'S REPORT

TO: City Council FILE

FROM: Tim Pley, CAO

COPIES TO: Mark Zenko, Facilities Supervisor
Ken Rutherford, Interim McLean Mill Manager (WVIHS)
Cathy Rothwell, Director of Finance

DATE: October 4, 2016

SUBJECT: McLean Mill Fire Pump

Issue:

The fire pump drive engine at City-owned McLean Mill has failed and requires replacement. Council approval is required for the allocation of funds from contingency.

Background:

In the mid 1990s a diesel powered fire pump was installed at McLean Mill. The fire pump drew water from the log pond, and provided adequate flow and pressure to supply the McLean Mill fire sprinklers and fire hydrants. Pressure in the water system is maintained by a small jockey pump. When a sprinkler head or fire hydrant is opened, a drop in water pressure is detected which causes the fire pump to start, providing a high volume of water flow and pressure.

The provision of adequate fire protection to McLean Mill is a condition of the 1996 agreement between the City of Port Alberni and the Ministry of Canadian Heritage.

In August 2016, as a result of a control unit failure, the fire pump engaged, and ran undetected for an undetermined period of time. The ambient temperature within the fire pump building rose to a level that resulted in an overheating failure of the diesel drive engine. The engine was damaged to the extent that replacement is less expensive than repairing it.

Discussion:

Subsequent to the failure of the fire pump engine a rental unit was brought in to provide interim fire protection until a longer term solution could be established. The Western Vancouver Island Industrial Heritage Society, who manage the McLean Mill facility under contract with the City, have completed extensive research into the best value option for the City. WVIHS recommends that the fire pump engine be replaced by Cullen Diesel (Nanaimo) and that the faulty control unit be replaced by Rich-Tech Industries (sub contracted to Cullen)

ENTERED

Estimated costs for this replacement project are:

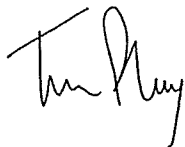
Rental of interim fire pump	\$14,000
Replacement motor, installed (Cullen Diesel)	\$55,812.96
Replacement controller installed and commissioned (Rich-tech Industries)	\$11,991.50
Relocation of Jockey Pump to boiler room (Genesis)	\$2,500
Building modifications if required to get motor installed	\$5,000
Improved ventilation for pump house	\$5,000
Servicing fire pump and cleaning well	\$10,000
Contingency (15%)	\$13,545.67
TOTAL	\$ 117,850.13

This expenditure was not anticipated in the 2016-2020 Five Year Financial Plan, or in the WVHHS 2016 Capital Plan. As such, this is considered to be an emergency expenditure. Funds would be used from the City's budget contingency. The 2016 contingency currently contains \$185,500 of the original \$200,000 budget.

Recommendation:

It is recommended that Council approve the emergency expenditure of \$103,850.13 from contingency for replacement of the McLean Mill fire pump and associated works.

That the report from the Chief Administrative Officer dated October 4, 2016 be received and Council for the City of Port Alberni direct staff to proceed with the replacement of the McLean Mill fire pump and associated works at the approximate cost of \$117,850.13 with funding from the 2016 Contingency Account.



Timothy Pley
Chief Administrative Officer



CITY OF PORT ALBERNI

PLANNING DEPARTMENT

TO: Tim Pley, Chief Administrative Officer

FROM: Scott Smith, City Planner
Pat Deakin, Economic Development Manager

DATE: October 4, 2016

I concur, forward to next Regular
Council Meeting for Consideration:

Tim Pley, Acting City Manager/
Fire Chief

SUBJECT: 4356 Gertrude Street (former Tidebrook property)
4340 Gertrude Street

Issue

The consideration of a report on the current market condition and the development of a portion of City owned land for commercial development.

Background

City Council requested a report regarding the current market for commercial development prior to preparing a call for proposal for the development of a portion 4356 and 4340 Gertrude Street.

A call for proposal would include the potential subdivision and sale of a portion of 4356 and 4340 Gertrude Street for commercial purposes. Council has indicated a desire to preserve the large redwood tree on the property as well as retain some land in order to develop a trail from Victoria Quay to Roger Creek Park.

There is a large diameter sanitary sewer trunk main through the property and a regulation that no building or structure is permitted within 15 metres (50 ft.) of the natural boundary of Roger Creek that will impact the potential for development.

Discussion

Commercial Potential

There is a high vacancy rate in commercial buildings in the City of Port Alberni. Although the commercial vacancy is concentrated in the Uptown, there are multiple commercial vacancies in other areas, including the Northport core area. There are also a number of vacant properties in the commercial areas throughout the City of Port Alberni. Adding new commercial space will not improve the vacancy issue.

The City Planner requested some information (see attached) on recent commercial real estate activity from Gary Gray of Royal LePage. There are currently 14 commercial properties listed for sale in the Alberni Valley on MLS, two of which are vacant lots. There have been 4 sales of commercial property over the last 12 months, with 3 of the sales in 2016.

The property has good visibility and is in a high profile location. A potential development area of approximately 1,500 m² (16,145 ft²) is shown on the attached plan. This area includes some other City owned land (4340 Gertrude Street), adjacent to 4356 Gertrude Street, in order to have a more feasible development area. This section of Gertrude Street is very busy. If the commercial use generates significant traffic, the safety of the access may be a concern. An access could be provided from Pemberton Road, but that would cross the proposed trail.

Conclusion

The City of Port Alberni could issue a Call for Proposal for the identified area. This would allow Council to gauge commercial interest in the area before spending money on subdivision.

From a land use planning perspective there is no need to develop a portion of the City owned property for commercial purposes at this point in time.

Recommendation

That the report from the City Planner dated October 4, 2016 be received.

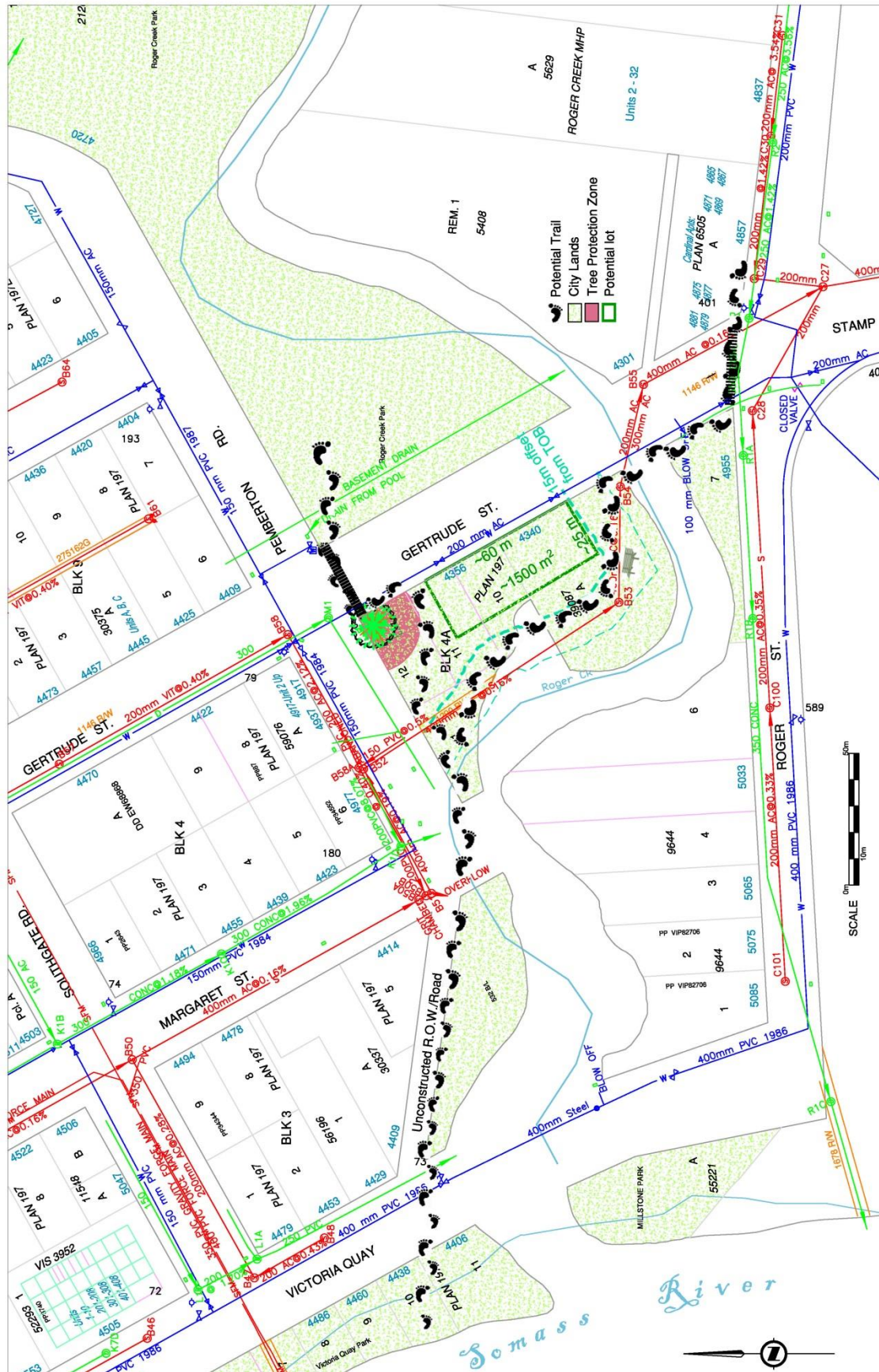
Council direction is requested.

Respectfully submitted,



Scott Smith, MCIP
City Planner











21 September 2016

City of Port Alberni
4850 Argyle Street
Port Alberni, B.C.

Attention: **Scott Smith, City Planner**

Re: **Commercial Property Sales**

As discussed, residential real estate activity in 2016 has been the busiest I have seen it in the last fifteen years, lots of out of town buyers and record or near record unit sales.

The commercial real estate market however, has not attracted the same level of interest although I think this trend will change moving forward.

There are currently 14 commercial properties listed for sale in the Alberni Valley through the Multiple Listing Service (MLS), two of which are vacant lots.

There has been 4 sales of commercial property over the last 12 months, 3 of the sales in 2016.

Yours truly,

Gary Gray

Royal LePage Port Alberni-Pacific Rim Realty #1 4505 Victoria Quay, Port Alberni, BC, V9Y 6G2

O: 250.723.5478 (LIST) ~ F: 250.723.2736 ~ T: .844.723.5478


www.royallepageportalbernipacificrimrealty.ca

This Information has been provided to you by:


Gary Gray
Phone: (250) 723-5478

Royal Lepage Port Alberni - Pacific Rim R
Phone: (250) 723-5478

5022 Argyle Street Zone 6- Port Alberni Z6 Port Alberni Building and Land		Sold MLS® 403512 \$99,500.00	Frontage: 48 Depth: 99 Lot Size: 4752 sq.ft. Taxes: \$2,428 2015 Category: Commercial Price Type: For Sale Bldg Size: 4,080 Bus. Name: Legal: THE EAST 48 FT OF LT	Business: Commercial: Retail & Offices Industrial: Multi-Family: Water: Sewer:	Curr Price: \$99,500.00 Orig Price: \$99,500.00 Sale Price: \$75,000.00 Days on Mkt: 114 Listing Date: Feb. 10, 2016 Sale Date: 2016/06/03 Title: Freehold Z. Type: Commercial Zoning: CMX2 Comm.: 3.25
		Amenities: Signs Allowed, Store Front Land Services: Public Trans. Nearby, Shopping Nearby, Visual exposure Restrictions:			
		Listing Office: RE/MAX Jay Cousins Realty			
		4,080 Sq. Ft. commercial building in the heart of Port Alberni. Two commercial units for retail or office use with street level and rear access. Seller says bring all offers on this "As Is, Where Is" handyman special. Absentee owner is no longer able to manage the property.			

5119 Athol Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Sold MLS® 398107 \$119,900.00	Frontage: Depth: Lot Size: 4500 sq.ft. Taxes: \$2,578 2015 Category: Commercial Price Type: For Sale Bldg Size: 3,935 Bus. Name: Legal: LT 4, BLK 84, DL 1, AD,	Business: Commercial: Mixed Industrial: Multi-Family: Water: Sewer:	Curr Price: \$119,900.00 Orig Price: \$129,900.00 2015/11/12 119,900.00 Sale Price: \$115,000.00 Days on Mkt: 65 Listing Date: Sept. 10, 2015 Sale Date: 2015/11/14 Title: Freehold Z. Type: Commercial Zoning: C3 Comm.: 3.5 100m/1.5 Bal
				
Amenities: Land Services: Restrictions: Listing Office: Royal Lepage Port Alberni - Pacific Rim R				
Building and Land. This solid, 3,935 sq.ft., commercial building has been well maintained. The building is located on a C3 zoned lot in South Alberni. The two storey building has a long history as a dance school, but it's wide open spaces and great asking price, make the possibilities endless. The building is currently set up with an office, three bathrooms, two large dance floors, and a number of changing rooms and storage rooms. Two Natural Gas furnaces				

<div>4832 Burde Street Zone 6- Port Alberni Z6 Port Alberni Building and Land</div> <div>PHOTO NOT AVAILABLE</div>	<div>Sold MLS® 402039 \$140,000.00</div>	<div>Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:</div> <div> 8375 sq.ft. \$1,480 2015 Commercial For Sale 2,700 LT 12 PL VIP 7950 DL</div>	<div>Business: Commercial: Industrial: Multi-Family: Water: Sewer:</div> <div> Mixed </div>	<div>Curr Price: Orig Price: 2016/02/02 Sale Price: Days on Mkt: Listing Date: Sale Date: Title: Z. Type: Zoning: Comm.:</div> <div> \$140,000.00 \$150,000.00 140,000.00 \$117,000.00 35 Jan. 11, 2016 2016/02/15 Freehold Commercial C3 3.5 100m/1.5 Bal</div>
	<div>Amenities: Land Services: Restrictions:</div> <div> Signs Allowed, Store Front Fully Sewered, Level, Shopping Nearby, Visual exposure, Corner Site Other</div>			
	<div>Listing Office:</div> <div>RE/MAX Mid-Island Realty</div>			
	<div>Concrete block building and fenced compound with high roll up doors. Approximately 12' ceiling and attached compound.</div>			


4841 Redford Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Sold MLS® 403365 \$439,000.00	Frontage: Depth: Lot Size: 3.55 acres Taxes: \$5,496 2015 Category: Commercial Price Type: For Sale Bldg Size: 24,000 Bus. Name: Governing Council Of Legal: LT 1 DL 1 ALBERNI	Business: Commercial: Offices Industrial: Multi-Family: Water: Sewer:	Curr Price: \$439,000.00 Orig Price: \$439,000.00 Sale Price: \$461,000.00 Days on Mkt: 13 Listing Date: Feb. 5, 2016 Sale Date: 2016/02/18 Title: Freehold Z. Type: See Remarks Zoning: P1 Comm.: 3.5 100m/1.5 Bal
		Amenities: Air Conditioning Fully, Cablevision, Exercise Centre, Highway Access, Lunch Room, Land Services: Cleared, Fully Sewered, Highway Access, Level, Public Trans. Nearby, Shopping Nearby, Restrictions:		
		Listing Office: RE/MAX Mid-Island Realty		
INVESTMENT OPPORTUNITY - 3 1/2 acres including approximately 2.14 acres of field for potential subdivision or building expansion located in Central Port Alberni plus 24,000 sqft located in four separate buildings on the property. Currently zoned PI public institutional. Entire city block bounded by Redford and Morton Street and 4th and 5th Avenues located right on the main highway coming into Central Port Alberni. Four buildings on property; "Donations"				

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Not intended to solicit properties already listed for sale. * Personal Real Estate Corporation Printed: September 21, 2016

This Information has been provided to you by:

Gary Gray
Phone: (250) 723-5478

Royal LePage Port Alberni - Pacific Rim R
Phone: (250) 723-5478



Address:	3406 3rd Ave	MLS®:	410554
Area:	Zone 6- Port Alberni	Status:	Active
Sub Area:	Z6 Port Alberni	Taxes	\$2,003 (2013)
Type:	Land Only	Price Type:	For Sale
Category:	Commercial	Title:	Freehold
Curr Price:	\$99,000.00	Possession:	TBA
Listing Date:	June 13, 2016	Sale Date:	
Orig Price:	\$99,000.00	Sale Price:	
		Expiry Date:	
Frontage:		Acres:	0.61
Depth:		SqFt:	26,478
Lot Size:	26478 sq.ft.	Bldg Size:	
Business:		Water:	
Commercial:	Mixed	Sewer:	
Industrial:		Zoning:	C3
Multi-Family:		Zoning Type:	Commercial
Bus. Name:			

Restrictions:

Amenities:

Land Services: Cleared, Level, Public Trans. Nearby, Shopping Nearby, Visual exposure

Listing Office: RE/MAX Of Nanaimo

LARGE COMMERCIAL LOT! This corner lot is centrally located in a commercial service area with high traffic exposure. Start a new business or bring your ideas and expand your current business!



Address:	2990 Alberni Hwy	MLS®:	411054
Area:	Zone 6- Port Alberni	Status:	Active
Sub Area:	Z6 Alberni Valley	Taxes	\$1,416 (2013)
Type:	Land Only	Price Type:	For Sale
Category:	Commercial	Title:	Freehold
Curr Price:	\$179,900.00	Possession:	TBA
Listing Date:	June 18, 2016	Sale Date:	
Orig Price:	\$179,900.00	Sale Price:	
		Expiry Date:	
Frontage:	132	Acres:	0.54
Depth:	178	SqFt:	23,496
Lot Size:	23496 sq.ft.	Bldg Size:	
Business:		Water:	
Commercial:	Retail	Sewer:	
Industrial:		Zoning:	C-4
Multi-Family:		Zoning Type:	Commercial
Bus. Name:			

Restrictions: Restr. Covnts

Amenities: Highway Access, Signs Allowed

Land Services: Cleared, Highway Access, Level, Not Sewered, Visual exposure

Listing Office: RE/MAX Mid-Island Realty

Highway exposure; you won't find a higher tourist traffic count in the Alberni Valley and it will go right by your door. This level lot is approximately 23,495 sqft and measures 132 ft by 178 ft. The existing C-4, Highway Commercial District Zoning allows for automotive, retail, personal services and restaurant developments, to name a few.

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Commercial Land + Building For Sale


This Information has been provided to you by:

 Gary Gray
 Phone: (250) 723-5478

 Royal Lepage Port Alberni - Pacific Rim R
 Phone: (250) 723-5478

5047 Argyle Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 412070 \$125,000.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	4745 sq.ft. \$993 2015 Commercial For Sale 2,900 Bowne Soap Shop LT B VIP 10748 DL 1	Business: Commercial: Retail Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$125,000.00 Orig Price: \$125,000.00 Sale Price: Days on Mkt: 74 Listing Date: July 9, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C-7 Comm.: 3.5 100m/1.5 Bal
		Amenities: Shopping Area, Signs Allowed, Store Front Land Services: Cleared, Level, Shopping Nearby, Visual exposure Restrictions: Other			
		Listing Office: RE/MAX Mid-Island Realty			
Newer torch on roof on warehouse 2016; business for over 40 years. Potential to expand. Large warehouse is concrete block.					

3695 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 410005 \$128,900.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Mixed Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$128,900.00 Orig Price: \$128,900.00 Sale Price: Days on Mkt: 110 Listing Date: June 3, 2016 Sale Date: Title: Strata Z. Type: Commercial Zoning: C3 Comm.: 3.5 100m/1.5 Bal
		\$1,324 2015 Commercial For Sale or Lease 1,110 SL 2, DL 1, AD, SP		
		Amenities: Land Services: Restrictions:		
		Listing Office: Royal Lepage Port Alberni - Pacific Rim R		
Your Business Here! Bright, clean office/retail space, ideal for small shipping/receiving business or other small business. Located on high traffic corridor, parking available at the back.				

3699 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 410017 \$139,900.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Offices Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$139,900.00 Orig Price: \$139,900.00 Sale Price: Days on Mkt: 110 Listing Date: June 3, 2016 Sale Date: Title: Strata Z. Type: Commercial Zoning: C3 Comm.: 3.5 100m/1.5 Bal
		\$1,333 2015 Commercial For Sale or Lease 1,050 SL 1, DL 1, AD, SP		
		Amenities: Lunch Room Land Services: Restrictions:		
		Listing Office: Royal Lepage Port Alberni - Pacific Rim R		
Over 1000 square feet of finished office space on high visibility/high traffic corner location. Space is finished with 3 offices, 2 washrooms and a staff lunch area. Reception area at the front.				


3020 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 405584 \$179,900.00	Frontage: 33 Depth: 125 Lot Size: 4125 sq.ft. Taxes: \$3,835 2016 Category: Commercial Price Type: For Sale Bldg Size: 3,400 Bus. Name: Legal: LT 11 PLAN VIP197	Business: Commercial: Retail Industrial: Multi-Family: Water: Sewer:	Curr Price: \$179,900.00 Orig Price: \$179,900.00 Sale Price: Days on Mkt: 184 Listing Date: Mar. 21, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C-7 Comm.: 3.5 100m/1.5 Bal
		Amenities: Shopping Area, Signs Allowed, Store Front Land Services: Fully Sewered, Strata, Public Trans. Nearby, Shopping Nearby, Visual exposure Restrictions:		
		Listing Office: RE/MAX Mid-Island Realty		
South Port commercial building. This approximately 3,400 square foot building is located in the center of the South Port business district and provides good visual exposure. Presently leased to the Animal Ark Pet Store, the floor area provides for a spacious retail area, product preparation area, storage, washroom and the covered entry provides a large area for displays. Built in 1966, the membrane roof was installed in 2006 and there is a 200 amp, single				

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Royal Lepage Port Alberni - Pacific Rim R
Phone: (250) 723-5478

3030 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 411773 \$219,900.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Retail Industrial: Multi-Family: Water: Sewer:	Curr Price: \$219,900.00 Orig Price: \$219,900.00 Sale Price: Days on Mkt: 84 Listing Date: June 29, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: COM Comm.: 3.5 100m/1.5 Bal
		Amenities: Land Services: Restrictions:		
		Listing Office: RE/MAX Mid-Island Realty		
2 unit commercial building with 2 current operating business great store front exposure, in the uptown core, across from the newly completed Gaiga square				

4555 Helen Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 402256 \$249,000.00	Frontage: 66 Depth: 132 Lot Size: 8712 sq.ft. Taxes: \$4,495 2013 Category: Commercial Price Type: For Sale Bldg Size: 2,856 Bus. Name: Legal:	Business: Commercial: Offices Industrial: Multi-Family: Water: Sewer:	Curr Price: \$249,000.00 Orig Price: \$249,000.00 Sale Price: Days on Mkt: 250 Listing Date: Jan. 15, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C5 Comm.: 3.5 100m/1.5 Bal
		Amenities: Air Conditioning Fully, Shopping Area, Security, Signs Allowed Land Services: Fully Sewered, Public Trans. Nearby, Shopping Nearby, Visual exposure Restrictions:		
		Listing Office: RE/MAX Mid-Island Realty		
LOCATION LOCATION- This Commercial building zoned for C5 uses, is located a few paces away from the busy Johnston Road corridor, and right next door to a high traffic Tim Horton franchise. With the maximum exposure you will get from this location, this building offers a main floor boasting an entrance waiting area for clients, 3 offices, full kitchen and bathroom, original hardwood floors, heat pump efficiency, as well as 1370 sq ft of storage space in the				

3704 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 409938 \$259,000.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Mixed Industrial: Multi-Family: Water: Sewer:	Curr Price: \$259,000.00 Orig Price: \$259,000.00 Sale Price: Days on Mkt: 114 Listing Date: May 30, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: c4 Comm.: 3.5 100m/1.5 Bal
		Amenities: Air Conditioning Fully, Highway Access, Indoor Parking, Signs Allowed, Store Front Land Services: Cleared, Fully Sewered, Highway Access, Level, Shopping Nearby, See Remarks Restrictions: Other		
		Listing Office: Sutton Group-West Coast Realty (Nan)		

4457 Gertrude Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 383120 \$269,900.00	Frontage: 66 Depth: 132 Lot Size: 8712 sq.ft. Taxes: \$2,271 2014 Category: Commercial Price Type: For Sale Bldg Size: 1,900 Bus. Name: Legal:	Business: Commercial: Offices Industrial: Multi-Family: Water: Sewer:	Curr Price: \$269,900.00 Orig Price: \$279,900.00 2015/03/06 Sale Price: 269,900.00 Days on Mkt: 694 Listing Date: Oct. 28, 2014 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C-7 Comm.: 3.5 100m/1.5 Bal
		Amenities: Shopping Area, Signs Allowed, Wheelchair Access Land Services: Fully Sewered, Level, Public Trans. Nearby, Shopping Nearby, Visual exposure Restrictions:		
		Listing Office: RE/MAX Mid-Island Realty		
Renovated Commercial Building - Located in the City of Port Alberni, this property was upgraded to the A-2, Assembly Occupation category of the 2008 BC Building code with the addition of supports to the main floor, handicap washroom on the main floor and wheelchair ramp, to name a few of the improvements. This building would lend itself to a medical professional, consultant, etc as the C-7 Commercial Zoning allows for a wide array of uses,				

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Gary Gray
Phone: (250) 723-5478

Royal LePage Port Alberni - Pacific Rim R
Phone: (250) 723-5478

2984 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 388136 \$388,000.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Retail Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$388,000.00 Orig Price: \$425,000.00 2016/08/23 388,000.00 Sale Price: Days on Mkt: 562 Listing Date: Mar. 9, 2015 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C7 Comm.: 3.5/100m 1.5/Bal
	LT 2 BLK 71 AD PLAN	Amenities: Shopping Area, Signs Allowed, Store Front Land Services: Fully Sewered, Level, Public Trans. Nearby, Shopping Nearby, Visual exposure, Corner Site Restrictions:	Listing Office: RE/MAX Mid-Island Realty	
INCOME PROPERTY centrally located 20,000 sq.ft building in the core of Port Alberni's shopping area. This large concrete block building is presently set up with two long term tenants. Previously used as a large department store. Six washrooms (8,000 sq.ft basement area/8,000 sq.ft. main level/4,000 sq.ft second floor to be used for storage) Building has had a lot of upgrades. Seller will consider financing.				

4994 Argyle Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 414622 \$368,000.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Retail & Offices Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$368,000.00 Orig Price: \$398,000.00 Sale Price: Days on Mkt: 22 Listing Date: Aug. 30, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C7 Comm.: 0.5 300m/6.5 Bal
	Re/Max/Ink Spot LT A DL 1 ALBERNI	Amenities: Air Conditioning Fully, Lunch Room, Shopping Area, Security, Signs Allowed, Store Front, Land Services: Fully Sewered, Level, Public Trans. Nearby, Shopping Nearby, Views, Visual exposure, Corner Restrictions:	Listing Office: RE/MAX Mid-Island Realty	
Large Commercial building formerly known as "Re/Max" located on a high profile corner at Third Avenue and Argyle Street. Currently 2 business store fronts are rented to long term tenants. In addition, 2 large apartments both rented on upper floor. Current revenue is \$2100.00 per month. Two additional commercial spaces available, one ideal for retail and the other space, formerly Re/Max, has 13 office spaces, a boardroom and a front reception area. Don't				

3483 3rd Ave Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 405532 \$399,000.00	Frontage: 122 Depth: 125 Lot Size: 15240 sq.ft. Taxes: \$5,736 2014 Category: Commercial Price Type: For Sale or Lease Bldg Size: 4,000 Bus. Name: Training And Legal: LT A PLAN 27112 DL 1	Business: Commercial: Offices Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$399,000.00 Orig Price: \$399,000.00 Sale Price: Days on Mkt: 184 Listing Date: Mar. 21, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C3 Comm.: 3.5 100m/1.5 Bal
		Amenities: Air Conditioning Fully, Cablevision, Lunch Room, Security, Signs Allowed, Store Front, Land Services: Fully Sewered, Highway Access, Level, Public Trans. Nearby, Visual exposure, Corner Site Restrictions: Restr. Covnts	Listing Office: RE/MAX Mid-Island Realty	
Centrally located and high visibility training and education complex located in the beautiful Alberni Valley. Perfectly designed with 6 offices and 3 seminar training rooms, the 4,000 square foot complex includes 24 dedicated on-site parking spots, 1 accessible parking, and 4 street parking spaces. Single story, street level building is handicap - friendly with accessible access and washrooms. Building is zoned and engineered for 2nd story. Versatile C3 zoning allows				

4035 Redford Street Zone 6- Port Alberni Z6 Port Alberni Building and Land	Active MLS® 405286 \$575,000.00	Frontage: Depth: Lot Size: Taxes: Category: Price Type: Bldg Size: Bus. Name: Legal:	Business: Commercial: Retail & Offices Industrial: Mutli-Family: Water: Sewer:	Curr Price: \$575,000.00 Orig Price: \$575,000.00 Sale Price: Days on Mkt: 190 Listing Date: Mar. 15, 2016 Sale Date: Title: Freehold Z. Type: Commercial Zoning: C2 Comm.: 3.5 100m/1.5 Bal
	LT 13 PLAN 912 BLK 4	Amenities: Highway Access, Shopping Area, Signs Allowed, Store Front Land Services: Fully Sewered, Highway Access, Public Trans. Nearby, Shopping Nearby Restrictions:	Listing Office: RE/MAX Of Nanaimo	
Location, Location, Location! This 11,668 square foot commercial/residential property is located on the main artery entering Port Alberni, is currently vacant and only blocks away from West Coast General Hospital. One of the four commercial units of this property would be perfect for your medical supply store, medical office or retail store. Upstairs is the residential portion of this property which contains 5 one bedroom suites and 1 two bedroom suite. 3 of the				

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Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
Chief Administrative Officer (CAO)					
1	SICC Jan 7/08	Policy requiring review and adoption of Policy Manual following each general municipal election	Goal #5: Responsive Government	CAO/Clerk's Dept. - Recommend changes to Policy Manual. Ratification of all Policies in Manual by Council – Early 2016	High
2	Regular July 28/14	Further discussion regarding safe walkway Harbour Quay to Harbour Quay Marina	Goal #2: Connected Community	Works in progress primarily on former Esso site	Medium
3	Regular Jan 11/16	City to task the Community Forest to investigate and report on implementing longer harvesting rotations (FSCDC Report).	Goal #3: Environmental Protection	Request forwarded to Community Forest	Low
4	Regular Jan 11/16	Re-affirm Vision in the Strategic Plan to improve access to the Waterfront while also developing a plan in coordination with provincial authorities to address sea level rise and flood concerns from climate disruption (FSCDC Report).	Goal #3: Environmental Protection		Low
5	Regular Jan 11/16	Community urban food inventory webpage and information (FSCDC Report).	Not a strategic priority		Low
6	Regular May 24/16	Review Navcanada action undertaken by North Saanich and implications for Port Alberni	Goal #1: Live Within Our Means		Low
Clerk's Dept.					
7	Regular May 26/14	Preparation of Bylaws and policies for implementation of bylaw adjudication system	Goal #5: Responsive Government	Clerk's Dept./Planning Dept. Order in Council effective July 14, 2014. Bylaws and policies being prepared. (Nov/16)	High
8	Regular Nov. 24/14	Report on mail-in voting for future elections.	Goal #5: Responsive Government Not strategic priority	Report with options to be provided in with time to allow adoption in advance of 2018 election.	Low

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
9	Regular Jan 12/15	Report & recommendations re revisions to Sign Bylaw with regards to election signage	Goal #5: Responsive Government Not strategic priority	Report with options to be provided in with time to allow adoption in advance of 2018 election.	Low
Community Services Dept.					
10	Special Budget – Feb 23/16	Prepare a report outlining a comprehensive plan for the replacement of the Echo Aquatic and Fitness Centre	Goal #4: Revitalize Economy/Liveability	By end 2016	Medium
11	Regular Jan 11/16	Public water bottle stations in City facilities - Multiplex and Echo Fieldhouse (FSCDC Report).	Goal #3: Environmental Protection	Multiplex complete (partially funded by ACRD).	Medium
	Regular August 8/16	Report re \$10,000 sponsorship request from Chamber of Commerce re TriConic Challenge event			Medium
12	Regular Mar 9/15	Revisit options to ban smoking in City facilities and parks	Goal #3: Environmental Protection	Include actions taken by other communities for area specific smoking bans	Low
13	Regular Sept. 28/15	Review 'Partner in Parks' Program (City of Nanaimo) and provide recommendations	Goal #5: Responsive Government		Low
14	Regular Jan 11/16	Develop and bring to FSCDC a community garden implementation policy (FSCDC Report).	Goal #3: Environmental Protection		Low
15	Regular June 27/16	Draft development plan options for Canal Beach for public consultation regarding a long-term development plan.	Goal #4: Revitalizing Economy/Liveability		Low
Economic Development Dept.					
16	Regular Aug 10/15	Prepare RFP for Clutesi Haven Marina commercial development in conjunction with PAPA	Goal #5: Responsive Government	RFP issued	High

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
17	Regular Feb 22/16	Prepare contract re implementation of SPROUT Program	Goal #4: Revitalize Economy/Liveability	In progress	High
18	Special Budget – Mar 30/15	Arrange mtg with Chamber/ AV Tourism/ACRD re external marketing of Alberni Valley	Goal #4: Revitalizing Economy/Liveability Goal #5: Responsive Government	AVTA partnering with Tourism Tofino and Tourism Ucluelet on a marketing campaign. Discussion in November/16	Medium
Engineering Dept.					
19	Regular Sept 14/15	Report recommending alternate truck route options (other than 3 rd /Anderson)	Goal #2: Connected Community	On hold pending further discussions with WFP.	Medium
20	Regular Jan 11/16	Create a phased implementation plan for all-abilities protected bike lanes including possible tree and garden planting (FSCDC Report)	Goal #2: Connected Community		Medium
21	Regular Jan 11/16	Implement a pilot kitchen/yard waste pickup compost project (FSCDC Report).	Goal #3: Environmental Protection		Medium
22	Special Budget – Feb 23/16	Community Solar	Goal #3: Environmental Protection	Feasibility and implementation plan for single city owned location of solar panel "farm" to sell energy to Grid. \$15,000 allocated in 2016 budget.	Medium
23	Regular August 8/16	Work with ACRD to coordinate the connectivity of bike paths/lanes between the City and areas of the Valley	Goal #2: Connected Community		Medium
24	Regular Mar 29/16	Report regarding request from Grandview Road residents for walking path on Grandview	Goal #2: Connected Community		Low
25	Regular Aug 10/15	Review and report re rainbow crosswalks – upper 3 rd /Argyle	Not a strategic priority	Report in progress	Low
26	Regular Feb 10/15	Prepare Pesticide Reduction Policy/public education – best practices	Goal #3: Environmental Protection	Policy and public education plan under development	Low

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
Finance Dept.					
Fire Dept.					
27	Regular June 13/16	Work with BC Wildfire Service, ACRD and other stakeholders to create wildfire management plan for CPA	Goal #5: Responsive Government		High
Human Resources					
28	Regular June 8/15	Investigate NIDMAR Consensus Based Disability Management System & Audit	Goal #5: Responsive Government	HR Manager - Following implementation of return to work program. City has engaged BCMSA audit tool.	Medium
29	Regular Feb. 9/16	Prepare Policy outlining duties of Personnel Committee		City Clerk/CAO/HR Manager	Medium
Planning Dept.					
30	Special Budget – Feb 23/16	Create environmental rebate initiatives for property owners (FSCDC Report).	Goal #3: Environmental Protection	Recommendation from the FSCDC to create 3 rebate programs: Oil to Electric, Energy Audit, and Energy Retrofit Half-the-Tax Challenge. \$30,000 allocated in 2016 budget	High
31	SICC April 25/16	Issue call for proposals for development of a portion of former Tidebrook property.		Direction Sept 12/16 for report from Planner/ED Manager re current market for commercial development	High
32	Regular June 22/15	Report and amendment to the Zoning Bylaw to restrict liquor sales in grocery stores.	Goal #5: Responsive Government		Medium
33	SICC Oct. 14/14	Report re synopsis and options for consideration re Alberni Paving operations at Fall Fair grounds	Not a strategic priority	Meeting held on Nov 12 th . City Planner met with Alberni Paving Feb. 1/16 to discuss alternative locations. They are considering options.	Medium
34	Regular Dec. 14/15	Report on secondary suite provisions of zoning bylaw including provisions for tiny houses/carriage houses	Goal #4: Revitalize Economy/Liveability	Report October 2016	Medium

Council Directed Action Items on Current Status Report					
	Meeting Date	Item	Strategic Plan Fit	Status / Recommendation	Priority
35	Regular Feb. 9/16	Draft bylaw to establish a Social Planning Commission	Goal #5 Responsive Government		Medium
36	Regular Mar 14/16	Report reviewing options for potential amendments to home occupation regulations – comparison to regulations in other municipalities and enforcement complaints	Goal #4: Revitalize Economy/Liveability		Medium
37	Regular Oct. 26/15	Report re use and potential regulation of drones within City boundaries	Not a strategic priority		Low
38	Regular May 24/16	Report (based on Engineer's May 17 report) recommending amendments to the City's property maintenance bylaw to address vacant property concerns	Goal #4: Revitalize Economy/Liveability		Low

Organizational Structure Review (adopted by Council February 9/16)			
	Council Direction:	Assigned To:	Target Completion Date:
1	Parks & Facilities Maintenance divisions become function of Public Works – Facilities Ops Supv and Parks Ops Supv report to designated Public Works Supt.	CAO/Director of Community Services	May 1, 2016 Transition complete
2	Hire exempt Manager of Human Resources as soon as possible	CAO	June 30, 2016 (Complete May, 2016) Krista Tremblay commences in position May 30, 2016
3	Identify pool of senior exempt staff to act in CAO's absence in succession plan and develop policy outlining compensation for employees acting in such capacity	CAO	September 30, 2016
4	Modify one Public Works Supt. position to include increased responsibility – review through JE process	CAO	May 1, 2016 (Complete April 2016) Wilf Taekema promoted to Manager of Operations – announcement made April 11, 2016
5	Upgrade Administrative Assistant position to include Communications and Deputy City Clerk role – review through JE process	CAO/City Clerk	May 1, 2016 (Complete April, 2016) Jake Martens promoted to Deputy City Clerk/ Communications Coordinator – announcement made April 11, 2016.
6	Expand role of Fire Chief to include responsibility for fire protection, emergency services, oversight of RCMP municipal staff and bylaw enforcement	Fire Chief	September 30, 2016
7	Pursue shared service opportunities with ACRD	CAO	In progress - Meeting with ACRD Board April 20 th , 2016.
8	Update City's succession plan	CAO/Mgr Human Resources	September 30, 2016
9	Review non-tax revenue opportunities (incl. review of all external contracts – best practices from other local govt's and input from working group	CAO/Director of Finance	November 1, 2016
10	Review non-core services that could be provided by different level of gov't or could be discontinued	CAO	November 1, 2016
11	Work with community and partners to determine alternate service delivery model for museum and heritage services – proposed work plan to be completed	CAO/Director of Community Services	July 1, 2017 In progress - Councillor Washington appointed to Stakeholder working group.

Respectfully Submitted



Tim Pley - CAO

J:\Clerks\Council\RegularCouncilMeetings\Status Reports\2016\Sept12_16.doc

CITY OF PORT ALBERNI PLANNING AND BUILDING DEPARTMENT

MONTHLY REPORT FOR SEPTEMBER, 2016

For the month of September 2016 the Planning Department reports the following significant items:

- The Approving Officer issued two preliminary approval letters for subdivision. The first for a proposed 2-lot subdivision on Pierce Road and the second for the first phase of a proposed subdivision on Ian Avenue.

DEVELOPMENT APPLICATION ACTIVITY REPORT		
Type	Year to Date - 2015	Year to Date - 2016
Subdivision	3	4
OCP and/or Rezoning	9	11
Development Variance	4	1
Development Permit	2	4
Temporary Use Permit	1	0
Sign Bylaw	0	0
Total Applications	19	20

RESIDENTIAL BUILDING UNITS COMPARISON		
Type	Year to Date - 2015	Year to Date - 2016
Single Family	15	24
Duplex	0	0
Multiple	37	2
Secondary Suite	4	4
Total Units	56 units	30 units

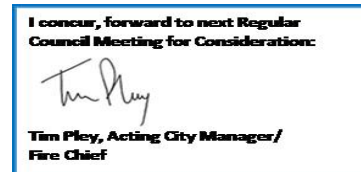
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CITY OF PORT ALBERNI

PLANNING DEPARTMENT REPORT

TO: Tim Pley, Chief Administrative Officer
FROM: Scott Smith, City Planner
DATE: October 3, 2016



SUBJECT: Zoning Bylaw Amendment

Issue

To consider final adoption of Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue – D. Paquette), Bylaw No. 4908.

Background

The zoning amendment is to rezone the property to the R3 – Small Lot Single Family Residential and R2 – One and Two Family Residential zones to facilitate a subdivision.

Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue – D. Paquette), Bylaw No. 4908 received 1st and 2nd reading on May 9, 2016 and received 3rd reading on June 13, 2016.

Final adoption of the bylaw is subject to approval by the Ministry of Transportation and issuance of a Preliminary Layout Approval letter for subdivision. The Ministry approved the bylaw on June 16, 2016 and the Approving Officer issued a PLA letter for the first phase of the subdivision on August 24, 2016. On September 20, 2016 the applicant requested that final adoption be considered.

Recommendation

That Council for the City of Port Alberni give final adoption to Zoning Bylaw Map Amendment No. 13 (4981 Ian Avenue – D. Paquette), Bylaw No. 4908.

Respectfully submitted

Scott Smith, MCIP
City Planner

CouncilAdoptionMemoOct2016



AW NEILL ELEMENTARY SCHOOL

5055 Compton Rd.
Port Alberni, B.C. V9Y 7B5
Telephone (250) 723-8151
Fax: (250) 723-5997

City Hall
4850 Argyle Street
Port Alberni, BC.
V9Y 1V8

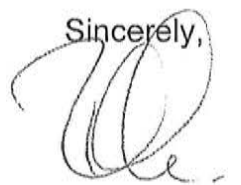
September 13, 2016

To: Mayor, Mike Ruttan,

RE: Compton Road Safety Concern

As we begin a new school year, I continue to be concerned for the safety of AW Neill Elementary students and parents who walk along Compton Road west of the school. Compton Road currently has very deep and wide ditches with minimal space to walk. Currently, students must share the narrow shoulders with vehicular traffic. To improve safety along the road, it would be helpful if the ditches along the north shoulder were replaced with underground culverts providing space for a sidewalk. This would also provide safer parking space for users of the school's fields after hours.

Thank you for considering this request in making our community safer for all its residents.

Sincerely,

Ron Behnke
Principal

ENTERED

Mayor Rutkin, Port Alberni Council

RECEIVED

SEP 21 2016

Dear Mayors, Councillors, Regional District Directors

September 14, 2016

CITY OF PORT ALBERNI

We have been "raising awareness" to the issue of **Human trafficking/sexual exploitation, youth and child exploitation, youth porn use/addiction** with civic leaders in BC for the past 4 years.

This culminated in 2 UBCM Resolutions last September B53 on Human Trafficking and B80 on Rape Culture (see yellow sheet). We are encouraging civic leaders to implement and fund these resolutions.

We are also encouraging the implementation of Bill C-36 "The Protection of Communities and Exploited Persons Act" (see yellow sheet).

Human trafficking/sexual exploitation is the fastest growing crime in the world, in Canada and locally. It is a "low risk, high return" crime that has been "invisible" to the public. However, as the demand for commercial paid sex increases, due to an unhindered internet, the supply must increase, making our youth and children vulnerable and targets.

We have included 10 strategies for Councils to consider in stopping this egregious crime.

Please let us know what you are doing in your communities. Please let us know if you need more information. Please let me know if I can present to your Council.

Most Sincerely, Mrs. Cathy Peters; former inner city high school teacher, volunteer for 2 Federal MP's (John Weston- West Vancouver, BC & Joy Smith-St. Paul/Kildonan, Manitoba) , speaker and advocate addressing Human Trafficking/Sexual Exploitation in BC.

#302-150 W. 15th St., North Vancouver, BC V7M 0C4 ca.peters@telus.net

Cathy Peters

10 strategies for cities and municipalities to consider:

1. Learn about the issue. Read the books "Invisible Chains" by UBC law professor Benjamin Perrin, "Pornland" by Dr. Gail Dines (world expert on porn research), have staff take the OCTIP (Office to Combat Trafficking in Persons) free online course. Encourage police to take HT course on the Police Knowledge Network.
2. Incorporate the United Nations 4 Pillars to stop Human trafficking/sexual exploitation: **Prevention, Protection, Prosecution, Partnerships.**
3. **Prevention:** raise awareness in community. "Education is our greatest weapon". ie. Children of the Street Society does school programs.
4. Encourage "Men end exploitation" movements: ie. Moosehide Campaign, Fortress Foundation (in Victoria).
5. Use communications to support a cultural mindshift. Ontario has "Saving the girl next door program", the RCMP has the "I'm Not for Sale" campaign.
6. **Protection:** help victims, have exit strategies in place for them, consider 24-7 "wrap-around programs" ie. Salvation Army "Deborah's Gate", Covenant House, Servants Anonymous.
7. **Prosecution:** increase policing budget, training and priorities. Have "john" deterrants in place, **enforce Bill C-36 "Protection of Communities and Exploited Persons Act" which addresses "demand" ie. perpetrators, johns, facilitators.**
8. Train community stakeholders: Health care workers, fire department, municipal business licensing managers to recognize human trafficking/sexual exploitation ie. Fraser Health Authority has a human trafficking protocol, Surrey Fire department is trained to recognize HT indicators.
9. **Partnerships: Collaboration:** with other cities and municipalities at local government associations, Police agencies and RCMP, 3 levels of government (civic, provincial, federal); UBCM, FCM with Resolutions.
10. No decriminalization of prostitution because the vulnerable (aboriginal girls/women, youth, children) in our communities will be targets to be lured, groomed and exploited for the sex trade. **Goal: safe communities.**

B53**HUMAN TRAFFICKING; NCLGA Executive**

WHEREAS human trafficking is a real and devastating issue in British Columbia;

AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:

THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80**RAPE CULTURE IN CANADA; NCLGA Executive**

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;

AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:

THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the "rape culture" that is pervasive in schools, universities, workplaces and elsewhere across Canada;

AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

Canadian Federal Bill C-36: "The Protection of Communities and Exploited Persons Act"

(versus the New Zealand Model of Decriminalization):

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized
2. Recognizes the seller of sex is a victim; usually female and is not criminalized
3. Exit strategies put in place to assist the victim out of the sex trade.

Reasons to say NO to legalization/decriminalization:

- human trafficking, juvenile/child prostitution, and organized crime explodes
- sex tourism explodes (USA to Canada)
- international crime syndicates move in
- the sex industry grows and becomes legitimized and normalized in the culture
- porn/prostitution/rape culture are a toxic mix and all become normalized. Every girl and woman will become vulnerable and a possible target. Canada becomes a pimp and prey culture.
- significant violence against girls and women will increase. Prostituted girls and women currently experience extreme violence, torture, degrading and brutal acts.
- the health and the community /public safety all become compromised in our communities to the point they will not be safe, vibrant, healthy or working.
- once children are involved in the sex industry our society breaks down.
- aboriginal girls and women are the first casualties.

September 27, 2016

Mayor and Council
City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Re: **1) Bylaw 4832 Section 6.24 Market Gardens, Urban**
Sub-section 6.24.3 Onsite sales of edible plants shall be permitted within roadside stands for products grown on site.
2) Water Consumption Meter Rates

Dear Mayor Ruttan and Council,

We have been operating for one year as an Uptown urban farm market known as View Street Market, located at the View Street entrance behind our 4595 Montrose Street property. Growing produce on the property has allowed us to feed our family, as well as produce enough to sell fresh produce to local residents at our View Street roadside stand.

To begin, we would like to thank the City of Port Alberni for having the tremendous foresight in implementing bylaws that support urban agriculture and food security in our community.

In order to make the running of an urban farm more financially viable, we respectfully ask Mayor Mike Ruttan and members of City Council to consider amending the above mentioned bylaws to include the small scale sale of eggs and honey produced on the urban farm. As well, we ask that metered water consumption be offered to urban farms at the same rate as industry.

According to the BC Centre of Disease control guidelines, honey is considered a 'low risk' product that is acceptable for home preparation and sale at temporary food markets as well as properly handled eggs.
Reference: https://www.vch.ca/media/Guidelines_Sale_Of_Foods_At_Temporary_Food_Markets_April_2014.pdf

Currently, the City of Campbell River, BC allows the small sale selling of eggs at urban farms.
Reference: <http://www.campbellriver.ca/your-city-hall/green-city/food-agriculture/urban-hens>

As an urban farm, growing fruits and vegetables on 25% of the property requires more water consumption than an average city backyard garden. The water usage necessary to maintain the production of food crops is 'high consumption' based on the single family residential zoning consumption rate (first 60m3 = \$0.48 over 60m3 = \$0.64). Changing the water consumption rate for urban farms to the same as the industrial service rate (for specific high volume customers of \$0.28 per m3) would benefit and encourage the operation urban farms within the City of Port Alberni.

Thank you for your consideration.

Respectfully yours,

Jane Oliver and Rick Jorgenson
View Street Market
4595 Montrose Street, Port Alberni, BC, V9Y 1M8
Phone: 250-918-9977
Email: info@viewstreetmarket.ca
Web: www.viewstreetmarket.ca
Facebook: www.facebook.com/ViewStreetMarket

ENTERED



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SEP 14 2016

CITY OF PORT ALBERNI

09 September 2016

Mayor Mike Ruttan
City of Port Alberni
4850 Argyle Street
Port Alberni BC V9Y 1V8

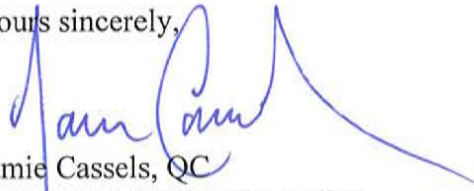
Dear Mayor Ruttan,

As you may be aware, in 1996 the University Act, R.S.B.C. 1979, c.419 was amended to add the following paragraph:

- (t.1) to pay to a municipality incorporated by or under an Act a grant in a year not exceeding the lesser of
- (i) the amount that would be payable as general municipal taxes in the year on property of the university within the municipality if the property were not exempt from these taxes; and
 - (ii) the amount specified by the minister or calculated in the manner specified by the minister.

A cheque in the amount of \$217.00, as specified by the Ministry of Regional Economic and Skills Development for the City of Port Alberni provincial funding as a grant in lieu of taxes, is enclosed.

Yours sincerely,


Jamie Cassels, QC
President and Vice-Chancellor

c: Raman Dale, Director, Post-Secondary Funding, Ministry of Advanced Education
Gayle Gorrill, Vice-President Finance and Operations, University of Victoria

ENTERED



VISION

The BC Road Builders and Heavy Construction Association is the recognized advocate for the development and maintenance of core infrastructure and a balanced, safe transportation system that promotes economic growth and a sustainable environment.

MISSION

We communicate strong, clear industry positions and expectations to governments and stakeholders.

We promote awareness, innovative solutions and value for investment in core infrastructure.

We provide training, safety awareness, support, fellowship, ethical leadership and a strong voice for our members.

BC ROAD BUILDERS & HEAVY CONSTRUCTION ASSOCIATION

Suite 307, 8678 Greenall Ave.
Burnaby, BC V5J 3M6

t 604 436 0220

f 604 436 2627

info@roadbuilders.bc.ca

www.roadbuilders.bc.ca

August 31, 2016

City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

Dear Mayor,

Every year the BC Road Builders and Heavy Construction Association's Board of Directors develops strategic goals and government asks based on feedback from our membership and various industry partners. Members, directors and staff work diligently to achieve and make progress on these important priorities.

It is my pleasure to share with you a copy of the Association's 2016 Strategic Work Plan highlighting our goals and asks for this year (enclosed).

In addition, we have recently worked with the Canadian Construction Association to publish a brochure entitled, "*Standardization of Construction Specifications and Contract Language*" (enclosed). This document highlights the many benefits of working together to standardize contract language and specs. (Both Docs in "Reading File")

Please review these documents and do not hesitate to contact me directly if you have questions, require additional information about these initiatives or wish to share ideas on how we can work together to achieve a better deal for taxpayers across British Columbia. We look forward to working with you soon.

Sincerely,

Jack W. Davidson
President

Enclosure.

RECEIVED
SEP 12 2016
CITY OF PORT ALBERNI

ENTERED

5.2.



Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

September 20, 2016

Mayor Mike Ruttan and Council
City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Dear Mayor Ruttan and Council,

Re: Adopted 2017 – 2021 Financial Plan

On behalf of the Board of Trustees of Vancouver Island Regional Library (VIRL), please find enclosed important information regarding the recently adopted **2017 – 2021 Financial Plan**. This information can also be found on the VIRL website: www.virl.bc.ca/about-us/reports-and-plans.

As dictated by provincial legislation, the VIRL Board has adopted a balanced budget for 2017. The Financial Plan and supporting information (which includes an "At a Glance" sheet, informative video, press release and VIRL's recent report "*Assessing the Economic Impact of Vancouver Island Regional Library on our Member Communities*") provides you with the necessary details to address questions that may arise in your community.

The Vancouver Island Regional Library Board has adopted a balanced budget of \$35,583,706. Municipal and rural levies will contribute \$21,247,495 to the library budget, an average increase of 4.25% or a per capita increase of \$1.59. The weighted vote was 91% in favour of the budget. The focus of the 2017 budget is to ensure that VIRL continues to meet its service standards, and to incorporate the requirement to keep costs in line while meeting the needs of our communities. The 2017 budget supports the Board's Strategic Plan: Your Voice, Your Library, and reinforces the principles of the Consolidated Facilities Master Plan.

It is our goal to balance the pressures of maintaining existing services and evolving business, in order to meet the expectations of our communities with available funding and resources. The Board's commitment to financial sustainability and quality service delivery for our communities is further underscored in the **2017-2021 Financial Plan**.

Sincerely,

A handwritten signature in black ink, appearing to read "B Jolliffe".

Bruce Jolliffe
Chair, Vancouver Island Regional Library Board of Trustees

ENTERED

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tsisis Tofino Ucluelet Union Bay Woss



Library Board Adopts Balanced 2017 Budget

NANAIMO, September 17, 2016 – The Board of Trustees for Vancouver Island Regional Library (VIRL) has adopted a balanced budget of \$35,583,706 for 2017.

The focus of the 2017 budget is to ensure that VIRL continues to meet its service standards, and to incorporate the requirement to keep costs in line while meeting the needs of our communities. The 2017 budget supports the Board's Strategic Plan: Your Voice, Your Library, and reinforces the principles of the Consolidated Facilities Master Plan.

As a part of the budget, municipal and rural levies will contribute \$21,247,495 to the library budget, an average increase of 4.25% or a per capita increase of \$1.59. The weighted vote was 91% in favour of the budget.

"We want to ensure that we continue to meet the expectations of our communities, while keeping costs within expectations and planning for the future," comments Joel Adams, Director of Finance, Vancouver Island Regional Library.

"The Board is committed to delivering quality library service that is financially sustainable for our communities. This balance of service and conservative spending is underscored in the 2017 - 2021 Financial Plan," says VIRL Board Chair, Bruce Jolliffe.

The remainder of the budgeted revenues come from overdue and other fees, and investment income.

For more information about the [2017 – 2021 Financial Plan](#), visit us at virl.bc.ca/reports-and-plans. To watch a video about the budget and the 2017 – 2021 Financial Plan, [click here](#).

An infographic about the 2017 – 2021 budget is [available here](#).

###

Vancouver Island Regional Library (VIRL) is the fifth-largest library system in British Columbia. We serve over 430,000 people on Vancouver Island, Haida Gwaii, and Bella Coola on the Central Coast through 39 branch libraries, a virtual branch, and a books-by-mail service. VIRL's holdings number one million and include books, magazines, CDs and DVDs. Administrative offices are located in Nanaimo.

For more information contact:

Natasha Bartlett
Marketing and Communications Officer
250-327-3114
nbartlett@virl.bc.ca



2017 BUDGET

2017

2017 BUDGET: "FINANCIAL SUSTAINABILITY: ALWAYS A PRIORITY"

- The 2017 Budget is firmly grounded in the deliverables designated by the Board of Trustees and follows the direction provided by and supported by the Board's 5-year Strategic Plan: Your Voice, Your Library;
- The Budget continues to balance the aspirations of the present with the need for financial sustainability;
- The Budget addresses the challenges of meeting our service standards and the needs of our communities, as well as the need to maintain our facilities in a sustainable manner;
- 2017 represents the 7th year of a 15-year program developed under the Consolidated Facilities Master Plan to fund the rejuvenation and the long term sustainability of our facilities;
- New budget requests consist of staff-driven proposals to improve customer service and accessibility to VIRL's services;
- The Board of Trustees takes the management and stewardship of public funds very seriously and continues to demonstrate financial leadership, ensuring value for the tax dollars spent. The 2017 Budget will continue to build on core values and business practices, with consensus and cooperation, to move the Strategic Plan forward.

ABOUT THE BOARD OF TRUSTEES

- The Board of Trustees govern the library system in accordance with the Library Act and consists of representatives appointed from 28 member municipalities and 10 regional districts;
- An autonomous board guides and supports the operation of all public library services in VIRL's service area. In addition to governance, two primary functions are lobbying and advocacy to ensure that resources are available to fulfill the Mission, Vision and Values of Vancouver Island Regional Library.

ABOUT VANCOUVER ISLAND REGIONAL LIBRARY

- Serves 430,000 people in 39 branch libraries, a virtual branch and books-by-mail service;
- The fifth largest library system in British Columbia circulating over one-million items including books, magazines, CD's and DVD's, employing over 390 people;
- With a cooperative spirit, VIRL participates in the provincial interlibrary loan program which creates extraordinary value for money spent.

2017 BUDGET

AT A GLANCE:
LEVY INCREASE

FACILITIES MASTER PLAN

1.19%

NEW BUDGET REQUESTS

1.72%

NET OPERATIONS

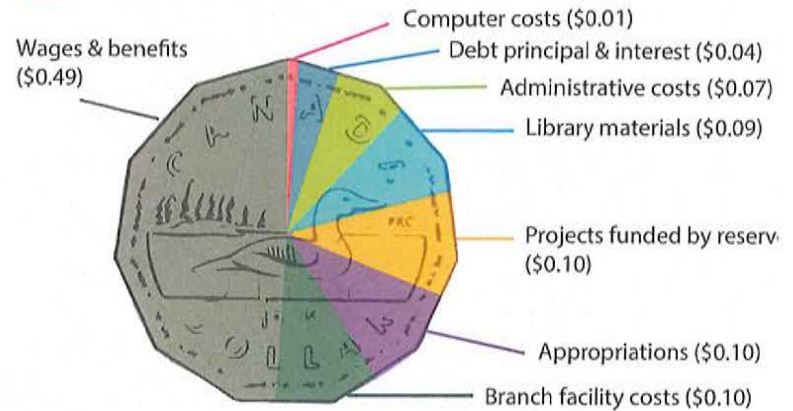
1.34%

TOTAL AVERAGE INCREASE

4.25%

1 AVERAGE
PER CAPITA
INCREASE
\$1.59

2 HOW YOUR \$1.00 IS SPENT



3 THE 4.25%
INCREASE EXPLAINED

1.19%
CONSOLIDATED
FACILITIES
MASTER PLAN



\$0.25 Facilities maintenance
\$0.21 Furniture, fixtures
and equipment

1.72%
NEW BUDGET
REQUESTS



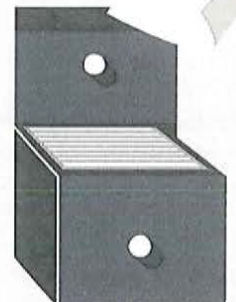
Read Down Your Fines for Children's Cards
Additional Staff Hours to Increase Service
Increased Office Space
Finance System Review

1.34%
NET OPERATIONS

\$0.06 Library materials
\$0.24 Wages benefits & provisions
\$0.03 Debt servicing
\$0.17 Other operating costs

TOTAL VISITORS TO
VIRL* IN 2016...

3.5
million



*in-branch & online

From: Stacey Gaiga [<mailto:staceygaiga@shaw.ca>]

Sent: Wednesday, September 07, 2016 7:41 PM

To: Mike Ruttan

Cc: Denis Sauve; Chris Alemany; 'Chris Alemany'; Sharie Minions; Dan Washington; Davina Hartwell; Ron Paulson; Jake Martens

Subject: RE: Cantimber Biotech Review conducted by Golder Associates QUESTIONS for City of Port Alberni

Importance: High

Dear Mayor & Council,

Per my email below expressing disappointment with the decision by the city NOT to participate in the review of Cantimber's operations recently organized by the port authority with Golder Associates, I decided to act on constituents behalf and request some criteria for the review; please see the attached letter sent by my legal counsel to the port authority.

For those who haven't seen it, I have included a copy of Dr. Hasselback's reply to my concerns (as expressed in my first email below) and all I can say is, I am very grateful our community has someone in authority listening to us, communicating with us and looking out for our best interest and our health.

Out of curiosity, because I haven't learned otherwise, did anyone happen to request Ken Watson, or any other professional with environmental review expertise, to assist the city with this review or has the city's position to remain uninvolved continued?

Regards,
Stacey Gaiga

From: Stacey Gaiga [<mailto:staceygaiga@shaw.ca>]

Sent: Wednesday, August 17, 2016 4:37 PM

To: 'Timothy Pley'

Cc: 'Pat Deakin'; 'Mike Ruttan'; 'Denis Sauve'; 'Chris Alemany'; 'Chris Alemany'; 'Sharie Minions'; 'Dan Washington'; Zoran Knezevic (ZKnezevic@alberniport.ca); David McCormick (DMcCormick@alberniport.ca)

Subject: RE: Cantimber Biotech Review conducted by Golder Associates QUESTIONS for City of Port Alberni

Hello Tim,

This is very disappointing.

The scope of work is NOT adequate; it is lacking in all regards.

Golder has provided the additional scope of work they are capable of providing and the city should be insisting they include it.

Did you even read the email exchange between Dr. Hasselback and myself??

He is concerned! And so you should be!!!

I expect more involvement from the city, such as the level of participation that was provided with the Raven coal review; but I guess that is quite impossible now that there is no expertise at the city to provide appropriate input or establish criteria for environmental reviews that are so critical for the health and wellbeing for residents.

Perhaps someone could ask if Ken Watson, who is qualified to provide such expertise, if he would provide some assistance since he is still working on special projects for the city? He is very well versed in environmental reviews.

Stacey

From: Timothy Pley [mailto:timothy_pley@portalberni.ca]

Sent: Wednesday, August 17, 2016 4:11 PM

To: 'Stacey Gaiga'

Cc: Pat Deakin; Mike Ruttan; Denis Sauve; Chris Alemany; Chris Alemany; Sharie Minions; Dan Washington

Subject: RE: Cantimber Biotech Review conducted by Golder Associates QUESTIONS for City of Port Alberni

Hi Stacey,

I appreciate your patience while I have taken some time to gather information of the scope of work for the Golder review of Cantimber Biotech.

I have gathered information and can now respond to your email message below.

The City is supportive of PAPA undertaking a third party review of the Cantimber Biotech operation. We think that is the best course of action at this point to determine whether there are any negative effects upon the public resulting from the Cantimber Biotech operation, and we applaud PAPA's quick and thorough response to this issue.

With regard to your question about SO₂ testing, as I understand the situation, PAPA has directed Golder Associates Ltd to review for any SO₂ use or production not because PAPA believes SO₂ to be present, but because PAPA is responding to concerns expressed in the public about SO₂.

The City has relied upon Doctor Hasselback and Earle Plain for their expert advice in terms of any impact to public health and air quality resulting from the Cantimber Biotech operation. As I understand the situation, both Dr. Hasselback and Earle Plain were consulted in the development of the scope of work for the Golder review, and both have expressed support for the scope of work as meeting the community's needs. The project scope of work document accurately reflects the project review criteria that was provided by Earle Plain.

In my opinion PAPA is taking prudent steps in undertaking this third party review of Cantimber Biotech operations, and the review utilizes a scope of work that reflects input from the appropriate individuals qualified to protect public health in our community. The City will await the results of the Golder review prior to consider further input into this discussion.

Tim

From: Stacey Gaiga [<mailto:staceygaiga@shaw.ca>]

Sent: Thursday, August 11, 2016 6:55 PM

To: Mike Ruttan; Timothy Pley; Denis Sauve; Chris Alemany; Chris Alemany; Sharie Minions; Dan Washington

Subject: Cantimber Biotech Review conducted by Golder Associates QUESTIONS for City of Port Alberni

Importance: High

Dear Mike, Tim and Council members,

Are you aware that the Port Authority has instructed Golder Associates to review Cantimber Biotech's operations for Sulphur Dioxide?

Why is PAPA instructing Golder Associates to do this when Zoran publicly stated that the company categorically denies use of SO₂?

Why is Golder Associates "not" conducting quantitative dispersion modelling or any human health risk assessment of Cantimber Biotech operations, considering Dr. Hasselback's correspondence concerning the same?

Is the city in the opinion that "a qualitative discussion of potential health concerns is adequate at this time"?

If so, can you please explain how you are able to conclude this considering we have been assured several times that the city will ensure the protection of the health and safety of residents concerning Cantimber Biotech's deleterious emissions review, when the review hasn't even begun?

Please see the attached document titled: "16 08 02 Share Doc Golder Cantimber Review Proposal" page 5/8 by Golder Associates RE:

4/8



David A. McCormick, MBA
Director, Public Relations & Business Development

P1661112-001-P-Rev3-1000
August 2, 2016

▪ *Are there health concerns associated with the release of those pollutants?*

Based upon the types of emissions likely escaping from the activated charcoal process, Golder's human health risk specialist will assist in assessing the potential for health concerns. Golder assumes that a qualitative discussion of potential health concerns is adequate at this time. If any concerns lead to a request for additional quantitative assessment, Golder has the capacity conduct monitoring and/or detailed dispersion modeling and a human health risk assessment. Quantitative dispersion modelling or human health risk assessment is not included in the current scope of work.

Considering our community's health effects perceived to be caused by Cantimber Biotech [please see attached letter authored by Dr. Paul Hasselback titled "Cantimber referral Response to PAPA – August 4 2016 (Dr. Paul Hasselback... pdf (417KB)"] I would like to know why the Port Alberni Port Authority is not instructing Golder Associated to "provide a human health risk assessment for Cantimber operations"... even though Dr. Hasselback's correspondence acknowledges the need to address human health see last paragraph on Pg. 1 ? RE:

Within the review, it is noted that pyrolyzation results in the development of volatile organics. These tend to be predominately small chain molecules, several of which are typically associated with symptoms in exposed persons of eye irritation, chest discomfort including perceptions of breathing difficulties. This is noted as such symptoms were reported to our office by community members, and while confirmation is lacking it provides evidence that fugitive volatile organic materials may be an added concern. Such a concern might be addressed through the proposed engineering review of the operation, and we would be interested in commenting on the results of the engineering review as well as proposed mitigation options.

Medical Health Officer

Located at: 3rd Floor 6475 Metral Drive | Nanaimo, BC V9T 2L9

Tel: 250.739.6304 | Fax: 250.755.3372

viha.ca

Golder Associates is not including ambient monitoring or feedstock testing – two very imperative missing pieces of information required to determine full knowledge of the extent of toxic emissions emitted by Cantimber Biotech operations; we would like to know why?

We would also like to know how stack testing performed “only once” by Golder Associates will possibly determine the extent of the operations deleterious emissions?

See Page 7/8 RE:

PROPOSED SCHEDULE

Golder understands that the Cantimber Biotech facility may not currently be operating. Golder assumes this means that timing for resolving the issues is critical. Golder is available and prepared to begin immediately upon authorization. A site visit could be conducted within 14 days of authorization. A draft report could be submitted for review within 45 days of authorization, provided the site visit is conducted on schedule and all information requests are answered in a timely fashion.

SCOPE OF WORK ASSUMPTIONS

For the purposes of developing the scope of work, we have made the following assumptions:

- We have assumed two Golder staff will attend the site visit (a senior air quality specialist and a mechanical engineering specialist to provide a suitable range of technical support).
- We have assumed that a person knowledgeable of the current Cantimber process operations will be available during the site visit.
- The site visit will take a maximum of 5 hours.
- For the literature review of pyrolysis emissions (in Task 2) we have assumed that a maximum of 10 documents will be reviewed in detail.
- The scope of work includes onetime stack testing of two stacks, undertaken by a subcontractor.
- The scope of work does not include any ambient monitoring or feedstock testing.

Anticipating your courtesies, please confirm receipt of this request for confirmation on actions to remedy concerning human health impacts of Cantimber Biotech’s operations as it relates to the independent review being conducted by Golder Associates.

Thank you,

Stacey Gaiga
Port Alberni Community Advocate
South Port Residents affected by Cantimber
250-723-1243

September 2, 2016

By Email

Port Alberni Port Authority
2750 Harbour Road
Port Alberni, British Columbia V9X 7X2

File No. 052056-0003

F. MIKIS MANOLIS

Direct. (604) 408-5615

Fax. (604) 408-5639

Email. mmanolis@htln.com

Attention: David McCormick, Director, Public Relations and Business Development

Dear Sir:

**Re: Cantimber Review;
Golder Associates Proposal (August 2, 2016)**

We are counsel for Stacey Gaiga and write in respect of the above-captioned matter and Ms. Gaiga's email correspondence to you in respect of the same on August 26, 2016.

As you are aware, Ms. Gaiga lives in close proximity to the Cantimber facility and has along with others in the area concerns with emissions from the Cantimber facility, particularly in light of events occurring in June, 2016. We along with Ms. Gaiga have reviewed the Golder Associates Proposal to Conduct an Operations and Emissions Evaluation Cantimber Biotech, Port Alberni, British Columbia dated August 2, 2016 (the "Golder Associates Proposal") and have been asked to convey the following queries and requests.

First, we note and understand that the Golder Associates Proposal contemplates the conduct of stack testing at the Cantimber facility with a view to qualitatively assessing and identifying the emissions from the facility. In this regard, we would appreciate your input and further information you might have as to whether requiring the use of a thermal oxidizer (or similar device) has been considered during such emissions testing in order to eliminate or mitigate the potential risk to nearby residents. Secondly, we ask on Ms. Gaiga's behalf that the Port Alberni Port Authority publish and make known the times and dates of any such emissions testing so that nearby residents may have the opportunity to leave the area should they wish and be able to do so.

We appreciate your attention to this matter and look forward to your response.

Yours truly,

Hungerford Tomy Lawrenson and Nichols

Per:



F. Mikis Manolis

FMM/

cc: Zoran Knezevic, Port Alberni Port Authority, President and CEO; and Stacey Gaiga

HTLN-#1724473-v1

HUNGERFORD TOMYN LAWRENSON AND NICHOLS LAWYERS

1100-11th Street, Port Alberni, BC V9X 7X2 Tel. (604) 408-5600 Fax. (604) 408-5630 email. Info@htln.com

REGULAR COUNCIL AGENDA OCTOBER 11, 2016

Excellent care, for everyone,
everywhere, every time.



August 19, 2016
17765

Stacey Gaiga
Port Alberni Community Advocate
South Port Residents affected by CanTimber
Via Email: staceygaiga@shaw.ca

Dear Ms Gaiga,

Re: CanTimber

Thank you for your communication of August 15, 2016 regarding CanTimber.

The CanTimber operation is located on crown land. As such the regulatory and oversight of the operation falls to federal jurisdiction and not to provincial jurisdiction. This does not preclude a constructive relationship in support of the federal regulator should such support be requested.

In seeking commentary on public health issues, my office was contacted in June 2016 following community concerns associated with the commissioning of the CanTimber operation. Subsequently, the Port Alberni Port Authority (PAPA) has requested our comments regarding aspects of the operation which were communicated in the letter of August 4, 2016. Comments from our office in response to referrals are for the use of the regulatory agency in its decision processes. Since becoming involved with this operation, PAPA has been quite cooperative with our offices.

My office is concerned about the health of all residents and visitors in the area. In June we received several communications from various parties who had expressed they had knowledge about individuals who reported having their health affected by the operation of the CanTimber facility.

I am further concerned in situations where potential conflict can lead to division in a community regarding health related issues as divisiveness and conflict can contribute to health symptoms. My office strives to offer an objective voice to all involved in such situations in a transparent fashion with the hope that conflict can be diffused. It is appreciated that at times there can be a breadth of constructive differences of opinion and your questions help to clarify the role of our office in being objective.

There are two main health questions that my office is interested in:

1. What variance from expected operations resulted in the reports of health concerns by residents of the area?
 - a. In this respect, what actions will be taken to prevent reoccurrences?
2. Are there unaddressed potential public health issues with such carbonization operations that may need to be addressed when operating as proposed following the review and implementation of mitigation strategies?

Medical Health Officer

Located at: 3rd Floor 6475 Metral Drive | Nanaimo, BC V9T 2L9

Tel: 250.739.6304 | Fax: 250.755.3372

viha.ca

Within your letter you have alluded to concerns regarding the wording choice in the scope of the Golder Associates Limited (Golder) on the undertaking of “human health risk assessment.” I have spoken with Golder consultants and do not have concerns with their approach and would actually commend their rationed approach. The terminology “human health risk assessment” (HHRA) has become associated with a formalized methodology to theorize impacts from existing or future operations. The application of the HHRA terminology is often incorrectly used. An HHRA is not necessarily appropriate at this time or until clarity on the potential hazards. As per the Golder scope document of August 2, 2016 should the assessment of health concerns based on the emissions warrant further quantitative assessment this could be considered. This stepwise approach is consistent with appropriate practices and it is reassuring that the selected consultant is familiar with using such an approach. The priority in the Golder documentation appropriately is identification of the problem and hazard mitigation to prevent recurrences.

I might suggest that what you are requesting is actually measurement of health impacts associated with the event. Such work would be dependent upon an understanding of the emissions and exposures that might have occurred as proposed by Golder. In a scenario where the hazard is mitigated without ongoing exposure, such further investigation is likely not warranted.

Your letter specifically asks what actions I can undertake with PAPA. Upon request my office will review the findings of the Golder report, and should information be forthcoming that suggest significant ongoing potential impacts to health of residents, I will recommend to the regulatory body appropriate actions. I have encouraged PAPA to initiate such a request when they receive the report.

Your questions on monitoring or feedstock testing related to commentary on the ongoing operation are best directed to the regulatory agency and in consultation with environmental consultants. The Golder assessment may well inform such future activities. Determining what is needed for regular operation of the facility may be informed by an understanding both of normal operations as well as an understanding of what occurred in the CanTimber facility in June 2016.

You ask for comment on the impacts of additional particulate emissions. Such a question is relevant in any marginal increase in combustion processes in the area. This remains the responsibility of the regulatory body. Protection of the airshed and mitigation of poorer air quality within a community is a joint responsibility and I would encourage that any emitter to an airshed be involved in overall airshed planning and management.

Volatile Organic Compounds (VOCs) are central to the current scope of work being done by Golder in terms of source generation, characterization and emission. VOCs are a very large heterogeneous group and at this time, reviewing assessment of the typical carbonization processes would lead to a focus on short chain VOCs. We will be much better informed by the proposed scope of work of the review and documentation from stack testing. Your final question raises an inquiry as to whether this will be sufficient and based on current understanding of the literature. The proposed characterization of the stack will be very informative in determining future needs if any.

I appreciate that in a setting where health concerns have developed secondary to an event, that there is skepticism and concern that in the future issues might recur or not be adequately addressed. My office and Island Health will remain objective in the assessment and monitoring from a health perspective. We will continue to work closely with Ministry of Environment and other experts in air quality monitoring as needed. This is a role comparable to other industrial settings. The location of this facility on crown lands

does limit provincial legislative powers; however a collective commitment by all parties, including yourself, to contributing to the wellbeing of the community can ensure an overall positive benefit.

Yours in Health,



Paul Hasselback, MD, MSc, FRCPC
Medical Health Officer

c.c.: David McCormick, Director Public Relations and Business Dev., Port Alberni Port Authority
Zoran Knezevic, President and CEO, Port Alberni Port Authority
Tim Pley, City of Port Alberni
Cynthia Dick, Chief Councillor, Tseshah First Nation
Keith Hunter, Tseshah First Nation
Shannon MacDonald, Senior Medical Officer, First Nations Health Authority
Gethsemane Luttrell, Senior Environmental Health Officer, First Nations Health Authority
Earl Plain, Air Quality Meteorologist, BC Ministry of the Environment

PH/cl

SEP 22 2016

CITY OF PORT ALBERNI

Royal
Canadian
Mounted
PoliceGendarmerie
royale
du
CanadaSecurity Classification/Designation
Classification/désignation sécuritaire

Unclassified

September 19, 2016

Director of Finance
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8Your File Votre référence
100-157Our File Notre référence
E753-28-5Municipal Policing Agreement
April 1, 2016 to March 31, 2017 Fiscal Year

In compliance with article 17.3.a) of the Municipal Policing Agreement, please find attached our monthly Financial Statement. The statement provides a year end forecast of expenditures as of **August 31, 2016**.

This Statement lists all the direct expenditures incurred to provide police services to your municipality from April 1, 2016 to **August 31, 2016**. This statement also contains reference to indirect costs which are included in the year end forecast.

Should you have any questions regarding this material, please contact Autumn Longley, Acting Sr. Manager Contract Policing at 778-290-4804.

Max Xiao, MBA, CPA, CMA
Regional Director
Finance Section, E & M Division
Corporate Management & Comptrollership Branch

c.c. OIC Port Alberni Detachment

Canada

ENTERED

RCMP E Division HQ
Finance Section, Mailstop #908
14200 Green Timbers Way
Surrey, BC Canada V3T 6P3

PORT ALBERNI

Expenditures to 2016/08/31

16-Sep-16

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
STANDARD OBJ. 01 - PERSONNEL					
CEG 10 - PAY - PUBLIC SERVICE EMPLOYEES	0	3,819	8,225	8,225	-8,225
CEG 30 - PAY - MEMBERS:					
CE 500110 - REGULAR PAY	3,085,682	269,036	1,110,337	2,600,708	484,975
CE 500112 - RETROACTIVE PAY		0	0	0	0
CE 500113 - ACTING PAY	20,300	817	3,779	20,300	0
CE 500114 - SERVICE PAY	82,000	8,679	32,082	82,000	0
CE 500117 - SHIFT DIFFERENTIAL	50,000	4,377	12,621	50,000	0
CE 500163 - MARKET ADJUSTMENT ALLOWANCE	0	0	0	0	0
CE 500164 - SENIOR CST ALLOWANCE	38,000	3,966	18,522	38,000	0
CE 500117 - SHIFT DIFFERENTIAL		0	0	0	0
CE 501194 - REGULAR TIME - RESERVISTS	10,000	0	-814	10,000	0
CE 501198 - BILINGUAL BONUS - Current	0	0	0	0	0
CE 502103 - OPERATIONAL CLOTHING ALLOWANCE	6,600	466	1,653	6,600	0
MISC. CE's INCLUDED UNDER CEG 30	2,600	0	1,111	2,688	-88
CEG 30 - PAY - MEMBERS - TOTAL	3,295,182	287,341	1,179,291	2,810,295	484,887
CEG 31 - OVERTIME - MEMBERS	277,880	41,074	87,850	277,880	0
CEG 32 - PAY - MEMBERS (POLICY CENTRE) Credit Item		0	0	0	0
CEG 40 - TRANSFER ALLOWANCES - INTRA-RCMP (Credit Item)		6,500	30,411	0	0
CEG 41 - TRANSFER ALLOWANCES - INTER-RCMP (Credit Item)		0	0	0	0
CEG 45 - PERSONNEL - PAY RAISE CONTINGENCY	0	0	0	327,898	-327,898
TOTAL STANDARD OBJ. 01 - PERSONNEL	3,573,062	338,734	1,305,777	3,424,298	148,764
STANDARD OBJ. 02 - TRANSPORTATION & TELECOMMUNICATION					
CEG 50 - TRAVEL	35,290	192	3,485	35,290	0
CEG 51 - TRAVEL ADVANCES	0	0	0	0	0
CEG 52 - TRAINING TRAVEL (DCCEG)	26,800	1,918	12,040	26,800	0
CEG 53 - TRAINING TRAVEL (POST)	5,665	0	3,003	6,000	-335
CEG 54 - IPA & FSD TRAVEL	0	0	0	0	0
CEG 55 - CENTRALIZED TRAINING TRAVEL	0	0	0	0	0
CEG's 60-66 - TRANSFER COSTS (Credit Item)	0	14,568	117,946	0	0
CEG 70 - FREIGHT, POSTAGE, ETC.	4,200	376	1,687	4,200	0
CEG 100 - TELECOMMUNICATIONS SERVICES (DCCEG)	0	0	0	0	0
CEG 101 - TELEPHONE SERVICES (POST)	0	0	0	0	0
CEG 140 - COMPUTER COMM SERVICES (SSC)	0	0	0	0	0
TOTAL STANDARD OBJ. 02 - TRANSPORTATION & TELECOM	71,955	17,054	138,161	72,290	-335
STANDARD OBJ. 03 - INFORMATION					
CEG 120 - ADVERTISING	0	0	11	12	-12
CEG 130 - PUBLICATION SERVICES	0	0	0	0	0
TOTAL STANDARD OBJ. 03 - INFORMATION	0	0	11	12	-12
STANDARD OBJ. 04 - PROFESSIONAL & SPEC. SVCS					
CEG 160 - LEGAL SERVICES (Credit Item)		0	0	0	0
CEG 170 - CONTRACTED SERVICES (DCCEG)	0	147	147	147	-147
CEG 171 - CONTRACTED SERVICES (POST)	0	0	0	0	0
CEG 190 - TRAINING & SEMINARS (DCCEG)	38,500	2,868	12,606	38,500	0
CEG 191 - TRAINING & SEMINARS (POST)	3,605	0	17	3,605	0
CEG 192 - OFFICIAL LANGUAGE TRAINING (Credit Item)	0	0	0	0	0
CEG 200 - HEALTH SERVICES - MEMBER (Credit Item)	0	0	0	0	0
CEG 201 - HEALTH SERVICES - OTHERS (Credit Item)	0	0	0	0	0
CEG 202 - HEALTH SERVICES - PENSIONERS (Credit Item)	0	0	0	0	0
CEG 210 - PROTECTION SERVICES (Credit Item)	0	0	0	0	0
CEG 213 - CORPS OF COMMISSIONAIRES	0	0	0	0	0
CEG 218 - CONTAMINATED SITES	0	0	0	0	0
CEG 219 - PROFESSIONAL SERVICES	40,760	5,130	10,714	40,760	0
CEG 220 - OTHER SERVICES	5,430	102	5,006	6,000	-570
CEG 221 - IM/IT SERVICES	12,500	0	0	12,500	0
CEG 223 - RADIO COMMUNICATIONS SYSTEMS	46,000	0	18,445	46,000	0
CEG 228 - CADC SPENDING OF PROCEEDS	0	0	0	0	0
CEG 229 - CADC ALLOCATED (Credit)	0	0	-5,278	-5,278	0
CEG 230 - DIV FUND TRANSFER	0	0	0	0	0
CEG 231 - DCM FUND TRANSFER	0	0	0	0	0
CEG 232 - O&M OPERATIONAL CONTINGENCY	0	0	0	0	0
CEG 233 - CORPORATE CONTINGENCY	0	0	0	0	0
TOTAL STANDARD OBJ. 04 - PROFESSIONAL & SPEC. SVCS	146,795	8,248	41,655	142,234	4,561
STANDARD OBJ. 05 - RENTALS					
CEG 240 - RENTAL-LAND,BLDG & WORKS (DCCEG)	0	0	0	0	0
CEG 241 - RENTAL-LAND,BLDG & WORKS (POST)	800	0	0	0	800
CEG 250 - RENTAL - COMMUNICATION EQUIP (DCCEG)	0	0	0	0	0
CEG 251 - RENTAL - COMMUNICATION EQUIP (POST) SSC	0	0	0	0	0
CEG 258 - RENTAL - MOTORIZED VEHICLES	0	0	0	0	0
CEG 260 - RENTAL OF CONVEYANCE	0	0	0	0	0
CEG 261 - LEASING OF AIRCRAFT	0	0	0	0	0
CEG 265 - LEASED VEHICLES	0	0	0	0	0

PORT ALBERNI

16-Sep-16

Expenditures to 2016/08/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) / DEFICIT(-)
CEG 280 - INFORMATION TECHNOLOGY RENTALS	3,100	0	0	3,100	0
CEG 290 - RENTAL - OTHERS	4,000	177	514	4,000	0
TOTAL STANDARD OBJ. 05 - RENTALS	7,900	177	514	7,100	800

STANDARD OBJ. 06 - PURCHASED, REPAIR AND MAINTENANCE

CEG 310 - REPAIR OF BUILDINGS & WORKS (DCCEG)	0	0	0	0	0
CEG 311 - REPAIR OF BUILDINGS & WORKS (POST)	0	0	0	0	0
CEG 350 - REPAIR SHIPS & BOATS	0	0	0	0	0
CEG 360 - REPAIR OF AIRCRAFT	0	0	0	0	0
CEG 370 - REPAIR OF VEHICLES	48,000	996	12,394	48,000	0
CEG 380 - REPAIR OF OFFICE & LAB EQUIPMENT	0	0	0	0	0
CEG 390 - REPAIR OF MISC. EQUIPMENT	1,500	8	31	1,500	0
CEG 392 - REPAIR OF AFIS EQUIP	0	0	0	0	0
CEG 393 - IT REPAIR AND MAINTENANCE	450	0	0	450	0
TOTAL STANDARD OBJ. 06 - PURCHASED, REPAIR AND MAINT	49,950	1,004	12,425	49,950	0

STANDARD OBJ. 07 - UTIL, MATERIAL AND SUPPLIES

CEG 400 - UTILITIES	0	0	0	0	0
CEG 430 - FUEL	65,000	5,365	26,553	65,000	0
CEG 470 - PHOTOGRAPHIC GOODS	730	0	275	730	0
CEG 500 - STATIONERY	17,100	804	3,698	17,100	0
CEG 510 - CLOTHING & KIT	15,000	1,681	10,423	15,000	0
CEG 530 - LABORATORY SUPPLIES	0	0	0	0	0
CEG 540 - SUPPLY & SUNDRY EQUIPMENT	23,000	2,708	9,606	23,000	0
CEG 541 - ACQUISITION CREDIT CARDS	0	0	0	0	0
CEG 550 - HOUSE FURNISHINGS	0	0	0	0	0
CEG 630 - MESS PURCHASES	0	0	0	0	0
CEG 640 - MESS CREDITS	0	0	0	0	0
TOTAL STANDARD OBJ. 07 - UTIL, MATERIAL AND SUPP	120,830	10,558	50,556	120,830	0

STANDARD OBJ. 09 - CONSTR. OR ACQUIS. OF MACHINES & EQUIPMENT<\$10,000 OR ASSETS UNDER CONSTR.

CEG 440 - TRANSPORT SUPPLIES	3,600	0	2,423	3,600	0
CEG 441 - VEHICLE CHANGEOVERS	23,000	0	0	23,000	0
CEG 450 - COMMS PARTS & CONSUMABLES	2,000	0	0	2,000	0
CEG 480 - FIREARMS & AMMUNITION	10,000	2,765	3,470	10,000	0
CEG 770 - RADIO COMMUN. EQUIPMENT- SYSTEM AND USER EQUIP	17,100	0	0	17,100	0
CEG 771 - COMMS. EQUIPMENT	440	0	0	440	0
CEG 810 - LABORATORY EQUIPMENT	0	0	0	0	0
CEG 811 - PROJECT DEVELOPMENT - NON SALARY	0	0	0	0	0
CEG 812 - PROJECT DEVELOPMENT - SALARY	0	0	0	0	0
CEG 820 - PHOTOGRAPHIC EQUIPMENT	0	0	0	0	0
CEG 821 - AFIS EQUIP	0	0	0	0	0
CEG 822 - IDENT EQUIPMENT	0	0	0	0	0
CEG 830 - FURNITURE AND FIXTURES	0	0	0	0	0
CEG 840 - COMPUTER EQUIPMENT AND SOFTWARE	0	0	0	0	0
CEG 841 - ACQUISITION OF COMPUTER EQUIPMENT	10,000	140	186	10,000	0
CEG 842 - ACQUISITION OF SOFTWARE	0	0	0	0	0
CEG 845 - SPECIALIZED EQUIPMENT (CAPITAL)	0	0	0	0	0
CEG 850 - AUDIO VISUAL AIDS	0	0	0	0	0
CEG 860 - INVESTIGATIONAL EQUIPMENT	5,000	0	0	5,000	0
CEG 870 - SHIPS AND BOATS (CAPITAL)	0	0	0	0	0
CEG 871 - MISC. BOATS	0	0	0	0	0
CEG 880 - AIRCRAFT (CAPITAL)	0	0	0	0	0
CEG 890 - VEHICLES (CAPITAL)	64,000	0	0	64,000	0
CEG 891 - MISC. VEHICLES	0	0	0	0	0
CEG 900 - OTHER EQUIPMENT	0	0	0	0	0
CEG 910 - OFFICE MACHINES	4,120	276	999	4,120	0
CEG 920 - SECURITY EQUIPMENT	2,127	0	0	1,000	1,127
TOTAL STANDARD OBJ. 09 - CONSTR. OR ACQUIS. OF MACHINES & E	141,387	3,180	7,078	140,260	1,127

STANDARD OBJ. 12 - OTHER SUBSIDIES & PAYMENTS

CEG 570 - PRISONER EXPENSES	0	9	74	74	-74
CEG 580 - SECRET EXPENSES	4,600	0	153	4,600	0
CEG 581 - SPECIAL "I" EXPENDITURES	0	0	0	0	0
CEG 590 - MISC. EXPENDITURES	0	0	0	0	0
CEG 591 - DISCOUNT FOR EARLY PAYMENT	0	0	0	0	0
CEG 592 - PAYMENT IN LIEU OF TAXES	0	0	0	0	0
CEG 600 - FOREIGN SERVICE	0	0	0	0	0
CEG 620 - CLAIMS and COMP. SETTLEMENTS (Credit Item)	0	0	0	0	0
CEG 650 - WRITE-OFF	0	0	0	0	0
TOTAL STANDARD OBJ. 12 - OTHER SUBSIDIES & PAYMENTS	4,600	9	228	4,674	-74

SUB-TOTAL DIRECT COSTS (Before Credits & Adjustments)	4,116,479	378,963	1,556,406	3,961,648	154,831
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PORT ALBERNI

16-Sep-16

Expenditures to 2016/08/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
YEAR TO DATE CREDITS					
MEDICAL LEAVE / SUSPENSION > 30 DAYS - CEG 32		-	-	-	-
TRANSFER ALLOWANCES - CEG 40 & 41		6,500	30,411	-	-
TRANSFER COSTS - CEG's 60 - 66		14,568	117,946	-	-
100% SHARED SERVICES CANADA - (Various CEGs)		-	-	-	-
LEGAL FEES CEG 180, OFF.LANG.TRNG CEG 192		-	-	-	-
HEALTH SERVICES CEG 200-202, PROTECT. SVCS CEG 210		-	-	-	-
COMP. CLAIMS & EX-GRATIAS - CEG 620		-	-	-	-
ICBC REPAIRS TO POLICE VEHICLE CREDITS				-	-
REFUND OF CREDITS UNDER CE 1691 / 1680				-	-
TOTAL CREDITS		21,068	148,357	-	-
TOTAL DIRECT COST AFTER CREDITS	4,116,479		1,406,049	3,961,648	154,831
INDIRECT COST (Summary)					
1) RM Pensions	727,690			617,601	110,089
2) RM CPP	86,930			79,142	7,787
3) Employer's Contr. to E.I. for R/M's	39,954			36,286	3,668
4) Division Administration (per cap x avg.# RM's)	839,800			788,811	50,989
5) Recruitment & Training	148,682			136,635	12,047
6) National Programs, Other Indirect Costs & Consolidated Svcs.	85,977			78,325	7,652
7) Police Dog Service Training	27,788			24,860	2,928
8) Amortization of Equipment > \$150,000 @ 10%	-			-	-
9) CPP & EI for Reservists	418			475	(57)
10) Cost of ERC/PCC as a Per Capita of...(PCC incl. under Nat. Programs -	-			-	-
TOTAL INDIRECT COSTS	1,957,238			1,762,135	195,103
TOTAL COSTS (Direct + Indirect) @ 100%	6,073,717			5,723,783	349,934
FEDERAL COST 10 %	607,372			572,378	34,993
TOTAL MUNICIPAL POLICING COSTS 90%	5,466,345			5,151,404	314,941
FTE - FULL TIME EQUIVALENTS					
RM / CM - ESTABLISHED	34.00				
RM / CM - FUNDED	34.00			30.93	3.07
RESERVISTS	0.11			0.12	(0.01)
PDSTC					
INDIRECT COSTS - DETAILS					
REGULAR & CIVILIAN MEMBERS					
1) Pensions (Total Pensionable Earnings)	3,205,682			2,720,708	
Pension Rate	22.70%			22.70%	
Total Cost of RM/CM Pension.....	727,690			617,601	110,089
2) CPP (Pensionable Items) based on a Per Capita Cost of...	2,557			2,558.44	
Total Cost CPP (per Cap times FTE)	86,930			79,142.22	7,787
3) Employer's Contributions to EI based on a Per Capita Cost of...	1,175			1,173.01	
Total Cost of E.I. Contributions (per Capita x FTE)	39,954			36,286	3,668
4) Division Administration based on a Per Capita Cost of...	24,700			25,500	
Total Cost of Div. Administration (Per Capita x FTE)	839,800			788,811	50,989
5) Recruitment & Training					
Per Capita Cost of Training.....(effective 2015/16)...	1,181			3,198	
Per Capita Cost of Recruiting....	3,192			1,219	
Total Cost of Recruitment & Trng (Per Capita X FTE Utilization)	148,682			136,635	12,047
6) National Programs, Other Indirect Costs & Consolidated Services	2,529			2,532	
Total Cost of National Programs (See Below)	85,977			78,325	7,652
7) Police Dog Svc. Trng. based on a Per Cap. cost of (eff. F/Yr. 2015/16)	27,788			27,023	
Total Cost of PDS.Trng (Per cap. X # of PD Teams)	27,788.00			24,860.08	2,928
TOTAL INDIRECT COSTS - RM's & CM's	1,956,820			1,761,659	195,160
INDIRECT COSTS - Reservists					
a) CPP for Reservists Per Capita Cost of	2,557			2,558	
Total Cost of Reservists CPP (Per Capita x FTE)	273			312	(38)
b) Employer's Contr. to E.I. Per Capita Cost	1,350			1,344	
Total Cost of Reservist's E.I. Contributions (Per Capita x FTE)	144			164	(19)
9) TOTAL INDIRECT COSTS - RESERVISTS	418			475	(57)
TOTAL INDIRECT COSTS	1,957,238			1,762,135	195,103

PORT ALBERNI

16-Sep-16

Expenditures to 2016/08/31

REPORTING OBJECT	BUDGET CAP	CURRENT MONTH	YEAR TO DATE	YEAR END FORECAST	EST. SURPLUS(+) DEFICIT(-)
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NATIONAL PROGRAMS, OTHER INDIRECT COSTS & CONSOLIDATED SERVICES					
OTHER INDIRECT COSTS					
Public Complaints Committee (PCC)	493.59			494.39	
Enhanced Reporting & Accountability	119.57			118.11	
Legal Advisory Services	171.57			170.34	
Estimated Severance Payout	1,023.00			1,023.00	
CONSOLIDATED SERVICES					
Shared Services Canada	721.00			726.18	
Accounting Operations	-			-	
TOTAL PER CAPITA COST	2,528.73			2,532.02	

SUMMARY	BUDGET CAP		YEAR END FORECAST	EST. SURPLUS / DEFICIT
PAY	3,573,062		3,424,298	148,764
BENEFITS (RM Pensions, CPP & E.I.)	854,573		733,028	121,545
OPERATING & MAINTENANCE	543,417		537,350	6,067
CAPITAL	-		-	-
CREDITS	-		-	-
INDIRECTS	1,102,665		1,029,106	73,558
Adjustments			-	
TOTAL DIRECT and INDIRECT	6,073,717		5,723,783	349,934
MUNICIPAL COST 90 %	5,466,345		5,151,404	314,941



RECEIVED

SEP 23 2016

CITY OF PORT ALBERNI

September 16, 2016

Mayor Mike Ruttan
City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Dear Mayor Ruttan,

Re: "Earth Science: A Sustainable Investment in BC's Future"

On behalf of the Geoscience BC Board of Directors, I would like to thank you for your previous support and interest in Geoscience BC. We celebrated our 10th anniversary last year. We are pleased to share our annual update titled "*Earth Science: A Sustainable Investment in BC's Future*". The brochure highlights a selection of our achievements and contributions which have provided vital information to guide land use and development decisions attracting exploration interest and investment in British Columbia. (update in "Reading File")

The interest and support of First Nations, all levels of government and the resource sector has played a strong role in the continuing success of Geoscience BC since its inception in 2005. Geoscience BC has established a reputation as an independent, respected and trusted delivery mechanism for publicly available earth science data. We are proud of our ability to efficiently react and respond to the earth science needs expressed by First Nations, communities and the resource sector.

Geoscience BC's programs have contributed to new exploration investment, job creation, and increased local business opportunities throughout the province. Our work also plays an important role in supporting informed decision-making on land use planning and resource development. We are continuing to work closely with the BC government to establish long term predictable funding so Geoscience BC can continue its valuable work.

We thank you for your previous support and interest in Geoscience BC and look forward to seeing you at the Union of BC Municipalities convention in Victoria. If you have any questions related to Geoscience BC or our planned and proposed activities, please do not hesitate to contact me or my colleague Bas Brusche, Vice President External Relations (brusche@geosciencebc.com, tel. 604-662-4147).

Sincerely,

Robin Archdekin
President and CEO
archdekin@geosciencebc.com
Tel. 604-662-4147

cc. Geoscience BC Board of Directors

ENTERED



2016 ECONOMIC SUMMIT SCHEDULE

Details for the 2016 Summit Program
are being released weekly.

For the 2016 program... see the latest
details to the right.

Sign up to receive the latest Summit news.



Follow us on Twitter at @VIAAlliance
and share event updates with #VISummit.

REGISTER FOR THE SUMMIT HERE



The 10th Anniversary State of the Island Economic Summit will convene at the Vancouver
Island Conference Centre Wednesday & Thursday, October 26 & 27, 2016.

The details of the 2016 program are being released weekly. See below for the program
outline and the latest details about sessions and presenters.

2016 Program Outline
Details are clickable below.

Follow us on Twitter - #VISummit

WEDNESDAY, OCTOBER 26 - DAY ONE

10:30 AM	TRADESHOW OPENS	➤
12:00 PM	OPENING LUNCHEON WITH BC INNOVATION COUNCIL	➤
1:30 PM	FOUR CONCURRENT SESSIONS:	➤
3:00 PM	TRADESHOW - NETWORKING BREAK	➤
3:30 PM	FOUR CONCURRENT SESSIONS	➤
5:00 PM	TRADESHOW COCKTAILS - NETWORKING	➤
6:30 PM	SUMMIT DINNER	➤

THURSDAY, OCTOBER 27 - DAY TWO

7:00 AM	TRADESHOW OPENS	➤
7:30 AM	BREAKFAST PRESENTATION	➤
9:00 AM	FOUR CONCURRENT SESSIONS:	➤
	TRADESHOW - NETWORKING BREAK	➤

ENTERED

From: Diana Dilworth [<mailto:diana@bcnpha.ca>]

Sent: Friday, September 23, 2016 11:26 AM

To: Mike Ruttan; Chris Alemany; Jack McLeman; Sharie Minions; Ron Paulson; Denis Sauve; Dan Washington

Subject: BCNPHA and the Housing Central Conference

Dear Mayor Ruttan and Councillors,

As you are aware, affordable housing is the most significant issue facing all levels of government and residents in BC today. There is a direct relationship between the availability of high quality, affordable housing in a community and the health and well-being of that community.

The BC Non-Profit Housing Association invites you to learn more about our organization, our members and our role in addressing affordable housing at our 24th annual conference, being held in Richmond, BC, on November 20-23, 2016.

Our *"Housing Central" Conference* is the largest of its kind in Western Canada, focused on capacity building for people working in the non-profit housing sector. We will be bringing together over 1,000 delegates, representing non-profit housing providers and other non-profit services providers; national, provincial and local government agencies; organizations that provide services and products to the sector, and colleagues from other provincial and national associations. The conference includes 100+ education sessions, 6 inspiring keynote speeches and numerous networking opportunities. Detailed information on the program, accommodations and registration can be found here:

www.housingcentral.ca

And if you are attending *UBCM* next week, BCNPHA invites you to a workshop we are hosting: *Collaboration Can Create Affordable Housing Units*, at 2:30pm on Thursday, September 29th. It would be great to see you there.

~ Diana

Diana Dilworth

Manager, Government Relations

BC Non-Profit Housing Association

220-1651 Commercial Drive, Vancouver, BC V5L 3Y3

DIRECT 778.945.2170

FAX 604.291.2636

TOLL-FREE (BC) 1.800.494.8859

About BCNPHA:

BCNPHA is the industry association for the social housing sector in BC. It represents, educates and provides service to more than 700 non-profit housing providers that operate more than 60,000 units of long and short-term affordable housing across the province. www.bcnpha.ca

ENTERED



RECEIVED
SEP 26 2016
CITY OF PORT ALBERNI

September 21, 2016

Ref: 168781

His Worship Mayor Mike Ruttan
and Members of Council
Mayor
City of Port Alberni
4850 Argyle St
Port Alberni, V9Y 1V8

Dear Mayor Ruttan and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your successful efforts to measure and reduce your corporate greenhouse gas emissions for the 2015 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. With the recent release of the B.C. Climate Leadership Plan, your leadership and commitment continues to be essential to building on progress already made and ensuring the achievement of our collective climate action goals. For more information about B.C.'s Climate Leadership Plan, please go to:
<https://news.gov.bc.ca/releases/2016PREM0089-001501>.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has achieved Level 1 recognition and additionally completed a corporate carbon inventory for the 2015 reporting year and demonstrated familiarity with the Community Energy and Emissions Inventory, you have been awarded Level 2 recognition – 'Measurement.'

.../2

In recognition of your achievements, the GCC is very pleased to provide you with climate action community branding for use on official websites and letter heads. An electronic file with the 2015 logo will be provided to your Chief Administrative Officer. Also enclosed is a 2015 Climate Action Community window decal, for use on public buildings. (in "Reading File")

Congratulations again on establishing your corporate emissions inventory and your overall progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program for B.C. local governments for the 2015 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Progress on Charter Commitments

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

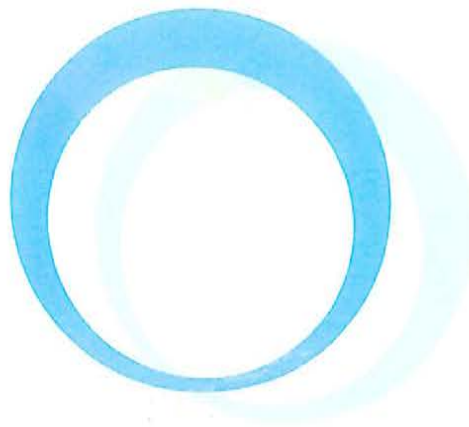
Level 2: Measurement

Local governments who achieve Level 1 recognition, have completed a corporate carbon inventory for the reporting year, and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2015' logo, for use on websites, letter head and similar.

Level 3: Achievement of Carbon Neutrality

Local governments who achieve Level 1 and Level 2 recognition and achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2015' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP) Climate Action/Carbon Neutral Progress Survey and submit it online to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each local government's annual CARIP report. Additional information on CARIP reporting is available online at: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm.



**BC CLIMATE ACTION
COMMUNITY 2015**



RECEIVED
SEP 28 2016
CITY OF PORT ALBERNI

September 23, 2016

Ref: 169059

His Worship Mayor Mike Ruttan
City of Port Alberni
4850 Argyle St
Port Alberni, BC V9Y 1V8

Dear Mayor Ruttan:

As you may know, over the last several months, Minister Stone and I met with a number of stakeholders across the province to discuss the challenges and opportunities of ride sourcing in British Columbia's passenger transportation sector.

Through these consultations, we heard a range of valuable comments and recommendations, which are reflected in the enclosed Stakeholder Engagement Summary for your review. Please note that the themes and recommendations outlined in this report reflect the views of those who provided feedback, and do not reflect a provincial position.

The feedback we receive will help to inform any decisions that our government may make with respect to this important issue. If you have any comments on the findings of this consultation, please email them at: RideSourcing@gov.bc.ca.

Sincerely,

Peter Fassbender
Minister of Community, Sport and Cultural Development
and Minister Responsible for TransLink

Enclosure

ENTERED



RIDE SOURCING IN B.C. STAKEHOLDER ENGAGEMENT SUMMARY

September 2016

The Honourable Peter Fassbender

Minister of Community, Sport and
Cultural Development and
Minister Responsible for TransLink





TABLE OF CONTENTS

MESSAGE FROM THE MINISTER	1
I. B.C.'S TAXI INDUSTRY - REGULATORY FRAMEWORK & BACKGROUND	2
• Regulatory Framework	
• What Makes Ride Sourcing Unique	
• Approaches to Ride Sourcing in Canada	
II. STAKEHOLDER ENGAGEMENT OVERVIEW	4
• Commitment to Stakeholder Engagement	
• Emerging Principles	
◦ Principle 1 – <i>Ensuring Passenger Safety and Vehicle Safety</i>	
◦ Principle 2 – <i>Meeting Consumer Demand</i>	
◦ Principle 3 – <i>Guaranteeing Accessibility</i>	
◦ Principle 4 – <i>Ensuring a Fair and Level Playing Field</i>	
◦ Principle 5 – <i>Building a Streamlined and Modernized Passenger Transportation Sector</i>	
III. MOVING FOWARD	8
APPENDIX I - DEFINITIONS FOR THE PURPOSE OF THIS PAPER	9
APPENDIX II - CURRENT STATUTES REGULATING B. C. TAXI INDUSTRY	10

MESSAGE FROM THE MINISTER



In today's modern world, app-based technologies have transformed the day-to-day lives of consumers and the way we access services. The advent of transportation network companies (TNCs), specifically, presents consumers with opportunities for new

passenger transportation services through the use of technology. Our government understands that British Columbians want choice and convenience, and as a government, we encourage innovation and competition. We embrace change and are excited to look to the future.

However, while new services can provide consumers with more transportation options, they cannot come at the expense of passenger and driver safety. It is also important to recognize the investments and jobs created by those individuals who already provide passenger transportation services in our province.

Our government believes that before we can have a productive conversation about any changes to passenger transportation services, we must first have a clear understanding of the perspectives of British Columbians regarding the role that passenger transportation plays in their lives. And, we must be informed by a clear understanding of the regulatory environment within which these services are currently delivered.

To help us gain this understanding, the Honourable Todd Stone, Minister of Transportation and Infrastructure has clarified the nature of the current regulatory environment, and I was pleased to lead consultations on behalf of the Government of British Columbia, in collaboration with Minister Stone. The conversations took place across the province, and I heard from a diverse group of stakeholders. These included representatives from the taxi and limousine industry,

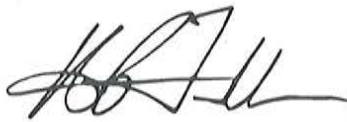
transportation network companies, local governments, business and tourism associations, accessibility groups and industries that are affected by commercial passenger transportation regulations, such as insurance and consumer protection groups. In doing so, I was able to hear first-hand a range of insightful comments related to the opportunities and challenges of our Province's vehicle for hire industry.

The following report provides an overview of the:

- current vehicle-for-hire industry in B.C. and the regulatory framework in which it operates;
- methodology of the consultations undertaken since spring 2016; and,
- feedback from the many stakeholders who participated in the consultations.

I wish to thank the participants who took part in the productive consultations that will help to inform our government in determining possible next steps for a "Made in B.C." approach that takes into account the interests of sector participants and consumers. At the end of the day, the path we take will balance the interests of all stakeholders, protect passenger safety and address the public's desire for more choice, convenience and competition.

Our government looks forward to any additional comments that you may have relating to ride sourcing and would be pleased to receive your feedback at: RideSourcing@gov.bc.ca



Peter Fassbender

Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink



I. B.C.'S TAXI INDUSTRY - REGULATORY FRAMEWORK & BACKGROUND

Regulatory Framework

The taxi/limousine sector is an important contributor to local economies. Across British Columbia there are currently more than 390 taxi/limousine licensees operating over 3,600 vehicles in about 110 municipalities. The sector employs more than 10,000 drivers, in addition to dispatch, vehicle maintenance and operations staff.

Unlike most other provinces, in B.C. the taxi industry is regulated at both the provincial and municipal levels, through six statutes (see Appendix II). The provincially mandated Passenger Transportation Board (PTB) determines the number of taxis that can operate within a municipality, sets the areas those taxis can operate in and determines fare structures. It may also implement policies and programs to address the personal safety of drivers and passengers, and accessibility for all riders, including those with disabilities.

Provincial legislation addresses passenger safety, vehicle safety and insurance. All vehicle-for-hire operators in B.C. must hold a National Safety Code Certificate. The National Safety Code (NSC) is a set of national standards supported by provincial regulations and administered through the Commercial Vehicle Safety and Enforcement Branch in the Ministry of Transportation and Infrastructure. The NSC standards establish minimum safety standards for commercial vehicles and drivers that must be met by all commercial carriers.

Provincial legislation also authorizes local governments to write by-laws that establish the requirements for commercial/business licensing, which may include how many and what types of vehicles can operate, and which can provide specific permitting requirements for drivers in each jurisdiction (Appendix II).

The Registered Owner of a passenger directed vehicle (i.e. vehicles-for-hire, taxis, limousines) must purchase the mandatory Basic vehicle insurance from ICBC. The Registered Owner may purchase additional insurance coverage over and above mandatory ICBC Basic insurance (e.g., extended liability protection, collision and comprehensive insurance) from ICBC or from private insurers in a competitive environment. Currently, there are no insurance coverage options for TNCs with ICBC.

What Makes Ride Sourcing Unique

Ride sourcing connects passengers to vehicles-for-hire through the use of a mobile smartphone app. Passengers who wish to access the services of a TNC vehicle must download a ride sourcing app on their smart phone and have a credit card on file. Using Global Positioning System technology (GPS), the passenger's location is catalogued when the passenger requests a ride through the app and the nearest driver partner is matched with the passenger.

Typically, the app will provide information to riders to help driver and passenger connect including the first name and a photo of the driver and the vehicle type and licence plate number. The app will also offer options for estimating the cost of the ride, rating drivers and paying the trip fare. TNC drivers are often non-professional drivers who use personal vehicles to provide rides for a fare.

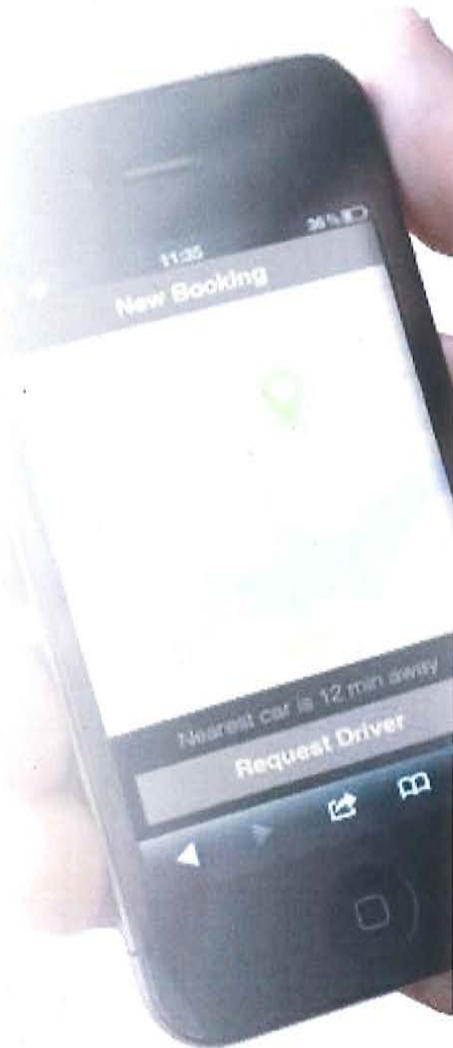
TNCs differ from taxis in a number of ways. For example, TNCs allow drivers to use their personal vehicles to provide part-time, vehicle-for-hire services, whereas taxis operate as full-time vehicles-for-hire.

Approaches to Ride Sourcing in Canada

Across Canada, TNCs have begun to operate in local jurisdictions. Edmonton was the first Canadian city to approve and regulate ride sourcing through a city by-law on March 1, 2016. Its new regulatory framework for vehicles-for-hire supports consumer choice and passenger safety while complying with provincial regulations that legalize TNCs.

In the following months local governments in Calgary, Ottawa and Toronto also passed by-laws to regulate TNCs in their respective jurisdictions. In June 2016, Quebec passed legislation requiring TNC companies to purchase a taxi permit, and continues discussions with the taxi and ride sourcing industry on the final structure of its regulatory framework. Other jurisdictions across Canada have undertaken stakeholder engagements, consultations and/or surveys to explore potential approaches to taxi and TNC regulations.

B.C.'s current safety and economic regulatory framework for passenger transportation does not make provisions for today's technology and service options. In addition, there is no insurance product provided by ICBC that is priced for part-time, flexible vehicles-for-hire. Under the existing insurance regime, vehicle owners are required to purchase taxi or limousine insurance which is priced to reflect full time, higher risk commercial use.





II. STAKEHOLDER ENGAGEMENT OVERVIEW

Commitment to Stakeholder Engagement

The potential entry of ride sourcing into the province has implications for the B.C. economy, the taxi and limousine industry, local governments, consumers, the hospitality industry and other stakeholders. Consequently, it is important that government understands and carefully weighs the potential economic and social impacts of any new entrants to the province's passenger transportation sector.

To this end, the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development and the Honourable Todd Stone, Minister of Transportation and Infrastructure, engaged in comprehensive, multi-stakeholder consultations over the spring, summer and fall of 2016. Through a targeted engagement process, the Ministers have had the opportunity to hear and understand a range of perspectives on the challenges and benefits that ride sourcing offers for British Columbians. Feedback was received from a wide range of stakeholders including representatives from:

- the taxi/limousine industry;
- TNCs;
- local governments;
- business and tourism associations;
- accessibility groups; and,
- industries affected by vehicle-for-hire regulations, such as insurance and consumer protection groups.

Ensuring that stakeholders were heard through this dialogue is critical to government's analysis of ride sourcing, and provides important information for any future decisions.

Emerging Principles

Over the course of the consultations, a number of frequently articulated principles emerged. These principles, along with associated recommendations, reflect the views and opinions of stakeholders with whom the Ministers consulted, and are provided for information. This input will be a key aspect of government's consideration of this issue, but does not reflect a provincial position.

Principle 1—*Ensuring Passenger Safety and Vehicle Safety*

A large number of stakeholders indicated that the physical safety of passengers should be a priority in any consideration of changes to the passenger transportation framework in B.C. Paired with this, ensuring the safety of passenger vehicles was also identified as a critical issue.

Stakeholder recommendations on how to achieve this included:

- requiring all vehicle-for-hire drivers to complete a background check that includes a criminal record and safe driving check;
- ensuring that drivers have safe driving training;
- requiring adequate liability insurance for all vehicles-for-hire to ensure that passengers and drivers are protected in the event of a vehicle accident and/or injuries; and,
- requiring all vehicles to be newer models and pass regular inspections.

Some stakeholders also observed that the entry of additional vehicles into the market could lead to lower fares. In turn, this increases the likelihood that individuals will choose to use vehicles-for-hire rather than driving under unsafe conditions, leading to an overall increase in road safety.

The issue of leased vehicles for vehicles-for-hire operations was also raised as a consideration. More specifically, in a situation where a leasing company owns a vehicle that is used as a taxi, bus, or limousine, that company remains fully liable for any claims that could arise from a vehicle-related accident.

Principle 2—*Meeting Consumer Demand*

The need to ensure that there are enough vehicles on the road to meet consumer demand for services was raised by a number of stakeholders. Several noted difficulties in accessing taxis quickly in urban centres, particularly during peak hours, holidays and special events. By extension, these types of shortages were also perceived by some as an issue of unsatisfactory customer service.

To address consumer demand, some stakeholders suggested that the Province should consider:

- increasing the number of taxi licenses, particularly in urban centres to meet customer demand in a timely manner; and,
- allowing TNCs to operate in B.C. to meet the growing consumer demand for passenger transportation services that can be secured easily and quickly through app-based technology.

WHAT STAKEHOLDERS SAID...

Remove red tape to improve transportation affordability and flexibility.

TOURISM INDUSTRY

The greatest potential benefactor of ridesharing would be consumers.

BUSINESS ASSOCIATION

New transportation service should adhere to the current regulations.

TAXI INDUSTRY STAKEHOLDER

Adopt a regulatory framework that ensures public safety, fairness, equity.

MUNICIPALITY

Insurance premiums for vehicles and inspections should apply to everyone in the industry.

TAXI INDUSTRY STAKEHOLDER

Choice, competition and innovation are the cornerstones of a vibrant business-friendly economy.

BUSINESS ASSOCIATION



Principle 3—*Guaranteeing Accessibility*

A number of stakeholders highlighted the need to ensure that any new entrants to the passenger transportation sector are able to meet the needs of residents and visitors with accessibility issues. Specific feedback addressed a range of associated issues including:

- not compromising the supply of accessible vehicles and ensuring that there are sufficient vehicles to meet the needs of seniors and people with disabilities;
- requiring that all vehicles-for-hire provide a range of booking and payment options; and,
- ensuring that drivers are trained to work with people with disabilities and that high quality services are provided for passengers.

Some stakeholders also suggested that there may be an opportunity for government to develop incentives and establish requirements for TNCs that would support ongoing delivery of accessible services for seniors and people with disabilities.

Principle 4—*Ensuring a Fair and Level Playing Field*

Many stakeholders cautioned against creating a two-tier regulatory framework with different rules for TNCs and the existing passenger transportation sector, and expressed the view that all passenger transportation service providers, including TNCs, taxis and limousines, should be subject to similar regulatory requirements. This would ensure fairness across the sector (a level playing field) and a balanced, safe environment for consumers and industry service providers.

Some respondents were concerned that the entry of large numbers of TNCs to the passenger transportation sector could result in a reduction in the value of existing taxi shares. This could negatively impact the livelihood of sector participants, many of whom have made significant investments in the industry, within the parameters of the existing regulatory environment.

Some suggestions from stakeholders to address these issues include:

- implementing consistent regulatory requirements for all passenger transportation providers in the areas of insurance, passenger and vehicle safety requirements, licensing and accessibility standards;
- requiring that all new entrants to the passenger transportation sector pay applicable federal and provincial taxes including Goods and Services, personal or corporate taxes;

- enforcing the same fare structures and rules for TNCs, taxis and limousines; and,
- amending the framework that regulates the passenger transportation sector industry to allow for greater competition between existing and new service providers —many stakeholders suggested that current passenger transportation service providers could satisfy consumer demand for app-delivered services if provided with a modernized regulatory framework.

Principle 5— *Building a Streamlined and Modernized Passenger Transportation Sector*

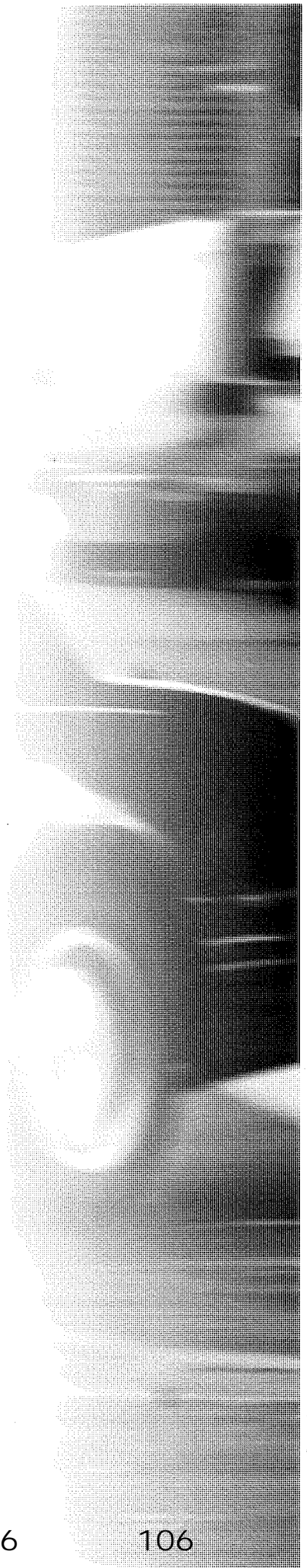
Some stakeholders suggested that B.C.'s passenger transportation sector is overregulated, and hampered by overlapping provincial and municipal regulatory requirements. They suggest that this has resulted in a complex and unwieldy sector where participants must interact with two levels of government, and in a regulatory structure that is challenged to respond to changing consumer interests.

Several also expressed the view that the current regulatory framework has led to lengthy delays in licensing applications and to supply caps that unnecessarily restrict the number of vehicles-for-hire. It was suggested that the resulting disconnect between supply and demand can negatively affect service standards and the ability for providers to meet the full scope of consumer interests.

A number of stakeholders suggested these challenges could be addressed by modernizing B.C.'s passenger transportation licensing structure, including by:

- amending and streamlining existing industry requirements in the vehicle licensing structure to reduce complexity and overlap in regulatory requirements between the province and municipalities; and,
- considering a regulatory model that requires all vehicles-for-hire to meet uniform, provincially-specified driver safety requirements to operate in B.C. This could enable consistent inter-municipal regulations and reduce duplicative or unique permitting requirements prescribed by individual municipalities.

Several stakeholders also suggested that existing passenger transportation providers could enhance their services through the use of value-added app based services, including through features such as providing passengers with trip costs in advance of their securing a ride.





III. MOVING FORWARD

Government is committed to transparent and open consultation with British Columbians on issues that affect them. Stakeholders have provided valuable and thoughtful feedback on ride sourcing and their perspectives of associated issues and opportunities. This study is intended to provide an overview of what was heard through that process.

The information provided by stakeholders will be an important part of government's consideration of this issue, and its assessment of the possible impacts of potentially allowing new entrants into the passenger transportation sector.

Feedback on the findings of this consultation can be provided at:
RideSourcing@gov.bc.ca

APPENDIX I

DEFINITIONS FOR THE PURPOSE OF THIS STUDY

"app based" is a term used to describe a type of software that can be used for a variety of purposes. In this study this term is used to describe the phone application software used to match up a driver partner with a passenger or passengers.

"driver partners" is a term used by ride sourcing companies to describe the individuals who drive for the ride sourcing company as independent contractors.

"Passenger Transportation Board" is an independent tribunal in British Columbia, established under the Passenger Transportation Act, whose primary responsibility is to make decisions on applications relating to the licensing of vehicles-for-hire and inter-city buses in B.C.

"ride sourcing" is a means of connecting riders with drivers via a website or smart phone app. A passenger uses a website or smart phone app, provided by a third party facilitator, to request or hail a ride. The driver typically uses a personal vehicle to transport the passenger for payment (a fare).

"transportation network companies" means companies that provide ride sourcing through app based software.

"vehicle-for-hire" means any vehicle that is used for the transportation of passengers for payment and includes taxis, limousines and ride sourcing vehicles. This term is synonymous with passenger transportation vehicles.





APPENDIX II

CURRENT STATUTES REGULATING B. C. TAXI INDUSTRY

- **Passenger Transportation Act - 2004**

The Act requires any vehicle operated by a person who charges or collects compensation for transporting passengers to hold a passenger transportation licence.

- **Commercial Transport Act - 1959**

The Act sets out the safety rules and standards for the mechanics of the vehicles including inspections, vehicle configuration and safety standards. The Minister of Transportation and Infrastructure is responsible for commercial vehicle safety and enforcement.

- **Insurance (Vehicle) Act - 2007**

The Act establishes the vehicle-related basic and optional insurance products that can be provided by ICBC and private insurers. Vehicle owners are required to purchase insurance specific to the activities/risks of the vehicle.

- **Motor Vehicle Act - 1924**

The Act defines requirement for Class 4 (restricted) driver's licence, which are the responsibility of ICBC, under the administration of the Minister of Public Safety and Solicitor General. The Act also covers vehicle safety standards, semi-annual inspections and enforcement tools.

- Class 4 (Restricted) Requirements – must have or be eligible for a class 5, minimum age is 19, no more than 4 penalty points in past 2 years, no motor vehicle related criminal code convictions in past 3 years and must pass a medical exam every 5 years.

- **Local Government Act - 2000 and Community Charter - 2003**

Under the Community Charter, councils are given a broad power, subject to limitations, to licence. The specific regulation of carriers and licensing of commercial vehicles is found in the Local Government Act.

- **Vancouver Charter - 1953**

The Vancouver Charter allows the City of Vancouver to issue commercial vehicle licences and set conditions on the operation of passenger transportation vehicles in Vancouver, including the supply of vehicles.

NOTES

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Alberni Valley Museum
and Heritage Commission



Alberni Valley Museum and Heritage Commission
Meeting of Wednesday June 1, 2016
7:00 pm in the AV Museum

Minutes

Attending:

Bert Simpson
Judy Carlson
David Whitworth
David Taberner
Paul McDougall
Penny Cote
Nancy Blair [for Marta Williamson]
Libby Manson
Neil Malbon
Pam Craig
Jamie Morton, Manager of Museum, Heritage and Culture

Regrets:

Jolleen Dick
Dan Washington
Gareth Flostrand
Marta Williamson

Called to order 7:04 PM.

1. Moved by David Whitworth, seconded by Judy Carlson, that the agenda of the June 1, 2016 meeting be approved.
2. Moved by Judy Carlson, seconded by Nancy Blair, that the minutes of the May 4, 2016 meeting, as distributed, be approved.
3. Correspondence
 - No correspondence to report.

Museum and Heritage Commission City of Port Alberni
4255 Wallace Street Port Alberni BC Canada V9Y3Y6
TEL (250) 723 2181 FAX (250) 723 1035

4. Updates:

- McLean Mill Governance – Bert Simpson and Jamie Morton summarized recent developments:
 - a. There is some ambiguity concerning membership of the Board of Management (BOM) – but it looks like the core group remains the same.
 - b. Work is proceeding on preparing materials to create a non-profit Society to assume this role, providing a legal entity to contract with the City to operate McLean Mill NHS.
 - c. The BOM, WVIHS, & City met last week to discuss the transition to BOM management in 2017 and operations for 2016. The WVIHS will continue to operate the facility in 2016, with input and advice from the BOM. Areas of responsibility in 2017 were discussed, with the WVIHS retaining an active role in operating the train, Mill, and logging show, as requested by the BOM, and with the City retaining overall responsibility for the preservation and presentation of the Historic Zone at the Mill, as well as for relations with Parks Canada.
 - d. The kitchen/food services renovation is proceeding, with the WVIHS, at the direction of the BOM, purchasing an installed commercial kitchen, and engaging the vendor as an employee of McLean Mill for the summer season.
 - e. Concern was expressed by several Commissioners about the way the McLean Mill NHS management process was going forward, primarily due to the lack of transparency and unclear reporting arrangements.
- Museum Operational/Organizational Study:
 - a. Discussion of this, and implications for the Heritage Commission. No direct action will be taken by the Heritage Commission at this time, pending the outcome of the Community Steering Committee being led by Director of Community Services Theresa Kingston.
 - b. The recommendation was that the Commission should proceed with two existing initiatives: to approach the Vancouver Island Real Estate Association about including heritage information in packages distributed to potential home buyers; to proceed with developing, producing and installing plaques on the seven designated buildings in the City.

5. Reports:

5.1 Neil Malbon reported for McLean Mill NHS

- Two cruise ship tours were hosted in May, with more to come later in the season.
- June 11 will be the Spring Steam Special, with a Father's Day event, and the Mayor's Steam Weekend opening the summer season on June 28.
- The Parks Canada cost-sharing program continues, with work to be done on the back side of the Mill, and on two trusses, over the green chain and over the log haul.
- Grants have been approved to hire six summer students, from two federal agencies.

5.2 Pam Craig reported for the School Board

- A very busy season, with First Nations celebrations at a number of schools, including Maquinna, E.J. Dunn, A.W. Neill, and ADSS – lots of activities taking place.

- Ucluelet Secondary School is hosting its graduation ceremony, as is VAST and ADSS, with the Project-Based Learning program holding its recognition on June 7.
- This Friday, June 3 is the elementary school track meet.
- The District budget of some \$40 million will be finalized on June 7.

5.3 Nancy Blair [for Marta Williamson] reported for the Community Arts Council

- Art of the Schools – representing four classes – was presented at the Rollin Art Centre.
- The Solstice Arts Festival will be held from June 17-19; it will incorporate a number of components and participants, including Days with the Arts, Art Rave, Portal Players, and Art Matters. Tickets are available at the Rollin Art Centre and Chars Landing, at \$20 per adult, \$15 for discounted tickets, and \$50 for a family.
- Four Tea on the Terrace events are planned for the Rollin Arts Centre for July and August.
- The CAC Book Sale was very successful, generating revenue similar to that of last year.
- The Rollin gardens were now available for Celebration of Life events, with a rental cost of \$250, with an additional \$200 if a tent is included.

5.4 Libby Manson reported for the Community at Large.

- On June 10 a potlatch is to be held at EJ Dunn School to celebrate its new beginning as an elementary school. Mayor & Council have been invited.
- Pam Craig noted that a new dance and other forms of recognition have been prepared for the event.

5.5 Judy Carlson reported for the ADHS

- The ADHS has struck a committee to study the impact of the changes to the BC Societies Act on the organization.
- At its AGM, the organization resolved to write a letter to Council concerning its proposed change to City street names.
- Also at the AGM, author Glen Mofford presented on the history of the Arlington Hotel.
- At the October 20 meeting, author Lynne Bowen will be speaking on the topic of Italian immigration.

5.6 Penny Cote reported for the ACRD

- Offered a reminder of the upcoming June 7-10 Provincial Emergency Preparedness event is coming up this week.
- Attended the CUVIC conference at the University of Victoria, examining the themes of reconciliation and engagement – linking language, law, food, etc. in colonization – and attempts toward redress – for example the admission of oral testimony as legal evidence – noting the issue of translation and lack of context when English text/law was translated into First Nations languages.
- Pam Craig noted the production of new videos dealing with First Nations parenting – “The Parenting Path” – a valuable resource, produced by Kerry Robertson.
- Penny Cote inquired about the videos produced for the “Where is Here?” cultural mapping project carried out by VIU – Pam Craig noted they were now available online, and should be linked to the City of Port Alberni website.
- The West Coast Aquatics aquarium is now open at Harbour Quay, with a grand opening this weekend – raising the idea of a “welcome” sign and artwork on its roof, to be viewed from above.

5.7.a David Taberner reported for the WVIHS.

- The cruise ship visits & tours in May were very successful – noted many compliments about the food produced by Liz Malbon and the volunteers at the Mill.

5.7.b Bert Simpson reported for the WVIHS.

- Noted that more machinery has been taken to McLean Mill – in particular Les Stevens and Mike Hobson are working on developing a live steam show to present near the sawmill building, and intend to restore the machinery and line shafting in the Millwright's Shed to operational status, including the steam engine.
- The "Big Yellow Speeder" ran successfully as an attraction for Port Day, May 28.
- The salvaging of the Catalyst-donated rail and switches from its decommissioned rail lines is turning out to be a big job for the WVIHS volunteers – much of the salvaged material will be used to develop a rail siding at Coombs, which will be used to promote the Mill & train operation in Port Alberni.
- Cliff West and Bob East returned from a successful visit to the 900-truck American Truck Historical Society show in Salem Oregon. Largely funded by donations, they were able to display the McLean Mill "Red Hayes" and were able to attract a group of 35 truck enthusiasts from the Netherlands to the Alberni Valley to view the Industrial Collection.

5.8 David Whitworth reported for the PA Maritime Heritage Society.

- PAMHS has received its annual gaming grant, as well as an ACRD grant to support the construction of a shelter over the *Swan*.
- The organization's AGM was held, with the current Board re-elected, and with the addition of Ken Watson as a Director.
- Funds have been approved to hire three summer students for 10 weeks.
- A children's program will be offered on Mondays again this season.
- Port Day on May 28 was a great success, with many visitors attracted to the MDC.
- A number of new artefacts have been received by PAMHS, from Cape Beale, which have been placed in the Lighthouse.
- The new boardwalk being constructed at Fishermen's Harbour will present a new opportunity for heritage interpretation – hopefully will be realized.
- The new exhibit features 30 outboard motors from the Cole Family collection – Penny Cote noted that this could be cross-promoted with the events surrounding the Sproat Lake regatta.

5.9 Jamie Morton reported for the AV Museum.

- The Museum will be hosting a social event on June 6 for participants in the Emergency Preparedness Drill. A temporary exhibit and slideshow presenting the events of the 1964 tsunami, as well as other exhibits, will be prepared and presented as part of this.
- We are pleased to have our two students from last summer, Emma and Jonathan, returning again this year, starting on June 16 – they will be based at the Train Station much of the time, offering walking tours, exhibits, and programming.
- Work continues on preparation and installation of *Vacation Land: Pleasurable Diversions in the Alberni Valley* – the summer exhibit for the AV Museum. Objects and cases are being installed, and text and image panels prepared and installed. We have received some more loaned objects, and have done some more interviews, to provide more content for the exhibit, which will be informally opening in late June.
- The birthday party program remains popular.
- May 6-7 the AVM hosted another successful North Island Regional Heritage Fair – with participation by 100 students plus about 70 volunteers (including Heritage Commissioners) as judges, organizers, and presenters. Three students,

representing Ucluelet and Courtenay, have been selected to represent the North Island our region at the Provincial Heritage Fair in Vancouver in July.

6. Other Business

- David Taberner noted the 50th Anniversary of the BC Forest Discovery Centre in Duncan is coming up, with a range of demonstrations and events to be offered – he is attending as a representative of the WVIHS.
- Neil Malbon noted the historical significance of the revived Soapbox Derby races, and wondered if the AV Museum should become involved for this reason.
- Pam Craig mentioned the Rotary sponsorship of the event.

7. Next Meeting

- 7:00 PM, Wednesday, September 7, 2016, at the AV Museum.

8. Adjournment

- Moved at 8:25 by Bert Simpson to adjourn the meeting.



Gareth Flostrand, Chair
Alberni Valley Museum and Heritage Commission

Davina Hartwell, City Clerk
City of Port Alberni

September 7, 2016

Mike Ruttan, Mayor
City of Port Alberni
4850 Argyle St
Port Alberni, BC V9Y 1V8

RECEIVED

OCT 03 2016

CITY OF PORT ALBERNI

Dear Mike Ruttan,

Re: Another Opportunity to Have Your Say in Canada Post Review

I am following up on our June 6th correspondence about the Canada Post Review to provide you with additional information on phase 2 of the review.

This fall, a parliamentary committee will be consulting with Canadians on postal service and the options identified by a task force in phase 1. The committee will make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017.

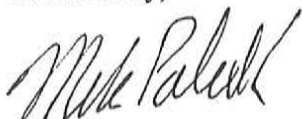
You may be interested to know that the options identified by the task force include major changes to the moratorium on post office closures in rural and small towns. The task force suggests "updating" or "refreshing" the moratorium. It outlines the cost savings that could be achieved by converting to franchises or closing all corporate outlets, or only the 800 highest yielding offices. You can see the full task force discussion paper at <http://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/consult-eng.html>

CUPW would like to ensure that the views of municipalities are considered during each stage of the Canada Post Review. Therefore, we are urging you to fill out the parliamentary committee's online survey from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise. During this time, paper surveys will be available upon request. The committee will also hold public consultations across the country.

The union has attached information on how to provide input in phase 2, as well as a new resolution for your consideration. You can learn more about the review by going to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

Thank you for taking the time to read this letter and anything you can do to help us convince the parliamentary committee to recommend against further cuts at Canada Post in favour of building a 21st century post office that expands services, generates revenues and meets the needs of Canadians.

In solidarity,



Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists, Campaign Coordinators, Negotiators

/bk cope 225

ENTERED



J.12

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, which started earlier this year with an independent task force to identify options for the future of postal service in this country.

Whereas a parliamentary committee will hold e-consultations and meetings in various locations across the country on postal service and the options that have been identified by the task force and then make recommendations to the government on the future of Canada Post.

Whereas it will be crucial for the parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, adding postal banking, greening Canada Post, keeping decent post office jobs in our communities, preserving daily delivery, restoring home mail delivery, developing services that help older Canadians remain in their homes and providing services that assist people with disabilities,

Therefore be it resolved that (name of municipality) 1) Fill out the parliamentary committee's on line survey about Canada Post from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise 2) Attend the public consultations being held across the country

/bk cope 225

Have your say!

1) Fill out the parliamentary committee's on line survey from September 26 to October 21 at: parl.gc.ca/OGGO-e. During this time, you can also request a paper version of the survey by phoning 613-995-9469 or writing to Standing Committee on Government Operations and Estimates, Sixth Floor, 131 Queen Street, House of Commons, Ottawa, Ontario, K1A 0A6 Canada.

2) Attend one of the public consultations being held across the country. For more information, go to:

<http://www.parl.gc.ca/HousePublications/Publication.aspx?Language=e&Mode=1&Parl=0&Ses=0&DocId=8391013> (Note: Information on western and northern locations to come)

You can get information on the process and key issues in the weeks to come at CUPW.ca/canadapostreview.

What to say

Let the committee know what your key issues are:

- Getting your home mail delivery back?
- Keeping your public post office?
- Greening the post office?
- Creating services that support seniors and people with disabilities?
- Bringing back our postal bank for more inclusive, accessible financial services for everyone?

List of locations to be visited by the parliamentary committee:

Corner Brook and St. John's, Newfoundland
Sydney and Halifax, Nova Scotia
Charlottetown, Prince Edward Island
Bathurst, New Brunswick
Levis, Quebec City, Blainville and Montreal, Quebec
Toronto, Kitchener, Windsor, Dryden, and Sandy Lake First Nation, Ontario
(Following locations to be confirmed)
Surrey, British Columbia
Edmonton and Calgary, Alberta
Yellowknife, Northwest Territories
Regina and Moose Jaw, Saskatchewan
Winnipeg, Manitoba

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

June 6, 2016

Mike Ruttan
Mayor
City of Port Alberni
4850 Argyle St
Port Alberni, BC V9Y 1V8

Mike Ruttan,

Re: Federal government reviewing our public postal service - Have your say!

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

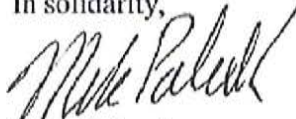
The review will have two phases. The government has appointed an independent task force to collect input from Canadians, do research, gather facts and identify options for the future of our postal service by September 2016. Following this, a parliamentary committee will consult with Canadians on the options identified by the task force and make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017. For more information, go to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

While CUPW welcomes the opportunity to look at the future of our public postal service, we have a number of concerns about the review. The review's first phase – the part that determines the options that will be examined – is being held over the summer. As well, there has been very little information and advertising about the review, except in social media. We are concerned people will not learn about the review until it's too late.

CUPW would like to ensure that the views of municipalities are considered. Therefore, we would like you, if at all possible, to provide input to the Canada Post Review. We have attached a resolution for your consideration, information on providing input and some fact sheets on key issues.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. We would also like to take this opportunity to express our gratitude to the many municipalities that supported our campaign to stop the cuts that Canada Post announced in December 2013, including the end of home mail delivery. We had a major victory when Canada Post announced a temporary hold on its plan to eliminate door-to-door delivery. CUPW is confident that we can build on this success and convince the Canada Post Review to recommend against further cuts in favour of new services that generate revenues and allow us to build a universal, affordable and green public postal system for future generations.

In solidarity,



Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators, CUPW locals

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, starting with an independent task force that will collect input from Canadians, do research, gather facts and draft a discussion paper in September of 2016, identifying viable options for postal service in this country.

Whereas a parliamentary committee will consult with Canadians in the fall of 2016 on the options that have been identified in the task force's discussion paper and then make recommendations to the government on the future of Canada Post.

Whereas it will be crucial for the task force and parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, restoring home mail delivery, keeping daily delivery, adding postal banking, greening Canada Post, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible.

Therefore be it resolved that (name of municipality) provide input to the Canada Post Review task force and make a submission when the parliamentary committee consults with Canadians this fall.

CONTACT INFORMATION FOR CANADA POST REVIEW

Step 1: Providing input to the task force now

The task force is collecting input from Canadians through a 'question of the week'. It is also providing a number of ways for people to make general comments (June 23rd deadline for municipalities and organizations, end of July deadline for public):

- Online: Canada.ca/canadapostreview
- Email: TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca
- Twitter: Tweet and use #CPReview2016 hashtag
- Facebook: Like, share and comment at [Facebook.com/Canada-Post-Review-521437564704406](https://www.facebook.com/Canada-Post-Review-521437564704406)
- Instagram: Share photos and include the #CPReview2016 hashtag
- Fax: 1-844-836-8138
- Mail:
Canada Post Review
CP 2200
Matane, QC G4W 0K8

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

What to say?

Tell the task force what you want from your public postal service and what you don't want. Make suggestions on how postal services could be expanded. You can get information on new services and other issues in the weeks to come at CUPW.ca/canadapostreview

Step 2: Providing input to the parliamentary committee in the fall

The government says that details about the parliamentary committee's consultations will be made public as they become available.



A bank for everyone

Support Postal Banking

Postal banking is the provision of financial and banking services through a post office. It is not a new or radical idea. Postal banks already exist in many parts of the world where they are used to:

- increase financial inclusion
- promote economic development
- and generate revenue to preserve public postal service and jobs

In fact, our post office used to have a national savings bank – up until 1969 – and there is no reason we shouldn't have one today.



Why do we need postal banking?

1 Banks are failing to meet the needs of a growing number of Canadians. Thousands of towns and villages across our country do not have a bank. But many of them have a post office that could provide access to financial and banking services.

2 Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. A postal bank could be that alternative.

3 Canadian banks have raked in enormous profits while cutting service, closing branches and charging some of the highest banking and ATM fees in the world. We deserve better.

4 Post administrations around the world, including Canada Post, have seen traditional mail volumes decline in recent years. Many post offices have added or expanded financial services in order to lessen their dependence on declining mail volumes and revenues. Postal banking could help Canada Post make money and increase its ability to provide public postal service and create decent jobs in communities throughout Canada.

Postal banking is lucrative!

New Zealand: Kiwibank generated 81% of New Zealand Post's after tax profits.

Switzerland: PostFinance produced 48% of Swiss Post's operating profits.

Italy: BancoPosta profits allowed the Italian post office to make 57 million Euros in profits (\$86.1 million CAD) in spite of losses incurred by its postal business.

France: La Banque Postale's operating profits of 842 million Euros (\$1271.6 million CAD) made a significant contribution to Le Group La Poste's operating profits of 719 million Euros (\$1085.8 million CAD).

Sources: New Zealand Post, Swiss Post, Poste Italiane and Le Group La Poste, 2014

Postal banking has social & economic benefits

France: Banque Postale has an obligation to provide products and services to as many people as possible. It provides a Livret A or passbook savings account, at no charge, to anyone who requests it. It also provides banking services to the financially vulnerable and financing for social housing, voluntary organizations and microentrepreneurs lacking bank credit.



Brazil: Since its creation in 2002, Banco Postal at Brazil's post office has opened over 6,200 postal bank branches and provided bank accounts to about ten million people. These efforts are largely designed to meet the needs of poor and marginalized populations living in rural and underdeveloped areas.



Italy: BancoPosta offers current accounts, payment services and postal savings products on behalf of Cassa di Risparmio di Roma (CDR). The CDR, which is 80% owned by the Italian government, supports the development of the country



by financing the investments of public entities, helping local authorities leverage their real estate assets, investing in social housing, and supporting energy efficiency policies.

We had a postal bank

Canada had postal banking for over a hundred years. The federal government passed legislation establishing a post office savings bank system just after Confederation in 1867 in order to provide a savings service to the working classes and small town residents. This system began operating in 1868 with 81 locations and grew quickly. By 1884, there were 343 post office savings banks, with a balance of \$13 million from almost 67,000 accounts. However, Canada's postal banking system confronted challenges from chartered banks by the 1890s. These banks, facing a recession, became interested in attracting the kind of small-time depositors who used post office savings





Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. We deserve better.

banks and they actively worked to undermine postal banking. In 1898, the chartered banks successfully lobbied the government to reduce the interest rate paid on deposits at postal savings banks from 3% to 2.5%. They also worked to eliminate advertising by postal banks. As time went on, chartered banks and credit unions increased their presence in communities and the post office and government became less interested in maintaining the network. The post office savings bank system was closed down in 1969.

Support for postal banking

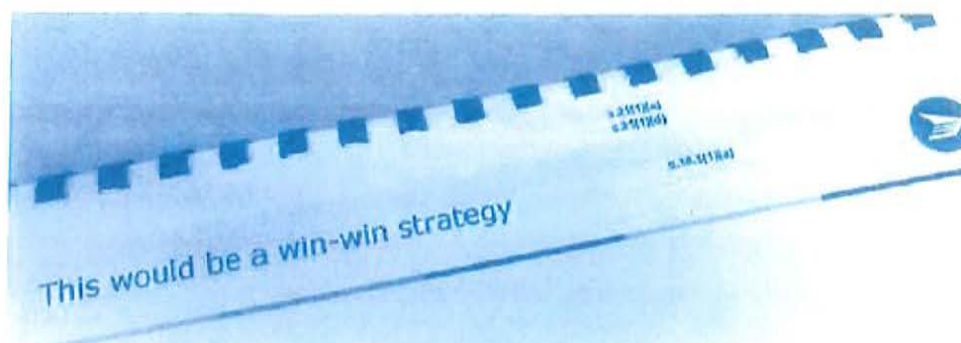
Municipalities: Over 600 municipalities have passed resolutions that support postal banking.

Public: Almost two out of every three respondents (63%) to a 2013 Stratcom poll supported Canada Post expanding revenue-generating services, including financial services like bill payments, insurance and banking.

Canada Post: A number of former Canada Post presidents have considered and even promoted the notion of the corporation getting more involved in financial services: Michael Warren, Andre Ouellet, Moya Greene.

Universal Postal Union: The UPU, a United Nations agency, thinks post offices should be looking at expanding financial services. It has produced a global roadmap for the future. This roadmap calls for the continued development of postal networks along three dimensions – physical, financial and digital/electronic.

Federal parties: Most federal parties have expressed either support for or an interest in postal banking. In 2014, the Liberal Party postal critic said the merits of postal banking should be explored in the context of several different options for the future of Canada Post.



Canada Post's secret postal banking study

Canada Post conducted a secret four-year study on postal banking that indicates that adding this service "would be a win-win strategy" for the corporation. This study was obtained through an Access to Information (ATI) request. Unfortunately, 701 of the study's 811 pages were redacted. CUPW has asked Canada Post's President to release the full report, but he has refused.

What would a postal bank look like?

There are many different models of postal banking. Some postal administrations set up their own bank. Others act as a financial intermediary by providing services in partnership with banking and other financial institutions, such as credit unions. In this instance, they work with one or a number of institutions, which operate nationally or in different regions. Some postal banks deliver a broad range of financial services, while others provide a more limited offering.

Services provided by postal banks:

- Savings and checking accounts
- Online banking
- Bank machines
- Credit cards, debit cards, pre-paid cards
- Money transfers, including remittances
- Insurance (home, auto, travel, etc.)
- Loans and mortgages
- Investment products (RRSPs, mutual funds, annuities)
- Foreign currency
- Other services such as financial counselling

Government review of Canada Post

CUPW wants the government review of Canada Post to recommend the addition of financial and banking services at Canada Post, or at a minimum, a task force to determine how to deliver new financial and banking services through our postal service.

Please consider making this recommendation to the review.

For more information:

A postal bank for everyone – Support Postal Banking
www.cupw.ca/PostalBanking

Why Canada Needs Postal Banking
<https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The Banks Have Failed Us: Postal Banking To The Rescue
<http://www.cupw.ca/postal-banking-rescue>

Rural Canada is underserved by financial services:
 Why post offices need to offer banking services
http://cpaa-acmpa.ca/pub/files/banking_services_SEPT23Eng.pdf

Banking on a future for posts
<http://www.cupw.ca/campaign/resources/banking-future-posts>





A Canada Post for Everyone



Daily door-to-door delivery: It's not just more convenient. It's better for the environment.

Canada Post delivers billions of letters and parcels to homes and businesses every year. Many Canadians consider it a trusted and valuable service.

But did you know that home mail delivery is the most environmentally friendly way of moving letters and parcels from sender to receiver? And it's greener when it's done five or six days a week.

From an environmental perspective, Canada Post is the best delivery option. According to a 2011 report, getting a parcel delivered by Canada Post can cause up to 6 times less CO₂ emissions than an overnight delivery by a courier, and 3 times less than having a customer make a 5-km trip to pick it up in a store.

Why Canada Post is the greener option

The boom in online shopping means that millions more parcels are being delivered by Canada Post and other delivery companies. That's a lot of cars and trucks on delivery runs.

Last year, the number of parcels delivered by Canada Post alone increased by almost 10%. But with Canada Post, the amount of greenhouse gas emissions barely increases. Why? Because, unlike other delivery companies, Canada Post already has people delivering mail and parcels to every neighbourhood in the country on a daily basis.

Why daily delivery is the greener option

If we cut mail delivery back to three days per week, Canada Post would lose its environmental advantage. It would make Canada Post's parcel delivery more expensive, which would result in the corporation losing market share to less environmentally efficient companies.

A vehicle delivering letters and parcels together keeps down the cost and environmental impact of each piece.



What if I don't get my mail every day?

Lots of us don't get mail every day. That kind of fluctuation in volume is already built into the delivery system. Having carriers deliver fewer days per week would only make it harder to reduce our carbon footprint.

Businesses of all sizes rely on daily delivery for cash flow and time-sensitive items. So courier companies would step in to fill in the gap, meaning three or more delivery trucks and vans driving the same streets.

Why door-to-door delivery is the greener option

There are many reasons why people hate so-called "community mailboxes":

- they cause more traffic congestion
- lower property values
- thefts, and injuries due to slips and falls

They also cause more people to drive to pick up their mail, creating more pollution. Cars sit idling while residents struggle to open frozen locks and get the mail.

One poll shows that over a third (34.2%) of people drive to pick up their mail from a group mailbox.

Our daily door-to-door delivery network is part of a sustainable future for Canada Post.

Let's keep it greener.



A Canada Post for Everyone



Our Postal Service is Under Review: What's In It For You?

The federal government says it wants to ensure that "Canadians receive quality postal services at a reasonable price."

It's asking Canadians for our input. So, how do you think our national postal service should change with the times?

High Quality Service to Meet Our Changing Needs.

People everywhere are sending fewer letters through the mail, which has affected the revenues of post offices around the world. Some postal systems have raised prices or cut services and jobs, as Canada Post did when the Conservatives were in power.

But post offices in many other countries have expanded their services and branched out into new avenues in order to make more money.

It's time for Canada Post to make full use of its presence in every community and add new revenue-generating services. Here are a few options to think about:

Why Not Get More At The Counter?

With 6,300 outlets, Canada Post has the largest retail network in the country. It could be doing a lot more with this network.

Get Your Documents:

Canada Post already processes passport applications and issues fishing and hunting licenses. It could also accept identity card applications, provide identity authentication services, register voters, certify documents, issue permits and much, much more.

Canada Post could also process payments and cheques for federal and provincial governments, and offer government services in places that don't have any.

Get a Bank for Everyone:

Canada Post used to and could still provide financial and banking services like other post offices around the world. We could provide savings and chequing accounts; bank machines; lines of credit, mortgages, money transfers, etc.

Postal banking is profitable in many parts of the world and could reinvest its profits back into our communities. See CUPW's A Bank for Everyone campaign and go to cupw.ca/PostalBanking.

Get Display Space:

Canada Post's retail space could be better used in many locations. Why not rent display space to artists and producers for showcasing their specialty goods for fixed lengths of time? Showcase "Canadiana"? Or help on-line sales of products through a website portal like the Swiss post office?

Why Not Get Better Cell, Internet and Secure Data Service?

Canadians want simple, affordable internet and cell phone service. Canada Post could offer basic cell phone packages. It could also use its infrastructure to provide high-speed internet in rural and remote areas that do not have access to this service. Many post offices in Europe, such as the UK, Italy and France, already offer internet and cell service.

Canada Post could also collect data quickly and frequently for ethical use in transportation, infrastructure and public planning.

Why Not Get More at the Door?

With the largest delivery network in the country, Canada Post could deliver a lot more.

Get More Parcels:

The parcel delivery sector is growing rapidly as a result of e-commerce and internet marketing. It doesn't make sense to have multiple courier companies driving down the same streets every day to deliver parcels.

Canada Post could provide last mile delivery for the entire sector. This would lower prices and be good for the environment because it would reduce our use of fossil fuels, and cut pollution and traffic congestion.

Canada Post already provides last mile for FedEx in rural and small communities.

Get Your Groceries:

Canada Post could partner with large grocery stores to offer home delivery across the country like the Swiss and Danish post offices.

Remember, It's A Canada Post for Everyone

Of course, Canada Post isn't simply about making money. Like other Crown corporations, it is supposed to serve our public interest.

As well as considering revenue-generating services, Canada Post ought to be strengthening and expanding the services it provides to all Canadians. For example:

Get Better Services to Indigenous and Northern Communities:

- Postal Banking
- Food Mail

Get a Greener Canada Post:

- Electric Car Charging Stations at Post Offices
- Made in Canada Electric Postal Fleet
- Door-to-door as the greener option

For more information, visit cupw.ca and deliveringcommunitypower.ca



Get Better Services for Seniors and People with Mobility Issues:

Our population is aging and we need to keep our communities connected.

Canada Post used to have a service called Letter Carrier Alert that allowed letter carriers to monitor seniors and people with disabilities. Many letter carriers still informally check up on their neighbourhoods and the people on their routes. In partnership with municipal governments, communities, health care providers and seniors, we can keep doing this, helping older Canadians to remain in their homes for as long as possible.

La Poste in France is a leader in testing such new roles for the letter carriers. It partners with pharmacies to deliver medicine and works with organizations to check on people who are vulnerable, isolated or disabled.

Japan Post also has a service called "Watch Over" that checks on seniors and reports back to family members for a small monthly fee.

This service costs the equivalent of about \$8.40 US per month. According to the Inspector General of the United States Postal Service, a similar service in the US would generate \$12.6 million in revenues annually if just one per cent of its 12.5 million older adults that live alone signed up.

Japan Post will deliver 4-5 million iPads to seniors by 2020. The iPads will have apps that facilitate check-ins and remind seniors to take their medications, eat and exercise.

Youth Parliament of British Columbia



Alumni Society

RECEIVED
SEP 28 2016
509 - 1383 Marinaside Cr
Vancouver, BC V6Z 2W9
CITY OF VICTORIA

(604) 604-646-6623
registrar@bcyp.org

Dear Sir or Madam:

8 September 2016

Re: British Columbia Youth Parliament, 88th Parliament

The British Columbia Youth Parliament's 88th Parliament will hold its parliamentary session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2016. The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the December parliamentary session and in community service activities throughout the year. **Youth Parliament is a one year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. Youth Parliament is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community.

Each applicant who is accepted to attend as a member of BCYP must pay a **\$310** registration fee. Thanks to fundraising efforts, a portion of the cost of transportation and accommodation is covered for all members. Financial support is available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. We also provide resources for applicants attempting to secure funding from community sources, including schools and service clubs (see www.bcyp.org/joinus.html).

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Harbour Towers Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and two copies of a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. If your municipality sponsors a "youth of the year" award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for our organization. A soft copy of the form is available from our website at www.bcyp.org/joinus.html, along with soft copies of the brochure and a promotional poster.

All applications must be received by October 27, 2016. Applicants will be notified whether they have been selected in early November. If you require more information, please contact me by telephone or e-mail as indicated above, or visit our website at www.bcyp.org.

Yours truly,

Rhonda Vanderfluit
Registrar, Youth Parliament of B.C. Alumni Society

Sponsoring the British Columbia Youth Parliament

H.4.

ENTERED

UNION OF BRITISH COLUMBIA MUNICIPALITIES
ANNUAL CONFERENCE AND TRADE SHOW
SEPTEMBER 26 – 30, 2015

Councillor, Ron Paulson

Following is a brief summary of my experience at the UBCM Conference in Victoria, B.C.. These are only brief, point form observations of the conference as covered by myself. Several other councillors from our community were present and I am sure they will have much to add, based on their observations.

There were close to 2,000 delegates at this year's conference and they represented an extremely diverse cross section of our province. UBCM is our community link to the Federal and Provincial governments through the many resolutions that were debated and voted upon during the week. There was also opportunity attend workshops with Provincial Ministers and many other constituents from throughout the province.

MONDAY, SEPTEMBER 26

STUDY SESSION #1 – FOREST POLICY DECISION MAKING: THE CASE FOR GREATER COMMUNITY CONSULTATION

Jason Fisher, Assistant Deputy Minister, Forest Sector, Ministry of Forests in attendance.

- Findings of the UBCM Forestry Survey
 - o 78% of British Columbia Communities were identified as forestry dependent.
 - o 68% of respondents said that tenure holders did not adequately consult with local governments (municipal and regional).
 - o Some of the impacts on local governments can be: flooding, landslides, torrential runoff, turbidity in water supply etc... Also overharvesting of mature stands leading to harvesting of younger forests (60 – 80 year old plantations).
- The forest industry accounts for over 65,000 direct jobs with many supporting jobs dependant on the forest sector.
- In recent years there has been more focus on water management and fish eco protection.
- With communities trying to reinvent themselves there must be a balance with forest practices, tourism, fisheries and water authorities. "BALANCE" IS THE KEY WORD HERE.
- There was some discussion around the possibility of having all forest companies CSA approved in the future.

Archie McDonald, General Manager, Forestry Council of Forest Industries

Some of the challenges facing the forest industry in the near future:

- The nature of our forests is changing re: climate change
- Trade disputes threaten the industry.
- Aging workforce creates a dilemma but also creates opportunity for youth.
- The challenge remains how to be competitive in global markets.

Diane Nichols, Provincial Chief Forester

- Our current forestry model is reactive and the province needs to move to a proactive model.
- There is a need for more formal dialogue with local communities
- Government objective is to review license requirements forest stewardship plan approvals, timber supply review and allowable cut leading to authorizations (permits).
- Most forest stewardship plans are coming up for renewal.
- Timber supply review and annual allowable cuts are determined by the Chief Forester.

At this time the delegates broke into discussion groups with their area constituents – in my case with the members from the Association of Vancouver Island and Coastal Communities.

Workshop themes:

- There needs to be better communication between senior government, industry and local governments.
- Long term (50 – 100 years) industry planning should be communicated right down to local governments.
- Local government should be “partners” not just stakeholders.
- Role of watershed stakeholder groups could be broader (name change for groups?) with mandatory Provincial Government involvement.

STUDY SESSION #2 – GANG VIOLENCE IN OUR COMMUNITIES

Kim Bolan, Newspaper Reporter, Vancouver Gangs – Overview

- Gangs enjoy the perks of living in B.C. – climate, large markets, good economy etc..
- Increased mobility has seen the spread of gangs from the Lower mainland to the Okanagan, Vancouver Island and the Northern Interior.
- There have always been gangs in British Columbia in one form or other. World War II vets forming Hells Angels, ethnic groups (Italians, Irish, Jews etc.).
- They were more entrenched in the drug trade in the 1980's
- The first Hells Angels in B.C. formed in July of 1983 followed shortly by a chapter formed in Nanaimo on Vancouver Island.
- In recent years new street gangs have been challenging the Hells Angels dominance.
- Bindy Johal is identified as the head of the “Indo Canadian Mafia”.

- Johal still remains a folk hero in the gang world. Particularly to younger prospects.
- The Red Scorpions form in the early 2000,s.
- Gangs now form alliances to make themselves stronger.

Why People choose the gang life:

- They come from a marginalized family life.
- Parents have been criminals
- They come from abusive backgrounds

There is a new middle class of gangsters:

- They come from middle class, soccer playing, privileged families.
- Parental support continues while their kids are working on major crimes (denial by parents).

What can we do?:

- Develop an anti-gang curriculum in schools.
- Develop more exit strategies and help for those wanting to get out of the gang life.
- Form a specialized court that helps younger gangsters get out and stay out of the gang life.

Honorable Mike Morris, Minister of Public Safety and Solicitor General:

- What has changed drastically in recent years – technology?
- Development of Rules of Law have made prosecution more difficult if not more time intensive.
- Middle Class criminals are taking advantage of the most vulnerable of our society. This is where we see Fentanyl becoming a major crisis.
- We need to sell the idea that “Gang Life is the Lowest Form of Life”.
- Parents need to pay attention and be aware of danger signs – is your son or daughter showing unknown spending and income? Be aware.....not blind!!!!
- The month of October is a month of firearms amnesty. An opportunity to get more firearms of all types off the street.

Chief Superintendent, Kevin Hunt – Combined Forces Special Enforcement Unit B.C. (Just under 400 dedicated employees).

- The unit is fairly mobile and can reach any part of the province in a matter of hours.
- Promoting “Getting Out Program” – with alternate skills training.
- B.C. gangs are more than just B.C. related now as they export their crimes further afield nationally and internationally.

Mayor Walter Cobb, Williams Lake

- Small communities are not immune to gangs and gang violence.
- It is easier to “hide” in a rural setting.
- Yong aboriginals have been identified in Williams Lake as being major offenders (10 individuals in particular)
- They have no home life or parental supervision.
- They can take the form of a petty thief or small time traffickers.
- They prey on the elderly (more home invasions etc.).
- Gangs called 712 (Shuswap) and IO's (Indian Outlaws) are currently operating in the Interior.
- Racism is often raised as a defense in court.
- Residential schools are used as a defense for aboriginal criminals.
- Getting witnesses is difficult due to fear and threats.

Councillor, Mike Starchuk, Surrey

- Sentences need to start reflecting the crime.
- Witness silence is a major problem.
- Anonymous tip line has helped to some degree.

PANEL DISCUSSION:

- Is the gang problem overblown? 90% is “below the surface” and the public is not aware of what is going on around them.
- The evolution of the Rule of Law is extremely complex. Investigations must be airtight in order to succeed in court.
- Law enforcement, province, local councils and citizens all need to take shared responsibility for public safety.
- Cocaine and heroin are considered higher level crimes and can be related to a higher level of gang organization.
- Family unit is the root of some of the problems – social media (cell phones, texting World). Respect is not being taught right up to the respect for life (violent video games).

TUESDAY, SEPTEMBER 27

MID-SIZED COMMUNITY FORUM (UNDER 20,000 POPULATION)

Dr. Paul Kershaw, Associate Professor, University of British Columbia – Recruiting and Retaining Skilled Workers.

- Standard of living in B.C. is in decline for younger generations (affordability).
- In 1976 \$500,000 could buy two homes – today, it gets you a 2 bedroom condo.
- All B.C. communities risk losing talent to other provinces (standard of living is more affordable).
- 20's, 30's and 40's are seeking easier locations to make a living.
- We must sell our mid-size communities on lower cost of living and affordability.
- In 1976 29% of seniors were “poor”. That figure today is around 6%.

CODE RED

1. Housing First
 2. Cut income taxes; tax housing wealth more to slow housing prices.
 3. Need more rental accommodation.
 4. Don't let childcare, parental leave, transit etc. be a 2nd, 3rd or 4th mortgage payment.
- Mid-size communities can showcase their affordable housing.

Mayor Bob Simpson, City of Quesnel

- Quesnel has historically been a single industry City.
- Quesnel showed up on the money Sense Top 10 Worst Places to Live list.
- Quesnel is an extremely affordable place to live
- They are having to “reinvent” the community.
- Quesnel has a \$2.4 Million infrastructure deficit.
- They have undertaken to increase property taxes by 7% over four years and have endeavoured to reduce operating costs and increase spending on the infrastructure deficit. The 7% Increase is designated strictly toward the infrastructure deficit and servicing any financing needed for projects.
- The city is in the process of rebranding their image. They are currently known as “Gold Pan City”. New branding is “Livable, Affordable, and Fun”.
- Do they market as a drive through or destination?
- Community is shifting from an industrial economy to a service economy.

OPEN FLOOR DISCUSSION PERIOD

LOCAL APPROACHES TO MARIJUANA DISPENSARIES:

Mayor, Patricia Heitzman, District of Squamish

- Zoning bylaw priorities were to schools and proximity of one dispensary to one another.
- No family monopolies.
- No on-site consumption.
- Found that regulation has more positive health outcomes
- \$5,000 Business License Fee to dispensaries.

Sharon Boven, CAO, Merritt

- Started ticketing on a daily basis.
- RCMP were forced into action.

PLENARY SESSION – DRUG-RELATED OVERDOSES: A PUBLIC HEALTH EMERGENCY

Dr. Perry Kendall, Provincial Health Officer

- ON APRIL 14, 2016, PROVINCIAL HEALTH OFFICER, DR. PERRY KENDALL DECLARED A PUBLIC HEALTH EMERGENCY DUE TO A SURGE IN DRUG-RELATED OVERDOSES AND DEATHS.
- Local government of all sizes across the province have been impacted.
- On track for over 600 overdoses this year.
- Fentanyl is 100 times more potent than opium.
- 62% are Fentanyl associated overdoses.
- Naloxone now available to 1st responders. (Fire Department of Paramedics in Port Alberni).

Dr. Mark Tyndall, Executive Medical Director, BC Centre for Disease Control

- Drivers of addiction:
 - o Poverty, homelessness, trauma, stigma, sexual abuse, mental illness, incarceration.
- Increase of opioids has increased dramatically.
- Powdered Fentanyl has been imported into BC.
- Fentanyl is replacing heroin because it is easier to get.
- SIS (Supervised Injection Sites) 600 – 800 daily with no overdose deaths.
- Traces of Fentanyl found in other less addictive drugs.

WEDNESDAY, SEPTEMBER 28

UBCM ANNUAL GENERAL MEETING

Keynote Speaker – Dr. Samantha Nutt (Humanitarian and Founder of the charitable organization “War Child”)

- Has been to many World war zones

Lessons in Leadership:

1. Ignore the blowhards
2. If no one is listening, don’t shout – change the message. Why are you not being heard?
Perhaps we are not listening to ourselves.
3. WRITE your why – reflect on the meaning and purpose of our work.
 - a. Personal and unfinished business
 - b. Complacency is not a luxury we can afford.
4. If it’s hard, it’s because what you are doing is important.
 - a. Do you feel overwhelmed? Are you making a difference?
 - i. The story of “Nadia” who watched, from hiding, as her mother, father and husband were murdered and their farm was destroyed and set afire. Nadia joined a literacy group in a refugee camp and learned to write her name. The moral of this true story – “get up every day and try!”

Believe in what you do and try to overcome apathy.

Federation of Canadian Municipalities President – Councillor, Jack Sommerville (Ontario)

- FCM is our conduit to the Federal Government
- Phase II of the Canada Infrastructure program is on the verge of moving forward.

PREMIER, Christy Clark

- 3,600 people participated in the Single Family Employment Program last year.
- \$1/2 Billion investment in affordable housing
 - o Increase rental supply
 - o Increase housing supply
 - o Help for 1st time home owners
- Our LNG exports must be the cleanest in the World.
- LNG helps replace coal and bunker fuel emissions
- All carbon tax will be returned to communities for investment.
- The United Nations have recognized British Columbia for their steps toward climate change (carbon tax).
- Softwood lumber deal in progress and is a priority for this year.

- Three of Canada's largest tech companies are located in B.C.
- BCGEU benefits have been extended to B.C. wildfire Employees.
- Fentanyl – HEALTH DISASTER DECLARED
 - o \$5 Million treatment centre in the works
 - o \$5 Million towards taskforce.

THURSDAY, SEPTEMBER 29

Address by Leader of Opposition: John Horgan

Resolution Session:

- There were over 270 resolutions brought forward, debated and voted upon.
- Resolutions cover:
 - o Legislative change
 - o Community safety
 - o Transportation
 - o Taxation
 - o Finance
 - o Environment
 - o Land Use
 - o Community Economic Development
 - o Any other selected issues

Thursday PM Workshop – Collaboration Can Create New, Affordable Housing

Kishone Roy – CEO, BC non-Profit housing Association

- Serve over 60,000 customers in B.C.
- B.C. housing crisis is greater than other areas in Canada as people flock to the province because of the climate, jobs etc.
- Affordable housing helps to alleviate other challenges (health, policing, and social services).
- Permanent Program for housing issues (could include seniors housing, homelessness etc.
- Need to identify most vulnerable population.
- Look to collaboration between municipalities and non-profit sector.

Michael Flannigan – B.C. Housing

- BC Housing was formed in 1967 as a Crown Corporation
- Mandate is to develop, manage and operate affordable housing.
- Serve – First Nations, Seniors, supportive Housing, Independent social house for low to moderate income families.

- What municipalities can do to partner with B.C. Housing, non- profits etc.
 - o List land inventory
 - o Resources inventory
 - o Streamline approvals and regulation process
 - o Secure reduction to project costs when possible.
- Trend to more density in downtown cores and downtown renewal plans
 - o Consider complete reconfiguration of existing sites (new efficiencies to increase density).
- A new model is Seniors modular Housing (ATCO, BRITCO modules)

Tiffany Duzita, BC Director of Development, Community Land Trust foundation of B.C.

- Identify lands for low-cost housing.
- What is a community Land Trust – a non-profit organization that acquires and holds land for a common cause.
- Goal is to make land permanently available for low to middle income households.

FRIDAY, SEPTEMBER 30

FEDERAL ADDRESS: HONORABLE AMARJEET SOHI, MINISTER OF INFRASTRUCTURE AND COMMUNITIES

- Federal Government will be doubling – from \$60 billion to \$120 billion over the next ten years to invest in infrastructure.
- Phase I is currently underway and is designed to help catch up on infrastructure deficit.
- Bi-lateral agreement for water and wastewater projects (\$450 Million).

Installation of UBCM President Elect, Councillor Murray Krause, City of Prince George

Peter Fassbender, Minister of Community, Sport and Cultural Development

- Provinces fifth balanced budget to be announced in February.
- Announced surplus comes from more income tax because more people are working and contributing not because tax rates have raised.
- Establishing Small Business Export Manager to work on getting small business products to market.
- LNG may be a project for the future but confident it will happen in time.

CONFERENCE ADJOURNED