



CITY OF PORT ALBERNI BOARD OF VARIANCE APPLICATION

FOR OFFICE USE ONLY:

File No. _____ Date Received _____ Application Fee \$200.00

Receipt No. _____ Application Received by _____

Present Zoning District designation: _____

Present Official Community Plan designation (Future Land Use Map): _____

Development Permit Area designation: _____

Note: The personal information collected on this form is collected for the purpose of an operating program or activity of the City of Port Alberni as authorized by Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. All information collected with this form shall be disclosed to the public upon request. If you have any questions about the collection and use of this information, please contact the City Clerk at (250) 720-2810.

TO BE COMPLETED BY APPLICANT:

I _____ hereby apply for a Variance under
applicant name

Section 901 of the local Government Act to vary Sec _____ Bulk & Site Regulations of Zoning Bylaw #4395

Section 911 of the local Government Act for exemption of Sec _____ Permitted Use Regulations of Zoning Bylaw #4395

to allow for _____
describe request

on _____
address

Lot _____ Block _____ DL _____ Alberni District Plan _____

Applicant Name: _____ **Phone:** _____

Address (if different from above): _____

Applicant Signature: _____

SUPPORTING INFORMATION CHECKLIST

Please ensure that the following supporting information is attached to your application before submission:

- | | |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Sketch | 4. Site Profile (if applicable) |
| 2. Preliminary Plans | 5. Agent Declaration (if applicable) |
| 3. Site Survey (if applicable) | 6. If the property is a rental you must <u>attach a list of all mailing addresses for each rental unit</u> located on the subject property. |



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***TO BE COMPLETED BY AGENT IF AN AGENT IS APPLYING ON
BEHALF OF THE OWNER:***

AGENT DECLARATION:

I, (please print) _____ solemnly declare that I am the authorized agent of the registered owner/s of the real property legally described as:

It is understood that until the City of Port Alberni is advised in writing that I am no longer acting on behalf of the undersigned registered owner, the City shall deal exclusively with me with respect to all matters pertaining to the proposed Development Variance application.

I hereby declare that the foregoing information is true and proper and I make this declaration knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Date:

Agent Name (Please Print):

Mailing Address:

.....

Postal Code: **Telephone:**

All Owners on Title(s) Name(s) (Please Print):

.....

All Owners Signature(s):

.....

Agent Signature:



City of Port Alberni LAND DEVELOPMENT FEES – 2011

Some of the following fees may apply to your development. If you have any questions, please contact Scott Smith, City Planner at (250)720-2808.

| | | |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Planning and Land Development Application Fees</p> <p>a) OCP and/or Zoning Bylaw Amendment</p> <ol style="list-style-type: none"> 1. residential under 1 hectare total area 2. residential over 1 hectare total area 3. multi-family; commercial; guest house; industrial and institutional <p>b) Development Variance Permit (DVP)</p> <p>c) Development Permit (DP)</p> <p>d) Combined DVP and DP</p> <p>e) Amendment to Land Use Contract</p> <p>f) Application to Board of Variance</p> <p>g) Application for Subdivision and Preliminary Approval</p> <p>h) Subdivision Administration and Final Approval Fee</p> <p>i) Extension of Preliminary Layout Approval Period</p> <p>J) Building Strata Conversion Approval Fee</p> <p>k) Public Hearing (application for bylaw amendment or any matter that a public hearing is required)</p> | <p>\$350.00</p> <p>\$500.00</p> <p>\$600.00</p> <p>\$500.00</p> <p>\$500.00</p> <p>\$600.00</p> <p>\$700.00</p> <p>\$300.00</p> <p>\$600.00</p> <p>\$200.00 per lot created</p> <p>\$ 200.00</p> <p>\$ 600.00 + \$100.00 per unit</p> <p>\$ 500.00 (refundable if no public hearing held)</p> |
| | <p>Development Cost Charges (DCC's)</p> <p><i>Upon the subdivision of land zoned to permit single family residential and/or one and two family residential use the following charges shall be paid in respect of each additional parcel created in the plan of subdivision:</i></p> | <p>\$6,213.41/parcel</p> |
| | <p>Upon issuance of a building permit for the construction, alteration or extension of a multiple family residential building, the following charges shall be paid for each additional dwelling unit authorized by the building permit:</p> | <p>\$4,776.94/unit</p> |
| | <p>Upon issuance of a building permit for the construction, alteration or extension of a congregate care facility building, the following charge shall be paid for each additional sleeping unit authorized by the building permit:</p> | <p>\$2,169.80/unit</p> |
| | <p>Upon issuance of a building permit for the construction, alteration or extension of a building or part of a building for any commercial use, the following charges shall be paid for each additional square metre of gross floor area authorized by the building permit:</p> | <p>\$49.41/m²</p> |
| | <p>Upon issuance of a building permit for the construction, alteration or extension of a building or part of a building for any institutional use, the following charges shall be paid for each additional square metre of gross floor area authorized by the building permit:</p> | <p>\$109.69/m²</p> |
| | <p>Upon issuance of a building permit for the construction, alteration or extension of a building or part of a building for any industrial use, the following charges shall be paid for each additional square metre of gross developed area authorized by the building permit:</p> | <p>\$6.13/m²</p> |

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Liquor Licence Applications a) Application requiring public input meeting b) Application not requiring public input meeting | \$500.00 \$250.00 |
| Miscellaneous Works Permits a) Permit to Perform Work on City Streets c) Permit for Temporary Closure of a City Street d) Permit for Extraordinary Traffic f) Permit for Removal or Deposit of Soil | \$50.00 \$50.00 \$25.00 \$50.00 |
| Engineering Fees Curb/Sidewalk Crossing Installation a) Sidewalk and Curb Crossing b) Concrete Curb Crossing c) Asphalt Curb Crossing | \$390.00/metre \$82.00/metre \$40.00/metre |
| Where there is an application to relocate a sidewalk or curb crossing, the land owner must pay in addition to the above fees, for the removal and repair of the existing crossing. These fees do not include installation of the driveway surface required between the sidewalk or curb and the property line which is the responsibility of the land owner. | |
| Sanitary/Storm Sewer Connection Charge a) 150 mm or less - Single Storm or Sanitary - Both sewers in same trench - Sewers in separate trench | \$3,500.00 \$5,500.00 \$6,000.00 |
| b) 200 mm and above | The cost of installing the connection as estimated by the City Engineer. |
| c) Additional charge for work on arterial roads or excavations over 2m | \$1,000.00 |
| Water Connection Charges a) City Residents - 19 mm & 25 mm | \$2,600.00 |
| - larger than 25 mm | the cost of installing the connection as estimated by the City Engineer. |
| b) Non-City Residents - 19 mm & 25 mm | \$2,500.00 or the cost of installing the connection as estimated by the City Engineer, whichever is greater. |
| - larger than 25 mm | the cost of installing the connection as estimated by the City Engineer. |
| Utilities Investigation Charge a) Sanitary/Storm Sewer, Water Service Certification or Decommissioning | \$1,000.00/per connection |
| b) Utility Callout | \$80.00 |
| Demolition Permit | \$20.00 |
| Water Turn-on and/or Shut-off | \$50.00 |
| Water Meter Testing | \$75.00 |