

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, NOVEMBER 22, 2010 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor McRae, Councillors Chopra, Douglas, McLeman, Patterson, Solda and Whiteman

A. APPROVAL OF AGENDA (including introduction of late items)

Solda/Whiteman

That the agenda be approved as circulated with the addition of late items E.10 - Beaver Creek Improvement District; E.11 - Greyhound Canada and F.15 - Raven Underground Coal.

Carried

B. ADOPTION OF MINUTES

Solda/Whiteman

That the minutes from the Regular Council Meeting held October 25, 2010 at 7:00 pm, be approved as circulated.

Carried

C. DELEGATIONS

1. 25 Year Employee Recognition Awards

The City Manager announced that City Employees Don Dunbar from the Parks Yard and Leo Chevrette, Construction Chargehand have served 25 years as employees of the City of Port Alberni.

2. Don Jones, Tall Ships Society

Mr. Jones made a brief presentation on behalf of the Tall Ships Society - a framed photograph.

3. Vancouver Island Regional Library (VIRL)

Representatives were unable to attend on account of the weather.

4. Port Alberni & District Labour Council

Ryan Foster made a presentation on behalf of the Port Alberni & District Labour Council regarding increasing the minimum wage. He was followed by Jane Armstrong, who spoke about pension reform.

Chopra/Whiteman

That Council for the City of Port Alberni write a letter of support for the increase in the BC minimum wage to \$10/hr. and the province be asked to abolish the \$6/hr. training wage.

Carried

Chopra/Whiteman

That Council for the City of Port Alberni write to the federal government and express its support of the FCM resolution regarding pension reform adopted at the 2010 Convention and that Council express its support of the Canadian Labour Congress position on Old Age Security.

Carried

5. Randy Fraser, Streets Superintendent

Randy Fraser, Streets Superintendent , provided information regarding winter preparedness and the City's policy on snow removal.

D. PROCLAMATIONS

1. Beta Sigma Phi

Whiteman/Solda

That the letter dated October 20, 2010 from Beta Sigma Phi requesting that Council declare April 24 to 30, 2011 as "Beta Sigma Phi Week" in Port Alberni in recognition of their 60th Anniversary, be received and the week proclaimed as requested.

Carried

E. CORRESPONDENCE FOR ACTION

1. Letters from ADSS Students

Whiteman/Chopra

That the letters dated September 28 and October 4, 2010 from ADSS students Maddy Jamieson and Joshua Richmond-Sutton concerned about local youth violence be received and referred to Inspector Gord Wellar, RCMP for a response.

Carried

Whiteman/Solda

That the letter dated September 28, 2010 from Bradley Cowan requesting the creation of a new BMX and/or bike park, be received and referred to the Alberni-Clayoquot Regional District for a response.

Carried

Whiteman/Solda

That the letters dated September 28, 2010 from Connor Smyth and Jaeden Hartt requesting a new skate park or renovations to the existing skate park, be received and referred to Scott Kenny, Director of Parks and Recreation, for a reply.

Carried

2. Roland Smith

McLeman/Chopra

That the letter dated November 16, 2010 from Roland Smith acknowledging receipt of the Mayor's letter responding to questions posed regarding residential garbage services and providing additional information for consideration, be received and referred to the budget process.

Carried

3. Port Alberni & District Labour Council

Chopra/McLeman

That the letter dated November 10, 2010 from the Port Alberni & District Labour Council be received, and they be advised that the recommendation to extend the local government term to four years was not endorsed by the Union of British Columbia Municipalities.

Carried

4. Garbage Concerns

McLeman/Chopra

That the e-mails dated October 29, 2010 from Mae LeBlanc and October 28, 2010 from Jennifer Fletcher expressing concerns regarding the garbage pickup schedule, be received and referred to the 2011-2015 financial plan process.

Carried

5. Graham Bruce, Island Corridor Foundation (ICF)

Chopra/Patterson

That the e-mail dated October 27, 2010 from Graham Bruce, Executive Director of the Island Corridor Foundation (ICF), be received and the Mayor send letters to the Federal and Provincial Governments encouraging them to support VIA Rail passenger service improvements and the \$15 million infrastructure investment request.

Carried

6. Geoscience BC

Douglas/Solda

That the letter dated November 1, 2010 from Geoscience BC be received and Council concur with the request to support the "Data for Discovery" program that encourages exploration discovery and sustainable development of new mineral and energy resources in the Province.

Carried

7. Port Alberni Port Authority

McLeman/Solda

That the letter dated October 29, 2010 from the Port Alberni Port Authority be received and Council agree to participate in a meeting coordinated by the Port Authority to explore options for addressing an established truck route.

Carried

8. Holy Family/Notre Dame Parish

McLeman/Chopra

That the letter from the Holy Family/Notre Dame Parish dated November 5, 2010 requesting use of City streets for their annual "Walk for Peace Day" on January 1, 2011 be approved subject to no disruptions to traffic and the group assuming full responsibility for the event.

Carried

9. KUU-US Crisis Line Society

Solda/Whiteman

That the fax received November 12, 2010 requesting sponsorship in the amount of a registration fee of \$100 for the "Festival of Trees", be received.

Carried

10. Beaver Creek Improvement District

Chopra/Solda

That Council for the City of Port Alberni provide a letter of support for the Beaver Creek Improvement District regarding their pursuit of water treatment options given the valley-wide effort to explore a regional water treatment alternative.

Carried

11. **Greyhound Canada Transportation**

The City Clerk outlined a notice from Greyhound Canada, received today proposing the abandonment of the bus route between Vancouver and Nanaimo.

McLeman/Solda

That Council direct staff to secure further information regarding the proposal in consideration of a resolution on the matter at the December 6, 2010 Organizational Meeting.

Carried

F. **INFORMATIONAL CORRESPONDENCE**

1. **Canada World Youth**

Updates from the Canada World Youth volunteers currently in the Ukraine.

2. **The Supreme Master Ching Hai International Association**

Letter dated October 25, 2010 encouraging abolishment of meat, alcohol, illegal drugs and tobacco which they consider cause most harm to humanity and our planet.

3. **Alberni Valley Social Planning Council**

The Alberni Valley Social Planning Council is offering free public workshops focused on becoming a more vibrant, caring and healthy community on November 19 and 20, 2010 at North Island College.

4. **British Columbia Ambulance Service**

Letter dated November 1, 2010 thanking the Mayor for his letter of sympathy on the tragic loss of Unit Chief Jo-Ann Fuller and Paramedic Ivan Polivka.

5. **Vancouver Island Health Authority (VIHA)**

- Public Service Announcement dated November 3, 2010 providing information about Diabetes. (November is "Diabetes Awareness Month").
- Information Bulletin dated November 8, 2010 advising of their Request for Proposals for Nanaimo Regional General Hospital Emergency Department Interior Design Services.
- News Release dated November 9, 2010 advising of the increase in pain management procedures at the Nanaimo Regional General Hospital.
- News Release dated November 10, 2010 advising of their Request for Proposals issued for Solar Energy Systems at three hospitals.
- News Release dated November 10, 2010 advising that CT scan hours has increased at West Coast General Hospital to 4 days per week.

- 6. BC Healthy Living Alliance Secretariat**
E-mail dated November 3, 2010 advising of their report "Leading British Columbia Towards a Healthy Future" at www.bchealthyliving.ca , an effort to improve the health of British Columbians.
- 7. BC Citizens for Green Energy**
E-mail dated November 3, 2010 applauding the successful launch of a state-of-the-art clean energy demonstration project in Bella Coola that uses hydrogen to store renewable clean energy generated by the nearby Clayton Falls run of river facility.
- 8. Canada Mortgage and Housing Corporation (CMHC)**
E-mail dated November 8, 2010 providing copies of the Canada Mortgage and Housing Corporation's presentations that were offered at the "Developing Your Municipal Housing Action Plan" workshop held recently.
- 9. Minister of Citizens' Services**
E-mail dated November 12, 2010 advising they have issued grants-in-lieu of property tax payment for provincially owned properties administered by the Ministry of Citizens' Services in Port Alberni. (Note: Grant for Port Alberni is \$59,052.55 with \$2,274.03 due to the Regional District).
- 10. Vancouver Island "Spine" Trail Association (Vista)**
E-mail dated November 13, 2010 providing the latest report about the Vancouver Island "Spine" Trail.
- 11. Ministry of Children and Family Development and Minister Responsible for Child Care**
Letter dated November 1, 2010 advising that November 2010 is "Adoption Awareness Month" and enclosing background material.
- 12. Regional District of Mount Waddington**
Letter dated October 25, 2010 and the Mayor's response dated November 12, 2010 regarding Locomotive #113 ownership, advising the City of Port Alberni is prepared to transfer title of the locomotive to the Regional District of Mount Waddington on condition that the City be given the first right of refusal to assume ownership should the locomotive not be adequately protected and refurbished.
- 13. Canadian Wood Council - Wood WORKS! BC**
Letter dated November 12, 2010 congratulating the City of Port Alberni for adopting a Wood First resolution; inviting the use of Wood WORKS! BC as a free resource, advising a copy of the Wood First Act DVD is available at www.WoodFirstAct.info and an Advisor is available to discuss the benefits of using wood.

14. Union of British Columbia Municipalities (UBCM)

Member Release dated November 17, 2010 implementation of the recommendations of the Local Government Elections Task Force, including information on the development of campaign expense limits. (Feedback to be submitted to the UBCM asap).

15. Raven Underground Coal Project

Copy of the Canadian Environmental Assessment Agency's announcement of the Participant Funding Program and the synopsis of the Initial Public Comment Period.

McLeman/Chopra

That Council write a letter to the Vancouver Island Health Authority (VIHA) encouraging the return of a Pain Management Clinic at West Coast General Hospital (WCGH).

Carried

Chopra/Solda

That Council write to the Vancouver Island Health Authority (VIHA) to thank them for the increased CT Scan services at West Coast General Hospital (WCGH).

Carried

Solda/Patterson

That Informational Correspondence items numbered 1 through 15 be received and filed.

Carried

G. UNFINISHED BUSINESS

Nil

H. BYLAWS

1. City Planner - Official Community Plan and Zoning Amendment Applications - 4340 Vimy Street

Solda/Patterson

That Council for the City of Port Alberni receive the Advisory Planning Commission recommendations that Council not proceed with the Official Community Plan and Zoning Bylaw Schedule A Zoning District Map amendments as proposed by the City for 4340 Vimy Street.

Carried

Solda/McLeman

That Council for the City of Port Alberni direct staff to prepare an amending bylaw for 4340 Vimy Street that would create a new commercial district with limited permitted uses.

Carried

2. "Zoning Amendment No. 86 (3949 Maple Way - Dammar Properties), Bylaw No. 4760"

Solda/Chopra

That "Zoning Amendment No. 86 (3949 Maple Way - Dammar Properties), Bylaw No. 4760", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4760.

Carried

I. REPORTS

1. Accounts

Chopra/Whiteman

That the certification of the Director of Finance dated November 22, 2010 be received and the cheques numbered 112150 to 112515 inclusive, in payment of accounts totalling \$717,925.28, be approved.

Carried

2. City Clerk - Report of the Public Hearing for Bylaw No. 4759 and Bylaw No. 4760

Solda/Chopra

That the report of the Public Hearing held October 25, 2010 at 6:00 pm regarding "Zoning Text Amendment No. T33 (4815 Argyle Street - C. Patterson), Bylaw No. 4759" and "Zoning Amendment No. 86 (3949 Maple Way - Dammar Properties), Bylaw No. 4760", be received.

Carried

3. Admin. Assistant/Deputy City Clerk - Alberni Valley Community Forest Corp. (AVCF)

McLeman/Whiteman

That Council for the City of Port Alberni accept the resignation of Robert Hunter from the Alberni Valley Community Forest Corporation Board effective immediately, and that Jamie Jensen be appointed as a Director as nominated by the Tseshah First Nation.

Carried

**4. City Planner - Development Permit No. 10-06
4815 Argyle Street (Charlene Patterson)**

Solda/Patterson

That the report from the City Planner dated November 17, 2010 recommending approval of a Development Permit that would facilitate a renovation to 4815 Argyle Street, be received.

Carried

Solda/McLeman

That Council for the City of Port Alberni approve Development Permit No. 10-06 and that the City Clerk be authorized to sign Development Permit No. 10-06 including the following Schedule B development plans:

- 1. Site Plan with Parking (dated October, 2010)*
- 2. Elevation Plans - Page 1 of 4 (dated October, 2010)*
- 3. Site Plan - Page 2 of 4 (dated October, 2010)*
- 4. Lower Level Plan - Page 3 of 4 (dated October, 2010)*
- 5. Upper Level Plan - Page 4 of 4 (dated October, 2010)*

Carried

5. Museum Director – Heritage Commission Terms of Reference

Patterson/Chopra

That the report dated November 17, 2010 from the Museum Director providing terms of reference for the Alberni Valley Heritage Commission, be received.

Carried

6. Director of Parks and Recreation - Echo Aquatic Centre Mechanical Systems Replacement

Whiteman/McLeman

That Council for the City of Port Alberni receive the report on the Echo Aquatic Centre heating and ventilation project.

Carried

7. City Engineer - Contract Award - Cowichan Altitude Valve

McLeman/Solda

That Council for the City of Port Alberni award the low bid tender for the Cowichan Altitude Valve to Knappet Industries for \$399,716.80 (including HST).

Carried

8. Director of Parks and Recreation - Harbour Quay Spirit Square Final Report

Whiteman/Chopra

That Council for the City of Port Alberni receive the Harbour Quay project report.

Carried

9. City Clerk - Liquor Licence Application - Chances Rim Rock Gaming Centre

Chopra/McLeman

That Council for the City of Port Alberni recommends the approval of the application to provide new Conference space increasing capacity by 164 persons for Liquor License #302659 to Rim Rock Gaming Centre at 4890 Cherry Creek Road and that this be communicated to the Liquor Control and Licensing Branch along with the following response to their criteria:

a) Noise

The subject facility is removed from residences and is considered suitable for the type of establishment proposed.

b) Impact

There is little or no impact anticipated from the proposed change.

c) Purpose

The intended purpose is suitable and complements the establishment.

d) Views of the residents

Public input was solicited with two display advertisements placed in the Alberni Valley Times. Notice was delivered to all premises within a 75 metre radius of the facility and was posted at City Hall.

and that the City Clerk be authorized to sign the application.

Carried

10. City Manager - 2011-2015 Financial Planning Process

Chopra/Patterson

That Council for the City of Port Alberni direct staff to implement a 2011-2015 Financial Plan process as outlined in the City Manager's memo to Council of November 22, 2010.

Carried

11. Director of Finance - Endowment Fund from Additional Gaming Revenue

Chopra/Douglas

That Council for the City of Port Alberni receive the report and refer it for consideration in the 2011 budgeting process, with regards to increasing Grants-in-Aid which support agencies addressing social ills such as homelessness, poverty and addictions.

Carried

12. Emergency Program Coordinator – ShakeOut BC

Solda/Douglas

That Council for the City of Port Alberni receive the report from the Emergency Program Coordinator and endorse the locally driven, province-wide "Drop, Cover and Hold On" drill on January 26, 2011.

Carried

13. Current Status Report

Chopra/McLeman

That the Current Status Report be received.

Carried

14. Mayor's Report

Chopra/Solda

That the Mayor's Report be received.

Carried

15. Councillor Whiteman - Community Services, Economic Development & Tourism Report

Whiteman/Patterson

That the monthly report from the Director of Parks and Recreation providing information about current departmental operations, be received

Carried

Whiteman/Patterson

That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.

Carried

16. Councillor Solda - Planning, Health and Protective Services Report

Solda/Chopra

That the monthly report from the City Planner providing information about current departmental operation, be received.

Carried

Solda/Chopra

That the monthly report from the Fire Chief providing information about current departmental operations, be received.

Carried

Solda/Chopra

That the monthly report from the OIC, RCMP providing information about current departmental operations, be received.

Carried

17. Councillor Patterson - Heritage, Culture and Education Report

Patterson/Whiteman

That the monthly report from the Museum Director providing information about current departmental operations, be received.

Carried

Patterson/Whiteman

That the minutes from the Alberni Valley Museum and Heritage Commission meeting held November 3, 2011, be received.

Carried

Patterson/Whiteman

That Council for the City of Port Alberni confirm its authorization for the Industrial Heritage Society to undertake works and apply for funding from National Historic Sites of Canada Cost-Sharing Program on the City's behalf for the upgrades planned for the McLean Mill.

Carried

18. Councillor McLeman - Transportation, Utilities and Forestry Report

McLeman/Douglas

That the monthly report from the City Engineer providing information about current departmental operations, be received.

Carried

19. Councillor Douglas - Environmental Services and Library Report

20. Councillor Chopra - General Government Services Report

J. QUESTION PERIOD

There were none.

K. OTHER COMPETENT BUSINESS

1. Council Meeting Schedules

Patterson/Whiteman

That the background report from the City Clerk dated November 10, 2010 be received and Council adopt the proposed schedule which has three fewer meetings and the first meeting of the month starts at 2:00 pm.

Carried

L. ADJOURNMENT

Solda/Douglas

That the meeting adjourn at 9:18 pm.

Carried

Mayor

Clerk