

**MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, MAY 10, 2010 AT 2:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor McRae, Councillors Chopra, Douglas, McLeman, Patterson, Solda

EXCUSED: Councillor Whiteman

A. APPROVAL OF AGENDA (including introduction of late items)

Patterson/Solda

*That the agenda be approved as circulated with the addition of late item
I.2.a. - e-mail from Anne Kille regarding Development Variance Permit No.
74.*

Carried

B. ADOPTION OF MINUTES

Solda/Chopra

*That the minutes from the Regular Council Meeting held April 26, 2010 be
approved as circulated.*

Carried

C. DELEGATIONS

- 1. The City Manager introduced Cathy Rothwell, newly appointed Director of Finance.**
- 2. Brad Madelung, CEO, Port Alberni Port Authority**
Presented Port Authority plans for improvements to Fishermen's Harbour.
- 3. Arrowsmith Rotary Club Members**
Steve Kalugin, President, updated Council on Rotary Arts District initiatives and encouraged Council to attend the Open House at the Hospitality Inn on May 13th and that the Mayor and a Councillor participate in the Business Plan Session on May 20th.

D. PROCLAMATIONS

1. Union of British Columbia Municipalities (UBCM)

Solda/Douglas

That the letter dated April 14, 2010 from the Union of British Columbia Municipalities requesting that Council declare Saturday, June 25, 2010 as "Access Awareness Day" in Port Alberni be received and the day proclaimed as requested.

Carried

2. Child Find British Columbia

Solda/Chopra

That the letter dated April 28, 2010 from Child Find British Columbia requesting that Council proclaim the month of May as "Missing Children's Month" and May 25 as "Missing Children's Day" in Port Alberni be received and the month and day proclaimed as requested.

Carried

E. CORRESPONDENCE FOR ACTION

1. Mike Brouard

McLeman/Chopra

That the e-mail dated April 24, 2010 from Mike Brouard requesting more information regarding the upcoming curbside garbage pickup reduction and recycling be received and the City Engineer be requested to present plans for upcoming changes at the next Regular Meeting of Council as well as provide a response to Mr. Brouard.

Carried

2. Wilderness Committee

Douglas/Solda

That the letter dated April 28, 2010 enclosing a report entitled "Saving BC's Wild Salmon" and requesting support to protect salmon stream habitat, be received.

Carried

F. INFORMATIONAL CORRESPONDENCE

1. **Alberni Valley Social Planning Council**
Minutes of the meeting held April 20, 2010.
2. **BC Hydro**
News Release dated April 28, 2010 providing information regarding BC's new *Clean Energy Act*.
3. **Jennifer Fisher Bradley**
Copy of an e-mail dated April 28, 2010 to the Minister of Education regarding the disposal and school closure policy and specifically, Alberni District Secondary School.
4. **Union of British Columbia Municipalities**
Memorandum dated April 23, 2010 providing a copy of its newly released economic development report entitled "Evaluating the Economic Development Role of BC Local Governments, A Snapshot of Community Effort and Opportunity".
5. **C. McDonald, Avalon Farm**
E-mail dated April 27, 2010 providing a link to the Provincial Government's website on Community Gardens.
6. **ADSS Build A Board Project**
Card received April 22, 2010 from Anne Ostwald, grade 10 Socials Teacher and her students, thanking the City for its support of the Build a Board Project to promote Port Alberni. View their website at www.portalberniwonders.com.
7. **Vancouver Island Health Authority (VIHA)**
News Release dated April 22, 2010 advising patients about ERCP Scope Cleaning and providing background information.
8. **2010 Legacies NOW**
Letter dated April 20, 2010 enclosing its 2010 Legacies Now Scrapbook.
9. **Coastal Fire Centre**
Fax dated April 22, 2010 announcing it is prohibiting backyard burning during the period May 15 to October 15, 2010 and providing a factsheet. (Note: City of Port Alberni's Bylaw prohibits backyard burning from April 15 to October 15).
10. **Union of British Columbia Municipalities (UBCM)**
Letter dated April 27, 2010 attaching a resolution regarding Community Watersheds endorsed by the UBCM executive.

11. City of Burnaby

Letter dated April 22, 2010 attaching a report regarding *Canada and the United States Agreement on the Buy American Provisions of the American Recovery and Reinvestment Act.*

Douglas/Patterson

That item F9 from the Coastal Fire Centre be referred to the Air Quality Council.

Carried

Solda/Patterson

That Informational Correspondence items numbered 1 through 11, be received and filed.

Carried

G. UNFINISHED BUSINESS

Nil

H. BYLAWS

Councillor Solda declared a perceived conflict of interest as her brother-in-law is the proponent of Item H.1. She left the meeting at approximately 2:45 pm.

1. City Clerk - Public Hearing Report for Bylaw 4749

Chopra/McLeman

That the verbal report of the Public Hearing held May 10, 2010 at 1:15 pm regarding "Zoning Amendment No. 82 (4775 and 4811 Beaver Creek Road - City of Port Alberni), Bylaw No. 4749", be received.

Carried

The Public Hearing was adjourned to May 25, 2010 at 5:45 pm.

Councillor Solda returned to the meeting at approximately 2:48 pm.

2. "Fees and Charges Bylaw 2007, Amendment No. 2, Bylaw No. 4751"

Chopra/Patterson

That "Fees and Charges Bylaw, 2007, Amendment No. 2, Bylaw No. 4751", be now introduced and read a first time.

Carried

Chopra/Solda

That "Fees and Charges Bylaw, 2007, Amendment No. 2, Bylaw No. 4751", be read a second time.

Carried

Chopra/Solda

That "Fees and Charges Bylaw, 2007, Amendment No. 2, Bylaw No. 4751", be read a third time.

Carried

3. "Tax Rates 2010, Bylaw No. 4748"

Chopra/Patterson

That "Tax Rates 2010, Bylaw No. 4748", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4748.

Carried

4. "Solid Waste Collection and Disposal Bylaw, Amendment No. 6, 2010, Bylaw No. 4750"

Chopra/Patterson

That "Solid Waste Collection and Disposal Bylaw, Amendment No. 6, 2010, Bylaw No. 4750", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4750.

Carried

I. REPORTS

1. Accounts

Chopra/Solda

That the certification of the Director of Finance dated May 10, 2010 be received and the cheques numbered 109995 to 110146 inclusive, in payment of accounts totalling \$814,821.73, be approved.

Carried

**2. City Planner - Development Variance Permit No. 74 and
Development Permit No. 10-04 - 3170 1st Avenue
(Stacy Werner dba Herold Engineering Ltd.)**

The City Planner provided background information by summarizing his report dated May 4, 2010.

Late correspondence regarding the matter

The City Clerk distributed an email from Anne Kille and provided a summary of her concerns.

Solda/Patterson

That the e-mail dated May 10, 2010 from Anne Kille concerned about the application for Development Variance Permit No. 74, be received.

Carried

Presentation by the Applicant

There was none.

Input from the Public

There was none.

Questions from Council

There was none.

Douglas/Patterson

That Council for the City of Port Alberni approve Development Variance Permit No. 74 to vary Zoning Bylaw No. 4395 to vary Section 7.7 Required Amount of Parking from 15 required parking spaces to 11 parking spaces and to vary Section 6.18.3 Bulk and Site Regulations from a maximum height of 10 metres to a maximum height of 15.4 metres for the land legally described as Lot A, District Lot 1, Plan VIP86551 (3170 1st Avenue) be authorized by the City Council on May 10, 2010.

Carried

Development Permit

Solda/Douglas

That Council for the City of Port Alberni approve Development Permit No. 10-04 and the Mayor and City Clerk be authorized to sign the Permit, including the following Schedule B development plans:

- 1. Site and Landscape Plan - Drawing A100 (dated March 31, 2010)*
- 2. Elevation Plans - Drawings A300, A301, A300_bw and A301_bw (dated April 30, 2010).*

Carried

**3. City Planner – Development Permit No. 10-02
4009 Redford Street (Valley Vision Optometry Clinic)**

Solda/Chopra

That the report from the City Planner dated May 5, 2010 recommending approval of a Development Permit for 4009 Redford Street, be received.

Carried

Solda/Chopra

That Council for the City of Port Alberni approve Development Permit No. 10-02 and the City Clerk be authorized to sign the Permit, including the following Schedule B development plans:

- 1. Site Plan - Sheet No. A-01 (dated May 4, 2010)*
- 2. Elevation Plans - Sheet No. A-06 (dated May 4, 2010).*

Carried

4. Director of Finance – Audit Committee Minutes

Chopra/Patterson

That the minutes of the April 26, 2010 Audit Committee Meeting, the report dated April 29, 2010 from the Director of Finance responding to questions arising from the January 25, 2010 meeting and the financial statements ending March 31, 2010, be received.

Carried

5. Director of Parks and Recreation - Echo Pool HVAC Tender Results

Patterson/Chopra

That Council for the City of Port Alberni authorize the award of the Echo Aquatic Centre mechanical systems upgrade contract to the low bidder, Torry and Sons Plumbing and Heating at the bid price of \$438,426 plus tax.

Carried

6. Director of Parks and Recreation - Klitsa Irrigation Tender

Douglas/Patterson

That report from the Director of Parks and Recreation dated May 23, 2010 providing results from a tender for the installation of park irrigation and sod at Klitsa Park be received and Council for the City of Port Alberni authorize the award of the Klitsa Park Irrigation contract to the low bidder, Colyn's Landscaping Ltd. at the bid price of \$56,532.40 plus tax.

Carried

7. City Clerk - Public Hearing Report for Bylaws No. 4746 and No. 4747

Solda/Patterson

That the report of the Public Hearing held April 26, 2010 at 6:00 pm regarding "Official Community Plan Amendment No. 8 (2659 Burde Street - Koehle), Bylaw No. 4746" and "Zoning Amendment No. 81 (2659 Burde Street - Koehle), Bylaw No. 4747", be received.

Carried

McLeman/Solda

That the City Engineer look in to expansion of the sewer system up Burde Street and report back to council.

Carried

8. City Clerk - Appointment to Alberni Valley Community Forest Corporation

McLeman/Chopra

That Council for the City of Port Alberni appoint Robert Hunter as a Director of the Alberni Valley Community Forest Corporation as nominated by the Tseshah First Nation.

Carried

9. Current Status Report

Chopra/Patterson

That the Current Status Report be received.

Carried

10. Mayor's Report

Solda/Chopra

That the Mayor's report be received.

Carried

11. Councillor Whiteman - Community Services, Economic Development & Tourism Report

12. Councillor Solda - Planning, Health and Protective Services Report

Solda/Patterson

That the monthly report from the City Planner providing information about current departmental operations, be received.

Carried

Solda/Patterson

That the monthly report from the Fire Chief providing information about current departmental operations, be received.

Carried

Solda/McLeman

That the monthly report from the OIC RCMP providing information about current departmental operations, be received.

Carried

The OIC RCMP was requested to provided a report to Council regarding changes to Impaired Driving Laws.

13. Councillor Patterson - Heritage, Culture and Education Report

14. Councillor McLeman - Transportation, Utilities and Forestry Report

15. Councillor Douglas - Environmental Services and Library Report

16. Councillor Chopra - General Government Services Report

J. QUESTION PERIOD

Susan Roth, 6757 Walker Road, Beaver Creek enquired about comments made during the Financial Plan process regarding selling City services and expanding City boundaries. The Mayor indicated that the City was open to discussions with any rural area that was interested.

K. OTHER COMPETENT BUSINESS

1. Cheque Signing Authority

Chopra/Patterson

Whereas it is desirable for the City of Port Alberni (the "City") to authorize certain of its officers to, inter alia, sign cheques, depository promissory notes and cheques, receive paid cheques, obtain and deliver from the City's bankers copies of all or any stocks and bonds.

Now Therefore the City hereby enacts as follows:

That all cheques of the City drawn on its general account be signed on its behalf by Ken McRae, Mayor and countersigned by Cathy Rothwell, Director of Finance;

That Cathy Rothwell, Director of Finance of the City be and is hereby authorized for and on behalf of the City to negotiate with, deposit with or transfer to the Bank of Montreal (but for credit of the City account only) all or any Bills of Exchange, Promissory Notes, Cheques and Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same or any of them on behalf of the City, either in writing or by rubber stamp;

That Cathy Rothwell, Director of Finance, be and is hereby authorized for and on behalf of the City from time to time to arrange, settle, balance and certify all books and accounts between the City and the Bank; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;

That Cathy Rothwell, Director of Finance and Ken McRae, Mayor, be and are hereby authorized for and on behalf of the City to obtain delivery from the said Bank of all or any stocks, bonds and other securities held by the said Bank in safekeeping or otherwise for the account of the City and to give valid and binding receipts therefor; and

That any previous resolution authorizing said signing authority be rescinded, and

That this motion of City Council be communicated to the said Bank and remain in force until written notice to the contrary shall have been given to the Manager for the time being at the Branch of the bank at which the account of the City is kept and receipt of such notice duly acknowledged in writing.

Carried

L. ADJOURNMENT

That the meeting adjourn at 3:40 pm.

Carried

Mayor

Clerk