

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD  
MONDAY, SEPTEMBER 29, 2008 AT 7:00 PM  
IN THE CITY HALL COUNCIL CHAMBERS**

**PRESENT:** Mayor McRae, Councillors Chopra, McLeman, Mealey, Patterson, Solda and Whiteman

**A. APPROVAL OF AGENDA** (including introduction of late items)

*Mealey/Patterson*

*That the agenda be approved as circulated with late item C.2 - School District No. 70, request for an Amendment to Memorandum of Understanding (Site Arrangements for Alberni District Secondary School).*

*Carried*

**B. ADOPTION OF MINUTES**

*Mealey/Whiteman*

*That the minutes of the September 9, 2008 Regular Meeting of Council be adopted as circulated.*

*Carried*

**C. DELEGATIONS**

**1. Travis Cross**

Fire Chief, Tim Pley introduced our 2008 Olympian, Travis Cross who highlighted his participation in the Beijing Olympics and thanked the City for their support.

**2. School District 70 (Alberni)**

Larry Ransom, Chair, School District 70 (Alberni), provided information and a summary of the proposed school project. He was followed by a consultant who described the design build process contemplated for the construction of the proposed new Alberni District Secondary School (ADSS).

*Mealey/Patterson*

*That the City of Port Alberni agree to an amendment to the Memorandum of Understanding for Site Arrangements for ADSS by deleting Section 2.2. and replacing it with the following text:*

*The City will transfer the new site, generally as shown in Schedule A to this Memorandum of Understanding, to the School District. The City will retain ownership of Memorial Garden. The School District will maintain, as a condition of acquisition via covenant, mature trees on 1.5 acres of the new site, including a treed buffer adjacent to 10<sup>th</sup> Avenue.*

*Carried*

- 3. Delegations to discuss the proposed Pesticide Use Reduction Bylaw**  
The Director of Parks and Recreation presented a proposed bylaw - Item H.3 of the agenda. Council received four delegations all requesting stringent limitations on the use of pesticides: Maureen Sager and Gary Swann, Alberni Environmental Coalition; Joan Boe, and Adriane Schroeder, Canadian Cancer Society, Vancouver Island Region

*Mealey/Patterson*

*That the report from the Director of Parks and Recreation dated September 24, 2008 be received and that Council for the City of Port Alberni direct the Parks and Recreation Department to review the proposals of the delegations speaking in regard to the proposed pesticide bylaw and report back to Council.*

*Carried*

Council received letters from Dorothy Maxwell, Ilse Hill, Lil Thomas, Tracie Schaffer and Barbara White urging adoption and implementation of a bylaw with no provision for a permitting system to use pesticides for cosmetic purposes.

**D. PROCLAMATIONS**

- 1. Harvinder Gill, Recycling Council of BC**

*McLeman/Chopra*

*That the e-mail dated September 3, 2008 from Harvinder Gill, Recycling Council of BC be received and that October 19 to 25, 2008 be proclaimed as "Waste Reduction Week" in Port Alberni.*

*Carried*

- 2. Correctional Service Canada**

*Solda/Mealey*

*That the letter received September 11, 2008 from Correctional Service Canada be received and that November 16 to 23, 2008 be proclaimed as "Restorative Justice Week 2008" in Port Alberni.*

*Carried*

- 3. Chief Fire Prevention Officer, Port Alberni Fire Department**

*Solda/Mealey*

*That the letter dated September 18, 2008 from the Chief Fire Prevention Officer be received, the week of October 5 to 11, 2008 be proclaimed as "Fire Prevention Week" and Saturday, October 11, 2008 be designated as "Fire Service Recognition Day" in Port Alberni.*

*Carried*

**E. CORRESPONDENCE FOR ACTION**

**1. Youth Parliament of British Columbia Alumni Society**

*Whiteman/Mealey*

*That the letter dated September 7, 2008 advising that the British Columbia Youth Parliament will be held in Victoria at the Legislative Buildings from December 27 to 31, 2008, providing an application form and inviting nominations be received and referred to School District No. 70 (Alberni) and North Island College.*

*Carried*

**2. CUPE BC**

*Chopra/Mealey*

*That the letter dated September 3, 2008 from CUPE BC regarding the Trade Investment and Labour Mobility Agreement (TILMA) stressing that despite efforts by the UBCM and negotiators, this agreement is still bad for communities and urging that Council makes this clear to the government, be received and Council concur with the request.*

*Carried*

**3. Jim McCombie**

*McLeman/Mealey*

*That the e-mail dated August 18, 2008 from Jim McCombie concerned about the lack of upkeep on City Streets and enclosing photographs of various streets, be received and referred to the Budget process.*

*Carried*

**4. Community Employment - Port Alberni Association for Community Living**

*McLeman/Mealey*

*That the letter dated September 9, 2008 from Community Employment - Port Alberni Association for Community Living requesting an extension of operating hours for buses, be received and the matter referred to the Transit Committee.*

*Carried*

**5. Collin Sim and Lee Blais**

*Whiteman/Chopra*

*That the e-mail dated September 10, 2008 from Collin Sim and Lee Blais regarding the BC Bike Race and requesting financial support for their participation in the Event next June, be received.*

*Carried*

**6. Donna Brett, Habitat for Humanity**

*Mealey/McLeman*

*That the letter dated September 18, 2008 from Donna Brett of Habitat for Humanity, thanking the City for the in-depth geotech report on the Melrose and 8<sup>th</sup> Avenue site originally proposed for the project; advising the Committee will be looking at another property and inviting the public to an informational Community Meeting regarding Habitat for Humanity on Monday, November 24, 2008 at 7:00 pm in the Cedar Room at Echo Centre, be received and Council write a letter of thanks to Mrs. Brett for her hard work and dedication.*

*Carried*

**F. INFORMATIONAL CORRESPONDENCE**

**1. Paszner Technologies Inc.**

Letter dated September 2, 2008 responding to the Mayor's letter dated August 27, 2008 regarding locating a demonstration plant for an ACOS Bio-Refinery on the Catalyst property in Port Alberni.

**2. Audrey Larson, VIHA (Vancouver Island Health Authority)**

E-mail dated September 4, 2008 advising of a VIHA Public Service Announcement concerning Computer Ergonomics for Kids.

**3. Honourable George Abbott, Minister of Health Services**

Letter dated September 3, 2008 responding to the City Clerk's letter dated June 24, 2008 regarding funding for Fir Park and Echo Villages.

**4. Carlos Ronka**

E-mail dated September 3, 2008 expressing concern about the environment, health and safety.

**5. Emergency Management BC**

Letter dated September 5, 2008 advising that the application for financial assistance from the Flood Protection Program 2008/09 has been approved for Kitsuksis Dyke repairs in the amount of \$14,824.00.

**6. 2010 Legacies Now**

Letter dated September 8, 2008 inviting our Spirit of BC Committee to participate in one of their programs to help identify and capitalize on 2010-related opportunities and enclosing summary of 2010 Legacies Now programs.

**7. Ombudsman**

Letter dated September 5, 2008 advising of its new, streamlined initiative called "Early Resolution Process" and encouraging cooperation in making early resolutions for complainants, authorities and administrative fairness in British Columbia.

- 8. National Forest Strategy Coalition**  
Letter dated August 25, 2008 enclosing copy of a report entitled "Lessons from the National Forest Strategy (2003-2008): Recognizing the value of Canadians working together" about sustainable forest management in Canada.
- 9. BC Forestry Climate Change Working Group**  
Letter dated September 12, 2008 encouraging builders to choose wood products over alternative building materials as wood absorbs more carbon and enclosing information about the BC Forestry Climate Change Working Group and how BC Forests and wood products are helping to address climate change.
- 10. Minister of Children and Family Development**  
Letter dated September 16, 2008 advising that October is "Foster Family Month"; recognizing and thanking foster families in our community who open their homes and hearts to care for vulnerable children and youth and enclosing a Fact Sheet on Foster Care in British Columbia.
- 11. Community Futures Alberni-Clayoquot**  
Email dated September 19, 2008 providing a one page brief highlighting their primary activities over the past month.
- 12. Union of British Columbia Municipalities (UBCM)**  
Memo dated September 5, 2008 inviting applications for a pilot project under the 2009 Community Health Promotion Fund, which supports health promotion programs and activities in communities through a focus on healthy living and chronic disease prevention.
- 13. Union of British Columbia Municipalities (UBCM)**  
Memo dated September 12, 2008 inviting Recreation Facilities and Local Government Buildings to apply for Phase 2 of the Healthy Food & Beverages Sales Initiative to develop and implement healthy food and beverage sales.

*McLeman/Patterson*

*That Council for the City of Port Alberni refer the letter from George Abbott, Minister of Health Services, to the Board of Fir Park and Echo Villages.*

*Carried*

*Mealey/Patterson*

*That Informational Correspondence items numbered 1 through 13 be received and filed.*

*Carried*

**G. UNFINISHED BUSINESS**

**H. BYLAWS**

**1. "Chauffeur Regulation and Licencing 2008, Bylaw No. 4701"**

*Chopra/Solda*

*That "Chauffeur Regulation and Licencing 2008, Bylaw No. 4701", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4701.*

*Carried*

**2. Admin. Assistant/Deputy City Clerk - Sign Bylaw Amendment**

*Chopra/Mealey*

*That "City of Port Alberni Sign Bylaw, No. 4578, 2007, Amendment No. 1, Bylaw No. 4704", be now introduced and read a first time.*

*Carried*

*Chopra/Whiteman*

*That "City of Port Alberni Sign Bylaw, No. 4578, 2007, Amendment No. 1, Bylaw No. 4704", be read a second time.*

*Carried*

*Chopra/Mealey*

*That "City of Port Alberni Sign Bylaw, No. 4578, 2007, Amendment No. 1, Bylaw No. 4704", be read a third time.*

*Carried*

**3. City Clerk - Nuisance Abatement Program**

*Solda/Mealey*

*That the report from the City Clerk dated September 23, 2008 providing background and recommendations for a Nuisance Abatement Program, be received.*

*Carried*

*Solda/Mealey*

*That Council for the City of Port Alberni provide three readings to the Nuisance Abatement Bylaw and refer the required expenditures of the program to the budget process before contemplating adoption of the Bylaw and implementation of the program.*

*Defeated*

*Solda/Mealey*

*That Council for the City of Port Alberni proceed with three readings of the Nuisance Abatement Bylaw at this meeting, consider adoption at the next regular meeting of Council and commit to the required resources as outlined in this report at this meeting.*

*Carried*

*Solda/Chopra*

*That "City of Port Alberni Nuisance Abatement 2008, Bylaw No. 4705", be now introduced and read a first time.*

*Carried*

*Solda/Chopra*

*That "City of Port Alberni Nuisance Abatement 2008, Bylaw No. 4705", be read a second time.*

*Carried*

*Solda/Whiteman*

*That "City of Port Alberni Nuisance Abatement 2008, Bylaw No. 4705", be read a third time.*

*Carried*

**I. REPORTS**

**1. Accounts**

*Chopra/Patterson*

*That the certification of the Director of Finance dated September 29, 2008 be received and the cheques numbered 102196 to 102422 inclusive, in payment of accounts totalling \$1,355,909.12 be approved.*

*Carried*

**2. City Manager - Policy Manual**

*Chopra/Patterson*

*That the City of Port Alberni's Policy Manual be adopted as presented.*

*Carried*

**3. Director of Finance - Port Alberni Transit Strategy**

*McLeman/Whiteman*

*That the report from the Director of Finance dated September 10, 2008 be received and Council for the City of Port Alberni approve the Port Alberni Conventional Transit System - Transit Strategy as a guide for transit planning and delivery in Port Alberni.*

*Carried*

**4. Fire Chief - Reallocation of Capital Funds**

*Solda/Mealey*

*That the report from the Fire Chief dated September 11, 2008 be received and that Council for the City of Port Alberni authorize the re-allocation of \$24,000 in Capital Reserve funding from recording equipment and turn out gear dryer to the acquisition of two onboard computer units in order to facilitate the timely access to information.*

*Carried*

**5. City Planner - Burde Street Subdivision - Street Naming**

*McLeman/Solda*

*That the report from the City Planner dated September 23, 2008 be received and that Council for the City of Port Alberni approves the street names of Bracken Lane, Swordfern Lane and Waterfern Drive for the new subdivision on Burde Street.*

*Carried*

**6. City Manager - International Centre for Sustainable Cities Membership**

*Chopra/Mealey*

*That the report from the City Manager dated September 18, 2008 be received and that Council for the City of Port Alberni direct staff to accept the invitation of the International Centre of Sustainable Cities (ICSC) for Port Alberni to join their PLUS Network of Sustainable Cities at a cost of \$750/year and further direct the Mayor to sign this Memorandum of Understanding between the City and ICSC.*

*Carried*

**7. City Engineer and City Planner - Proposed Secondary School - Parking Restrictions**

*McLeman/Mealey*

*That the report from the City Engineer and the City Planner dated September 22, 2008 be received and that Council for the City of Port Alberni include the report as information in the October 8, 2008 Public Hearing regarding the proposed secondary school.*

*Carried*

**8. City Planner – Advisory Planning Commission**

*Mealey/Patterson*

*That the City proceed with the necessary Development Variance Permit to Zoning Bylaw #4395 Bulk and Site Regulations Side Yard Setback from 3.5 metres to 2.7 metres on 2526 – 4<sup>th</sup> Avenue (Lot A (DD F58940), District Lot 1, Alberni District, Plan 19185 – PID 024-721-921, and City Council give notice of intent to consider the issuance of a Development Variance Permit for 2526 – 4<sup>th</sup> Avenue (Lot A (DD F58940), District Lot 1, Alberni District, Plan 19185 – PID 024-721-921).*

*Carried*

**9. City Planner - Development Permit #08-04 (4277 Stamp Avenue)**

*Mealey/Whiteman*

*That Council for the City of Port Alberni approve Development Permit No. 08-04 and that the City Clerk be authorized to sign Development Permit No. 08-04 including the following Schedule B development plans:*

- 1. Site Plan – Drawing No. A-01*
- 2. Elevation Plan – Drawing No. A-05*
- 3. Canopy Section Detail*
- 4. Computer perspectives*

*Carried*

**10. City Clerk - Liquor Licence Application, Beaufort Hotel**

*Chopra/Mealey*

*That Council for the City of Port Alberni confirm its support for the transfer of Liquor Primary Licence #106203 having a person capacity of 156 from 3009 Third Avenue to 4963 Angus Street (Beaufort Hotel).*

*Carried*

**11. Current Status Report**

*Chopra/Mealey*

*That the Current Status Report be received.*

*Carried*

**12. Mayor's Report**

*Mealey/Patterson*

*That the Mayor's report be received.*

*Carried*

**13. Councillor Chopra - General Government Services Report**

*Chopra/Mealey*

*That the monthly report from the Manager of Human Resources and Community Development providing information about current departmental operations, be received.*

*Carried*

**14. Councillor McLeman - Transportation, Utilities and Forestry Report**

Council received the verbal report of Councillor McLeman.

**15. Councillor Mealey - Planning, Environmental Services and Library Report**

Council received the verbal report of Councillor McLeman.

**16. Councillor Patterson - Heritage, Culture and Education Report**

*Patterson/Mealey*

*That the monthly report from the Director of the Alberni Valley Museum providing information about current departmental operations, be received.*

*Carried*

*Patterson/Mealey*

*That the Minutes from the Alberni Valley Museum and Heritage Commission meeting held September 3, 2008, be received.*

*Carried*

**17. Councillor Solda - Health and Protective Services Report**

*Solda/Mealey*

*That the monthly reports for July and August from the RCMP OIC providing information about current departmental operations, be received.*

*Carried*

**18. Councillor Whiteman - Community Services, Economic Development & Tourism Report**

*Whiteman/Mealey*

*That the monthly report from the Director of Parks and Recreation providing information about current departmental operations, be received.*

*Carried*

*Whiteman/Mealey*

*That the monthly report from the Economic Development Manager providing information about current departmental operations, be received.*

*Carried*

Councillor Whiteman requested that the City write a letter of thanks to the Port Alberni Toy Run.

**J. QUESTION PERIOD**

A member of the public asked what the RCMP had done regarding recent acts of theft. She was referred to RCMP, OIC Gord Wellar.

**K. OTHER COMPETENT BUSINESS**

**L. ADJOURNMENT**

*Mealey/Patterson  
That the meeting adjourn at 10:00 pm.*

*Carried*

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Mayor

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Clerk