

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD MONDAY, JANUARY 12, 2009 AT 7:00 PM  
IN THE CITY HALL COUNCIL CHAMBERS**

**PRESENT:** Mayor McRae, Councillors Chopra, McLeman, Douglas, Patterson, Solda and Whiteman

**A. APPROVAL OF AGENDA (including introduction of late items)**

*Patterson/Whiteman*

*That the agenda be approved as circulated with the addition of late items E.5.1 from the Union of British Columbia Municipalities regarding property inspection and F.21 from Catalyst regarding municipal taxes.*

*Carried*

**B. ADOPTION OF MINUTES**

*Solda/Whiteman*

*That the minutes of the December 22, 2008 Special Meeting of Council be adopted as circulated.*

*Carried*

Mayor McRae recognized the passing of former Councillor Henry Nedergard and commented on his many contributions to the community. Council recognized a moment's silence.

**C. DELEGATIONS**

**1. Travis Cross**

Travis Cross presented a gift of appreciation to the City - a picture of his competition at the 2008 Beijing Olympic Games.

**2. Dennis Dalla-Vicenza**

Dennis Dalla-Vicenza provided an overview of the "Festival of Lights" display at the McLean Mill. He described the event's success, recognized the many contributors and volunteers and explained the future of the event.

**3. Bernadette Wyton, Air Quality Council**

Bernadette Wyton, Air Quality Council, was not in attendance.

**4. Jen Fisher-Bradley**

Jen Fisher-Bradley discussed various issues including the Climate Change Committee and her observations of a crises in agriculture.

**D. PROCLAMATIONS**

**1. Family Literacy Day**

*Chopra/Patterson*

*That the letter dated December 11, 2008 from Diane Mayba on behalf of the Port Alberni Family Literacy Day Organizing Committee requesting that January 24, 2009 be proclaimed as "Family Literacy Day" in Port Alberni be received and the day proclaimed as requested.*

*Carried*

**E. CORRESPONDENCE FOR ACTION**

**1. Canadian Cancer Society**

*Chopra/Solda*

*That the letter dated December 2, 2008 from the Canadian Cancer Society requesting to meet with Council to discuss the progress towards adoption of a Pesticide Reduction Bylaw, be received at this time.*

*Carried*

**2. Whalley Enhancement Association**

*Chopra/Whiteman*

*That the e-mail dated November 21, 2008 from the Whalley Enhancement Association requesting support of the "Safer Communities and Neighbourhoods" initiative, by writing to the provincial government, be received.*

*Carried*

**3. Vancouver Island Economic Alliance**

*Whiteman/Chopra*

*That the letter dated December 1, 2008 from the Vancouver Island Economic Alliance providing a membership renewal application for 2009 in the amount of \$1000, be received and filed.*

*Carried*

**4. Alberni District Secondary School**

*McLeman/Chopra*

*That the letter dated December 9, 2008 from the Alberni District Secondary School requesting use of City streets and traffic control for a graduation march/parade on Friday June 26 at 6:00 pm prior to graduation ceremonies, be received and approved subject to the provision of \$2,000,000 liability insurance in the City's name and pertinent information being provided to the RCMP, Fire Department and BC Ambulance.*

*Carried*

**5. Canadian Association of Property Inspectors and Union of British Columbia Municipalities (UBCM)**

*Solda/McLeman*

*That the letters from the Canadian Association of Property Inspectors be received and Council refer the Association to the position of the Union of British Columbia Municipalities (UBCM) regarding property inspection standards.*

*Carried*

**6. Truck Loggers Association (TLA)**

*McLeman/Solda*

*That the letter dated December 17, 2008 from the Truck Loggers Association inviting the Mayor to attend the TLA annual convention at the Westin Bayshore in Vancouver on January 13 – 16, 2009 and offering a complimentary entry to the convention sessions, be received and the Mayor be authorized to attend.*

*Carried*

**7. Association for Mineral Exploration British Columbia**

*Chopra/Solda*

*That the letter dated December 17, 2008 from the Association for Mineral Exploration British Columbia inviting Mayor McRae to attend the Minerals Exploration Roundup to be held January 26 – 29, 2009, be received.*

*Carried*

**8. Union of British Columbia Municipalities**

*Solda/Whiteman*

*That the fax dated December 18, 2008 from the Union of British Columbia Municipalities requesting input on the Fire Services Model, be received and referred to the Fire Chief for review.*

*Carried*

**9. Association of Vancouver Island and Coastal Communities**

*Chopra/Solda*

*That the letter dated December 5, 2008 from the Association of Vancouver Island and Coastal Communities providing information on the resolution process for 2009, be received.*

*Carried*

**10. KD Air Corporation**

*McLeman/Solda*

*That the fax received January 7, 2009 from KD Air Corporation regarding the Town of Qualicum Beach's existing policy of providing snow removal to the Qualicum Beach Airport, be received and the City request a copy of the Town's snow removal policy.*

*Carried*

**11. Arrowsmith Parks and Land-Use Council (APLUK)**

*McLeman/Solda*

*That the e-mail dated December 12, 2008 from Arrowsmith Parks and Land-Use Council (APLUK) advising of their recently formed coalition of citizens requesting Council to endorse and co-sign a letter of support, be received and referred to Island Timberlands with a request for an outline of their plans.*

*Carried*

**F. INFORMATIONAL CORRESPONDENCE**

**1. City of Langley**

Copy of a letter dated December 11, 2008 to the Minister of Environment regarding Langley's resolution that the federal government seek a benign flame retardant alternative and establish a total ban on the use of polybrominated diphenyl ethers.

**2. Tseshaht First Nation**

Copy of a letter dated December 9, 2008 to Hupacasath First Nation regarding a request from Hupacasath to connect to the water supply that runs from the City through the Tsahaheh Reserve and suggesting a joint meeting between the City, Alberni Clayoquot Regional District, Hupacasath First Nation and Tseshaht First Nation to discuss how to best manage the water supply.

**3. Ministry of Housing and Social Development**

Letter dated December 1, 2008 providing information on two housing programs for low-income families and seniors.

- 4. Ministry of Housing and Development**  
Letter received December 8, 2008 announcing the expansion of enhanced telephone enquiry services, which provides callers with improved access to information and reduced wait times to reach a Ministry worker.
- 5. CUPE BC**  
Letter dated December 16, 2008 congratulating Mayor McRae on the recent election.
- 6. David Suzuki Foundation**  
Letter dated December 15, 2008 providing information on the Species and Ecosystem Protection Act Endorsement.
- 7. Village of Sayward**  
Letter dated December 18, 2008 thanking City staff for organizing the Council Orientation Workshop on December 10, 2008.
- 8. Ministry of Community Development**  
Letter dated December 19, 2008 providing an update on the 2009 Towns for Tomorrow and LocalMotion grant programs. (Next application intake deadline is January 16, 2009.)
- 9. Provincial Health Services Authority (PHSA)**  
Letter dated December 16, 2008 providing updates about collaborations between the Provincial Health Services Authority and the Vancouver Island Health Authority.
- 10. City of Langley**  
Copy of a letter dated December 17, 2008 to the Minister of Housing and Social Development advising of the City of Langley's resolution regarding the creation of a special assessment class and special valuation rules for supportive housing.
- 11. HealthLink BC**  
Emailed received January 6, 2009 advising of a new service to provide access to non-emergency health information and services to all residents of British Columbia by dialing 8-1-1.
- 12. Port Alberni Highland Dancers' Association**  
Thank you card received December 16, 2008 thanking the City for their Tag Day which provided fundraising for their dancers to attend the Interprovincials in Victoria.
- 13. BC Ministry of Environment – Climate Change Branch**  
Email dated January 7, 2009 providing a link to the recently released summary report on sea level changes for the British Columbia coast in the 21<sup>st</sup> century.

14. **Alberni District Historical Society**  
Newsletter received December 16, 2008 providing an overview of the activities of the Historical Society during the month of December.
15. **KUU-US Crisis Line Society**  
Letter received January 7, 2009 thanking Mayor and Council for their time and support of the 10<sup>th</sup> Annual Festival of Trees.
16. **Union of British Columbia Municipalities (UBCM)**  
Circular dated December 15, 2008 announcing the launch of the second intake of the "Strengthening the Connection" School Community Connections (SCC) funding program.
17. **Union of British Columbia Municipalities (UBCM)**  
Member Release dated December 19, 2008 regarding the Memorandum of Understanding (MOU) on local government participation in the New Relationship with First Nations of BC.
18. **Union of British Columbia Municipalities (UBCM)**  
Letter dated December 19, 2008 providing an update on the 2008 UBCM Administered Grants.
19. **Union of British Columbia Municipalities (UBCM)**  
Executive Release dated December 19, 2008 providing highlights of the UBCM Executive Meeting held December 4 and 5.
20. **Union of British Columbia Municipalities (UBCM)**  
Member Release dated January 5, 2008 advising of the various trust funds which have been set up for the families of the eight snowmobilers killed in an avalanche near the District of Sparwood.
21. **Catalyst**  
Copy of a letter to the Minister of Community Services regarding municipal taxation.

*Patterson/Whiteman*

*That Informational Correspondence items numbered 1 through 21 be received and filed.*

*Carried*

**G. UNFINISHED BUSINESS**

NIL

**H. BYLAWS**

**1. City Clerk - Public Hearing Report – January 12, 2009**

The City Clerk described the public hearing held at 6:15 pm in which two members of the public were in attendance and one letter of opposition was received.

*Patterson/Solda  
That the City Clerk's verbal report be received.*

*Carried*

*Solda/McLeman  
That "Zoning Amendment No. 71 (2633 7<sup>th</sup> Ave – Porter), Bylaw No. 4708", be read a third time.*

*Carried*

**I. REPORTS**

**1. Accounts**

*Chopra/Solda  
That the certification of the Director of Finance dated January 12, 2009 be received and the cheques numbered 103703 to 103916 inclusive, in payment of accounts totalling \$1,050,066.75 be approved.*

*Carried*

**2. City Planner - Development Variance Permit No. 70  
3550 Johnston Road (Alberni Mall) Shape Properties Corporation**

*Solda/McLeman  
That the report from the City Planner dated January 5, 2009 regarding proposed Development Variance Permit No. 70 be received and Council proceed with consideration of the Development Variance Permit.*

*Carried*

The City Planner described the application.

Council provided an opportunity for public input. There was none.

*Solda/Whiteman*

*That Development Variance Permit No. 70 to vary Section 7.7 required amount of parking from “Off-street parking shall be provided as follows: “Shopping Centre (containing more than 10 stores) 1 per 17 m<sup>2</sup> (183 ft<sup>2</sup>) of gross leaseable floor space” to “Off-street parking shall be provided as follows: Shopping Centre (containing more than 10 stores) 1 per 23 m<sup>2</sup> (248 ft<sup>2</sup>) of gross leaseable floor space,” for 3550 Johnston Road (Alberni Mall), be authorized by the City Council on January 12, 2009.*

*Carried*

**3. City Planner – Development Permit**

*Solda/McLeman*

*That Council for the City of Port Alberni approve Development Permit No. 08-06 and that the City Clerk be authorized to sign Development Permit No. 08-06 including the following Schedule B development plans:*

- 1. Site Plan – Sheet No.A-1*
- 2. Elevation Plan -Sheet No. A-2*
- 3. Enclosure Detail – Sheet No. A-4*

*Carried*

**4. City Engineer – General Contract Award – Maitland St. Control Valve and Wallace Street Grit Chamber**

*McLeman/Chopra*

*That the report dated January 7, 2009 be received and that the contract for the Maitland Street Control Valve and Wallace Street Grit Chamber project be awarded to Knappet Industries for \$111, 814.50 (including GST).*

*Carried*

**5. City Clerk – Grants-in-Aid Recommendations**

*Whiteman/Patterson*

*That Council for the City of Port Alberni receive the January 8, 2009 report of the Grants In Aid Committee and endorse the recommendations of the report.*

*Carried*

**6. City Clerk – Committee/Liaison Appointments**

*Chopra/Patterson*

*That the 2009 Committee and Liaison appointments as outlined first attached to and forming part of these minutes, be endorsed.*

*Carried*

**7. Current Status Report**

*Chopra/Solda*

*That the Current Status Report be received.*

*Carried*

**8. Mayor's Report**

*Patterson/Solda*

*That the Mayor's report be received.*

*Carried*

**9. Councillor Chopra**

**10. Councillor Douglas**

**11. Councillor McLeman**

*McLeman/Solda*

*That the monthly report from the City Engineer providing information about current departmental operations, be received.*

*Carried*

Councillor McLeman provided notice that he would bring forward two resolutions at the next meeting - one regarding ticketing parked cars in the way of street snow removal and another requiring City residents to remove snow from the sidewalks in front of their homes.

**12. Councillor Patterson**

**13. Councillor Solda**

*Solda/Patterson*

*That the monthly report from the City Planner providing information about current departmental operations, be received.*

*Carried*

*Solda/Patterson  
That the monthly report from the Fire Chief providing information about  
current departmental operations, be received.*

*Carried*

**14. Councillor Whiteman**

**J. QUESTION PERIOD**

An opportunity for the public and the press to ask questions of the Mayor and Council. There were none.

**K. OTHER COMPETENT BUSINESS**

Councillor McLeman requested that staff prepare a report regarding a home at 2624 5<sup>th</sup> Avenue that collapsed because of snow load for Council to consider declaring it a nuisance.

**L. ADJOURNMENT**

*Patterson/Whiteman  
That the meeting adjourn at 9:25 pm.*

*Carried*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk