

## Program Priorities and Guidelines

Awards will be based in part, on how well the organization meets the following Program Priorities and Guidelines.

### 2011 - 2012 Priorities

Organizations contributing to making Port Alberni a vibrant, connected, engaged and welcoming community by providing residents with opportunities to connect, interact and become integrated through social, recreational and cultural programs and activities.

#### Supporting Statements:

- Organizations actively seeking to connect residents and build community by providing opportunities for interaction and integration, including promoting volunteer participation and citizen involvement.
- Organizations meeting the needs of residents by making their programs and activities more accessible and affordable and by providing and/or adapting programs and services to address barriers to participation. Barriers to participation may include: gender, ethnicity, culture, faith, age, literacy, language, abilities, and income.
- Organizations that use new approaches and techniques to address community needs.

Organizations contribute to the celebration of life in Port Alberni.

#### Supporting Statements:

- Organizations promoting healthy living through sport, recreation, leisure and social opportunities.
- Organizations celebrating community pride and the multi-faceted heritage and culture of Port Alberni's diverse community through city wide festivals.

Organizations contribute to making Port Alberni a caring, safe, healthy, sustainable, inclusive and affordable community where all people, including vulnerable populations, have opportunities to achieve their aspirations and feel a sense of belonging.

#### Supporting Statements:

- Organizations benefitting the community by enriching the diversity of opportunities for residents and by addressing identified community needs, trends and issues.
- Organization benefitting individuals by providing participants and volunteers with opportunities to develop themselves, and by providing them with opportunities to acquire or enhance their skills and abilities.
- Organizations contribute to social sustainability by practicing fiscal responsibility and good management, including strategic planning, innovative capacity building strategies, and developing community leaders.

*For further information contact City Hall at 250 723-2146*



THE CITY OF  
**Port Alberni**

## 2011 – 2012 Community Investment Program

- ❖ **In Kind Services**
- ❖ **Community Development Grants**



Community Investment Program			
In Kind Services (formerly Grants-in-aid)	Community Development Grants	Permissive Tax Exemptions	Long Term Leases, etc. (Below market value)
\$10,000 (2011 amt.)	\$24,000 (% of gaming funds – 2011 amount)	Section 224 Community Charter	
Includes: <ul style="list-style-type: none"> <li>• Staff time</li> <li>• Waiving of fees (sewer, water, garbage, sweeper, etc.)</li> <li>• 50% of rental fees</li> <li>• Use of equipment (tents, barricades, etc.)</li> <li>• Land use (road closures)</li> </ul>	Cash grant	Land and/or buildings occupied by a qualifying organization	

Permissive Tax Exemptions are outlined in Bylaw No. 4758. The application process is advertised on the City's website and in local media. The process takes place in August/September of each year.

### In Kind Services and Community Development Grants

#### Program Overview

The City of Port Alberni Community Investment Program provides assistance to not-for-profit organizations to enhance their ability to provide programs, services or activities that benefit the citizens of Port Alberni. The priorities align with the Outlook 20/20 vision, endorsed by City Council.

**Application Workshop: Wednesday, November 23**  
**1:00 – 3:00 pm OR 7:00 – 9:00 pm at Echo Park Fieldhouse**

**To register call Echo Centre at 250 723-2181**

Application deadline: 4:30 pm Wednesday, January 18, 2012

The Community Investment Programs is for not-for-profit organizations whose registered mandate falls under one of the following sectors:

- "Community Services" – social programs and activities that provide social enrichment and help the citizens of Port Alberni to strengthen personal or community life.
- "Multicultural" – promotion of human or group relations, in which ethnic, racial, religious, and linguistic similarities and differences are valued, respected and exchanged.
- "Recreation/Amateur Sport" – those activities and experiences in which an individual chooses to participate in his/her leisure time and includes but is not limited to, athletic, artistic, physical, historical, natural science, cultural, social and intellectual activities.

#### Eligibility

The Applicant must:

- Be a registered not-for-profit organization for more than one year as of January 1, 2011.
- Provide direct on-going programs and services that improve quality of life for residents of the City of Port Alberni.
- Merit public funding by addressing the Community Investment Program Priorities and Guidelines.
- Not duplicate the activities of other Applicants or other government supported organizations.
- Have open memberships except for valid program factors (e.g. age)
- Use the grant to meet the Applicant's mandate as outlined in its constitutional documents.
- Partnerships and the ability to leverage additional funds will be taken into account.
- Not use the grant for capital purposes, including but not restricted to, the purchase of land, equipment, fixtures or physical facilities.
- Not use the grant, directly or indirectly, to further a profit venture.
- Submit application and required documents by the deadline.
- Applications of a valley wide/regional nature will be referred to the Alberni-Clayoquot Regional District for its consideration.
- Only applications from local organizations demonstrating to the satisfaction, that the benefits to be derived from the grant will accrue primarily to the local community and its citizens will be considered, i.e. the funds will not be sent outside the municipality of part of a provincial, national or international effort.
- A member from the organization has attended the "Community Investment Program" Application Workshop.
- Successful applicants must indicate on all promotional materials associated with the program/project "Funding support provided by the City of Port Alberni"