

City of Port Alberni  
Parks and Recreation Department

# PICNIC TABLE

## Donation Program



The City of Port Alberni Parks and Recreation Department, invites individuals, organizations or service clubs to sponsor a picnic table.

This Donation Program may be a tribute to honour one or more persons for his/her past or present contribution to the community, to a service club project, in memoriam as well as for other special events.

All table sponsorship requests and selected locations must be deemed to be acceptable by the Parks and Recreation Department.

Standard park picnic table construction by Parks and Recreation staff with concrete legs, 3" x 10" wooden boards and a 3" x 14" cast brass plaque, inlaid on the top board of the table.

Cost of this sponsorship: \$2,500

## Guidelines

- Sponsor agrees to City of Port Alberni table design.
- Location of table will be at the discretion of the City of Port Alberni.
- Sponsor agrees to the City of Port Alberni's right to relocate the picnic table.
- City guarantees to replace or repair a damaged table as deemed necessary.
- Payment is due on confirmation of order.

### Plaque Inscription

Plaque Size 3" x 14"

Three lines of forty (40) letters and spaces per line permitted.

Line 1

Line 2

Line 3

### Sponsorship Information

Name of Sponsor \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (h) \_\_\_\_\_ (w) \_\_\_\_\_

Income Tax Receipt Information - As Above \_\_\_\_\_ or

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (h) \_\_\_\_\_ (w) \_\_\_\_\_

Donation Amount \$ \_\_\_\_\_ Preferred Location of Bench \_\_\_\_\_

Tax receipts will be issued upon request.

Signature of Sponsor

Date

723-2181

For Further Information, Contact

Parks and Recreation Department  
Phone: 250-723-2181  
Fax: 250-723-1035  
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