



CITY OF PORT ALBERNI

ECONOMIC DEVELOPMENT MANAGER REPORT FOR FEBRUARY 25, 2008

To provide a different perspective on the work of your Economic Development Manager (EDM) in this report period (January 29, 2008 to February 19, 2008), I have taken the activities and estimated the time invested in each below. There were 15 work days for the EDM in that period.

ACTIVITY	Est. Time in Days
Projects	
• 3 rd Avenue Uptown Revitalization	1.25
• Forest Industry Training Institute	1.25
• Think Asia-China Workshop	1.25
• Wood Tech 21	0.75
• Somass Basin Water Management Plan	0.75
• ACERES	0.50
• ICET applications	0.50
• Tebo Lands	0.25
• Review of PA Forest Industry	0.25
Sub Total Projects	6.75 days
Other Work with Local Stakeholders	
• Email/phone response to inquiries	2.50
• Media (columns/interviews)	1.00
• Council Meetings Debrief	0.50
• Small Business Roundtable	0.50
• Catalyst	0.50
• Port Alberni Port Authority	0.50
• Budget Discussions	0.50
• Council Meeting	0.25
• Inter-Agency Meeting	0.25
• Port Fish	0.25
• Chamber Luncheon	0.25
• Batstar	0.20
• SD 70	0.20
• WIWAG	0.10
Sub Total Other Work with Stakeholders	7.50 days
Meetings	
• Bank of Canada	0.25
Sub Total Meetings	0.25 days
Miscellaneous	0.50 days
Total	15.00 days

Pat Deakin