

**MINUTES OF THE SPECIAL COUNCIL MEETING HELD
JANUARY 27, 2003 AT 1:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor McRae, Councillors Chopra, Mealey, Price, Lord, Solda and Patterson.

1. Call to Order and Adoption of the Agenda

Mayor McRae called the meeting to order at 1:00 pm.

Mealey/Patterson

That the agenda be adopted as circulated.

Carried

2. Departmental Budgets

2.1 Administration, Finance and Information Services Departments

The City Manager, City Clerk and Director of Finance provided an outline of the departments and the operating budget. The Manager of Information Services provided an outline of the Capital Budget for the Administration section. The City Manager summarized the January 22, 2003 City Participation in Regional District Services report.

Council requested a meeting with Alberni Clayoquot Regional District Administrator, Bob Harper, to further review the services which the City participates in and the 2003 budgets.

Council established a Select Committee which is tasked to review City vehicle needs and use. The Chair is to be Councillor Price and Councillors Patterson and Solda are to be members.

2.2 Planning Department

The City Planner outlined the role of the department, 2003 projects and the need to complete a review of the City's Official Community Plan.

Price/Solda

That the Planning Department Five Year Financial Plan be amended to reallocate \$45,000 previously allocated for a major zoning bylaw review, for the purpose of completing the revision of the City of Port Alberni Official Community Plan, commencing in 2003.

Carried

2.3 Fire Department Operating and Capital Budgets

The Fire Chief provided an outline of the revenues and expenditures of the Five Year Financial Plan and a review of the Five Year Capital Purchase Plan, highlighting changes from previous plans.

3. Comments and Questions from the Public

There were no members of the public in attendance.

4. Recap of Council Directions

Staff will provide a response to the questions from Council at a subsequent Five Year Financial Plan meeting.

5. Adjournment

Mealey/Chopra
That the meeting be adjourned at 4:58 pm

Carried

Mayor

Clerk