

- C. (ii) 5. Gillian Trumper, MLA (Alberni-Qualicum) - meeting with Mayor and Council Chopra/Price
That the letter from Gillian Trumper, MLA (Alberni-Qualicum) dated December 4, 2002 advising that she would like to arrange a meeting with the Mayor and Council in the New Year to discuss any issues or concerns, be received and staff be directed to organize the meeting. Carried
- C. (ii) 6. British Columbia Association of Police Boards - Invitation to Annual General Meeting and Conference Mealey/Patterson
That the letter from the British Columbia Association of Police Boards dated November 28, 2002 inviting the Mayor and Council to its Annual General Meeting and Conference in New Westminster from February 21 to 23, 2003, be received and Councillor Solda attend as Council's representative. Carried
- C. (ii) 7. Association of Vancouver Island and Coastal Communities - 2003 Resolutions - Annual General Meeting Chopra/Mealey
That the report from the Association of Vancouver Island and Coastal Communities (AVICC) dated December 6, 2002 calling for 2003 resolutions to be submitted for its Annual General Meeting be received and staff be directed to prepare resolutions for consideration at the next regular meeting of Council. Carried
- C. (ii) 8. Sukhbir S. Hundal - recycling depot Price/Solda
That the fax from Sukhbir S. Hundal dated January 6, 2003 requesting that the inside area of the recycling depot on 4th Avenue be paved, be received and the City Engineer meet with Sunbird Recycling to discuss paving the site. Carried
- C. (ii) 9. Cowichan Valley Safer Futures Program - Women and Community Safety Project Solda/Chopra
That the letter from the Cowichan Valley Safer Futures Program dated January 2, 2003 introducing a new resource on community safety for local governments and requesting assistance in establishing a province-wide database of information through completing its survey, be received and staff directed to complete the survey as requested. Carried

C. (ii) 10. Dusty Miller - Litter Price/Mealey
That the letter from Dusty Miller of 2898 7th Avenue dated January 6, 2003 wishing to discuss the matter of excess litter on city streets, sidewalks, public and private properties, along with the report from the City Engineer dated January 8, 2003 providing background information, be received and the City of Port Alberni initiate and chair a meeting where the managers of fast food restaurants, the City, residents, and schools can discuss participation in a clean-up campaign for the City. Carried

C. (ii) 11. District Parent Advisory Council - School Lunch Programs Mealey/Solda
That the letter from the District Parent Advisory Council dated January 7, 2003 concerned about losing the School Lunch Program in Port Alberni, and requesting that Council write a letter in support of the Program to the District Parents Advisory Council who will then forward the letters to the MLA and the Minister of Children and Family Development, be received and Council concur with the request. Carried

C. (iii) INFORMATIONAL CORRESPONDENCE

C. (iii) 1. Municipal Finance Authority - Surplus Repayment Issue 21
The Municipal Finance Authority submitting a letter dated December 12, 2002 advising that our municipality is in receipt of a cheque in the amount of \$214,109.62 because of resource pooling and effective investment management.

C. (iii) 2. Municipal Finance Authority - Surplus Repayment Issue 38
The Municipal Finance Authority submitting a letter dated December 12, 2002 advising that our municipality is in receipt of a cheque in the amount of \$125,503.42 because of resource pooling and effective investment management.

C. (iii) 3. Premier Gordon Campbell - ICBC
Premier Gordon Campbell providing a letter dated December 5, 2002 replying to the Mayor's letter regarding the future of ICBC, and advising that the government has decided to maintain ICBC as the sole provider of basic auto insurance.

- C. (iii) 4. Union of British Columbia Municipalities - Flood Hazard Management The Union of British Columbia Municipalities (UBCM) providing a Member Notice dated December 6, 2002 advising that the Ministry of Water, Land and Air Protection is proposing that a new model for flood hazard management be implemented in the province.
- C. (iii) 5. Minister of State for Community Charter and 2010 Olympic Bid - Community Charter feedback The Minister of State for Community Charter and 2010 Olympic Bid submitting a letter dated December 10, 2002 pertaining to the Community Charter and the proposed introduction of the Bill in the Spring Session.
- C. (iii) 6. Shaw Cablesystems - public relations Shaw Cableystems providing a letter dated December 3, 2003 advising of the positive feedback received from viewers on its work around the election and for coverage on election day. Shaw would also be happy to meet to discuss current activities and future plans in the community.
- C. (iii) 7. Heritage Society of British Columbia - "Heritage Week" The Heritage Society of British Columbia providing a letter dated December 12, 2002 advising that February 17 to 23, 2003 will be "Heritage Week" and encouraging all BC municipalities to celebrate the "Heritage of Our Town".
- C. (iii) 8. Bicycle Tour BC - Sunshine & Whales Summer Visit Tour BC, Canada's Premier Cycling Experience, providing a letter dated December 13, 2002 advising that it is planning a bicycle tour and will be in Port Alberni July 15, 16, 18 and 19, 2003 and is requesting a list of contact people who provide catering services, local campgrounds, local points of interest, excursions and entertainment.
- C. (iii) 9. V. Lee Crocker - concerned about the future of Port Alberni V. Lee Crocker of 211, 3855 - 11th Avenue, submitting a letter dated December 10, 2002 concerned about the future of Port Alberni and the Volunteer Bureau.

- C. (iii) 10. Human Resources Development Canada - Thérèse Casgrain Volunteer Award
Human Resources Development Canada submitting a letter dated December 9, 2002 enclosing a Nomination Kit for the 2003 Thérèse Casgrain Volunteer Award, and inviting submissions to receive the Award.
- C. (iii) 11. Federation of Canadian Municipalities - Sustainable Community Awards
The Federation of Canadian Municipalities (FCM), the CH2M HILL family of companies, and the Government of Canada, through the Climate Change Action Fund and Transport Canada, providing a letter dated December 6, 2002 inviting submissions for the FCM-CH2M HILL Sustainable Community Awards: Honouring Excellence in Municipal Service Delivery.
- Mealey/Chopra
That Informational Items numbered 1 through 11 be received and filed. Carried
- Solda/Mealey
That Council invite Shaw Cablesystems to meet to discuss their current activities and future plans in the community. Carried
- D. BYLAWS**
- D. 1. "Waterworks Bylaw, Amendment No. 1 (Rate Changes) Bylaw" - for Introduction and Three Readings
Lord/Chopra
That the report from the Director of Finance dated December 11, 2002 requesting Council to proceed to introduce an amended water rate bylaw to include 2% rate changes for Schedules A and B be received. Carried
- Lord/Chopra
That "Waterworks Bylaw, Amendment No. 1 (Rate Changes) Bylaw" be now introduced and read a first time. Carried
- Lord/Chopra
That "Waterworks Bylaw, Amendment No. 1 (Rate Changes) Bylaw" be read a second time. Carried
- Lord/Chopra
That "Waterworks Bylaw, Amendment No. 1 (Rate Changes) Bylaw" be read a third time. Carried

- D. 2. "Fees and Charges Bylaw, 2003" - for Introduction and Three Readings
- Chopra/Mealey
That the report from the City Clerk dated January 7, 2003 requesting Council to proceed with introduction and the first three readings of the bylaw, be received. Carried
- Chopra/Mealey
That "Fees and Charges Bylaw, 2003" be now introduced and read a first time. Carried
- Chopra/Mealey
That "Fees and Charges Bylaw, 2003" be read a second time. Carried
- Chopra/Mealey
That "Fees and Charges Bylaw, 2003" be read a third time. Carried
- D. 3. "Greenwood Cemetery Bylaw" - for Introduction and Three Readings
- Lord/Mealey
That the report from the City Engineer dated January 8, 2003 requesting Council to proceed with introduction and the first three readings of the bylaw, be received. Carried
- Lord/Patterson
That "Greenwood Cemetery Bylaw" be now introduced and read a first time. Carried
- Lord/Chopra
That "Greenwood Cemetery Bylaw" be read a second time. Carried
- Lord/Chopra
That "Greenwood Cemetery Bylaw" be read a third time. Carried

E. UNFINISHED BUSINESS

- E. 1. Road Closure Price/Chopra
Bylaw No. 4510 That the City Clerk's report dated January 8, 2003
and Council's requesting Council not proceed with the closure of a
consideration of disposing of a portion of Dunbar Street be received. Carried
Dunbar Street Price/Chopra
That "Portion of Dunbar Street Northeast of 3395
Fourth Avenue Closure Bylaw, No. 4510" be
rescinded. Carried
Price/Chopra
That the resolution of Council adopted September 30,
2002 that Council support and authorize the
abandonment of the portion of the highway (street)
northeast of Lot F, District Lot 1, Alberni District, Plan
5415, (3395 Fourth Avenue), as set out in Bylaw No.
4510 of the City of Port Alberni and, furthermore, that
Council direct staff to publish the required notice and
to prepare the required petition to the Minister of
Community, Aboriginal and Women's Services at the
appropriate time, seeking approval of the said
abandonment, be rescinded. Carried

F. REPORTS

- F. 1. Accounts Chopra/Price
That the certification of the Director of Finance dated
January 13, 2003 be received and cheques numbered
72659 to 72871 inclusive, in payment of accounts
totalling \$444,534.85 be approved. Carried
- F. 2. Engineering Lord/Solda
and Public Works -
Monthly Report That the monthly report from the City Engineer
providing information about departmental operations in
December 2002 be received. Carried
- F. 3. Planning - Price/Chopra
Monthly Report That the monthly report from the City Planner
providing information about departmental operations in
December 2002 be received. Carried
- F. 4. Fire - Monthly Solda/Chopra
Report That the monthly report from the Fire Chief providing
information about departmental operations in
December 2002 be received. Carried

- F. 5. Director of Finance - December 2002 Income Statements Chopra/Solda
That the December 2002 City of Port Alberni Income Statements provided by the Director of Finance be received. Carried
- F. 6. Audit Committee - December 9, 2002 - Minutes Chopra/Price
That the minutes from the December 9, 2002 Audit Committee meeting be received, amended to include Councillor Cindy Solda in attendance and filed. Carried
- F. 7. City Manager - Chamber of Commerce Marketing Initiative Partnership Proposal Chopra/Price
That the City Manager's memorandum dated January 6, 2003 attaching a letter from the President of the Alberni Valley Chamber of Commerce requesting Council's support in the amount of \$6,000 to defray 75% of the cost of Phase 1 of a marketing initiative which promotes, through their internet website, "10 Great Reasons to Move to Port Alberni" be received and the recommendation endorsed. Carried
- F. 8. City Engineer - Roger Creek Bridge Crossing Price/Mealey
That the report from the City Engineer dated December 23, 2002 responding to Council's request for an update on the Roger Creek Bridge Crossing project, be received and filed. Carried
- F. 9. Director of Parks and Recreation - Cherry Creek Road Residential Trees Mealey/Price
That the report from the Director of Parks and Recreation dated January 7, 2003 requesting approval to remove the larger trees that are adjacent to the ALR logging site, be received and the Director of Parks and Recreation be directed to investigate cost sharing of the tree removal with the subject landowners. Carried
- F. 10. Lease Agreement - Kiosk #1 - Alberni Harbour Quay (Batstar Adventure Tours) Chopra/Solda
That, under the authority of Section 176 (1) (d) of the *Local Government Act*, the City of Port Alberni enter into a lease agreement with Blake Johnson, doing business as "Batstar Adventure Tours", for Kiosk #1, 5440 Argyle Street (Alberni Harbour Quay), for a one year term commencing on March 1, 2003 and ending on February 29, 2004 for a total rent of \$250.74 per month, and the lease agreement by staff be approved, signed by the Mayor and Clerk and sealed with the Corporate Seal. Carried

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| | Lease Agreement - Kiosk #2 - Janice Sheehan, Retail Business (retail art works and supplies) | Solda/Price
That, under the authority of Section 176 (1) (d) of the <i>Local Government Act</i> , the City of Port Alberni enter into a lease agreement with Janice Sheehan, for Kiosk #2, 5440 Argyle Street (Alberni Harbour Quay), for a one year term commencing on March 1, 2003 and ending on February 29, 2004 for a total rent of \$250.74 per month, and the lease agreement by staff be approved, signed by the Mayor and Clerk and sealed with the Corporate Seal. | Carried |
| F. 11. | City Manager - Capital Purchases and Projects | Price/Chopra
That the report from the City Manager dated January 8, 2003 recommending that Council direct staff to proceed with tendering and purchase of capital projects and equipment in January, to the extent that these projects and equipment items have been approved for the current year in the prior year's Five Year Financial Plan, be received and the recommendation endorsed. | Carried |
| F. 12. | City Manager - 5 Year Financial Plan 2003-2007 | Chopra/Solda
That the report from the City Manager dated January 8, 2003 requesting Council's endorsement of, or amendment to, the proposed Five Year Financial Plan so that staff may advertise those meeting dates and make the Plan and the meeting schedule available to the public both in hard copy and on the City's web page, be received and Council concur with the proposal. | Carried |
| F. 13. | City Manager - Transit Operations - Options to Meet 2003/2004 and 2004/2005 Budget Targets | Price/Solda
That the report from the City Manager dated January 6, 2003 recommending that Council implement both the increase in monthly pass rates and the elimination of the evening bus service (effective July 1, 2004), be received and the recommendations be referred to the Local Transit Operations Committee for their input and response to City Council on January 27 th . | Carried |

- F. 14. City Manager - BC Transit Funding and Service Review Report
Chopra/Mealey
That the report from the City Manager dated January 9, 2003 regarding BC Transit funding and service, be received and Council refer the report to the Local Transit Operations Committee. Carried
- F. 15. Mayor's Report
The Mayor reported on recent activities and matters of current interest.
Price/Chopra
That the Mayor's report be received. Carried
- F. 16. Councillors' Reports
The Councillors reported on recent activities related their respective portfolios.
Mealey/Solda
That the Councillors' reports be received. Carried
- G. **MOTIONS AND NOTICES OF MOTIONS** Nil
- H. **OTHER COMPETENT BUSINESS** Nil
- I. **ADJOURNMENT**
Mealey/Solda
That the meeting terminate at 9:38 pm. Carried

Mayor

Clerk