

A G E N D A

REGULAR MEETING OF COUNCIL

**Monday, January 26, 2004 at 7:00 pm
in the City Hall Council Chambers**

PRESENT:

A. MINUTES

- A. 1. Adoption of Agenda That the agenda be adopted as presented.
- A. 2. Adoption of Minutes That the minutes of the Regular Council meeting held January 12, 2004 be adopted as circulated.

B. DELEGATIONS

- B. 1. Recognition of Champions - rally racing Recognizing a champion from rally racing.
- B. 2. Dewayne Parfitt - Port Alberni 2004 BC Winter Games Dewayne Parfitt , President of the Port Alberni 2004 BC Winter Games, to provide an update on the Port Alberni 2004 BC Winter Games.
- B. 3. Save Our Services (SOS) - Signs at West Coast General Hospital Save Our Services (SOS) to request that the signs put up on the fence across from the West Coast General Hospital remain in place.
- B. 4. Wallace and Donna Samuel of 3568 7th Avenue - non-conforming sundeck Wallace and Donna Samuel of 3568 7th Avenue to discuss a possible extension to obtaining a valid Building Permit for their walkway and sundeck being constructed in contravention of the Port Alberni Zoning Bylaw.

- B. 5. Wes Guiboche - NISA (North Island Students' Association) Wes Guiboche representing NISA (North Island Students' Association) submitting an e-mail dated January 20, 2004, wishing to speak to Council regarding post secondary issues and to request that Council endorse/support students to organize and attend the events that NISA have planned on February 4, 2004.

C. CORRESPONDENCE

C. (i) PROCLAMATIONS

- C. (i) 1. Port Alberni 2004 BC Winter Games - "Port Alberni 2004 BC Winter Games Week" Port Alberni 2004 BC Winter Games submitting a letter dated January 10, 2004 requesting that the week of February 23 to 29, 2004 be proclaimed as "Port Alberni 2004 BC Winter Games Week".
- C. (i) 2. The Kidney Foundation of Canada - "Kidney Month" The Kidney Foundation of Canada submitting a letter dated January 7, 2004 requesting that March, 2004 be proclaimed as "Kidney Month" in Port Alberni.

C. (ii) CORRESPONDENCE FOR ACTION

- C. (ii) 1. Vancouver Island Regional Library - Book Rate Petition The Vancouver Island Regional Library submitting a letter dated January 7, 2004 asking for support in urging both the Minister of Canadian Heritage and the President/CEO of Canada Post to maintain the current Canada Post Library Rate and to enhance the Rate to include all library materials provided for circulation.
- C. (ii) 2. Association of Vancouver Island and Coastal Communities - Resolution Deadline The Association of Vancouver Island and Coastal Communities submitting a memorandum dated January 9, 2004 advising that the Resolution deadline for the 2004 AVICC Convention being held March 26 to 28, 2004, is February 11, 2004.
- Moved by Councillor _____, seconded by Councillor _____, that the following Councillors will be authorized to attend the 2004 AVICC Convention being held March 26 to 28, 2004 in Parksville.
- C. (ii) 3. Portal Players Dramatic Society - donation of a surplus desk The Portal Players Dramatic Society submitting a letter dated December 17, 2003 requesting the donation of a surplus City desk for its office. **(Note: Staff has confirmed a desk is available).**

C. (ii) 4. Port Alberni 2004 BC Winter Games - Transportation
The Port Alberni 2004 BC Winter Games submitting a letter dated January 20, 2004 requesting permission to use City streets' and parking areas, for use by their buses, to pick up and drop off Athletes during the Winter Games, February 26 to 29, 2004, at the following locations:

- ADSS Sr. Secondary - Burde Street in front of ADSS (from the City Bus Stop, in front of the main entrance up to the Technical Education Buildings).
- EJ Dunn Middle School - along the curb on Argyle Street at the School
- Echo Centre - just north of the City Bus Stop on 10th Avenue
- 8th Avenue Elementary - in front of school's main entrance
- Maquinna Elementary - in front of school's main entrance

and secondly to request permission to use the City's Bus Stops at:

- 3rd Avenue in front of the Squash Courts
- 4th Avenue by City Hall

The buses will be there just long enough to pick up or drop off athletes. The organizers will be responsible for putting up and taking down any necessary signage.

C. (ii) 5. RCMP - Request for Funding Approval to replace microwave in guard room
A letter from the RCMP dated January 21, 2004 requesting funding approval to replace the microwave in the guard room that is used to cook the prisoner meals. (Their present microwave is old and has caught on fire).

C. (ii) 6. Municipal Insurance Association of British Columbia - Civil Liability Review
The Municipal Insurance Association of British Columbia submitting a memorandum dated January 14, 2003 requesting that a letter be sent to the Premier, the Attorney General and our MLA expressing strong support for changes to the laws of civil liability, and requesting that reforms be introduced in the next session of the Legislature.

C. (iii) INFORMATIONAL CORRESPONDENCE

C. (iii) 1. Natural Resources Canada - Grants for Homeowners
Natural Resources Canada submitting a letter dated December 12, 2003 enclosing a brochure about the EnergyGuide for Houses services and the grants that go along with it. (See booklet in "Reading File").

- C. (iii) 2. District of Coldstream - Bill 75 - Significant Projects Streamlining Act
The District of Coldstream submitting a letter dated December 30, 2003 acknowledging receipt of Mayor McRae's letter to the Honourable Kevin Falcon, Minister of State for Deregulation regarding Bill 75 - Significant Projects Streamlining Act.
- C. (iii) 3. City of Williams Lake - BC Hydro Proposed Rate Increase
The City of Williams Lake submitting a copy of a letter dated December 18, 2003 sent to the Premier objecting to BC Hydro's proposed rate increase.
- C. (iii) 4. Minister of Public Safety and Solicitor General - Fetal Alcohol Syndrome (FAS)
The Minister of Public Safety and Solicitor General submitting a letter dated January 15, 2004 responding to a letter from the Mayor dated October 28, 2003 concerning Fetal Alcohol Syndrome (FAS) warnings.

D. BYLAWS

- D. 1. Report from Public Hearing - January 12, 2004
That the report providing a summary of the Public Hearing conducted at 6:00 pm in the City Hall Council Chambers on Monday, January 12, 2004 to hear representation relative to proposed amendments to the Zoning Bylaw, be received.

E. UNFINISHED BUSINESS

F. REPORTS

- F. 1. Accounts
That the certification of the Director of Finance dated January 26, 2004 be received and cheques numbered to inclusive, in payment of accounts totaling \$ be approved.
- F. 2. RCMP - monthly report
That the monthly report from the RCMP providing information about departmental operations in December 2003, be received.
- F. 3. Parks and Recreation - monthly report
That the monthly report from the Director of Parks and Recreation providing information about departmental operations in December 2003, be received.

- F. 4. Museum - monthly report That the monthly report from the Director of the Alberni Valley Museum providing information about departmental operations in December 2003, be received.
- F. 5. Alberni Valley Rescue Squad - 2003 Report of Activities That the report from the Alberni Valley Rescue Squad providing information about its operations in 2003, be received. **(Note: Roy Buchanan will be in attendance to answer any questions).**
- F. 6. City Clerk - Parking Ticket Fees Comparison That the report from the City Clerk dated January 15, 2004 attaching a report comparing parking ticket fees of other municipalities, be received.
- F. 7. City Planner - 2nd Phase of Barclay Shopping Center Project, Agricultural Land Reserve Exclusion Application That the report from the City Planner dated January 21, 2004 regarding the 2nd Phase of Barclay Shopping Center Project, Agricultural Land Reserve Exclusion Application, be received.
That City Council support the Agricultural Land Reserve exclusion application of Parcel D, (DD 24548N), District Lot 152, Alberni District and that the application be referred to the Agricultural Land Commission.
- F. 8. City Clerk - Lease Renewal of Unit #6, Chopra/Patterson That, under the Authority of Section 8(1) of the *Community Charter*, the City of Port Alberni enter into a lease agreement with Georgina Mearns for Unit #6 of Alberni Harbour Quay, for a five year term for an annual rent of \$13.30 per square foot per year (plus annual cost of living increases), and the lease agreement as prepared by staff be approved, signed by the Mayor and Clerk and sealed with the Corporate Seal.
- F. 9. Mayor's Report
- F. 10. Councillors' Reports

G. MOTIONS AND NOTICES OF MOTIONS

- G. 1. Parcel Tax Review Panel (HC) That Council for the City of Port Alberni establish that the 2004 Court of Revision, to deal with complaints respecting the assessment roll and authentication of the assessment roll for the Arena Parcel Tax, meet at 10:00 am, Monday, March 29, 2004 in the Council Chambers at 4850 Argyle Street.
- That Councillor and Councillor , with Councillor as alternate, be appointed to the 2004 Court of Revision, chaired by Raymond Kwok.

H. **OTHER COMPETENT BUSINESS**

I. **ADJOURNMENT**

That the meeting terminate at pm.

Mayor to ask: Are there any questions from the news media?