

# AGENDA

## REGULAR MEETING OF COUNCIL MONDAY, FEBRUARY 9, 2004 AT 7:00 PM IN THE CITY HALL COUNCIL CHAMBERS

### PRESENT:

#### A. MINUTES

- A. 1. Adoption of Agenda That the agenda be adopted as presented.
- A. 2. Adoption of Minutes That the minutes of the Special Council meeting held January 26, 2004, be adopted as circulated.

#### B. DELEGATIONS

- B. 1. Recognition of Champions Recognizing Champions from skipping and skating.
- B. 2. Leo Sorensen - BC/Yukon Heart and Stroke Foundation Leo Sorensen, Chairperson of the BC/Yukon Heart and Stroke Foundation making an awards presentation to volunteers of the Foundation.
- B. 3. Rhonda Johnson - Log Train Trail Rhonda Johnson, representing Friends of the Log Train Trail Society providing information to Council regarding the group's activities.

#### C. CORRESPONDENCE

##### C. (i) PROCLAMATIONS NIL

##### C. (ii) CORRESPONDENCE FOR ACTION

- C. (ii) 1. Kinsmen & Kinette Clubs of Canada - "Message of Support" Kinsmen and Kinette Clubs of Canada submitting a letter dated January 12, 2004 requesting that the City place a "Message of Support" in the KIN Magazine. (*Note: This is not a budgeted item.*)
- C. (ii) 2. Pitch-In British Columbia - Pitch-In Week campaign Pitch-In British Columbia submitting a letter received January 22, 2004 advising of the 2004 Pitch-In Week campaign April 19-25, 2004, requesting adoption of the Pitch-In proclamation, and inviting the City to become a member of Pitch-In

- C. (ii) 3. Greta Taylor  
- Cathedral Grove  
Greta Taylor submitting an email dated February 2, 2004 providing a copy of her letter to the Minister of Water, Land and Air Protection regarding concerns about the location of the proposed new parking area at Cathedral Grove, and requesting that the City not support this proposal. (*Note: Copy of the City's letter to the Province regarding parking attached.*)
- C. (ii) 4. Dawn Onyschtchuk  
- problems at  
ADSS  
Dawn Onyschtchuk submitting a letter dated February 2, 2004 expressing concerns that there is no longer an "ADHOC Committee" to deal with problems in and around the ADSS, and requesting that the Committee be reinstated.
- C. (ii) 5. Royal Canadian  
Legion  
- request for prize  
gift  
Royal Canadian Legion, Branch No. 55, submitting a letter dated January 26, 2004 requesting donation of a gift to be used as a prize in their annual fishing derby to be held on May 8 and 9.
- C. (ii) 6. Sally Anderson,  
Folkfest  
Multicultural  
Association -  
Canada Day  
Parade 2004  
Sally Anderson on behalf of the Folkfest Multicultural Association, submitting an e-mail dated February 4, 2004 regarding the Canada Day celebrations on Thursday, July 1, 2004 as well as requesting permission to hold the parade. Marshaling begins at 8:30 am, the parade begins at 1:00 pm at 10<sup>th</sup> and Burde Street, and follows 10<sup>th</sup> Avenue to the fair grounds. (The parade concludes about 12:30 pm.) They request use of the ADSS/Burde Street are for marshaling, the use of 10<sup>th</sup> Avenue, part of Burde Street, 11<sup>th</sup> Avenue, 12<sup>th</sup> Avenue and Anderson Avenue. They will provide \$2,000,000 liability insurance in the City's name and will send pertinent information to the RCMP, Fire Department, and BC Ambulance.

**C. (iii) INFORMATIONAL CORRESPONDENCE**

- C. (iii) 1. Heritage Society of BC  
- Heritage Week  
Heritage Society of BC submitting a letter dated January 12, 2004 advising that "Defending Canada: Heritage of Military Places" is the theme for Heritage Week from February 16 to 22, and further information and ideas regarding Heritage Week are available at [www.heritagebc.ca](http://www.heritagebc.ca).
- C. (iii) 2. District of North Saanich  
- Bill 75  
District of North Saanich submitting a letter dated January 8, 2004 providing a copy of its letter to Premier Campbell expressing concerns about Bill 75 *Significant Projects Streamlining Act*.
- C. (iii) 3. Federation of Canadian Municipalities  
- China Creek Micro Hydro Project  
Federation of Canadian Municipalities (FCM) submitting a letter dated January 12, 2004 advising of an advance of funds of \$58,718 from the Green Municipal Funds for the China Creek Micro Hydro Project.
- C. (iii) 4. CUPE, BC Division  
- *Community Charter*  
CUPE, BC Division, submitting a letter dated January 15, 2004 providing a copy of a legal opinion of the *Community Charter* from Colleen Burke of the Municipal law firm Murdy McAllister.
- C. (iii) 5. District of Campbell River  
- medical specialists in rural areas  
District of Campbell River providing a copy of its letter to the BC Medical Association expressing concerns about the lack of medical specialists in BC rural areas.
- C. (iii) 6. Weyerhaeuser  
- fire protection agreement  
Weyerhaeuser, West Island Timberlands, Franklin Operation, submitting a letter dated January 22, 2004 cancelling its agreement with the City for fire protection.
- C. (iii) 7. Variety Club of BC  
- Variety Club Show of Hearts  
Variety Club of BC submitting a letter dated January 2, 2004 requesting donations for the 38<sup>th</sup> Annual Variety Club Show of Hearts, February 14 and 15, 2004.
- C. (iii) 8. BC Hydro  
- proposed rate increase  
BC Hydro submitting a letter dated February 2, 2004 advising that the BC Hydro's proposed approximate 9% rate increase application filed with the BC Utilities Commission (BCUC) has been approved for a first year increase of 7.23% on an interim basis effective April 1. *(Note: BCUC will conduct a public hearing before making a final decision by the fall. If the final decision calls for a smaller rate increase or the increase is denied, the difference will be fully refunded with interest on BC Hydro Customers' bills.)*

- C. (iii) 9. Honours and Awards Secretariat - Order of British Columbia - 2004 Call for Nominations Honours and Awards Secretariat submitting a letter dated January 16, 2004 calling for nominations for the Order of British Columbia, the Province's highest award for excellence and outstanding achievement.
- D. **BYLAWS** NIL
- E. **UNFINISHED BUSINESS** NIL
- F. **REPORTS**
- F. 1. Accounts That the certification of the Director of Finance dated February 9, 2004 be received and the cheques numbered to inclusive, in payment of accounts totaling be approved.
- F. 2. Engineering and Public Works Department - Monthly Report That the report from the Acting City Engineer providing information about departmental operations for the month of January, 2004 be received and filed.
- F. 3. Planning Department - Monthly Report That the report from the City Planner providing information about departmental operations for the month of January, 2004 be received and filed.
- F. 4. Fire Department - Monthly Report That the report from the Fire Chief providing information about departmental operations in January, 2004 be received and filed.
- F. 5. RCMP Port Alberni Detachment - 2003 Annual Policing Report That the 2003 Annual Policing Report - Port Alberni Detachment be received and filed. (*Note: Report in Reading File.*)
- F. 6. City Clerk - Lease Renewal of Unit #12 Alberni Harbour Quay That, under the Authority of Section 8(1) of the *Community Charter*, the City of Port Alberni enter into a lease agreement with Craig and Cheryl Peterson for Unit #12 of Alberni Harbour Quay, for a five year term for a monthly rent of \$308.37 per month (plus annual cost of living increases), and the lease agreement as prepared by staff be approved, signed by the Mayor and Clerk and sealed with the Corporate Seal.

- F. 7. City Clerk  
- lease renewal  
Vancouver Island  
Regional Library,  
Port Alberni Branch  
(HC)
- That the letter from the Vancouver Island Regional Library dated January 16, 2004 requesting renewal of the lease agreement for the Port Alberni Branch of the Vancouver Island Regional Library at the Echo Centre location for a monthly rate of \$5,064.33 for a one year term, and the report from the City Clerk dated February 4, 2004 regarding the lease renewal, be received.
- That, under the Authority of Section 8(1) of the *Community Charter*, the City of Port Alberni enter into a lease agreement with the Vancouver Island Regional Library for the Port Alberni Library Branch for a portion of the Echo Centre facility on part of Lot 1, District Lot 1, Alberni District, Plan 5330 (4255 Wallace Street), for a one year term at \$5,064.33 per month, and the lease agreement as prepared by staff be approved, signed by the Mayor and Clerk and sealed with the Corporate Seal.
- F. 8. City Clerk  
- Tag Days for  
2004
- That the report from the City Clerk dated February 3, 2004 recommending tag day allocations for 2004, be received and the recommendations of the approved.
- F. 9. City Clerk  
- Procedure Bylaw
- That the report from the City Clerk dated February 3, 2004 providing a draft copy of the new procedures bylaw which outlines the conduct of Council and its Committees (as a requirement of the *Community Charter*), and requesting comments from Council, be received.
- F. 10. Acting City  
Engineer  
- 2004 vehicle and  
equipment  
purchases
- That the report from the Acting City Engineer dated February 3, 2004 be received and the recommendation to purchase six vehicles in the amount of \$618,990 be approved.
- F. 11. Acting City  
Engineer  
- Engineering  
Standards and  
Specifications  
update
- That the report from the Acting City Engineer dated February 3, 2004 providing a list of changes to the City Engineering Standards and Specifications and recommending that the Subdivision and Development Bylaw, No. 4130, be amended to accommodate these changes, be received.

- F. 12. City Planner  
- Advisory Planning  
Commission  
Report That the summary report of the Advisory Planning  
Commission meeting held January 22, 2004 be received  
and filed.
- F. 13. City Clerk  
- Audit Committee  
January 12, 2004 That the minutes from the January 12, 2004 Audit  
Committee Meeting, including the report from the Acting  
City Engineer dated February 2, 2004 responding to  
questions from the meeting, and December 2003 Financial  
Statements, be received.
- F. 14. Mayor McRae  
- Nomination for  
AVICC Director That the report from Mayor McRae dated February 4, 2004  
requesting support from Council by nominating him as a  
Director for the Association of Vancouver Island and  
Coastal Communities (AVICC), be received and the  
request approved.
- F. 15. City Clerk - Pacific  
Offshore Energy  
Group That the report from the City Clerk dated February 5, 2004  
asking that Council consider membership in the Pacific  
Offshore Energy Association, be received.  
**(Note: The Pacific Offshore Energy Association will be  
conducting a public information meeting on February 18,  
2004 at 6:00 pm at the Italian Centre regarding Offshore Oil  
and Gas).**
- F. 16. Director of Parks  
and Recreation -  
2004 BC Winter  
Games Update Scott Kenny, Director of Parks and Recreation, to provide  
a verbal report regarding preparations for the 2004 BC  
Winter Games.
- F. 17. Mayor's Report
- F. 18. Councillors'  
Reports

**G. MOTIONS AND NOTICES OF MOTION**

- G. 1. AVICC -  
Independent Care  
Homes A resolution submitted by Councillor Lord for the AVICC  
regarding funding for independent care homes calling on  
the province to take action regarding funding and  
standards of care is attached.

**H. OTHER COMPETENT BUSINESS**

I. **ADJOURNMENT**

That the meeting terminate at            pm.

***Mayor to ask:*** Are there any questions from the news media?