

AGENDA

REGULAR MEETING OF COUNCIL MONDAY, NOVEMBER 10, 2003 AT 7:00 PM IN THE CITY HALL COUNCIL CHAMBERS

PRESENT: _____

A. MINUTES

- A. 1. Adoption of Agenda That the agenda be adopted as presented.
- A. 2. Adoption of Minutes That the minutes of the Regular Council meeting held October 27, 2003 be adopted as circulated.
- That the minutes of the Special Council meeting regarding the McLean Mill Review held November 3, 2003 be adopted as circulated. *(Note: Minutes will be circulated separately.)*

B. DELEGATIONS

- B. 1. Bernadette Wyton
- Air Quality Bernadette Wyton, Chair of the Air Quality Council, to address Council to discuss funding for the "Clean the Air" project.
- B. 2. Ron Stephenson
- cyclist's safety and leash free zones for dogs Ron Stephenson to address Council to discuss safety for cyclists on City streets and suggesting a leash free zone for dogs in the area between the Kitsuksis dyke and the Athletic Hall.
- B. 3. Juanita Currie
- Christmas light up event Juanita Currie of Lady Plus Fashions to address Council regarding the Uptown Merchants' Christmas light up event.
- B. 4. Bev Denning
- SOS Committee
Jack McLeman
- cavalcade
Larry Ransom
- proposed bed closure at WCGH Bev Denning to address Council on behalf of the SOS (Save Our Services) Committee, Jack McLeman to provide information on the upcoming cavalcade to Victoria, and Larry Ransom regarding Council's position on the proposed closure of beds at West Coast General Hospital (letter attached dated November 5, 2003.)

C. CORRESPONDENCE

C. (i) PROCLAMATIONS

- C. (i) 1. British Columbia Operating Room Nurses Group
Operating Room Nurses Group
- "Perioperative Nurse Week"
(HC) British Columbia Operating Room Nurses Group, submitting a letter dated October 28, 2003 requesting that the week of November 9 to 15, 2003 be proclaimed as "Perioperative Nurse Week" in Port Alberni.

- C. (i) 2. Society for Children and Youth of BC
- "Child Day"
(CM) Society for Children and Youth of BC submitting a letter dated October 30, 2003 requesting that November 20, 2003 be proclaimed as "Child Day" in Port Alberni.

C. (ii) CORRESPONDENCE FOR ACTION

- C. (ii) 1. Juliette Huot and Maggi Ansell
- Farmers' Market
(LP) Letters from Juliette Huot dated October 28, 2003 and Maggi Ansell, Oak Tree Farm, dated October 31, 2003, expressing concerns regarding a second Farmers' Market in Port Alberni. *(Note: A report from the City Clerk regarding this matter will be circulated separately.)*

- C. (ii) 2. The Truck Loggers Association
- Annual Convention
(HC) The Truck Loggers Association submitting a letter dated October 31, 2003 providing information about its Annual Convention and Trade Show in January 2004 in Vancouver. *(Note: Mayor McRae attended the 2003 Convention in Vancouver.)*

- C. (ii) 3. Port Alberni Port Authority
- donation for Multiplex
(CM) Port Alberni Port Authority submitting a copy of a letter to the Port Alberni 2004 Winter Games Society dated October 30, 2003, advising that the Port Authority is donating \$11,470 for furniture for the Multiplex Upper Lounge Area to recognize the community hosting of the 2004 BC Winter Games, and requesting that the City contact them to finalize arrangements.

- C. (ii) 4. Pitch-In British Columbia
- membership
(AL) Pitch-In British Columbia submitting a letter dated October 16, 2003 enclosing a summary of the 2003 Pitch-In Campaign, advising of the 2004 Pitch-In Week campaign, April 19-25, 2004 and inviting the City to become a member of Pitch-In.

C. (iii) INFORMATIONAL CORRESPONDENCE

- C. (iii) 1. British Columbia Tourism Awards
- call for nominations British Columbia Tourism Awards submitting a fax dated October 27, 2003 regarding a call for nominations for BC Tourism awards. *(Note: Deadline for nominations extended to November 28, 2003.)*

- C. (iii) 2. Western Canada Wilderness Committee
- educational report Western Canada Wilderness Committee submitting a letter dated October 20, 2003 providing a copy of its educational report entitled "Proposed Working Forest Denies BC Citizens Their Public Land". *(Note: Full report in Reading File.)*

- C. (iii) 3. Alberni Valley Alano Club
- grant-in-aid Alberni Valley Alano Club submitting a letter thanking the City for a grant-in-aid of \$375.

- C. (iii) 4. Alberni Valley Citizen Advocacy Society
- grant-in-aid Alberni Valley Citizen Advocacy Society submitting a letter thanking the City for a grant-in-aid of \$600.

- C. (iii) 5. Ministry of Public Safety and Solicitor General
- Manufacturer Advertisements in Stadiums
Ministry of Public Safety and Solicitor General, Liquor Control and Licensing Branch, submitting a Policy Directive dated October 28, 2003 announcing the amendment to the Liquor Control and Licensing Regulation regarding manufacturer's advertisements in stadiums.
- C. (iii) 6. Alberni-Clayoquot Regional District
- solid fuel burning devices
Alberni-Clayoquot Regional District submitting a letter dated October 21, 2003 responding to the City's letter regarding solid-fuel burning devices and advising that the Alberni Valley Committee supports option 3 of the City Fire Chief's report - to remain with the previous position of voluntary compliance for no burning, particularly on days of known poor air quality.
- C. (iii) 7. Provincial Health Services Authority
- "Steps Forward"
Provincial Health Services Authority (PHSA) submitting a letter dated October 16, 2003 and providing a copy of "Steps Forward" a document detailing its initiatives and achievements around BC. (Note: "Steps Forward" document in Reading File.)
- C. (iii) 8. Ministry of Skills, Development and Labour
- *Cosmetologists Act* repeal
Ministry of Skills, Development and Labour advising that the *Cosmetologists Act* will be repealed on December 31, 2003 and Cosmetologists will no longer be required to be members of the Cosmetology Association of BC or pay an annual licensing fee to practice.
- C. (iii) 9. West Coast Trail Express
- Pachena Bay/Bamfield Bus Service
West Coast Trail Express (WCTE) Inc. submitting a Notice advising that WCTE has made an application to the Motor Carrier Commission to discontinue the Scheduled Bus Service between Port Alberni and Pachena Bay/Bamfield and applied for a Commercial Passenger Bus Service, and advising that persons wishing to protest the discontinuance of this scheduled service may file a written protest with the Motor Carrier Branch by December 2, 2003.
- C. (iii) 10. Vancouver Island Regional Library Board
- News Brief
Vancouver Island Regional Library Board providing a copy of a News Brief dated November, 2003.
- C. (iii) 11. Paula and Godfrey Smith
- pumpkin display
Paula and Godfrey Smith of Coquitlam submitting an email dated November 5, 2003 thanking all the people involved in the "magnificent display of carved pumpkins" on the Highway from Sproat Lake through Cathedral Grove. (Note: Staff have responded to the Smith's questions.)

D. BYLAWS

- D. 1. "Waterworks Bylaw, Amendment No. 2. (Rate Changes and Text Clarification), Bylaw" No. 4540 - for 1st, 2nd and 3rd readings
- That "Waterworks Bylaw, Amendment No. 2. (Rate Changes and Text Clarification), Bylaw", No. 4540, be introduced and read a first time.
- That "Waterworks Bylaw, Amendment No. 2. (Rate Changes and Text Clarification), Bylaw", No. 4540, be read a second time.
- That "Waterworks Bylaw, Amendment No. 2. (Rate Changes and Text Clarification), Bylaw", No. 4540, be read a third time.
- D. 2. "Fees and Charges Bylaw, 2003, Amendment No. 1 Bylaw" No. 4541 - for 1st, 2nd and 3rd readings
- That the report from the City Clerk dated November 6, 2003 regarding changes to the wording for fees for criminal records checks in Schedule "A" of the Fees and Charges Bylaw, 2003", No. 4515, be received.
- That "Fees and Charges Bylaw, 2003, Amendment No. 1 Bylaw" No. 4541, be introduced and read a first time.
- That "Fees and Charges Bylaw, 2003, Amendment No. 1 Bylaw" No. 4541, be read a second time.
- That "Fees and Charges Bylaw, 2003, Amendment No. 1 Bylaw" No. 4541, be read a third time.

E. UNFINISHED BUSINESS

- E.1. Tall Ships *(from October 27, 2003 meeting)*
- The City Clerk provided a summary of the Tall Ships Public Meeting held on October 21, 2003, and outlined options for the City's participation in the event for Council's consideration. Council deferred a decision until after the Port Alberni Port Authority Board Meeting.
- Port Alberni Port Authority submitting a copy of a letter dated October 30, 2003 to Lee Bahr, Ad Hoc Committee to host Tall Ships in 2005, advising that the Port Authority will support the Tall Ships program for 2005 by providing "in kind" services, including berthing space, security and services to vessels at the discretion of Port Personnel.
- Bill Flynn, Manager of Quality Foods, submitting a letter dated November 3, 2003 expressing support for the City to host the proposed 2005 Tall Ships event.

E. 2. City Boundary Extension
- Johnston Road and John Street (HC)

That the report from the City Clerk dated November 2, 2003 regarding the proposed boundary extension to incorporate into the City properties in the area of Johnston Road and John Street, commonly referred to as the McKinnon Dairy, for the purpose of accommodating the expansion of the proposed power centre, be received.

That Council request that the Minister of Community, Aboriginal and Women's Services proceed with the extension of the City's boundaries to incorporate properties commonly referred to as McKinnon Dairy into the City, as outlined in the City Clerk's November 2, 2003 report.

E. 3. Director of Finance
- Transit Fares

(from October 14, 2003 meeting)

The Director of Finance reported that due to City school children needing to use the Port Alberni Transit System more as a result of School District 70 realigning their school structure, transit fares for students should be reduced. Council requested that the item be referred back to BC Transit with a request for lower student fares.

That the report from the Director of Finance dated November 4, 2003, providing options for reductions to transit fares for Council's consideration, be received. That Council authorize one of the following options:

1. Retain the status quo with the addition of the recommended new pre-paid fare option - the semester pass and the annual pass.
2. Approve one of the recommendations from the Director of Finance report dated October 10, 2003, attached.
3. Council and/or Transit Committee recommend new fare structures.

F. REPORTS

F.1. Accounts (HC)

That the certification of the Director of Finance dated November 10, 2003 be received and the cheques numbered to inclusive, in payment of accounts totaling be approved.

F. 2. Engineering and Public Works Department - Monthly Report (AL)

That the report from the Acting City Engineer providing information about departmental operations for the month of October, 2003 be received and filed.

F. 3. Planning - Monthly Report (LP)

That the report from the City Planner providing information about departmental operations in October, 2003 be received and filed.

- F. 4. Fire Department - Monthly Report (CS) That the report from the Fire Chief providing information about departmental operations in October, 2003 be received and filed.
- F. 5. Economic Development Commission Report (HC) That the report from the Economic Development Commission dated October 20, 2003 be received and filed.
- F. 6. Director of Finance - Income Statements (HC) That the October 2003 City of Port Alberni Income Statements provided by the Director of Finance be received.
- F. 7. Acting City Engineer - McLean Mill Water Supply Upgrade (AL) That the report from the Acting City Engineer dated November 3, 2003 regarding improvements required to the McLean Mill water system due to poor water quality and recommending connecting to the Beaver Creek water system at an approximate cost of \$120,000 to \$150,000, be received.
- F. 8. City Planner - Development Permits No. 03-01 3555 Johnston Road (LP) That the report from the City Planner dated November 6, 2003 regarding Barclay Capital Corporation's application for a Development Permit for the "power centre" at 3555 Johnston Road, be received.
- That the City Clerk be authorized to sign Development Permit No. 03-01, issued to Loblaw Properties West Inc., establishing conditions for building form, signage, landscaping, parking and walkways for a portion of Lot A, District Lot 14, Alberni District, Plan VIP75261, the Loblaws Grocery store area of the "power centre" at 3555 Johnston Road, as outlined in the City Planner's November 6, 2003 report.
- F. 9. Mayor's Report
- F. 10. Councillors' Reports

G. MOTIONS AND NOTICES OF MOTION

H. OTHER COMPETENT BUSINESS

I. ADJOURNMENT

That the meeting terminate at pm.