

AGENDA

REGULAR MEETING OF COUNCIL

MONDAY, FEBRUARY 24, 2003 AT 7:00 PM IN THE CITY HALL COUNCIL CHAMBERS

A. MINUTES

- A. 1. Adoption of Agenda That the agenda be adopted as presented.
- A. 2. Adoption of Minutes That the minutes of the Regular Council meeting held February 10 and Special Council meetings held February 10 and February 17, 2003, be adopted as circulated.

B. DELEGATIONS

- B. 1. David Thompson BC Hydro David Thompson from BC Hydro providing information on the Power Smart program.
- B. 2. Peter Bretherton BC Assessment Authority Peter Bretherton, Area Assessor Central Vancouver Island, providing an overview of BC Assessment operations and the 2003 roll.

C. CORRESPONDENCE

C. (i) **PROCLAMATIONS** NIL

C. (ii) **CORRESPONDENCE FOR ACTION**

- C. (ii) 1. Municipal Finance Authority - Annual meeting (HC) The Municipal Finance Authority (MFA) submitting information and registration forms for the MFA Financial Forum and Annual Meeting in Victoria on March 26 and 27, 2003. (*Note: No fee for sessions or lunches.*)
- C. (ii) 2. Association of Vancouver Island and Coastal Communities - annual convention (HC) Association of Vancouver Island and Coastal Communities (AVICC) annual convention in Port Alberni on April 4 through 6, registration form provided for Council to confirm and approve attendance.
- C. (ii) 3. Association of Vancouver Island and Coastal Communities - AVICC Caucus (HC) Association of Vancouver Island and Coastal Communities (AVICC) submitting a memorandum dated February 4, 2003 advising that MLA Susan Brice has been appointed as Chair of the Vancouver Island Coastal Caucus and inviting suggestions from Council on any issues that they feel should be brought to the attention of the Vancouver Island Coastal Caucus.

- C. (ii) 4. Coastal Community Network - annual conference (HC) The Coastal Community Network submitting an email advising that its annual conference will take place in Prince Rupert from May 15 to 17, and inviting Council to attend.
- C. (ii) 5. Community Arts Council of the Alberni Valley - tour facility (IP) Community Arts Council of the Alberni Valley submitting a letter dated February 9, 2003 enclosing an outline of work from the past year, expressing thanks to Council for the 2003 grant-in-aid and indicating that BC Arts Council grants are matching grants dependant upon local government funding and inviting Council to tour the facility. (*Note: Information package in Council Reading File.*)
- C. (ii) 6. Winston Joseph Alberni Folkfest Society - grant request (HC) Winston Joseph of the Alberni Folkfest Society submitting an email dated February 20, 2003 requesting a grant-in-aid equal to rental fee of Glenwood Centre for Folkfest celebrations. (*Note: The City had provided a grant equal to 50% of the rental fee leaving the Society responsible for the balance of \$272.00.*)
- C. (ii) 7. Write On! Business Solutions Inc. - purchasing (HC) Write On! Business Solutions Inc. submitting a letter dated February 12, 2003 requesting a "roundtable" meeting with Council and local businesses to discuss purchasing locally, and the memorandum from the City Clerk describing the current purchasing policy.
- C. (ii) 8. City of Coquitlam - Beverage Alcohol (liquor licensing) Policy Changes The City of Coquitlam submitting a letter dated February 7, 2003 providing a copy of its resolution regarding changes to liquor licensing policies and requesting support from Council for its request.
- C. (ii) 9. Bob and Lorna Ritchie - sale of hard liquor at beer and wine stores Bob and Lorna Ritchie submitting an email dated February 17, 2003 expressing concerns about the availability of alcohol and requesting that Council urge the government to discontinue the sale of hard liquor in beer and wine stores.
- C. (ii) 10. Alberni Environmental Coalition - TimberWest use of Log Train Trail (CM) The Alberni Environmental Coalition providing a copy of its submission to the Regional District of Alberni-Clayoquot expressing opposition to TimberWest's application to use four kilometres of the Log Train Trail for log hauling and requesting Council's support of the submission.
- C. (ii) 11. National Transportation Week Inc - membership request (LP) The National Transportation Week Inc (NTW) submitting a letter dated February 7, 2003 providing information about its organization and inviting the City to become a member.

- C. (ii) 12. Alberni-Clayoquot Innovation Society - letter of reference (HC) The Alberni-Clayoquot Innovation Society submitting a letter dated February 14, 2003 providing information about its services to the region and requesting a letter of reference from Council.
- C. (ii) 13. Cosmetologists' Association of BC - proposed repeal of *Cosmetologists' Act* The Cosmetologists' Association of BC submitting a letter dated February 7, 2003 expressing concerns regarding the provincial governments plans to repeal the *Cosmetologists' Act* and requesting that Council write their MLA and the Minister of Advanced Education and ask them to reconsider the proposed repeal.

C. (iii) INFORMATIONAL CORRESPONDENCE

- C. (iii) 1. Jeannette Mah Spencer - animal welfare and bylaw Jeannette Mah Spencer submitting a letter received February 7, 2003 providing copies of letters to the Richmond SPCA and Richmond Center expressing concerns about pet shop facilities and advising that her letter has resulted in a number of positive changes at the facilities.
- C. (iii) 2. The Council Animal Advocacy (CLAW) - animal cruelty The Evans Group submitting a copy of an email from the Council Animal Advocacy (CLAW) dated January 31, 2003, expressing concerns about animal cruelty.
- C. (iii) 3. City of Burnaby - deregulation in BC's energy sector The City of Burnaby submitting a letter dated February 14, 2003 advising that it has adopted recommendations opposing deregulation of BC Hydro and transfer of some BC Hydro employees to Accenture Inc, in Bermuda, and enclosing a copy of a report from its Director of Planning and Building providing information on the Province's new energy plans and policies.

D. BYLAWS NIL

E. UNFINISHED BUSINESS NIL

F. REPORTS

- F. 1. Accounts (HC) That the certification of the Director of Finance dated February 24, 2003 be received and cheques numbered to inclusive, in payment of accounts totaling \$ be approved.
- F. 2. RCMP - monthly report (CS) That the report from the Officer in Charge, RCMP Port Alberni Detachment, providing information about departmental operations in January 2003, be received and filed. (*Note: Report to be distributed as a late item.*)

- F. 3. Parks & Recreation
- monthly report (CM)
That the report from the Director of Parks and Recreation dated February 18, 2003, providing information about departmental operations, be received and filed.
- F. 4. Museum
- monthly report (IP)
That the report from the Museum Director dated February 18, 2003, providing information about departmental operations, be received and filed.
- F. 5. Director of Finance
- Request for Proposal - Banking Services (HC)
That the memorandum from the Director of Finance dated February 12, 2003 recommending that the Request for Proposal #045-2 for Banking Services be awarded to BMO Bank of Montreal be received and the recommendation approved.
- F. 6. City Clerk
- Tag Days for 2003 (HC)
That the memorandum from the City Clerk dated February 18, 2003 recommending tag day allocations for 2003 be received and the recommendations approved.
- F. 7. City Clerk
- Lease of Unit #6 Alberni Harbour Quay (HC)
That subject to Health Unit approval, under the authority of Section 176 (1) (d) of the *Local Government Act*, the City of Port Alberni enter into a lease agreement with Hans Schoen for Unit #6, 5440 Argyle Street (Alberni Harbour Quay), for a three year term commencing on April 1, 2003 and ending on March 31, 2006, for a total rent of \$624.99 per month, and the lease agreement as prepared by staff be approved, signed by the Mayor and Clerk and sealed with the Corporate Seal.
- F. 8. SICC Report from February 10, 2003 meeting (HC)
That the SICC Report from the February 10, 2003 meeting advising that:
1. Council has agreed to upgrade the PC Support/LAN Technician (RCMP) position to full-time status from its current classification as a part-time (0.5 FTE) position.
 2. Council has approved the relocation of the Community Policing Satellite Office from its current location at 4589 Adelaide to a new location on Third Avenue.
- be received and filed.
- F. 9. Mayor's Report
- F. 10. Councillors' Reports

G. MOTIONS AND NOTICES OF MOTIONS

- G. 1. Court of Revision (HC) That Council for the City of Port Alberni establish that the 2003 Court of Revision, to deal with complaints respecting the assessment roll and authentication of the assessment roll for the Arena Parcel Tax, meet at 10:00 am, April 7, 2003 in the Council Chambers at 4850 Argyle Street.

That Councillor and Councillor , with Councillor as alternate, be appointed to the 2003 Court of Revision, chaired by Raymond Kwok.

H. OTHER COMPETENT BUSINESS

I. ADJOURNMENT

That the meeting terminate at pm.

Mayor to ask: Are there any questions from the news media?